

**Office of Juvenile Justice and
Delinquency Prevention**



OJJDP

**OJJDP FY 2023 Youth Violence
Prevention Program Solicitation
Webinar**

May 18, 2023 | 2:00 p.m. – 3:30 p.m. EDT

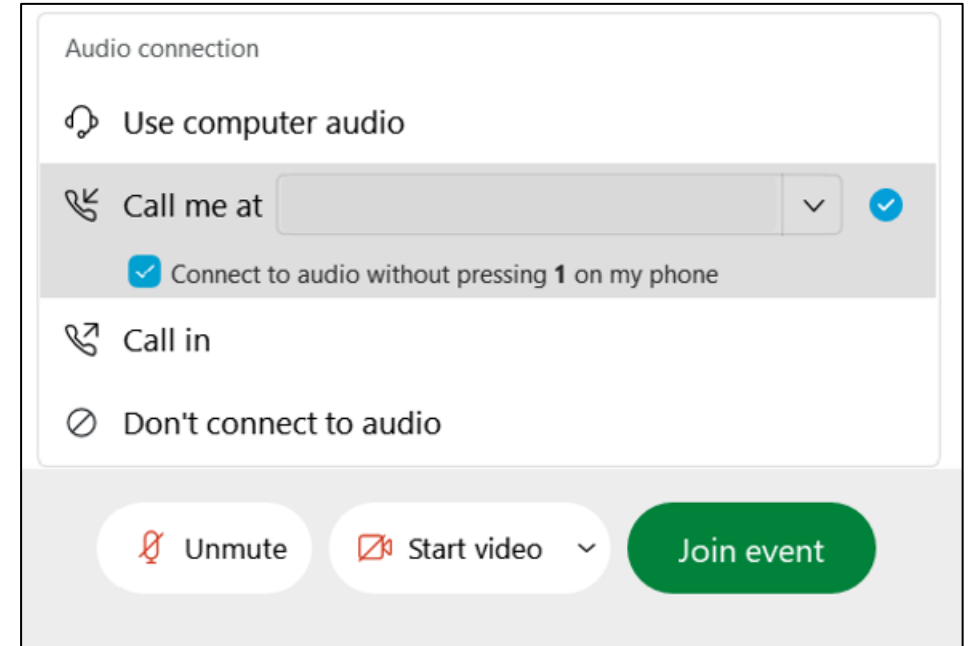
Webinar Recording



This event is being recorded and will be published on [OJJDP's multimedia](#) page.

Webinar Tips

- Closed captioning is available in the “Multimedia” panel.
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Moderator



Keisha Kersey

Program Manager

Office of Juvenile Justice and
Delinquency Prevention

Additional substantive questions not answered
today may be directed to:

OJP Response Center

Phone: 800-851-3420

Email: grants@ncjrs.gov

OJJDP Vision

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) envisions a nation where our children are free from crime and violence. Youth contact with the justice system should be rare, fair, and beneficial.



OJJDP Mission

OJJDP provides national leadership, coordination, and resources to prevent and respond to youth delinquency and victimization. The Office helps states, localities, and Tribes develop effective and equitable juvenile justice systems that create safer communities and empower youth to lead productive lives.



Agenda

This webinar will discuss the **OJJDP FY 2023 Youth Violence Prevention Program** solicitation, including:

- Program Overview
- Program Eligibility
- Goals, Objectives, and Deliverables
- Application Process
- Priority Considerations

Webinar Objectives

Thank you for joining us today!

The purpose of today's webinar is to:

- Provide a *general overview* of the OJJDP FY 2023 Youth Violence Prevention Program solicitation.
- Highlight key eligibility and solicitation requirements.
- Identify tools and resources for applicants that will facilitate the application process.

Solicitation Web Link

The solicitation for the OJJDP FY 2023 Youth Violence Prevention Program solicitation can be found on [OJJDP's Funding page](#).

- Grants.gov Deadline: June 12, 2023, 11:59 PM ET
- Application Deadline: June 26, 2023, 8:59 PM ET



Overview of Solicitation

- This program furthers the Department's mission by preventing youth violence and delinquent behavior.
- This solicitation provides funding for applicants to develop/enhance strategies to prevent youth violence, including youth gang/group involvement and youth gang/group violence.

Who May Apply?

Eligible applicants include:

- City or township governments
- Public and state-controlled institutions of higher education
- County governments
- Native American Tribal governments (federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- For-profit organizations other than small businesses
- Independent school districts

Federal Award Information

- Maximum number of awards OJJDP expects to make: Four (4)
- Estimated maximum dollar amount for each award: \$250,000
- Total amount anticipated to be awarded under solicitation: \$1,000,000
- Period of performance start date: October 1, 2023
- Period of performance duration: 36 months

Overall Goal

The goal of this program is to prevent youth violence.

- For the purposes of this solicitation, prevention strategies should be targeted to middle and high school age youth (ages 11–17). While it is possible to direct services to younger youth (especially those transitioning to middle school or identified as having multiple risk factors), the priority is youth ages 11–17.
- In addition, for purpose of this solicitation, the term “violence” can include but is not limited to: community violence, school violence, bullying and harassment by peers, and physical assault with or without weapons.

Objectives

Project sites are expected to use funding to implement violence prevention strategies targeted toward middle and high school age youth who have multiple risk factors for violence.

Specific objectives include:

- Increase protective factors to prevent violence and delinquent behavior by youth.
- Implement data-driven, evidence-informed, and community-led approaches.
- Develop and/or enhance direct service programs for youth with multiple risk factors for violence.

Deliverables

For this solicitation, applicants must develop and implement a youth violence prevention strategy targeting middle and high school age youth and/or those youth having multiple risk factors for violence. Applicants should discuss how they will implement the following deliverables in their application that will be delivered as a result of this program.

- Strategies that include supporting youth with in-home or community-based services that address the risk factors and support protective factors related to violence prevention and decreasing the number of community-based and/or school-based violence incidents.
- Develop new or enhance existing direct service programs for youth with multiple risk factors for violence, including youth gang/group involvement and Youth gang/group violence.
- Identify a specific referral system for how youth will be identified and referred to the program for services.
- Use existing and/or create new collaborations with community-based organizations, service providers, and law enforcement.
- If proposing a program enhancement, the applicant should include a description of the existing program and details on how funding will support program enhancements.

Training and Technical Assistance

- OJJDP expects program sites to work closely with the technical assistance provider.
- Successful applicants are expected to participate in at least one cross-site grantee meeting during the project.

What an Application Should Include

- Standard Form (SF-424)
- Disclosure of Lobbying Activities (SF-LLL)
- Project Abstract
- Program Narrative
- Budget Information and Associated Documentation
- Indirect Cost Rate Agreement
- Timeline
- Letters of Support
- Position Descriptions
- Tribal Authorizing Resolution (if applicable)
- Financial Management and System of Internal Controls Questionnaire
- Applicant Disclosure of Pending Applications
- Applicant Disclosure and Justification – DOJ High Risk Grantee (if applicable)
- Research and Evaluation Independence and Integrity

Project Abstract

- Project Abstract should summarize the program in **400 words or less.**
- Written for a general public audience.
- Briefly describes the project's purpose, population to be served, and activities that the applicant will implement to achieve the project's goals and objectives.
- Should describe how the applicant will measure progress toward these goals.
- Submitted as a separate attachment with "Project Abstract" as part of its file name.
- Single-spaced, using a standard 12-point font (Times New Roman font) with 1-inch margins.

Program Narrative (Part 1)

30 page limit and must include:

- Description of the issue
- Project design and implementation
- Goals, objectives, and performance measures
- Capabilities and competencies
- Plan for collecting the data required for performance measures

Program Narrative (Part 2)

Description of the Issue:

- Applicants should briefly describe the nature and scope of the problem that the program will address.
- Applicants should use data to provide evidence that the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community.
- Applicants should describe the target population and any previous or current attempts to address the problem.

Program Narrative (Part 3)

Project Design and Implementation:

- Details how the project will operate throughout the funding period and describe the strategies that they will use to achieve the OJJDP program goals, objectives, and deliverables.
- Details regarding any leveraged resources (cash or in-kind) from local sources to support the project and discuss plans for sustainability beyond the grant period.
- Timeline that indicates major tasks associated with the goal and objectives of the project.

Program Narrative (Part 4)

Goals, Objectives, and Performance Measures:

- Applicants are not required to submit performance data with the application. Performance measures information is included as an alert, letting you know that successful applicants will be required to submit performance data as part of the reporting requirements under an award.
- Visit OJP's [Performance Measurement page](#) for an overview of performance measurement activities at OJP.

Program Narrative (Part 5)

Capabilities and Competencies:

- Describe the experience and capability of the applicant organization and any contractors or subgrantees that the applicant will use to implement and manage this effort.
- Highlight any previous experience implementing projects of similar design or magnitude.
- Describe the roles and responsibilities of project staff and explain the program's organizational structure and operations.
- Include a copy of an organizational chart.

Program Narrative (Part 6)

Plan for Collecting the Data Required for Performance Measures:

- Detail how the applicant will gather the required data should it receive funding.
- Applicants are not required to submit performance data with the application.
- Award recipients will be required to provide the relevant data by submitting semi-annual performance metrics in JustGrants. Further guidance on the post-award submission process will be provided, if selected for the award.

Budget Worksheet and Budget Narrative

- The Budget Narrative should thoroughly and clearly describe every category of expense listed in the Budget Detail Worksheet.
- Successful applicants are expected to participate in one cross-site grantee meeting during the project.
- See the [Budget Preparation and Submission Information section](#) of the OJJDP Grant Application Resource Guide.

Additional Information

- Disclosure of Lobbying Activities (SF-LLL)
- Indirect Cost Rate Agreement
- Timeline
- Letters of Support
- Position Descriptions
- Tribal Authorizing Resolution (if applicable)
- Financial Management and System of Internal Controls Questionnaire
- Applicant Disclosure of Pending Applications
- Applicant Disclosure and Justification – DOJ High Risk Grantee (if applicable)
- Research and Evaluation Independence and Integrity
- Disclosure of Process Related to Executive Compensation

OJP Priority Areas (Part 1)

The Department of Justice is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

OJP Priority Areas (Part 2)

1. Priority Considerations Supporting Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government

- Give priority consideration to applications that include project(s) that will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality, when making award decisions.
- Give priority consideration to applicants that can demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant (or at least one proposed subrecipient that will receive at least 40% of the requested award funding, as demonstrated in the Budget Worksheet and Budget Narrative) identifies as a culturally specific organization.

Application Review Process

- OJP is committed to ensuring a fair and open process for awarding grants. OJJDP reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation.
- Peer reviewers will review the applications submitted under this solicitation that meet basic minimum requirements. OJJDP may use internal peer reviewers, external peer reviewers, or a combination to review the applications.

Where and How to Apply (Part 1)

The solicitation for the OJJDP FY 2023 Youth Violence Prevention Program solicitation can be found at [OJJDP's Funding page](#).

- Grants.gov Deadline: June 12, 2023, 11:59 PM ET
- Application Deadline: June 26, 2023, 8:59 PM ET



Where and How To Apply (Part 2)

- OJP funding applicants have two deadlines to meet when submitting their applications: the [Grants.gov](https://www.grants.gov) deadline and the application deadline.
- Applicants will submit the SF-424 and SF-LLL through [Grants.gov](https://www.grants.gov) and the FULL application, including attachments, in DOJ's Justice Grants System ([JustGrants](https://www.justgrants.gov)). Register with Grants.gov as soon as possible as the registration process can take some time.
- OJP urges applicants to submit applications 72 hours prior to the application due date to allow time to receive validation messages or rejection notifications from [Grants.gov](https://www.grants.gov), [SAM.gov](https://www.sam.gov), or [JustGrants](https://www.justgrants.gov), and to correct in a timely fashion any problems that may have caused a rejection notification.

Where and How To Apply (Part 3)

- OJJDP strongly encourages all prospective applicants to sign up for Grants.gov email notifications regarding this solicitation. If this solicitation is modified, individuals who sign up with Grants.gov for updates will automatically be notified.
- Late applications are NOT accepted unless there is a problem with Grants.gov, SAM.gov, or JustGrants on OJJDP's end. A problem on the applicant's side will not result in a waiver to submit late.

Resources

- [OJP Grant Application Resource Guide](#)
- [DOJ Grants Financial Guide](#) serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.
- [JustGrants Resources Website](#) is an entryway into information about JustGrants and the grants management system itself. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions and sign-up for the [JustGrants Update e-newsletter](#).
- [JustGrants Application Submission Training Page](#) offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists and other resources to help applicants complete an application.
- [Virtual Q&A Sessions](#) provide opportunities for users to receive topic-specific training, direct technical assistance and support on JustGrants system functionality.

Technical Assistance With Grants.gov

For technical assistance with submitting an application:

Grants.gov Customer Support Hotline

800-518-4726 or 606-545-5035

www.grants.gov/web/grants/support.html

support@grants.gov

**The Grants.gov Support Hotline operates 24 hours a day,
7 days a week, except on federal holidays.**



JustGrants



OJP is accepting applications through its
JustGrants system.

Find trainings and user support at
<https://justicegrants.usdoj.gov/>

Moderator Q & A



Keisha Kersey
Program Manager
Office of Juvenile Justice and
Delinquency Prevention

Additional substantive questions not answered today may be directed to:
OJP Response Center
Phone: 800-851-3420
Email: grants@ncjrs.gov

OJJDP's NTTAC Contact Information



OJJDP's National Training and Technical Assistance Center (NTTAC)

<https://ojjdp.ojp.gov/nttac>

ojjdptta@usdoj.gov

OJJDP's JUVJUST and Upcoming Events

Office of Juvenile Justice and Delinquency Prevention

<https://ojjdp.ojp.gov/>

Sign up to receive the OJJDP JUVJUST listserv!

<https://ojjdp.ojp.gov/subscribe-juvjust>

View upcoming events!

<https://ojjdp.ojp.gov/events>



OJJDP's TTA360

Have a Training or Technical Assistance need?
Submit a request for help via OJJDP's TTA360 Platform:

<https://tta360.ojjdp.ojp.gov/>



Webinars on OJJDP's Multimedia Page and YouTube Channel



Past webinar events are archived on [OJJDP's multimedia page](#) and [OJJDP's YouTube channel](#). Please take a moment to view the page for additional webinars on juvenile justice and child victimization prevention related topics.

For the transcript and support materials, please contact the OJJDP TTA Help Desk at OJJDPPTTA@usdoj.gov.

Disclaimer

OJJDP makes every attempt to ensure material presented during this solicitation review webinar is accurate; however, in cases of errors, conflicts, or omissions, the information and requirements contained within the posted, written solicitation shall take precedence.

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