



The **U.S. Department of Justice** (DOJ), **Office of Justice Programs** (OJP), **Office of Juvenile Justice and Delinquency Prevention** (OJJDP) (www.ojp.usdoj.gov/ojjdp), is pleased to announce that it is seeking applications for funding for the FY 2006 Internet Crimes Against Children Task Force, Southern Texas program. This program furthers the Department's mission by helping state and local law enforcement agencies develop an effective response to online enticement and child pornography cases.

FY 2006 Internet Crimes Against Children Task Force, Southern Texas

Eligibility

Applicants are limited to state and local law enforcement and prosecutorial agencies in Southern Texas.

(See "Eligibility," page 2)

Deadline

All applications are due by 8:00 p.m. E.T. on March 15, 2006.

(See "Deadline: Applications," page 2)

Contact Information

For assistance with the requirements of this solicitation, contact Christopher Holloway, ICAC Program Manager, at (202) 305-9838.

Applicants must submit their application through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at **1-800-518-4726**.

[Grants.gov/GMS number assigned to announcement]

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FY 2006 Internet Crimes Against Children Task Force, Southern Texas

CDFA Number: 16.543

Overview

The Internet Crimes Against Children (ICAC) Task Force Program helps state and local law enforcement agencies develop an effective response to online enticement and child pornography cases. This assistance encompasses forensic and investigative components, training and technical assistance, victim services, and community education. To date, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) and a network of state and local law enforcement agencies have established 45 ICAC Task Forces throughout the nation.

The ICAC Task Force Program is authorized under Title IV of the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. §§ 5775-5777.

Deadline: Registration

The Grants.gov registration deadline is March 1, 2006.

Deadline: Application

The due date for applying for funding under this announcement is March 15, 2006.

Eligibility

OJJDP will accept applications only from state and local law enforcement and prosecutorial agencies in Southern Texas. For the purpose of this funding opportunity, OJJDP defines Southern Texas as areas south of and including the following counties: El Paso, Hudspeth, Culberson, Reeves, Loving, Winkler, Ector, Midland, Glasscock, Sterling, Coke, Runnels, Coleman, Brown, Comanche, Hamilton, Bosque, Hill, Navano, Anderson, Cherokee, Nacogdoches, and Shelby. OJJDP will not accept applications from any state and/or local law enforcement and/or prosecutorial agency outside the defined geographic boundary.

Program-Specific Information

The ICAC Program was developed in response to the increasing number of children and teenagers who use the Internet, the proliferation of child pornography, and the heightened online activity by sexual predators searching for unsupervised contact with underage victims. The FY 1998 Justice Appropriations Act (Pub. L. No. 105–119) directed OJJDP to create a national network of state and local law enforcement task forces to investigate cases of child sexual exploitation (i.e., ICAC).

Goals, Objectives, and Deliverables

Applicants must develop a multijurisdictional, multiagency response to ICAC offenses that includes support to other state and local law enforcement agencies as a means to help them acquire the necessary knowledge, personnel, and specialized equipment. The ICAC task force must serve as a resource for all communities and agencies within the geographic area of responsibility, conduct both proactive and reactive investigations, serve as a forensic resource, and engage in law enforcement and community outreach activities to include training, technical assistance, and prevention and education activities.

Award Information

Under this program, OJJDP will award one cooperative agreement of up to \$300,000 for an 18-month budget and program period.

There is no match requirement for this program.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Program Goal/Objective	Performance Measures	Data to Be Reported
<p>Maintain and expand state and regional ICAC task forces to address technology-facilitated child exploitation to prevent, interdict, and investigate ICAC offenses.</p> <p>Improve task force effectiveness in handling technology-facilitated child exploitation to prevent, interdict, and investigate ICAC offenses.</p>	<p>Outcomes</p> <p>Percent increase in the number of ICAC-related arrests.</p> <p>Outputs</p> <p>Number of partner agencies engaged in ICAC task force work at the local, state, and regional levels.</p> <p>Number of investigative technical assistance sessions that ICAC task forces provide to non-member law enforcement agencies.</p>	<ul style="list-style-type: none"> • Number of ICAC-related arrests during reporting period. • Number of agencies that sign memorandum certifying compliance with ICAC program guidelines. • Number of investigative technical assistance sessions that ICAC task forces provide to non-member law enforcement agencies.

	<p>Number of computer forensic technical assistance examinations that ICAC task forces provide to non-member law enforcement agencies.</p>	<ul style="list-style-type: none"> • Number of computer forensic technical assistance examinations that ICAC task forces provide to non-member law enforcement agencies.
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How to Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President’s Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at <http://www.ojjdp.ncjrs.org/funding/grants.html>. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at 1-800-518-4726.

What an Application Must Include

Application for Federal Assistance (SF-424)

Applicants must complete the Application for Federal Assistance (SF-424), a standard form that most federal agencies use.

Applicants must provide the following information to complete the SF-424:

CFDA Number. The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.543, titled “Missing Children’s Assistance,” and the funding opportunity number is [funding opportunity number].

DUNS Number. The Office of Management and Budget requires that all businesses and nonprofit applicants for Federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. Federal agencies use the identifier for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Call 1-866-705-5711 to obtain one or apply online at <http://www.dunandbradstreet.com>. Individuals are exempt from this requirement.

Assurances and Certifications

Applicants are required to review and accept the “Assurances” and “Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and the Drug-Free Workplace Requirement” to receive federal funds under this program.

Budget

Applicants must provide a budget that: (1) is complete, allowable, and cost effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities.

Budgets must allow for required travel, including three trips for one individual to attend the quarterly ICAC Task Force Working Group meetings. Budgets must also allow for the participation of at least two agency representatives at the annual ICAC Training Conference.

Applicants must submit a budget that includes *both* a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item:

- **Budget Detail Worksheet.** The worksheet should provide the applicant's detailed computation for each budget line item. The worksheet must list the cost of each item and show how the applicant calculated the cost. For example, costs for personnel should show the annual salary rate and the percentage of time that each employee paid through grant funds will devote to the project. The budget worksheet should present a complete and detailed itemization of all proposed costs.
- **Budget Narrative.** The narrative should describe each budget item and relate it to the appropriate project activity. The narrative should closely follow the content of the budget worksheet and justify all proposed costs. In the budget narrative, the applicant should explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased, and how overhead or indirect costs (if applicable) were calculated. The budget narrative should justify the specific items listed in the budget worksheet (particularly supplies, travel, and equipment) and demonstrate that all costs are reasonable.

A sample Budget Detail Worksheet form is available on the Grants/Funding section of OJP's Web site (www.ojp.usdoj.gov/forms.htm).

Please note: All funds listed in the budget will be subject to audit.

Program Narrative

The ICAC Program seeks to maintain and expand state and regional ICAC Task Forces to address technology-facilitated child exploitation. These task forces work in concert as a national network of law enforcement and prosecutorial agencies that prevent, interdict, and investigate ICAC offenses.

In preparing the program narrative, applicants must explain how they will focus resources toward the five core components of the ICAC Program: (1) investigations, (2) forensics, (3) prosecution, (4) capacity building, and (5) public education. While investigations and investigative capacity building are the cornerstones of the ICAC Program and should constitute the primary focus, the applicant needs also to address community outreach and prevention efforts. Applicants may use grant funds to support other program-related activities; however, in their applications, they must convey a strong investigative component that fits within the regional and national program framework.

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double spaced, use a standard 12-point font (Times New Roman is preferred), have 1-inch margins, and not exceed 20 pages. (Please number pages “1 of 20,” “2 of 20” and so forth.) OJJDP may deem applications that do not adhere to the required format to be ineligible and may not forward them to peer review.

The program narrative must address the following selection criteria:

1. Statement of the Problem

This section must identify the problem(s) or issue(s) the applicant will address with this project. Applicants should use local data to provide evidence that the problem(s) exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population(s). Applicants should also explain previous and/or current attempts to address the problem(s) and the result(s) of these attempts.

2. Goals and Objectives

This section must outline how the agency will incorporate the goals of the national ICAC Program and the recently adopted strategic plan into measurable operational success. The specific goals and objectives that the applicant must address in the application include detail on how the task force will:

- A.** Serve as a resource for all communities and agencies within the geographic area of responsibility.
- B.** Conduct both proactive and reactive investigations.
- C.** Serve as a forensic resource.
- D.** Effectively prosecute cases at the local, state, and federal levels.
- E.** Effectively respond in a timely manner to referrals from agencies (other task forces, federal partners, Cybertipline, etc.).
- F.** Engage in law enforcement and community outreach activities to include: training, technical assistance, and prevention and education activities.
- G.** Formalize law enforcement partnerships through written agreements (for example, memorandums of understanding).
- H.** Provide financial assistance to partner agencies.
- I.** Require partner agencies to adopt ICAC Task Force Investigative Standards as policy to leverage support.
- J.** Fully participate in nationally coordinated investigations (for example, Peer Precision).

3. Project Design

Applicants must describe the specific strategies that they will use to implement the proposed program. Applicants must illustrate what strategy they will employ to address ICAC related offenses. The strategy should discuss the program's concept, identify the program's target population(s) and target area(s), and explain how this strategy will achieve the goals and objectives. This strategy must include detail as to how the applicant will support and work collaboratively with other state, local, and federal law enforcement and prosecution officials. This section must detail and specifically describe how the project will operate during the funding cycle and discuss plans for sustainability or how the applicant will operate the program beyond the federal funding period. This section must also include a plan to evaluate the effectiveness of the project. Applicants should explain what they will measure, who will measure it, and how they will use evaluation findings.

This section should also include details on any leveraged resources (cash or in-kind) from local sources to support the project.

To ensure compliance with the Government Performance and Results Act, Public Law 103-62, OJJDP requires applicants to collect and report data that measure the results of the activities they implement with this grant. OJJDP will determine specific performance measures on a case-by-case basis after reviewing the applicant's goals and objectives and program design/strategy and will negotiate performance measures with grantees post-award. Grantees' cooperation in obtaining this information will facilitate future program planning and will allow OJP to provide Congress with measurable program results of federally funded programs.

4. Management and Organizational Capability

Applicants must describe the roles and responsibilities of project staff and explain the program's organizational structure and operations.

Other Attachments

Applicants must submit the following materials as attachments to their Grants.gov application.

1. Letters of Support

The applicant must provide signed letters of support from the local district U.S. Attorney.

2. Resumes of Key Personnel

3. Project Timelines

4. Memorandums of Understanding

5. Geographic Information

To help OJP develop a geographic information system (GIS) strategic planning capacity, GMS applicants must provide the following two items of information on the geographic

area(s) that the funded activity will serve (“service area[s]”) in the formats specified below:

- **Physical address.** If the mailing address is a P.O. box, specify the physical address(es) of the location(s) where the applicant will provide services. If the mailing address is in a rural area with no street address, include the nearest street intersection. If the program has multiple service areas, include the required information for each.

(example with street address)

ABC Associates
123 First Street
Shrewsbury, PA 17361

(example with no street address)

ABC Associates
First Street and Holiday Drive
Shrewsbury, PA 17361

- **Map and street description.** Provide a road map (with local detail) with the service area(s) clearly depicted. Mark the map with information identifying the grant application it is tied to, including applicant name, application number, and contact name and phone number. Also, include a written description of streets bounding the service area. If GIS files are available, e-mail them to OJJDP’s Mapping Section, attention: Sarah Breen at sarah.breen@usdoj.gov.

Selection Criteria

All applications that proceed to peer review will be rated on a 100-point scale. Point values for selection criteria are presented below:

- Budget (25 points).
- Statement of the Problem (10 points).
- Goals and Objectives (25 points).
- Project Design (30 points).
- Management and Organizational Capability (10 points).

See “What an Application Must Include” for detailed descriptions of the selection criteria.

Review Process

OJJDP is committed to ensuring a competitive and standardized process for awarding grants. OJJDP will screen applications initially to determine whether the applicant meets the eligibility requirements. A OJJDP peer review panel will evaluate, score, and rate only those applications that eligible applicants submit and that meet all other requirements (e.g., application is complete, meets formatting requirements, and is responsive to the programmatic requirements of the solicitation, etc.). OJJDP will rate all applications that proceed to peer review on a 100-point scale. (see “Selection Criteria”).

Peer reviewers’ ratings and any resulting recommendations are advisory only. The U.S. Department of Justice, which may consider geographic distribution and regional balance when making awards, will make all final grant award decisions. Applicants can find detailed information about OJJDP’s peer review process on the OJJDP Web site (ojjdp.ncjrs.org/funding/peerreview.html).

Additional Requirements

Applicants should be aware of the following additional OJP requirements before they submit their application to OJJDP:

- Civil Rights Compliance
- Confidentiality and Human Subjects Protections Regulations
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) Compliance
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of the Comptroller Financial Guide [hyperlink]
- Suspension or Termination of Funding
- Funding to Faith-Based and Community Organizations (If Applicable)
- Non-Profit Organization
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property.

OJJDP strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting their application. Additional information for each can be found on **OJP's Web site** (<http://www.ojp.usdoj.gov/otherrequirements.htm>).

Appendix A: Application Checklist

Internet Crimes Against Children Task Force Program, Southern Texas

Applicants must submit all applications electronically through Grants.gov.

- Application for Federal Assistance (SF-424).**
- Assurances and Certifications** must be reviewed and accepted online by the applicant's authorizing official.
- Budget Detail Worksheet** must include a worksheet that identifies and a narrative that justifies all proposed costs.
- Program Narrative** must present a statement of the problem, outline the project's goals and objectives, describe the project design, and detail the applicant's management and organizational capability.
- Other Attachments** must include signed letters of support from the local district U.S. Attorney, resumes of key personnel, project timelines, and memorandums of understanding.

Applicants must submit files attached to their Grants.gov application as a Microsoft Word document (.doc), PDF file (.pdf), or text document (.txt). Refer to the program announcement for detailed descriptions of these items.

Due Date

- Applicants must register by 8:00 p.m. ET March 1, 2006.
- Applicants must submit completed applications by 8 p.m. ET March 15, 2006.

OJJDP will accept applications only through the Grants.gov online application system. OJJDP will not consider mailed or faxed applications.

Appendix B: Grants.gov Registration Checklist

Organizations that have not previously registered with Grants.gov but who wish to apply for this solicitation must complete the following steps to gather the information needed to register.

Get a DUNS number. Organizations may call the toll-free request line at 1-866-705-5711 to obtain a DUNS number at no cost.

Register with the Central Contractor Registry (CCR). Organizations wishing to apply for funds through Grants.gov must register with the Central Contractor Registry. Go to www.ccr.gov or click the "Register with Central Contractor Registry (CCR)" link in Grants.gov and follow the registration instructions. During this process, your organization will be asked to designate one person to serve as the organization's e-Business Point of Contact (EBiz POC).

Designate an Authorized Organization Representative (AOR). The e-Biz POC may authorize other individuals within their organization to submit applications through Grants.gov. If the AOR has not previously registered with Grants.gov, he/she should click on the "Complete First-Time Registration [Required]" link and provide the requested information. Once the registration is complete, the organization's EBiz POC will be notified by e-mail and asked to approve the AOR.

Register with a Credential Provider. As part of the Grants.gov registration process, organizations will be asked to register with a credential provider. Click on the "Register with a Credential Provider" link and follow the instructions to register.

More detailed instructions about registering with and applying for funds through Grants.gov are available on OJJDP's Web site (<http://ojjdp.ncjrs.org/funding/gms.html>).

Applicants experiencing difficulties should call the Grants.gov customer support hotline at 800-518-4726.

Definitions

The **E-Business Point of Contact (EBiz POC)** determines who is allowed to submit grant application packages via Grants.gov on behalf of an organization. This safeguards an organization from individuals who may attempt to submit grant application packages without permission. Only one EBiz POC is assigned per each organization's DUNS number.

The **Authorized Organization Representative (AOR)** will have the ability to submit applications on behalf of an organization. This privilege should be provided only to those individuals who currently have signature authority for submitting grant applications. The name of the individual designated as an AOR will be populated by the system in grant application package forms, which require signatures. An organization can assign as many AORs as necessary.