



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Office of Juvenile Justice and Delinquency Prevention](#) (OJJDP), is seeking applications for funding under its fiscal year 2010 Research on Technology-Facilitated Crimes Against Children. This program furthers DOJ's mission by supporting the development of effective responses to child abduction, missing children, and children at risk for exploitation and other adverse outcomes.

OJJDP FY 2010 Research on Technology-Facilitated Crimes Against Children

Eligibility

OJJDP invites public agencies, including state agencies, units of local government (including federally recognized Indian tribal governments as determined by the Secretary of the Interior and published in the *Federal Register*), public universities and colleges (including tribal institutions of higher education), and private nonprofit organizations (including faith-based, tribal, and community organizations) to submit applications to this solicitation.

(See "Eligibility," page 3.)

Deadline

Applicants must register with [OJP's Grant Management System \(GMS\)](#) prior to submitting an application.

(See "How to Apply" page 6.)

All applications are due by 3 p.m., Eastern Time, on May 3, 2010.

(See "Deadlines: Registration and Application," page 3.)

Contact Information

For technical assistance with submitting an application, contact the GMS Support Hotline at 1-888-549-9901, option 3, or via e-mail to GMSHelpDesk@usdoj.gov. The GMS Support Hotline hours of operation are Monday-Friday, 6:00 a.m. to midnight, Eastern Time, except Federal holidays.

For assistance with any other requirement of this solicitation, call Jeffrey Gersh, Program Manager, at (202) 514-5535 or e-mail him at jeffrey.gersh@usdoj.gov.

CONTENTS

Overview	3
Deadlines: Registration and Application.....	3
Eligibility.....	3
Program-Specific Information.....	3
Performance Measures.....	6
How To Apply	7
What an Application Must Include.....	8
Standard Form 424.....	8
Program Narrative.....	8
Budget and Budget Narrative	11
Indirect Cost Rate Agreement (if applicable).....	11
Plan for Collecting the Data Required for Performance Measures	11
Tribal Authorizing Resolution (if applicable).....	11
Other Attachments.....	12
Selection Criteria.....	12
Review Process.....	12
Additional Requirements	13
Appendix: Application Checklist.....	15

OJJDP FY 2010 Technology-Facilitated Crimes Against Children Research

CFDA Number: 16.543

Overview

OJJDP provides national leadership, coordination, and resources to prevent and respond to juvenile delinquency and juvenile victimization. OJJDP supports states and communities in their efforts to develop and implement effective and coordinated prevention and intervention programs and to improve the juvenile and criminal justice systems so that they protect public safety, hold offenders accountable, and provide treatment and rehabilitative services tailored to the needs of juveniles and their families. This program will support research on technology-facilitated crimes against children to inform policy and to develop effective responses to child abduction, missing children, and children at risk for exploitation and other adverse outcomes with funds authorized under 42 USC § 5775.

OJJDP supports programs to further understanding of, and improve the response to, technology-facilitated crimes against children. This program seeks to expand understanding of the scope and prevalence of these types of crimes against young victims.

Deadlines: Registration and Application

Applicants must register with GMs prior to submitting an application. The deadline to register is 1 p.m., Eastern Time, on May 3, 2010, and the deadline to apply for funding under this announcement is 3 p.m., Eastern Time on May 3, 2010. See the “How to Apply” section, page 6, for more details.

Eligibility

OJJDP invites applications from public agencies, including state agencies, units of local government (including federally recognized Indian tribal governments as determined by the Secretary of the Interior and published in the *Federal Register*), public universities and colleges (including tribal institutions of higher education), and private nonprofit organizations (including faith-based, tribal, and community organizations).

OJJDP welcomes joint applications from two or more eligible applicants; however, one applicant must be clearly indicated as the primary applicant (for correspondence, award, and management purposes) and the others indicated as co-applicants.

Program-Specific Information

Purpose

The program supports research that will expand understanding of the scope and prevalence of technology- and Internet-facilitated crimes against children.

Goals, Objectives, and Deliverables

The program's goal is to advance understanding of Internet- and technology-facilitated crimes against children and juveniles. Proposed projects should aim to produce information that will assist federal, state, and local law enforcement and prosecutors involved with Internet- or technology-facilitated crimes against children cases, policymakers, and professionals who care for and educate children and youth.

This solicitation is for a field-initiated program for research and evaluation on topics relevant to Internet- or technology-facilitated crimes against children. OJJDP has identified two priority research areas. OJJDP will consider applications proposing research in other areas, but they should explain how the proposed project will fill a critical gap in the field's knowledge and practice.

Links Between Online Offenses and Hands-On Molestations. OJJDP seeks research to identify predictive factors that reliably indicate whether a subject of an online child exploitation investigation poses a high risk of harm to children. Undercover operations identify hundreds of thousands of unique Internet provider addresses trading in child pornography each year. Law enforcement officers need tools to identify which suspects and cases should be given priority in order to identify and rescue victims. To address this need, the proposed research should seek to identify behavioral patterns and produce tools to predict whether an individual's observed participation in online child exploitation predicts abusive behavior toward children.

Prevention Strategies. OJJDP seeks research on the scope and prevalence of children and youth creating and distributing explicit images of themselves or their peers, with the goal of informing the development of preventive strategies. The number of incidences known to law enforcement of children producing and distributing sexually explicit images with and without adult provocation is increasing, and communities need information about how to deliver programming to educate children and their families about the risks and consequences of this behavior.

OJJDP encourages researcher-practitioner partnerships that include researchers and law enforcement or court officials or other relevant professionals contributing from the initial stage of identifying project goals through presentation of the final results. OJJDP also encourages the inclusion of the perspectives of victims.

The successful applicants will submit relevant reports and deliverables as part of its progress reporting or as special reports to OJJDP. Deliverables will differ depending on the specific research undertaken. Examples of typical deliverables include:

1. a research report on the study's findings suitable for publication in a professional, peer-reviewed journal, to be published at OJJDP's discretion.
2. a descriptive report of the study's overall findings, not exceeding 12 pages, suitable for a non-technical audience, to be disseminated at OJJDP's discretion.
3. a series of research bulletins on the study methodology and findings, to be published at OJJDP's discretion.

Non-Funded Areas. OJJDP will not consider funding for the following areas:

- training or direct services (e.g., enforcement activities, investigations).
- purchase of equipment, materials, or supplies. (However, the applicant's budget may include these items, if required to conduct research, data collection, evaluation, or analysis.)
- development or dissemination of Internet safety materials.

Amount and Length of Awards

OJJDP anticipates making several awards for a total of \$2 million. Applicants may request a project period of 12 to 36 months, and the award amount will cover the entire requested project period.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Budget Information

Limitation on Use of Award Funds for Employee Compensation; Waiver: With respect to any award of more than \$250,000 made under this solicitation, grantees may not use federal funds to pay total cash compensation (salary plus bonuses) to any employee at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The 2010 salary table for SES employees is available at <http://www.opm.gov/oca/10tables/indexSES.asp>.) A recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds. (OJJDP will not consider any such additional compensation matching funds where match requirements apply.)

The OJJDP Administrator may waive the limitation on compensation rates allowable under an award at his or her discretion on an individual basis. An applicant that wishes to request a waiver must include a detailed justification in the budget narrative of its application. Unless applicants submit a waiver request and justification with their application, they should anticipate that OJP will request that they adjust and resubmit their budget.

The justification should include: the particular qualifications and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project being undertaken with award funds, and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with his/her qualifications and expertise, and for the work that is to be done.

Match Requirement. Match is not required for this program.

Research, Human Subjects, IRB Review, and Confidentiality

OJJDP advises all applicants for OJP funds that the Department of Justice defines *research* as "a systematic investigation, including research development, testing, and evaluation, designed to develop or contribute to generalizable knowledge." 28 C.F.R. § 46.102(d). If OJP determines that a funded application involves research and includes human subjects, the grantee may need to seek the approval of an Institutional Review Board (IRB) before OJP funds may be spent for these purposes. If an application includes an evaluation component, OJP will examine that

component to determine whether it meets the definition of “research.” All applications should be as clear as possible in describing the purpose of the evaluation and the extent to which its findings may contribute to generalizable knowledge.

The protection of human subjects of OJP-sponsored research is of critical importance. If an application involves human subjects of research, it must explain whether IRB approval has been or will be obtained, and it must explain applicant’s procedures for obtaining informed consent and minimizing risks.

OJJDP will require all applicants who submit applications that include a research or statistical component that collects information identifiable to a private person to complete and submit to OJP a privacy certification.

For further guidance regarding federal regulations regarding research, human subjects protections, and confidentiality, see the OJP Website (http://www.ojp.usdoj.gov/funding/other_requirements.htm).

Performance Measures

To assist the Department in fulfilling its responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Applicants must discuss in their application their methods for collecting data for performance measures. Refer to “What an Application Must Include” (page 8), for additional information. Performance measures for this solicitation are as follows:

Objective	Performance Measures	Data Grantee Provides
To carry out research or evaluation studies that enhance knowledge regarding technology-facilitated crimes against children.		Grantees will submit relevant reports and deliverables as part of progress reporting or as special reports to OJJDP. Deliverables will differ depending on the specific project and should be outlined in the application.
	Percentage of deliverables (e.g., reports, manuscripts) completed on time.	Number of deliverables to be submitted to OJJDP. Number of deliverables (e.g., reports, manuscripts) completed on time, as reported by OJJDP.
	Percentage of deliverables that meet OJJDP’s expectations for depth, breadth, scope and quality of study, and pertinence.	Number of deliverables that meet OJJDP’s expectations for depth, breadth, scope and quality of study, and pertinence, as reported by OJJDP.

For more information about OJJDP performance measures, see www.ojjdp.ncjrs.gov/grantees/pm/ or contact Janet Chiancone at janet.chiancone@usdoj.gov.

How To Apply

Applicants must submit their applications through [GMS](#), a Web-based, data-driven system for the application, award, and management of OJP grants. Applicants should begin the process immediately to meet the GMS registration deadline, especially if this is the first time they have used the system. Complete instructions on how to register and submit an application in GMS can be found at www.ojp.usdoj.gov/gmscbt/. If you experience technical difficulties during this process, e-mail GMSHelpDesk@usdoj.gov or call 1-888-549-9901 (option 3), Monday-Friday, 6:00 a.m. to midnight, Eastern Time, except Federal holidays. OJP recommends that applicants register as early as possible to avoid delays in submitting an application by the deadline.

All applicants are required to complete the following steps:

- 1. Acquire a DUNS Number.** An application must have a DUNS number to be submitted in GMS. The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numbering System) number in their application for a new award or renewal of an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and tracking entities receiving federal funds. The identifier is used to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, one-time activity. Call 1-866-705-5711 or apply online at www.dunandbradstreet.com to obtain a DUNS number. Individuals are exempt from this requirement.
- 2. Acquire or Renew Registration with the Central Contractor Registration (CCR) Database.** OJP requires all applicants (other than individuals) for federal financial assistance to maintain a current registration in the CCR database to receive funding. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR registration at least once per year to maintain an active status. Information about CCR registration procedures can be accessed at www.ccr.gov.
- 3. Acquire a GMS Username and Password.** If you are a new user, select the first time user link under the sign-in box of the [GMS](#) home page to create a GMS profile. For more information on how to register in GMS, go to www.ojp.usdoj.gov/gmscbt/.
- 4. Search for the Funding Opportunity on GMS.** After you log in to GMS or complete your GMS profile for your username and password, go to the Funding Opportunities link on the left side of the page. Select OJJDP and the OJJDP FY 2010 Research on Technology-Facilitated Crimes Against Children.
- 5. Select the Apply Online Button Associated with the Solicitation Title.** The search results from step 4 will display the solicitation title along with the Registration and Application Deadlines for this funding opportunity. Select the Apply Online button in the Action Column to create an application in the system.
- 6. Submit an Application Addressing the Requirements Outlined in this Solicitation by Following the Directions in GMS.** Once you have submitted your application, GMS will

display a confirmation screen stating your submission was successful. **Important:** OJP urges applicants to submit their applications at least 72 hours prior to the due date.

Note: GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

Experiencing Unforeseen GMS Technical Issues

If you experience unforeseen GMS technical issues that prevent you from submitting your application by the deadline, you must contact OJJDP staff **within 24 hours after the deadline** and request approval to submit your application. At that time, OJJDP staff will require you to e-mail your complete grant application, DUNS number, and all GMS Help Desk tracking numbers. After the program office reviews the information you submit and contacts the GMS Help Desk to validate the technical issues you reported, OJP will contact you to inform you whether your request to submit a late application has been approved. If the technical issues you reported cannot be validated, OJP will reject your application as untimely.

To ensure a fair competition for limited discretionary funds, the following conditions are not valid reasons to permit late submissions: (1) failure to begin the registration process in sufficient time; (2) failure to follow GMS instructions on how to register and apply as posted on its Web site; (3) failure to follow all of the instructions in the OJP solicitation; and (4) technical issues experienced with the applicant's computer or information technology (IT) environment.

Notifications regarding known technical problems with GMS are posted on the OJP funding Web page, www.ojp.usdoj.gov/funding/solicitations.htm.

What an Application Must Include

OJP strongly recommends that applicants use appropriately descriptive file names (e.g., "Program Narrative," "Budget and Budget Narrative," "Timelines," "Memoranda of Understanding," "Resumes") for all required attachments. Where resumes are required, OJP recommends that applicants include them in a single file.

Standard Form 424

See www07.grants.gov/assets/SF424Instructions.pdf for instructions on how to complete your SF424. If the applicant is a for-profit entity, select "For-Profit Organization" or "Small Business" (as applicable) in the Type of Applicant 1 data field. For-profit applicants also may select additional applicable categories (e.g., "Private Institution of Higher Education").

Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11-inches, and use a standard 12-point font, preferably Times New Roman. Pages must be numbered "1 of 30," etc. The project abstract, tables, charts, pictures, etc., including all captions, legends, keys, subtext, etc., may be single-spaced, and will count in the 30 page limit. Material required under the "Budget and Budget Narrative" and "Other Attachments" sections

will not count toward the program narrative page count. OJJDP may reject applications that are incomplete, do not respond to the scope of the solicitation, or fail to comply with ALL format requirements.

The program narrative must address the following selection criteria: (1) statement of the problem/program narrative, (2) performance measures requirements, (3) project/program design and implementation, and (4) capabilities/competencies. The applicant must clearly delineate the connections between and among each of these sections. For example, the applicant must derive the goals and objectives directly from the problems to be addressed. Similarly, the project design section must clearly explain how the program's structure and activities will accomplish the goals and objectives identified in the previous section.

- **Statement of the Problem**

Applicants must briefly describe the nature and scope of the proposed research. Applicants should propose studies that will fill a critical gap in existing knowledge.

Applicants should describe any previous research or evaluation studies that relate to their proposal's topic area. While OJJDP expects applicants to review the research literature for relevant studies, they should also explore whether unpublished local sources of research or evaluation data are available.

Project Abstract. Applicants must include a project abstract as the first page of the program narrative, and it is included in the page limitation specified above. The abstract must not exceed 200 words and briefly describe the project's purpose, identify the population to be served, and summarize the activities that the applicant will implement to achieve the project's goals and objectives. These goals and objectives must focus on short-term and intermediate outcomes (see "Performance Measures Requirements," below). The abstract must describe how the applicant will measure progress toward these goals.

- **Performance Measures Requirements**

Applicants must describe the goals of the proposed program and identify its objectives. When formulating the program's goals and objectives, applicants must be cognizant of the performance measures that will be required of successful applicants.

Goals. The applicant must describe the proposed project's goals (e.g. hypotheses to be tested, research questions to be addressed).

Program Objectives. The applicant must explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project's desired results. The applicant must clearly link them to the problem identified in the preceding section, and they must be measurable.

Performance Measures. OJJDP requires award recipients to report data in support of mandated performance measures for this solicitation (see "Performance Measures," page 6.) Applicants must describe the steps they will take to assemble the information needed to comply with OJJDP's performance measures reporting requirements. OJJDP will encourage award recipients to use information from existing program records to fulfill performance measures reporting requirements, rather than initiating new data collection activities for this purpose. To ensure confidentiality of program records, OJJDP will also require award recipients

to submit a completed Privacy Certificate post-award. (See www.ojjdp.ncjrs.gov/grantees/pm/faq.html for more information).

- **Project Design and Implementation**

Applicants must describe the research, evaluation, and analysis methodologies that they will use and justify their selection of the methodologies proposed. The project design should include plans to collect input from practitioners and victims, as appropriate to the topic.

Applicants must detail how the project will operate throughout the funding period and describe the strategies that they will use to achieve the goals and objectives identified in the previous section. Applicants should adopt a project design that will facilitate the gathering of data on the required performance measures.

This section should also include details regarding any leveraged resources (cash or in-kind) from local sources to support the project.

Timeline. Applicants must submit a timeline or milestone chart that indicates major tasks, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using “Year 1,” “Month 1,” “Quarter 1,” etc., not calendar dates (see “Sample Project Timelines” at ojjdp.ncjrs.gov/grantees/timelines.html). Applicants must submit the timeline as a separate attachment, as stipulated in “Other Attachments,” page 12. On receipt of an award, the grantee may revise the timeline based on training and technical assistance that OJJDP will provide.

- **Capabilities/Competencies**

Applicants must describe the roles and responsibilities of project staff and explain the program’s organizational structure and operations.

This section of the program narrative must describe how the applicant will manage and staff the project. Applicants must clearly connect the management and staffing patterns to the project design described in the previous section. This section must describe the experience and capability of the applicant’s organization and any contractors that will be used to effectively implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude.

Letters of Support/Memorandums of Understanding. If submitting a joint application, as described under “Eligibility,” page 3, applicants must provide signed and dated letters of support or Memorandums of Understanding (MOUs) for all key partners that include the following:

- expression of support for the program and a statement of willingness to participate and collaborate with it
- description of the partner’s current role and responsibilities in the planning process and expected responsibilities when the program is operational
- estimate of the percentage of time that the partner will devote to the planning and operation of the project.

Budget and Budget Narrative

Applicants must provide a budget that: (1) is complete, allowable, and cost effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities. The budget should cover the entire award period.

- **Budget Detail Worksheet**

The worksheet must provide the detailed computation for each budget line item, listing the cost of each item and showing how the applicant calculated it. For example, costs for personnel must show the annual salary rate and the percentage of time devoted to the project for each employee paid through grant funds. The budget detail worksheet must present a complete and detailed itemization of all proposed costs.

A sample budget detail worksheet can be found at www.ojp.gov/funding/forms/budget_detail.pdf. If you submit a different format, you must include the budget categories as listed in the sample budget detail worksheet.

- **Budget Narrative**

The budget narrative must describe each budget item and relate it to the appropriate project activity. It must closely follow the content of the budget detail worksheet and justify all proposed costs listed in the budget detail worksheet (particularly supplies, travel, and equipment) and demonstrate that they are reasonable. In the budget narrative, applicants must explain how they calculated fringe benefits, how they estimated travel costs, why they must purchase particular items of equipment or supplies, and how they calculated overhead or indirect costs, if applicable.

See the OJP Financial Guide for questions pertaining to budget, including allowable and unallowable costs at www.ojp.gov/financialguide/index.htm.

Indirect Cost Rate Agreement

Applicants that would like to establish a federally negotiated indirect cost rate must submit a proposal to their cognizant federal agency. Generally, the cognizant federal agency is the agency that provides the preponderance of direct federal funding. This can be determined by reviewing an organization's schedule of federal financial assistance. If DOJ is your cognizant federal agency, obtain information needed to submit an indirect cost rate proposal at http://www.ojp.usdoj.gov/funding/pdfs/indirect_costs.pdf.

Plan for Collecting the Data Required for Performance Measures. (See "Performance Measures," page 6.)

Tribal Authorizing Resolution

If a tribe or tribal organization or a third party submits an application proposing to provide direct services or assistance to residents on tribal lands, the application must include a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable governing body authorizing the inclusion of the tribe or tribal organization and its residents. In those instances when an organization or consortium of tribes proposes to

apply for a grant on behalf of a tribe or multiple specific tribes, the application must include a resolution from all tribes that will receive services or assistance provided under the grant.

Other Attachments

Applicants must submit the following information, as stipulated in the cited pages, as attachments to their application.

- timeline or milestone chart (see page 10).
- résumés of all key personnel.
- job descriptions outlining roles and responsibilities for all key positions.
- letters of support/commitment and MOUs from partner organizations (see page 10).

Selection Criteria

OJJDP will rate applications that proceed to peer review on a 100-point scale, based on the following point values for the selection criteria:

1. Statement of the Problem/Program (20 points)
2. Performance Measures Requirements (5 points)
3. Project/Program Design and Implementation (45 points)
4. Capabilities/Competencies (20 percent)
5. Budget (10 percent)

See “Program Narrative,” page 8, for detailed descriptions of the above criteria.

Review Process

OJP is committed to ensuring a standardized process for awarding grants. OJJDP reviews each application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will review the applications submitted under this solicitation as well. OJJDP may use either internal peer reviewers, external peer reviewers, or a combination of both to review the applications. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is not a current DOJ employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current DOJ employee. OJJDP will screen applications initially to determine whether the applicant meets all eligibility requirements. A peer review panel will evaluate, score, and rate only those applications that eligible applicants submit and that meet all other requirements. Peer reviewers’ ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may

include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

The Office of the Chief Financial Officer (OCFO), in consultation with OJJDP, conducts a financial review of applications for potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants, examines proposed costs to determine if the budget and budget narrative accurately explain project costs, and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

The Administrator of the Office of Juvenile Justice and Delinquency Prevention, who also may consider other factors including, but not limited to, underserved populations, geographic diversity, strategic priorities, past performance, and available funding when making awards, will make all final award decisions.

Additional Requirements

Applicants selected for awards must agree to comply with additional legal requirements upon acceptance of an award. OJP strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting their application. Additional information for each can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance
- Faith-Based and Other Community Organizations
- Confidentiality and Human Subjects Protection (if applicable)
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) (if applicable)
- DOJ Information Technology Standards (if applicable)
- Single Point of Contact Review
- Nonsupplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with [Office of Justice Programs Financial Guide](#)
- Suspension or Termination of Funding
- Nonprofit Organizations
- For-Profit Organizations

- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006
- Awards in excess of \$5,000,000 – federal taxes certification requirement

Appendix: Application Checklist

OJJDP FY 2010 Research on Technology-Facilitated Crimes Against Children

The application check list has been created to aid you in developing your application. If any of the items listed below are missing, the application may not move forward for review.

Eligibility

OJJDP invites public agencies, including state agencies, units of local government (including federally recognized Indian tribal governments as determined by the Secretary of the Interior and published in the *Federal Register*), public universities and colleges (including tribal institutions of higher education), and private organizations (including faith-based, tribal, and community organizations) to submit applications to this solicitation.

_____ The federal request is within allowable limits: \$2 million

The application components

- _____ Statement of the Problem/Program
- _____ Performance Measures Requirements
- _____ Project Design and Implementation
- _____ Capabilities/Competencies
- _____ Budget Narrative
- _____ Budget Detail Worksheet
- _____ Project Timeline
- _____ Position Descriptions
- _____ Letters of Support

Program narrative/abstract format

- _____ Double-spaced
- _____ 12-point standard font
- _____ 1" standard margins
- _____ Narrative is 30 pages or less

Required forms, certifications, and other components

- _____ Standard 424 Form
- _____ DUNS number
- _____ Certifications
- _____ Other standard forms as applicable, including:
 - _____ Disclosure of Lobbying Activities (if applicable)
 - _____ Accounting System and Financial Capability Questionnaire (if applicable)