



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Office of Juvenile Justice and Delinquency Prevention](#) (OJJDP), is pleased to announce that it is seeking applications for funding under its FY 09 Research on the Commercial Sexual Exploitation of Children. This program furthers the Department's mission by enhancing our understanding of the scope of the commercial exploitation problem in the U.S.

OJJDP FY 09 Research on the Commercial Sexual Exploitation of Children

Eligibility

Applicants are limited to public agencies (including state agencies, units of local government, public universities and colleges, and federally-recognized tribal governments) and private organizations (including faith-based, tribal, and community organizations).

(See "Eligibility," page 3.)

Deadline

Registration with [GMS](#) is required prior to application submission.

(See "Registration," page 3.)

All applications are due by 2:00 p.m., Eastern Time, on June 15, 2009.

(See "Deadline: Application", page 3.)

Contact Information

For assistance with the requirements of this solicitation, contact Christopher Holloway, Program Manager, at 202-305-9838 or christopher.holloway@usdoj.gov.

This application must be submitted through OJP's [Grants Management System](#) (GMS). For technical assistance with submitting the application, call the GMS Support Hotline at 1-888-549-9901, option 3. The hours of operation for the GMS Support Hotline are Monday–Friday, 7:00 a.m. to 9:00 p.m., Eastern Time.

The Funding Opportunity Number for this announcement is OJJDP-2009-2228.

CONTENTS

Overview.....	3
Deadline: Registration.....	3
Deadline: Application.....	3
Eligibility.....	3
General Statement of Eligibility.....	3
Faith-Based and Other Community Organizations.....	4
American Indian Tribes and Alaska Native Tribes and Tribal Organizations.....	4
Program-Specific Information.....	4
Performance Measures.....	6
How To Apply.....	7
What an Application Must Include.....	8
Standard Form–424.....	8
Program Narrative.....	8
Budget and Budget Narrative.....	10
Indirect Cost Rate Agreement.....	11
Other Attachments.....	11
Selection Criteria.....	11
Review Process.....	11
Additional Requirements	12

OJJDP FY 09 Research on the Commercial Sexual Exploitation of Children (CFDA # 16.543)

Overview

The commercial sexual exploitation of children (CSEC) describes a constellation of crimes of a sexual nature committed against victims younger than 18 primarily or entirely for financial or other economic reasons. These crimes include trafficking for sexual purposes, prostitution, sex tourism, mail-order-bride trade and early marriage, pornography, stripping, and sexual performances. The purpose of this program is to enhance understanding of the scope of the CSEC problem in the United States through research addressing the following questions:

1. How many youth under 18 were victims of commercial sexual exploitation in 2008 in the United States?
2. How many of these victims were known to law enforcement?
3. In a sample of jurisdictions, what were the outcomes of prosecutions of CSEC crimes for victimized youth and for CSEC perpetrators?
4. In the same sample of jurisdictions, did CSEC victims who were not known to law enforcement receive more, fewer, or different services than victims who were known to law enforcement?

This program is authorized by 42 U.S.C. §§ 5775-5776.

Deadline: Registration

Applicants must register with GMS prior to applying. The GMS registration deadline is 2:00 p.m., Eastern Time, June 15, 2009.

Deadline: Application

The due date for applying for funding under this announcement is 2:00 p.m., Eastern Time, June 15, 2009..

Eligibility

General Statement of Eligibility. OJJDP invites applications from public agencies, including state agencies, units of local government, public universities and colleges, and federally recognized tribal governments, and private organizations, including faith-based, tribal, and community organizations. Joint applications from two or more eligible applicants are welcome; however, one applicant must be clearly indicated as the primary applicant for correspondence, award, and management purposes and the others indicated as co-applicants.

Faith-Based and Other Community Organizations. Consistent with Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. Faith-based and other community organizations will be considered for awards on the same basis as other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., remove religious symbols) to receive assistance awards. DOJ grant funds, however, may not be used to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, such religious activity must be separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

If the applicant is a faith-based organization that makes hiring decisions on the basis of religious belief, it may be entitled, under the Religious Freedom Restoration Act, 42 U.S.C. § 2000bb, to receive federal funds and yet maintain that hiring practice, even if the law creating the funding program contains a general ban on religious discrimination in employment. For the circumstances under which this may occur, and the certifications that may be required, visit the [Civil Rights Compliance](#) link, under "Additional Requirements" in this announcement.

American Indian and Alaska Native Tribes and Tribal Organizations. Applicants are limited to for-profit (commercial) organizations, non-profit organizations, faith-based and community organizations, institutions of higher learning, and consortiums with demonstrated organizational and community-based experience in working with American Indian and Alaska Native communities, including tribal commercial and nonprofit organizations, tribal colleges and universities, and tribal consortiums.

All tribal applications must be accompanied by a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. If the grant application is being submitted on behalf of a tribal entity, a letter or similar document authorizing the inclusion of the tribal entity named in the application must be included.

Applicants are encouraged to review the [Civil Rights Compliance](#) section, under "Additional Requirements" in this announcement.

Program-Specific Information

- **Purpose**

The purpose of this program is to add to the knowledge base about CSEC. Applicants should propose a methodology to address all four questions cited in the "Overview," page 3.

OJJDP values researcher-practitioner partnerships. Applicants should include documentation of partnerships between researchers and service agencies and providers or survivor organizations in their applications, including administrative agreements or memoranda of understanding with organizations, agencies, and units of government involved in the research.

Research on CSEC should be grounded in respect for those affected by these crimes. While the term “victim” is used throughout this solicitation as the one used by the legal system for the wronged party, applicants should demonstrate their understanding of and respect for the resiliency and perseverance of youth affected by CSEC.

To assist applicants with questions about this program and the requirements of this solicitation, OJJDP anticipates holding one or more teleconferences in which applicants may hear a presentation on the requirements of the solicitation and ask questions about application preparation. Applicants should visit the OJJDP’s Funding Opportunities page at <http://www.ojjdp.ncjrs.gov/funding/FundingList.asp> to watch for an announcement of the time, date, and call in number for such teleconferences or subscribe to OJJDP’s JUVJUST listserv at https://puborder.ncjrs.gov/listservs/subscribe_JUVJUST.asp to receive the announcement.

- **Goals, Objectives, and Deliverables**

The goals and objectives of this program are:

1. to use appropriate, replicable methodology to produce estimates of the number of youth under 18 who were victims of CSEC in 2008 who were known and not known to law enforcement to law enforcement.
2. to provide an analysis of the outcomes for victims and perpetrators of a sample of CSEC crimes prosecuted at the federal, state, local, and Tribal courts including the following:
 - a. the criminal statute was charged.
 - b. the services the victim received.
 - c. the outcome of the legal process.
 - d. the sentence received, if a conviction resulted.
 - e. whether the victim became re-involved in the socials service, juvenile justice, or criminal justice systems as a result of subsequent CSEC victimization.
3. to provide an analysis of the types of services received by victims who were not known to law enforcement and by whom those services were provided.

The deliverables of this program are:

1. a research report on the study’s findings suitable for publication in a professional journal, as determined by OJJDP.
2. a descriptive report of the findings of the study, not exceeding 12 pages, suitable for a non-technical audience, to be disseminated at OJJDP’s discretion.
3. presentations of study findings at three conferences and meetings to be identified by OJJDP in the project’s final year.

- **Award Information**

OJJDP anticipates making one award of up to \$1,275,000 for a project period of 30 months. The award amount will cover the entire requested project period. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Limitation on Use of Award Funds for Employee Compensation; Waiver. No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at www.opm.gov.) This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant that wishes to request a waiver must include a detailed justification in the budget narrative of the application. The justification should include: the particular qualification and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project undertaken with the grant funds and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with her/his qualifications and expertise, and for the work that is to be done.

Match Requirement. Match is not required for this program.

Performance Measures

To assist in fulfilling DOJ's responsibilities under the Government Performance and Results Act, Pub.L. 103-62, applicants that receive funding under this solicitation must provide data that measures the results of their work. For this solicitation, OJJDP has identified mandatory performance measures, outlined in the table below, that OJJDP will use in measuring the performance of applicants selected for funding. OJJDP has an online system (www.ojjdp-dctat.org) for grantee transmittal of performance measure data. In their proposal narrative, applicants must describe their understanding of the mandatory performance measures, and must discuss how they will fulfill the performance expectations outlined below. For detailed information on measures and resources, see OJJDP's Performance Measures Web page (ojjdp.ncjrs.gov/grantees/pm). Mandatory performance measures for this solicitation are as follows:

Objectives	Performance Measures	Data Grantee Provides
To enhance understanding and increase knowledge regarding the prevalence and scope of CSEC crimes and victims in the United States and to add to the body of knowledge regarding the outcomes of prosecutions of CSEC crimes and of services provided CSEC victims.	Percent of deliverables (e.g., reports, manuscripts) completed on time. Deliverables will differ depending on the project's study and should be outlined in the application.	Number of deliverables to be submitted to OJJDP. Number of deliverables completed on time.
	Percent of deliverables that meet OJJDP's expectations for depth, breadth, scope of study, quality of study, and pertinence.	Number of deliverables that meet OJJDP's expectations, as reported by OJJDP Program Manager.

For more information about OJJDP performance measures, contact Janet Chiancone at janet.chiancone@usdoj.gov.

How To Apply

Grants Management System Instructions. Applications must be submitted through OJP's online Grants Management System (GMS). To access the system, go to <https://grants.ojp.usdoj.gov>. Applicants should begin the process a few weeks prior to the GMS registration deadline, especially if this is the first time they have used the system. Each application requires a separate GMS registration. For a step-by-step guide, visit <http://www.ojp.gov/gmscbt/> and refer to the section entitled "External Overview: Locating & Applying for Funding Opportunities." For additional assistance, call the GMS Help Desk at 1-888-549-9901 from 7:00 a.m. to 9:00 p.m. Eastern Time Monday to Friday.

Note: OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. Applications submitted via GMS must be in the following formats: Microsoft Word (*.doc), Word Perfect (*.wpd), Microsoft Excel (*.xlm), PDF files (*.pdf), or Text Documents (*.txt). . GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".docx." Please ensure the documents you are submitting are saved using "Word 97-2003 Document (*.doc)" format. Additionally, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

CFDA Number. The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.543, titled "Missing Children's Assistance," and the Funding Opportunity Number is OJJDP-2009-2228.

DUNS Number. The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a Data Universal Numbering System (DUNS) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at <http://www.dnb.com/us/>. Individuals are exempt from this requirement.

Central Contractor Registration. OJP requires that all applicants for federal financial assistance, other than individuals, maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

What an Application Must Include

Standard Form–424

Applicants must complete the Application for Federal Assistance (SF–424), a standard form used by most federal agencies, following the instructions it provides.

Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11-inches, and use a standard 12-point font, preferably Times New Roman. Pages must be numbered “1 of 30,” etc. Material required under the “Budget and Budget Narrative” and “Other Attachments” sections will not count toward the program narrative page count. OJJDP may reject applications that are incomplete, do not respond to the scope of the solicitation, or fail to comply with format requirements.

The program narrative must address the following selection criteria: (1) statement of the problem/program narrative, (2) impact/outcomes and evaluation/performance measure data collection plan, (3) project/program design and implementation, and (4) capabilities/competencies. The connections among these sections must be clearly delineated. For example, the goals and objectives must derive directly from the problems to be addressed. Similarly, the project design section must clearly explain how the program’s structure and activities will accomplish the goals and objectives identified in the previous section.

- **Statement of the Problem**

Applicants should describe any research or evaluation studies that relate to the problem and contribute to the applicant’s understanding of its causes and potential solutions. While OJJDP expects applicants to review the research literature for relevant studies, they should also explore whether unpublished sources of research or evaluation data are available.

Project Abstract. A project abstract must be included as the first page of the Program Narrative, and is included in the page limitation specified above. It must not exceed 200 words and briefly describe the project’s purpose, identify the population to be served, and summarize the activities that will be implemented to achieve the project’s goals and objectives. These goals and objectives must focus on short-term and intermediate outcomes (see “Impact/Outcomes and Evaluation/Performance Measures,” below). The abstract must describe how progress towards these goals will be measured.

- **Impact/Outcomes and Evaluation**

Applicants must describe the goals of the proposed research project and identify its objectives. When formulating the project’s goals and objectives, applicants should consider the potential for significant advances in knowledge and understanding of the problem and the potential for significant advances in the juvenile justice field and bear in mind the performance measures that OJJDP will use to gauge grantee performance (see “Performance Measures,” page 6).

Goals. Applicants should provide a broad statement, written in general terms, that conveys the research project's intent to study the problem or problems described and must outline the project's goals.

Objectives. Applicants should explain how the research project will accomplish its goals. Objectives are specific, quantifiable statements of the desired results of the project, and they should be clearly connected to the problems identified in the preceding section. The objectives should be measurable.

Performance Measures. Performance measures must reflect the project's problems, goals and objectives, and design (see "Project/Program Design and Implementation," below, and "Performance Measures," page 6).

- **Project/Program Design and Implementation**

Applicants must detail how the project will operate throughout the project period and describe the strategies that will be used to achieve the goals and objectives identified in the previous section. Applicants may propose any methodology deemed likely to yield a valid estimate of the number of youths affected by CSEC in 2008, known and unknown to law enforcement, and an analysis of outcomes of CSEC prosecutions for victims and perpetrators and of services received by victims. Project design should be clear, detailed, and specific with regards to sampling frames for both the estimate of youth affected and the smaller sample of cases for outcome/service provision analysis, data collection strategies, sample recruitment and retention, data analysis, etc.

Applicants should identify any federal, state, or private organizations that have data that would be useful in this study. Applicants should demonstrate that they have consulted with and will substantively engage community partners whose participation and access to data can strengthen the implementation of the proposed study. in the implementation of the project as appropriate for its proposed design. These groups may include:

- federal, state, local, and tribal law enforcement, such as Internet Crimes Against Children task Forces, Federal Bureau of Investigations Innocence Lost Task Forces.
- federal, state, and local prosecutors.
- sexual assault services centers.
- social service agencies.
- alternative education and vocational training providers.
- juvenile justice system professionals.
- judges.
- organizations serving at-risk youth.
- nongovernmental organizations serving CSEC victims.
- local nonprofit organizations serving missing children and their families, see www.amecoinc.org.

Logic Model. Applicants must include a logic model that graphically illustrates how the performance measures are related to the project's problems, goals, objectives, and design. Sample logic models are available at ojjdp.ncjrs.gov/grantees/performance.html. The logic model must be submitted as a separate attachment, as stipulated in "Other Attachments," page 11.

Timeline. Applicants must submit a timeline or milestone chart that indicates major tasks, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using “Year 1,” “Month 1,” “Quarter 1,” etc., not calendar dates (see “Sample Project Timelines” at ojjdp.ncjrs.gov/grantees/timelines.html). The timeline must be submitted as a separate attachment, as stipulated in “Other Attachments,” page 11. On receipt of an award, the timeline may be revised based on training and technical assistance provided by OJJDP.

- **Capabilities/Competencies**

Applicants must describe the roles and responsibilities of project staff and explain the program’s organizational structure and operations. Management and staffing patterns must be clearly and evidently connected to the project design described in the previous section. Applicants must describe the experience and capability of the applicant’s organization and any contractors that will be used to effectively implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude. If partner organizations will assist with project activities, Memoranda of Understanding from those organizations describing their roles in the project and any resources, tangible or intangible, that they will contribute should be attached to the application.

Budget and Budget Narrative

Applicants must provide a budget that: (1) is complete, allowable, and cost effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities. Applicants must submit a budget that includes a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item, as described below. Total costs that the applicant specifies in its budget must match the amount it provides in the Estimated Funding section of the Project Information screen in GMS. All funds listed in the budget will be subject to audit.

Applicants should include funds in their budget for two or more project team members to travel to meetings convened by OJJDP once a year for each of the 3 project years. The amount of \$1,800 per traveler should be designated for this purpose.

- **Budget Worksheet**

The worksheet must provide the detailed computation for each budget line item, listing its cost and showing how it was calculated. For example, personnel costs must show the annual salary rate and percent of time devoted to the project for each employee paid with grant funds. The budget worksheet must present a complete and detailed itemization of all proposed costs. A template is available at http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

- **Budget Narrative**

The budget narrative must describe each budget item and relate it to the appropriate project activity. It must closely follow the content of the budget detail worksheet and provide justification for all proposed costs listed in the budget worksheet (particularly, supplies, travel, and equipment) and demonstrate that they are reasonable. In the budget narrative, the applicant must explain how fringe benefits were calculated, how travel costs were estimated, why

particular items of equipment or supplies must be purchased, and how overhead or indirect costs, if applicable, were calculated.

Indirect Cost Rate Agreement

The budget narrative must describe each budget item and relate it to the appropriate project activity. It must closely follow the content of the budget detail worksheet and provide justification for all proposed costs listed in the budget worksheet (particularly, supplies, travel, and equipment) and demonstrate that they are reasonable. In the budget narrative, the applicant must explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased, and how overhead or indirect costs, if applicable, were calculated.

Other Attachments

Applicants must submit the following information, as stipulated in the cited pages, as attachments to their application:

- logic model (see “Logic Model,” page 9).
- timeline or milestone chart (see “Timeline,” page 10).
- résumés of all key personnel.
- job descriptions outlining roles and responsibilities for all key positions.
- letters of support/commitment and Memoranda of Understanding, if applicable (see “Capabilities/Competencies,” page 10).

Selection Criteria

Applications that proceed to peer review will be rated on a 100-point scale, based on the following point values for the selection criteria:

- Statement of the Problem (15 points).
- Impact/Outcomes and Evaluation (10 points).
- Project/Program Design and Implementation (40 points).
- Capabilities/Competencies (25 points).
- Budget (10 points).

See “Program Narrative,” page 8, for detailed descriptions of the above criteria.

Review Process

OJJDP is committed to ensuring a standardized process for awarding grants. OJJDP each application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation as well. OJJDP may use either internal peer reviewers, external peer reviewers or a combination thereof both to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is not a current DOJ employee. An

internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current DOJ employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all other requirements will be evaluated, scored, and rated by a peer review panel. Peer reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, OJP's Office of the Chief Financial Officer (OCFO), in consultation with OJJDP, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants, examines proposed costs to determine if the budget and budget narrative accurately explain project costs, and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by OJP's Assistant Attorney General, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

Successful applicants selected for award must agree to comply with additional applicable requirements prior to receiving grant funding. OJJDP strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting their applications. Additional information for each is available at www.ojp.usdoj.gov/funding/other_requirements.htm.

- [Civil Rights Compliance](#)
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA)
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds
- Criminal Penalty for False Statements

- Compliance with Office of Justice Programs [Financial Guide](#)
- Suspension or Termination of Funding
- Non-Profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006