

Tribal Juvenile Accountability Discretionary Grant (T-JADG) Program Frequently Asked Questions

1.) Who is eligible to apply to this solicitation?

Only federally recognized tribes whose names appear in Volume 73, Number 66, of the Federal Register (pp.18553-18557) are eligible to apply to the T-JADG solicitation and receive an award.

2.) Can two or more tribes partner on an application?

Two or more tribes may partner to apply for a T-JADG award. However, one tribe must assume fiduciary responsibility and submit the application on behalf of the partnership. This tribe will be identified as the “primary agency” for purposes of administration and management of the award.

3.) When should I register in Grants.gov?

Registering with Grants.gov is a one-time process; however, processing delays may occur, and it can take up to several weeks for first-time registrants to receive confirmation and a user password. OJJDP highly recommends that applicants start the registration process as early as possible to prevent delays in submitting an application package to our agency by the application deadline specified.

4.) Are matching funds required?

Matching funds are required. T-JADG Program funds may not exceed 90 percent of total program costs, including any funds the recipient sets aside for program administration. The applicant must identify the source of the non-federal portion of the budget and how they will use match funds. Applicants may satisfy this match requirement with either cash or in-kind services.

In addition, if an award recipient uses T-JADG funds to construct a permanent juvenile correctional facility, the recipient must meet a 50-percent match of the total project. Grantees must satisfy this match requirement with cash only.

Please reference the solicitation for additional information about how to calculate matching funds.

5.) How can I find out what costs are allowable/unallowable?

Please reference the OJP Financial Guide (www.ojp.gov/financialguide/index.htm) to determine whether program costs are allowable or unallowable.

6.) Is a tribal resolution required with my application?

OJJDP requires that all awardees submit a signed copy of a tribal resolution documenting support for the FY09 T-JADG application. At a minimum, all applicants must submit an unsigned, draft copy of the tribal resolution as part of their application, and, if selected, they must submit a signed copy to OJJDP within 30 days of receipt of an award. If an applicant fails to submit a copy of the tribal resolution as part of their application, OJJDP will eliminate the applicant from funding consideration.

7.) What training and technical assistance requirements are associated with this award?

OJJDP requires all newly awarded T-JADG grantees to attend a mandatory orientation meeting in Washington, DC, during year 1 of the project. OJJDP also requires grantees to attend an annual Tribal Grantee Regional Cluster Meeting in years 2 and 3 of the project.

In addition in the first year of the project, OJJDP will provide newly-funded grantees mandatory, intensive training and technical assistance to help them develop a comprehensive strategic plan and the capacity to collect and utilize performance management and program evaluation data. This training and technical assistance includes a mandatory Strategic Planning Training in year 1 of the project. At the conclusion of the first year of the grantee's project period (September 30, 2010), OJJDP requires awardees to submit an approved strategic plan that outlines their

comprehensive plan to implement, monitor, and sustain the goals and objectives of their applications and documents the achievement of designated milestones. Please see the pages 13-14 of the solicitation for more information, including how these requirements impact applicant's budget.

8.) What is the T-JADG “trust fund requirement”?

A tribe that receives a grant under the T-JADG Program must establish an interest-bearing trust fund to deposit program funds. For purposes of the program, OJJDP defines a trust fund as an interest-bearing account specifically designated for this program. The tribe must use the amounts in the trust fund (including interest) during a period not to exceed 36 months from the date of award. Tribes may use funds only for the selected purpose areas for which they requested funds and for authorized program administration purposes. Tribes may not use this fund to pay debts that other activities beyond the scope of the T-JADG Program incur. The recipient tribe must establish the trust fund and distribute funds to support program activities as obligations are incurred.

To comply with the trust fund requirement, a recipient's account must include the following features:

- The account must earn interest.
- The recipient must account for the federal award amount.
- The recipient must account for the local match amount.
- The recipient must account for the interest earned.

9.) What are the T-JADG reporting requirements?

T-JADG grantees must submit a categorical assistance progress report (CAPR) through OJP's Grants Management System – GMS (<https://grants.ojp.usdoj.gov/>) annually on November 30 for the period October 1 through September 30 of the previous year. They must also submit their performance measure data for this same period through the Data Collection Technical Assistance Tool - DCTAT (www.ojjdp-dctat.org/) and upload a copy of this report into GMS along with their CAPR.

Financial reports are submitted in GMS and due quarterly on the following dates:

Reporting Quarter	Due Not Later
January 1 - March 31	May 15
April 1 - June 30	August 14
July 1 - September 30	November 14
October 1 - December 31	February 14

10.) How do I identify my program's mandatory performance measures?

The T-JADG's performance measures are identified in the solicitation. Applicants can also go to www.ojjdp.ncjrs.gov/grantees/pm/ for more information about OJJDP performance measures.

11.) Can I make changes to my application after I submit it?

No. Once you click the "submit" button in Grants.gov, you will no longer be able to revise your application or add any additional attachments.