FY 2004
Tribal Youth Program

Program Announcement

Due Date: June 1, 2004

OJJDP

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How To Apply

The Office of Justice Programs (OJP) requires applicants to submit applications for funding through OJP's Grants Management System (GMS). Access through the Internet to this online application system expedites and streamlines the receipt, review, and processing of requests for funding. Final applications will only be accepted through the GMS online application system.

Beginning October 1, 2003, a Dun and Bradstreet Data Universal Numbering System (DUNS) number must be included in every application for a new award or renewal of an award. An application will not be considered complete until a valid DUNS number is provided by the applicant. Individuals who would personally receive a grant or cooperative agreement from the federal government are exempt from this requirement. Organizations should verify that they have a DUNS number or take the steps necessary to obtain one as soon as possible. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS number request line at 800–333–0505. When calling the toll-free number, inform the operator that you are in the process of applying for a federal grant or cooperative agreement; this will ensure you are not charged for the processing of your DUNS number.

To learn how to begin the online application process, please see the Step-by-Step Guide to OJP's Grants Management System (see page iii). Please note that files attached to applications submitted online in GMS must be in the following formats: Microsoft Word (.doc), PDF files (.pdf), or text documents (.txt). A toll-free telephone number (888–549–9901) has been established to provide applicants with technical assistance as they work through the online application process.

Application deadlines are as follows:

*   Applicants must obtain a DUNS number prior to registration.
*   Applicants must register on GMS, prior to applying for this cooperative agreement, by 8:00 p.m. ET, May 27, 2004.
*   Applicants must submit completed applications by 8:00 p.m. ET, June 1, 2004.

Mailed and/or faxed applications or materials will not be considered.

Application Checklist

All applications must be submitted electronically through the Office of Justice Programs' Grants Management System (GMS) by 8:00 p.m. ET, June 1, 2004:

_____ **DUNS Number.** Beginning October 1, 2003, a DUNS number must be included in every application for a new award or renewal of an award. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS number request line at 800–333–0505. *See pages 6–7.*

_____ **GMS Registration.** Registration must be completed no later than 8:00 p.m. ET, May 27, 2004. *See page 7.*

_____ **Application for Federal Assistance (SF–424).** This form is generated by completing the Overview, Applicant Information, and Project Information screens in GMS. *See page 7.*

_____ **Assurances and Certifications.** The Assurances and Certifications must be reviewed and accepted electronically by the authorizing official or the designated authorizing official. *See pages 7–8.*

_____ **Budget Detail Worksheet.** The Budget must include a worksheet that shows the nonfederal match, if applicable, and a narrative that provides justification for all proposed costs. *See pages 8–9.*

_____ **Program Narrative.** The Program Narrative must conform to the formatting requirements specified on page 13 and must include the following sections:

    _____ Project Abstract. *See pages 10–11.*
    _____ Problem(s) To Be Addressed. *See page 11.*
    _____ Goals and Objectives. *See pages 11–12.*
    _____ Project Design. *See page 12.*
    _____ Management and Organizational Capability. *See pages 12–13.*

_____ **Other Program Attachments.** The Other Program Attachments must include the following sections in a single file:

    _____ Résumés of key personnel and/or position descriptions. *See page 14.*
    _____ Timeline (see appendix B for a sample timeline). *See page 14.*
    _____ Information regarding Coordination of Federal Efforts. *See page 14.*

Please note that files attached to applications submitted online in GMS must be in the following formats: Microsoft Word (.doc), PDF files (.pdf), or text documents (.txt). Refer to corresponding sections in this program announcement for more detailed information about the required contents of each attachment.

Step-by-Step Guide to OJP's Grants Management System
(https://grants.ojp.usdoj.gov)

The *Catalog of Federal Domestic Assistance* number for this solicitation is 16.731, titled "Tribal Youth Program."

OJP requires that applications for funding be submitted through OJP's Grants Management System (GMS). To access the system, go to https://grants.ojp.usdoj.gov. Attachments submitted via GMS must be in one of the following formats: Microsoft Word document (.doc), PDF file (.pdf), or text document (.txt).

Applicants should use all criteria and guidelines found in this program announcement to assist them in preparing their application. Applications must be submitted to OJP electronically through GMS no later than 8:00 p.m. ET, June 1, 2004. However, in order to allow adequate time to register on the online system, applicants must register for this solicitation (see Step 2 below) by 8:00 p.m. ET, May 27, 2004.

Applicants who experience difficulties at any point in this process should call the GMS Help Desk at 888–549–9901.

Note: If you do not have access to the Internet and still wish to apply, please check with your tribal office, public library, schools, universities, or the Boys and Girls Club. If, after exhausting your resources, you do not have access to the Internet and still wish to apply, please contact Laura Ansera, Tribal Youth Program Manager, at 202–307–5911.

Step 1: Signing On

Applicants who already have a GMS user ID and password should select "GMS Sign-In." Even applicants who already have a user ID will not be considered registered for the solicitation until they have signed on to GMS and entered the appropriate solicitation. To do so, proceed to step 2.

Applicants who do not have a GMS user ID should select "New User? Register Here." After providing all the required information, click on "Create Account" at the bottom of the page. Applicants should be sure to note their user ID and password, which are case sensitive.

Beginning October 1, 2003, a DUNS number must be included in every application for a new award or renewal of an award. An application will not be considered complete until a valid DUNS number is provided by the applicant. Organizations should verify that they have a DUNS number or take the steps necessary to obtain one as soon as possible. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS number request line at 800–333–0505.

Step 2: Registering on GMS/Selecting the Program

The deadline for applicants to register on GMS is 8:00 p.m. ET, May 27, 2004.

After you have logged onto the system using your user ID and password, click on "Funding Opportunities."

Select the "Office of Juvenile Justice and Delinquency Prevention" from the drop-down list and click "Search." This will narrow the list of solicitations within the Office of Justice Programs to those in OJJDP.

From the list of OJJDP grants, find "Tribal Youth Program" and click "Apply Online."

Confirm that your organization is eligible to apply for this program by reading the text on the screen. If eligible, proceed by clicking "Continue."

Step 3: Completing Overview Information

Select the type of application by choosing "Application Non-Construction" in the "Type of Submission" section.

Select "New" in the drop-down box for "Type of Application."

If your state has a review and comment process under Executive Order 12372 (available online at policy.fws.gov/library/rgeo12372.pdf), then select either "Yes" and the date you made this application available under that review or "N/A" because this program has not been selected by your state for such a review. If your state does not have such a process, then select "No. Program Not Covered by E.O. 12372."

Click "Save and Continue."

Step 4: Completing Applicant Information

Answer "Yes" or "No" to the question about whether or not your organization is delinquent on any federal debt.

The rest of this page will prepopulate from the information you submitted during the registration process. Check this information for accuracy and relevance to your organization and make any needed changes.

Click "Save and Continue."

Step 5: Completing Project Information

Provide a title that is descriptive of your project.

List the geographic areas to be affected by the project.

Enter a start date for the project that is on or after October 1, 2004, and an end date that is no more than 36 months later.

Select all of the congressional districts that are affected by this application. To select multiple districts, hold down the CTRL key while making your selections.

Enter the amount of the cooperative agreement for which your organization is applying (no more than $300,000) in the federal line under the "Estimated Funding" section.

Click "Save and Continue."

Step 6: Uploading Attachments

You will be asked to upload three attachments to the online application system. Please note that files attached to applications submitted online in GMS must be in the following formats: Microsoft Word (.doc), PDF files (.pdf), or text documents (.txt). (See Application Requirements on pages 5–14 for detailed instructions about the information to include in each attachment.)

* Budget Detail Worksheet (Attachment #1).
* Program Narrative (Attachment #2).
* Other Program Attachments (Attachment #3).

To upload these documents, click "Attach." A new window will open. To continue, click "Browse" and find the file on your computer or the network drive from which you wish to upload, then click on "Upload Your Document." A window that says "File Upload Successful"should pop up. Next to the upload list, the notation should change to "Attachment OK." Repeat these steps for all three uploads.

Please note: Depending on the size of the attachment and/or your computer connection, this process can take several hours. The system will shut down promptly at the deadline. Any incomplete application will not be accepted and no exceptions will be granted. Please plan accordingly.

If you encounter any difficulties uploading your file, click on "Tips for Successful Upload." This document will explain the usual problems with uploading files and will help you through them.

Click "Save and Continue."

Step 7: Completing the Assurances and Certifications

You will need to accept both the assurances document and the certifications document. To do so, click on the links marked "Assurances" and "Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements."

Read both documents. At the bottom of each one, click the "Accept" button.

When you have selected both documents, then enter the correct personal information for the person submitting the application.

Click the box next to the text at the bottom of the page to certify that the person submitting the application is authorized to accept these assurance and certifications.

Click "Save and Continue."

Step 8: Reviewing the SF–424

By answering the questions contained in GMS, you have completed the Standard Form 424 and forms required to apply for cooperative agreement funding. Take a moment to review the SF–424 to ensure that it is accurate.

If you need to make changes to any portion of the application, simply click that section along the left side of the screen and be sure to click "Save and Continue" after making any changes.

When you are sure that the information is accurate, click "Continue."

Step 9: Submitting the Application

A list of application components will appear on the screen. It should say "Complete" before each component. If it says "Incomplete" then click on the word and it will take you back to the section that needs to be completed. At the top of that screen, it will explain what is missing.

In addition, read below the list of components for any language telling you that your user ID has not been approved. Even if you have a complete application, you will be unable to submit it until OJJDP has approved your user ID. OJJDP will approve your user ID within 2 business days after you begin your application.

Overview

What Is TYP?

OJJDP's Tribal Youth Program (TYP) supports and enhances tribal efforts to prevent and control delinquency and improve the juvenile justice system for American Indian/Alaska Native (AI/AN) youth.

How Do I Apply?

You must submit your application for funding through the Office of Justice Program's (OJP's) Grants Management System (GMS). Access to this online application system will expedite and streamline the receipt, review, and processing of your request for funding. To learn how to begin the online application process, please see the Step-by-Step Guide on page iii of this Program Announcement. A toll-free telephone number (888–549–9901) has been established for you to receive technical assistance as you work through the online application process. If you do not have access to the Internet and still wish to apply, please contact Laura Ansera, Tribal Youth Program Manager, at 202–307–5911.

Who Is Eligible?

Applications are invited from federally recognized tribes. Only federally recognized tribes that have a tribal resolution showing endorsement are eligible to apply. **An applicant must attach an unsigned tribal resolution. Before the applicant receives final notice of award, the applicant will be required to submitted a signed copy of the tribal resolution to OJJDP via fax.** Failure to submit an official tribal resolution upon request will jeopardize an applicant's chance to receive funding.

If two or more federally recognized tribes apply as a partnership, one tribe must be clearly identified as the "primary agency" and applicants must identify a total service population in the application narrative. Further, each tribe will be required to submit a tribal resolution before receiving final notice of award.

Note: A list of federally recognized tribes appears in volume 68, number 234 of the *Federal Register* (pp. 68179–68184) (see Appendix C, page 34). To be eligible to apply, a federally recognized tribe cannot have an active TYP grant.

Important Dates

*   Eligible applicants must initiate their online applications by 8:00 p.m. ET, May 27, 2004.
*   Eligible applicants must complete their online applications by 8:00 p.m. ET, June 1, 2004.

What Else Do I Need To Know?

Applicants selected for awards will be funded for a 3-year budget and project period. Up to $300,000 in funding (total for a 3-year budget period) is available.

Tribal Youth Program

Purpose

The Tribal Youth Program (TYP) supports and enhances tribal efforts to prevent and control delinquency and improve the juvenile justice system for American Indian/Alaska Native (AI/AN) youth.

Authority

OJJDP anticipates that $10 million will be available for OJJDP to support and enhance tribal efforts to prevent and control delinquency and improve the juvenile justice system for AI/AN youth. Of the $10 million appropriated for TYP, OJJDP will use 10% of appropriated funds to support program-related research, evaluation, and statistics; 2% to provide training and technical assistance to tribal programs; and $8 million for discretionary grants, of which $1 million will be available to fund discretionary programs to support the TYP Mental Health Initiative. Remaining funds will be used to enhance other tribal efforts and for program support.

Background

TYP is part of the Indian Country Law Enforcement Initiative, a joint initiative of the U.S. Departments of Justice (DOJ) and the Interior to improve law enforcement and the administration of criminal and juvenile justice in Indian country. Many of the 1.9 million American Indians living on or near Indian lands lack sufficient law enforcement services. Indian communities face chronic underfunding for their justice systems, lack access to meaningful training for law enforcement and justice personnel, and lack comprehensive programs that focus on preventing juvenile delinquency, providing intervention services, and imposing appropriate sanctions.

Although violent crime arrest rates have declined throughout the United States, they continue to rise in Indian country. According to the Bureau of Justice Statistics' Special Report *Violent Victimization and Race, 1993–98* (Rennison, 2001), American Indians experience violent crime at a rate twice that of the general population. Of particular concern to tribes and the federal government, especially OJJDP, is the increasing number of violent crimes committed by and against juveniles in Indian country. Thus, the Indian Country Law Enforcement Initiative and OJJDP seek to address these problems by enhancing law enforcement in Indian country and improving the quality of life in tribal communities. Since fiscal year (FY) 1999, OJJDP has awarded 203 grants to tribes throughout the nation to develop

and implement culturally sensitive delinquency prevention programs, alcohol and substance abuse prevention programs, interventions for court-involved youth, and improvements to the juvenile justice system. Among the 203 grants are mental health grants awarded to 254 tribes. Beginning in FY 2003, OJJDP started to award cooperative agreements to federally recognized tribes.

Goal

TYP funding is provided to help tribes improve the quality of life in AI/AN communities by addressing the problem of crimes committed by and against AI/AN youth.

Eligibility Requirements

Applications are invited from federally recognized tribes. Tribal partnerships are encouraged to apply, when appropriate. If two or more tribes are applying as a partnership, one tribe must be clearly identified as the "primary agency" for purposes of correspondence, awards, and management. When applying as a partnership, applicants must identify a total service population in the Project Abstract section of the application.

Note: Although tribes may contract for services with other organizations, only federally recognized tribes whose names appear in volume 68, number 234 of the *Federal Register* (pp. 68179–68184) (see Appendix C, page 34) are eligible to receive a cooperative agreement award. *Only federally recognized tribes who do not have an active TYP or Mental Health grant from OJJDP are eligible to apply.*

Restriction for Certain Tribes

Applicants are advised that funds awarded through this program to the tribes listed below may not be used for courts or law enforcement officers for a tribe or village, pursuant to Pub. L. No. 108–199, sec. 112(a)(1). The following tribes are subject to the above restriction on use of funds: (1) tribes in which fewer than 25 Native members live in the village year round; and (2) tribes that are located within the boundaries of the Fairbanks North Star Borough, the Matanuska Susitna Borough, the Municipality of Anchorage, the Kenai Peninsula Borough, the City and Borough of Juneau, the Sitka Borough, and the Ketchikan Borough.

Faith-Based and Community Organizations

It is the Office of Justice Program's (OJP's) policy that faith-based and community organizations that statutorily qualify as eligible applicants under OJP programs are invited and encouraged to apply for

assistance awards. Faith-based and community organizations will be considered for an award on the same basis as any other eligible applicants and, if they receive awards, will be treated on an equal basis with non-faith-based and community organization grantees in the administration of such awards. No eligible applicant or grantee will be discriminated against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Tribal Resolution and Memorandum of Understanding

Before an applicant receives a cooperative agreement award, the applicant will be required to submit a signed copy of the tribal resolution to OJJDP. The application will not be awarded if a signed tribal resolution is not submitted upon request.

If applying as a partnership with other federally recognized tribes, the applicant will be required to submit a signed Memorandum of Understanding (MOU) that includes an outline of each partner's roles and responsibilities. Before an applicant receives a cooperative agreement award, the applicant will be required to submit a signed MOU. Failure to submit the document upon request will eliminate the applicant from consideration.

Program Requirements

Those applying for funding must clearly identify no more than two of the following categories in the Project Abstract (see pages 10–11) as the focus of their application for funding:

- **Provide prevention services to impact risk factors for delinquency.** Prevention services include risk factor identification, antigang education, youth gun violence reduction programs, truancy prevention programs, school dropout prevention programs, afterschool programs, and/or parenting education programs.

- **Provide interventions for court-involved tribal youth.** Intervention services include graduated sanctions, restitution, diversion, home detention, foster and shelter care, and/or mentoring.

- **Improve the tribal juvenile justice system.** Juvenile justice improvement includes the development and implementation of indigenous justice strategies, tribal juvenile codes, tribal youth courts, intake assessments, advocacy programs, and gender-specific programming and the enhancement of juvenile probation services and/or reentry programs.

- **Provide alcohol and drug abuse prevention programs.** Alcohol and drug abuse prevention services include drug and/or alcohol education, drug testing, and screening.

In addition, applicants must identify how they will collect data for the performance measurement requirement (see page 15).

Reporting Requirements

Recipients of TYP cooperative agreements will be required to submit quarterly Financial Status Reports and semiannual Categorical Progress Reports that describe program implementation. In addition, cooperative agreement recipients who expend $500,000 or more of federal funds from any source during their fiscal year are required to submit a single organizationwide audit. Additional information on these reporting requirements will be provided to successful applicants in the award package.

Grants Versus Cooperative Agreements

Cooperative agreements are used when substantial collaboration is anticipated between OJJDP and the award recipient during performance of the proposed activities.

Responsibility for general oversight and redirection of the project, if necessary, rests with OJJDP. OJJDP will review and approve all activities in the requirements under the various stages, as enumerated in the solicitation. This includes review and approval in a timely manner of all key personnel selections, consultants, assessments, plans, instruments, manuals, and documents developed or identified for use during the project, with suggestions for modifications. Responsibility for the coordination of topics addressed or services rendered will be shared by OJJDP and the recipient. Where appropriate, the recipient will act jointly with OJJDP to determine modifications to the program plan or budget and to design data collection instruments. In executing this responsibility, OJJDP requires that a program specialist meet periodically with the recipient (as determined by OJJDP) throughout the life of the project to discuss project activities, plans, problems, and solutions. Responsibility for the day-to-day conduct of the project rests with the recipient. This specifically includes operations, data collection, analysis, and interpretation.

Training and Technical Assistance

Recipients of TYP cooperative agreements will receive training and technical assistance (T/TA) to facilitate program planning, program enhancement, evaluation, and implementation of TYP. The current T/TA provider for TYP is the Native American Alliance Foundation, which is based in Albuquerque, NM. Further information on T/TA will be provided to grantees after awards have been made.

Application Procedures

OJP requires that applications be submitted through its online Grants Management System (GMS). Access to this online application system will streamline the processing of requests for funding.

To learn how to begin the online application process, please see the Step-by-Step Guide on page iii. A toll-free telephone number (888–549–9901) has been established to provide applicants with technical assistance as they work through the online application process.

Application Peer Review/Selection Criteria

Tribes are encouraged to design culturally based programs and to incorporate traditional practices, when appropriate. The roles of children, parents, and elders in individual tribal communities should be considered in the program design. Applicants should describe proposed activities and explain them in the context of the juvenile delinquency prevention, intervention, and system improvement activities. OJJDP encourages applicants to involve tribal youth in the planning and implementation of program activities. Because all tribes are unique, OJJDP recognizes that applications will vary based on the approach, needs, and regional perspective of each applicant.

OJJDP is committed to ensuring a competitive and standardized process for awarding cooperative agreements. Applications will be screened initially to determine whether the applicant meets all the eligibility requirements as noted above and application requirements as noted below. Only applications submitted by eligible applicants and that meet all other requirements will be evaluated, scored, and rated by a peer review panel according to the selection criteria described under Application Requirements (see below). All applications that proceed to peer review will be rated on a 100-point scale. Point values for individual elements of the application are presented below with the description of each element. **Note:** Elements that are not given point values are still required.

Peer reviewers' ratings and any resulting recommendations are advisory only. All final cooperative agreement award decisions will be made by the U.S. Department of Justice, which may also give consideration to geographic distribution and regional balance when making awards. Detailed information about OJJDP's peer review process can be found in the Funding section of OJJDP's Web site (www.ojp.usdoj.gov/ojjdp).

Application Requirements

Applicants must submit the following information online through GMS:

- DUNS Number.

- GMS Registration.

- Application for Federal Assistance (SF–424).

- Assurances and Certifications.

- Budget Detail Worksheet (Attachment #1). The Budget Detail Worksheet—including budget worksheets and budget narratives for each year of the 3-year project period—accounts for 15 of the possible 100 points allotted by the peer reviewers.

- Program Narrative (Attachment #2). The Program Narrative—including Project Abstract, Problem(s) To Be Addressed, Goals and Objectives, Project Design, and Management and Organizational Capability—accounts for 85 out of the possible 100 points allotted by the peer reviewers. Point values for specific sections of the Program Narrative are as follows: Problem(s) To Be Addressed (15 points), Goals and Objectives (20 points), Project Design (30 points), Management and Organizational Capability (20 points). Although not assigned a point value, the Project Abstract is required. See format requirements on page 13.

- Other Program Attachments (Attachment #3). Other Program Attachments—including résumés of key personnel and the project timeline—will not be included in the peer reviewers' scoring of the application. However, these materials are required, must be attached in one file to your GMS application, and will be used by peer reviewers when evaluating the Project Design and Management and Organizational Capability sections of the Program Narrative.

Detailed instructions and descriptions of each of the required application elements are provided below. Applications that do not include all the required elements will not be considered for funding.

Note: Files attached to applications submitted online in GMS must be in the following formats: Microsoft Word (.doc), PDF files (.pdf), or text documents (.txt).

An Application Checklist has been provided for your convenience (see page ii).

Dun and Bradstreet Data Universal Numbering System

Beginning October 1, 2003, a Dun and Bradstreet Data Universal Numbering System (DUNS) number must be included in every application for a new award or renewal of an award. An application will not be considered complete until a valid DUNS number is provided by the applicant. Individuals who

would personally receive a grant or cooperative agreement from the federal government are exempt from this requirement.

Organizations should verify that they have a DUNS number or take the steps necessary to obtain one as soon as possible. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS Number request line at 800–333–0505.

GMS Registration

Applicants must register for this solicitation by selecting "Tribal Youth Program" from the Funding Opportunities page in GMS. To register, applicants must select "Apply Now," read the warning message that appears, and select "Continue." The deadline for applicants to register on GMS is 8:00 p.m. ET, May 27, 2004.

Application for Federal Assistance (SF–424)

Applicants must complete the Overview, Applicant Information, and Project Information sections of GMS. These sections provide the information needed to generate the Application for Federal Assistance (SF–424), a standard form used by most federal agencies.

Assurances and Certifications

Applicants are required to review and accept the Assurances and Certifications. Please verify that the name, address, phone number, fax number, and e-mail address of the authorizing official on these online forms are correct.

Assurances

The applicant must comply with Assurances in order to receive federal funds under this program. It is the responsibility of the recipient of the federal funds to fully understand and comply with these requirements. Failure to comply may result in the withholding of funds, termination of the award, or other sanctions.

Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and the Drug-Free Workplace Requirement

Applicants are required to review and check off the box on the certification form included in the online application process. This form commits the applicant to compliance with the certification requirements

under 28 CFR Part 69, "New Restrictions on Lobbying," and 28 CFR Part 67, "A Government-Wide Debarment and Suspension (Nonprocurement) and Government-Wide Requirements for Drug-Free Workplace (Grants)."

Applicants should be aware that the Anti-Lobbying Act, 18 U.S.C. § 1913, recently was amended to expand significantly the restriction on use of appropriated funding for lobbying. This expansion also makes the anti-lobbying restrictions enforceable via large civil penalties, with civil fines between $10,000 and $100,000 per each individual occurrence of lobbying activity. These restrictions are in addition to the anti-lobbying and lobbying disclosure restrictions imposed by 31 U.S.C. § 1352. The Office of Management and Budget (OMB) is currently in the process of amending the OMB cost circulars and the common rule (codified at 28 CFR part 69 for DOJ grantees) to reflect these modifications. However, in the interest of full disclosure, all applicants must understand that no federally appropriated funding made available under this cooperative agreement program may be used, either directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government, without the express approval by OJP. Any violation of this prohibition is subject to a minimum $10,000 fine for each occurrence. This prohibition applies to all activity, even if currently allowed within the parameters of the existing OMB circulars.

The authorizing official must review the Assurances and Certifications forms in their entirety. To accept the Assurances and Certifications in GMS, click on the Assurances and Certifications link and click the "Accept" button at the bottom of the screen.

Budget Detail Worksheet (Attachment #1) (15 points)

Applicants must provide a budget that (1) is complete, allowable, and cost effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities. The budget cannot exceed the Award Amount and Award Period specified on page 19.

- **Budget Worksheet.** The budget worksheet must list the cost of each budget item and show how the cost was calculated. For example, costs for personnel should show the annual salary rate and the percentage of time devoted to the project for each employee to be paid through the cooperative agreement funds. The budget worksheet should present a complete and detailed itemization of all proposed costs.

- **Budget Narrative.** The budget narrative should closely follow the content of the budget worksheet and provide justification for all proposed costs. For example, the narrative should explain how fringe benefits were calculated (include percent for each benefit), how travel costs were estimated, why particular items of equipment or supplies must be purchased and their relevance to the

delinquency prevention or delinquency control goals of the program, and how overhead or indirect costs (if applicable) were calculated. The budget narrative should justify the specific items listed in the budget worksheet (particularly supplies, travel, and equipment) and demonstrate that all costs are reasonable.

Note: Total costs specified in the complete budget must match the amount provided in the Estimated Funding section of the Project Information screen in GMS. All funds listed in the budget will be subject to audit.

A sample budget can be found in appendix A (see page 20). *As with the Program Narrative and Other Program Attachments, the Budget Detail Worksheet file must be submitted in an approved format (Microsoft Word document, PDF file, or text document).*

Budget Requirements

All project expenditures must be reasonable and support the objectives of TYP. The applicant must explain how funded activities address at least one and no more than two of the following categories: (1) provide prevention services to impact risk factors for delinquency, (2) provide interventions for court-involved tribal youth, (3) improve the tribal juvenile justice system, and (4) provide alcohol and drug abuse prevention programs (for more information, see page 3).

- The applicant must provide a detailed budget worksheet that includes a budget narrative, including the basis for the computation of all costs, for each year of the 3-year project period. For example, if an applicant is requesting $300,000 in funding, approximately $100,000 should be allocated for each of the 3 years.

- Budgets must include travel costs for up to two persons to attend a mandatory, one-time, OJJDP-sponsored national TYP orientation meeting in year 1. This meeting will be held in Washington, DC.

- Budgets must include travel costs for up to two persons to attend three (one per year) OJJDP-sponsored TYP regional cluster meetings (locations to be determined).

- Budgets must include the purchase of one computer system with Internet access and e-mail capability to be dedicated to TYP operations, if one is not already available. Applicants must specify that they already have access to a computer with Internet access and e-mail capability in the application if funding for a computer system is not included in the budget request.

- If the applicant has identified an indirect cost as part of the budget, OJJDP will require the official indirect cost agreement letter to be submitted before a cooperative agreement will be awarded. Applicants failing to submit the required indirect cost agreement will not be funded.

Construction Costs

Construction costs are prohibited under this cooperative agreement. However, construction costs incurred as an incidental and a necessary part of a program and limited to renovations, remodeling, maintenance, and repairs that do not constitute capital expenditures will be considered on a case-by-case basis. Such costs may not exceed 10 percent of the project's total costs.

Match

This funding opportunity does not have a match requirement.

Program Narrative (Attachment #2) (Total: 85 points)

In developing the Program Narrative section of the application, which is limited to 25 double-spaced pages, applicants must provide a comprehensive proposal describing how they plan to achieve the goals and objectives of the Tribal Youth Program as outlined in this program announcement.

Project Abstract

Applications must include a one-page project abstract that provides the following information:.

- The category(ies) under which the applicant is applying (see Program Requirements on page 3).

- Identification as a federally recognized tribe. (The applicant's tribe name must appear in volume 68, number 234 of the *Federal Register* (pp. 68179–68184) (see Appendix C, page 34).

- Age(s) of juveniles served by the project.

- Number of juveniles (age 17 and younger) to be served by the project.

- Location of the project (name of reservation/state).

- Type of setting (e.g., school, detention center, recreation program).

- Statement of support by the federally recognized tribe indicating whether a resolution supporting this application has been passed. If a tribal resolution has not been passed, indicate the date such approval will be forthcoming.

Note: OJJDP requests a signed tribal resolution before an applicant receives an award. Funds will not be awarded if a signed resolution is not submitted upon request.

- Type of project (e.g., prevention, afterschool, school-based, court-involved youth, year-round, mental health, substance abuse). A brief narrative should describe how the planned activities will address up to two categories (see Program Requirements on page 3).

Problem(s) To Be Addressed (15 points)

The applicant must discuss the types and the number of incidents of juvenile delinquency in the geographic area to be served by the proposed project. The discussion must include—

- A clear statement describing the problem(s) addressed by the proposed project. (Include any relevant information that will support your description of the problem, such as truancy and dropout rates, delinquency rates, and poverty and education levels.)

- The specific age range targeted by the proposed project.

- The number of juveniles served by the proposed project.

- A description of the geographic area (e.g., reservation, pueblo, rancheria, village) served by the proposed project.

Goals and Objectives (20 points)

The goal (i.e., the statement of what the applicant wishes to achieve) and objectives (i.e., the steps the applicant will take toward meeting the goal) of the proposed project should be clearly defined, and the outcomes should be measurable. There are two kinds of objectives: performance objectives and outcome objectives. Both are necessary for a good program design. Both must be measurable and must have specific deadlines for completion. The following are brief definitions and examples of performance and outcome measures:

- **Performance objectives** define the essential parts of the implementation process. For example, "Hire TYP Coordinator to expand afterschool activities for 50 at-risk youth from July 1, 2004, to July 1, 2005.

- **Outcome objectives** define the results to be achieved. They describe the change(s) demonstrated by participant groups. For example, "To reduce juvenile arrest rates by 10 percent from July 1, 2004, to June 30, 2007."

Applicants must include both performance and outcome objectives for their projects.

Project Design (30 points)

This section of the Program Narrative should outline a project design that is sound and contains activities directly linked to the achievement of the project's objectives. The activities being proposed must be explained in the context of juvenile delinquency prevention, intervention, and/or system improvement (depending on which of the four possible categories the applicant has selected; see page 3). Applicants should describe how they will identify the AI/AN youth to be served/treated. This section should describe in detail the "who," "what," "where," "when," and "how" of the project. The project design should also include a description of any current federal and/or nonprofit programs or services that will collaborate with the proposed TYP project.

Timeline. The application must include a timeline that indicates when specific tasks will be initiated and completed throughout the project period—from October 1, 2004, to September 30, 2007. The applicant must refer to the timeline, as appropriate, in the narrative and include it in Attachment #3 of the application. (See the sample timeline in appendix B, page 32.)

Evaluation. Applicants must include a detailed plan for evaluating the proposed project, demonstrating how both performance and outcome objectives will be measured. This plan must identify the source of the data to be used in measuring the achievement of the objectives. Responsibility for data collection and analysis should be clearly stated in the plan. Applicants who need technical assistance with any part of the program design will have the opportunity to request assistance after awards have been made.

Note: The evaluation must collect data in support of the performance measurement, as stated on page 15.

OJJDP is in the process of developing a national TYP evaluation. Applicants selected for funding under the TYP Initiative should be prepared to cooperate in the national evaluation. Technical assistance will be provided, if needed.

Management and Organizational Capability (20 points)

Project management and overall organizational capability demonstrate the applicant's ability to operate and support the project successfully. The application must describe the positions to be funded and qualifications that will be required of those to be hired. Applicants must ensure that the tasks delineated in the project timeline (see"Project Design"above) are adequately staffed. Résumés and/or position descriptions must be included in Attachment #3 for individuals who will hold key positions. Applications

must provide for fiscal control and accounting procedures that ensure the prudent use and proper disbursement and accounting of project funds.

Tribal Resolution. A written statement must be provided to OJJDP that indicates whether a tribal resolution supporting the application has been passed. If a tribal resolution has not been passed, applicants must state when such approval will occur.

Nonsupplanting Requirement. A written statement must be provided to OJJDP stating that federal funds will not be used to supplant state, local, or tribal funds. Federal funds must be used to supplement existing funds for program activities and not replace those funds that have been appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as preaward review, postaward monitoring, and audit. If there is a potential presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in nonfederal resources occurred for reasons other than the receipt or expected receipt of federal funds.

Applicants must demonstrate organizational capacity and the existence of a management structure that will support the achievement of the proposed project's goal and objectives in an efficient and cost-effective manner. Applicants should include a description of any similar programs and services they have provided previously.

Format

The Program Narrative (including all required sections) must be double-spaced using a standard 12-point font and 1-inch margins on all sides. Please limit the use of acronyms. If used, acronyms must be spelled out when first referenced. The Program Narrative must not exceed 25 pages (please number pages 1 of 25, 2 of 25, etc.). This 25-page limit includes any charts, tables, or figures. *As with the Budget Detail Worksheet and Other Program Attachments, the Program Narrative file must be submitted in an approved format (Microsoft Word document, PDF file, or text document).*

Other Program Attachments (Attachment #3)

Attachment #3 provides documents that supplement and support the Project Design and Management and Organizational Capability sections of the Program Narrative and attest that the applicant complies with DOJ's Coordination of Federal Efforts requirements.

Applicants must provide the following materials in a single file as an attachment to their GMS applications. *As with the Budget Detail Worksheet and Program Narrative attachments, the Other Program Attachments file must be submitted in an approved format (Microsoft Word document, PDF file, or text document).*

Please provide the following items in the order presented here and using the headings as indicated, starting each section on a new page. In other words, the Other Program Attachments will be one file with three sections, with each section beginning on a new page. The sections are:

- **Résumés of key personnel.** Résumés and/or position descriptions must be provided for individuals who will hold key positions.

- **Timeline.** The timeline must indicate when specific tasks will be initiated and completed throughout the 3-year cooperative agreement period (October 1, 2004, to September 30, 2007).

- **Coordination of Federal Efforts.** To encourage better coordination among federal agencies in addressing state and tribal needs, DOJ is requesting applicants to provide information on the following:

  - Active federal grant award(s) supporting this or related efforts, including awards from DOJ.

  - Any pending application(s) for federal funds for this or related efforts.

  - Plans for coordinating any funds described in the previous two items with the funding sought by this application.

  For each federal award, applicants must identify the program or project title, the federal granting agency, and the amount of the award and must provide a brief description of the purpose of the award. The term "related efforts" is defined as one of the following:

  - Efforts for the same purpose (i.e., the proposed award would supplement, expand, complement, or continue activities funded with other federal grants).

  - Another phase or component of the same program or project (e.g., the applicant's proposed program/services implement a planning effort funded by other federal funds or provide a substance abuse treatment or education component within a criminal justice project funded by other federal funds).

  - Services of some kind (e.g., technical assistance, research, or evaluation) that are related to the project described in the application.

Note: The résumés, timeline, and information regarding the coordination of federal efforts must be attached to your GMS application in one file.

Administrative Requirements

Performance Measurement

The Government Performance and Results Act (GPRA) (Pub. L. No. 103–62) requires that recipients of federal awards collect, analyze, and report data that measure the results of strategies implemented with federal funds. To ensure compliance with GPRA, grantees will be required to collect and report data that measure the results of the program implemented with this cooperative agreement.

To assist in determining program performance, award recipients will be required to collect and report on the following performance data prior to project implementation, semiannually during the project period, and at the end of the project period:

* Number of youth receiving services.

* Number of youth self-reporting alcohol and drug use (the applicant must identify a data collection instrument).

* Number and percentage of youth screened for risk factors.

Award recipients will be required to collect and report data in support of these measures. Recipients' assistance in obtaining this information will facilitate future program planning and will allow OJP to provide Congress with measurable program results of federally funded programs.

Single Point of Contact Review

Executive Order 12372 requires applicants from state and local units of government or other organizations providing services within a state to submit a copy of the application to the state Single Point of Contact (SPOC) if one exists and if this program has been selected for review by the state. A list of state SPOCs is available on OMB's Web site (www.whitehouse.gov/omb/grants/spoc.html). Applicants must contact their state SPOCs to determine whether their programs have been selected for state review. The date that the application was sent to the SPOC or the reason such submission is not required should be entered in Block 3 of the Overview section of the GMS application.

Coordination of Federal Efforts

To encourage better coordination among federal agencies in addressing state and local needs, DOJ requests that applicants provide information on the following: (1) active federal grant award(s)

supporting this or related efforts, including awards from DOJ; (2) any pending application(s) for federal funds for this or related efforts; and (3) plans for coordinating any funds described in items (1) or (2) with the funding sought by this application. For each federal award, applicants must include the program or project title, the federal grantor agency, the amount of the award, and a brief description of its purpose. "Related efforts" is defined for these purposes as one of the following:

- Efforts for the same purpose (i.e., the proposed award would supplement, expand, complement, or continue activities funded with other federal grants or cooperative agreements).

- Another phase or component of the same program or project (e.g., to implement a planning effort funded by other federal funds or to provide a substance abuse treatment or education component within a criminal justice project).

- Services of some kind (e.g., technical assistance, research, or evaluation) rendered to the program or project described in the application.

Civil Rights Compliance

All recipients of federal funds are required to comply with nondiscrimination requirements contained in various federal laws. In the event that a court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability, or age against a recipient of funds after a due process hearing, the recipient must agree to forward a copy of the finding to the Office of Civil Rights, OJP. All applicants should consult the Assurances required to be submitted with the application to understand the applicable legal and administrative requirements.

National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. DOJ has issued guidance for grantees to assist them in complying with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov, or by contacting OJP's Office for Civil Rights at 202–307–0690, or by writing to the following address:

Office for Civil Rights
Office of Justice Programs
U.S. Department of Justice
810 7th Street NW., 8th Floor
Washington, DC 20531

Privacy Certificate Requirements

Applicants should be aware of DOJ's requirements for privacy and confidentiality in research and statistical efforts. These requirements are stipulated by 42 U.S.C. § 3879g. DOJ has issued a specific regulation concerning the implementation of this statutory requirement in 28 CFR Part 22. In accordance with 28 CFR Part 22, applicants requesting funds for research or statistical activities must submit a Privacy Certificate with the application. The purpose of the Privacy Certificate is to ensure that the applicant has appropriate policies and procedures in place to protect the confidentiality of data identifiable to private persons. Specifically, the Privacy Certificate must be in compliance with the requirements of 28 CFR § 22.23. OJJDP has developed guidelines for preparing a Privacy Certificate in accordance with the confidentiality regulation. Copies of the Privacy Certificate Guidelines, a Privacy Certificate Face Sheet, and a Sample Attachment for a Privacy Certificate are available on the OJJDP Web site at ojjdp.ncjrs.org/funding/privacy.pdf.

Applicants are further advised that any project that will involve the use of human research subjects must be reviewed by an institutional review board (IRB), in accordance with DOJ regulations at 28 CFR Part 46. IRB review is not required prior to submission of the application. However, if an award is made and the project involves research using human subjects, OJJDP will place a special condition on the award requiring that the project be approved by an appropriate IRB before federal funds can be disbursed. Applicants should include plans for IRB review, where applicable, in the project timeline submitted with the proposal. A copy of "Confidentiality of Identifiable Research and Statistical Information (28 CFR Part 22)" is available on the OJJDP Web site at ojjdp.ncjrs.org/funding/confidentiality.pdf.

Financial Requirements

Discretionary grants and cooperative agreements are governed by the provisions of OMB circulars applicable to financial assistance and OJP's *Financial Guide*, which is available on OJP's Web site (www.ojp.usdoj.gov/oc). The *Guide* includes information on allowable costs, methods of payment, audit requirements, accounting systems, and financial records. This document will govern the administration of funds by all successful applicants.

Government Audit Requirements

Audits of state and local units of government, institutions of higher education, and other nonprofit institutions must comply with the organizational audit requirements of OMB circular A–133, which states that recipients who expend $500,000 or more of federal funds during the fiscal year are required to submit to their cognizant federal agency an organizationwide financial and compliance audit report within 9 months after the close of each fiscal year during the term of the award.

Grantees must comply with the following OJP reporting requirements:

- **Financial Status Reports (SF–269).** Financial Status Reports should be completed and provided to the Office of the Comptroller's Control Desk within 45 days after the end of each calendar quarter during the project period.

- **Categorical Assistance Progress Reports (OJP Form 4587/1).** Categorical Assistance Progress Reports should be completed and provided to the Office of the Comptroller's Control Desk within 30 days after the end of the June 30 and December 31 semiannual period during the project period.

Suspension or Termination of Funding

OJJDP may suspend funding in whole or in part, terminate funding, or impose other sanctions on a recipient for the following reasons:

- Failing to comply substantially with the requirements or statutory objectives of the Juvenile Justice and Delinquency Prevention Act, program guidelines issued thereunder, or other provisions of federal law.

- Failing to make satisfactory progress toward the goals, objectives, or strategies set forth in the application.

- Failing to adhere to the requirements in the agreement, standard conditions, or special conditions.

- Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.

- Failing to submit reports.

- Filing a false certification in this application or other report or document.

Before imposing sanctions, OJJDP will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt to resolve the problem informally. Hearing and appeal procedures will follow those in DOJ regulations in 28 CFR Part 18.

Award Amount

Awards will be made only to federally recognized tribes through cooperative agreements not to exceed $300,000 for a 3-year budget and project period.

Award Period

This project will be funded for a 3-year project and budget period.

Due Date

All online applications must completed by 8:00 p.m. ET, June 1, 2004.

Contact

For further information, contact:

Laura Ansera, Program Manager
Tribal Youth Program
Demonstration Programs Division
Office of Juvenile Justice and Delinquency Prevention
810 Seventh Street NW.
Washington, DC 20531
202–307–5911
anseral@ojp.usdoj.gov

Appendix A: Sample Budget Detail Worksheet

The following sample Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget worksheet and budget narrative. Applicants must submit a complete Budget Detail worksheet that covers each year of the 3-year project period. A budget summary for each year and a summary for the total (3-year) budget must also be included. You may submit the budget and budget narrative using this format or a format of your choice. However, all required information (including budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted. **Note:** Expenditures associated with implementing the goal of the cooperative agreement must be explained in detail.

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant's organization.

YEAR ONE

Name/Position	Computation	Cost
Project Coordinator	$35,000 x 100%	$35,000
2 Case Managers	$23,040 x 25% x 2	$11,520

The Tribal Administrator will supervise the Project Coordinator. The Project Coordinator will supervise the Case Managers as well as coordinate all planned activities including the evaluation. Two Case Managers will work individually with juvenile offenders in two different communities on the reservation.

Year 1 Total $46,520

YEAR TWO

Name/Position	Computation	Cost
Project Coordinator	35,875 x 100%	$35,875
2 Case Managers	23,616 x 25% x 2	$11,808

The Tribal Administrator, Project Coordinator, and Case Managers are all eligible for a 5% cost of living increase after their first year with the project.

Year 2 Total $47,683

YEAR THREE

Name/Position	Computation	Cost
Project Coordinator	36,772 x 100%	$36,772
2 Case Managers	24,207 x 25% x 2	$12,104

The Tribal Administrator, Project Coordinator, and Case Managers are all eligible for a 5% cost of living increase after their second year of the project.

Year 3 Total $48,876

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category A (Personnel) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workmen's Compensation, and Unemployment Compensation.

YEAR ONE

Name/Position	Computation	Cost
Project Coordinator	$35,000 x 18%	$6,300
2 Case Managers	$5,760 x 18% x 2	$2,074

Fringe benefit rate of 18% includes FICA 7.65%, worker's compensation 2.5%, health/life insurance 6.35%, and unemployment insurance 1.5%.

Year 1 Total **$8,374**

Year 1 Total Personnel & Fringe Benefits **$54,894**

YEAR TWO

Name/Position	Computation	Cost
Project Coordinator	35,875 x 18%	$6,458
2 Case Managers	5904 x 18% x 2	$2,126

Fringe benefit rate of 18% includes FICA 7.65%, worker's compensation 2.5%, health/life insurance 6.35%, and unemployment insurance 1.5%.

Year 2 Total **$8,584**

Year 2 Total Personnel & Fringe Benefits **$56,267**

YEAR THREE

Name/Position	Computation	Cost
Project Coordinator	$36,772 x 18%	$6,619
2 Case Managers	$6,052 x 18% x 2	$2,179

Fringe benefit rate of 18% includes FICA 7.65%, worker's compensation 2.5%, health/life insurance 6.35%, and unemployment insurance 1.5%.

Year 3 Total **$8,798**

Year 3 Total Personnel & Fringe Benefits **$57,674**

C. Travel – Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at $X airfare, $X lodging, $X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

YEAR 1

Purpose of Travel	Location	Item	Computation	Cost
TYP New Grantees Training	Washington, DC	Airfare	($400 x 2 people x 1 trips)	$800
		Hotel	($ 119 x 3 nights x 2 people x 1 trips)	$714
		Meals	($46/day x 3 days x 2 people x 1 trips)	$276
TYP Regional Training	TBD	Airfare	($600 average 2 people)	$1,200
		Hotel	($ 119 x 3 nights x 2 people x 1 trips)	$714
		Meals	($46/day x 3 days x 2 people x 1 trips)	$276
Local Transportation		Mileage	(500 miles x .345 per mi. x 12 months)	$2,070

Year 1 Total $6,650

As stated in the TYP Solicitation, grantees are required to attend a New Grantees Training in the first year of the grant. In addition to a New Grantees Training, grantees are required to attend a region training the first year as well. Local Transportation includes transporting the youth to and from TYP activities.

C. Travel (continued)

YEAR 2

Purpose of Travel	Location	Item	Computation	Cost
TYP Regional Training	TBD	Airfare	($600 x 2 people)	$1,200
		Hotel	($119 x 3 nights x	
			2 people)	$714
		Meals	($46/day x 3 days x	
			2 people)	$276
Local Transportation		Mileage	(500 miles x .345 per mi.	
			x 12 months)	$2,070

As stated in the TYP solicitation, grantees are required to attend one Regional Training every year. Local Transportation includes transporting the youth to and from TYP activities.

Year 2 Total $4,260

YEAR 3

Purpose of Travel	Location	Item	Computation	Cost
TYP Regional Training	TBD	Airfare	($600 x 2 people)	$1,200
		Hotel	($119 x 3 nights x	
			2 people)	$714
		Meals	($46/day x 3 days x	
			2 people)	$276
Local Transportation		Mileage	(500 miles x .345 per mi.	
			x 12 months)	$2,070

Local Transportation includes transporting the youth to and from TYP activities. As stated in the TYP solicitation, grantees are required to attend one Regional Training every year.

Year 3 Total $4,260

D. Equipment – List nonexpendable items that are to be purchased. Nonexpendable equipment is tangible property having a useful life of more than two years and an acquisition cost of $5,000 or more per unit. (**Note:** Organization's own capitalization policy may be used for items costing less than $5,000). Expendable items should be included either in the "Supplies" category or in the "Other Costs" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Consultants/Contracts" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

YEAR 1

Item	Computation	Cost
Computer w/CD–ROM	($2,000)	$2,000

The computers will be used by the Project Coordinator to communicate with OJJDP and to store the data collected.

Year 1 Total $2,000

YEAR 2

Item	Computation	Cost
N/A		

Year 2 Total $0

SAMPLE

YEAR 3

Item	Computation	Cost
N/A		

Year 3 Total $0

E. Supplies – List items by type (office supplies, postages, training materials, copying paper, and expendable equipment items costing less than $5,000, such as books, hand held tape recorders) and show the basis for computation. (**Note:** Organization's own capitalization policy may be used for items costing less than $5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

YEAR 1

Supply Items	Computation	Cost
Office Supplies	($50/mo. x 12 mo.)	$600
Postage	($20/mo. x 12 mo.)	$240
Art/Education/Tutorial Supplies for TYP Program	($90/mo. x 12 mo.)	$1,080
Training Materials	($2/set x 250 sets)	$500

Office supplies and postage are needed for general operation of the program. Training materials will be developed and used by the case managers. Art/Educational/Tutorial Supplies will be used during the afterschool activities. Training materials will be purchased and distributed to staff and parents.

Year 1 Total <u>$2,420</u>

SAMPLE

YEAR 2

Supply Items	Computation	Cost
Office Supplies	($50/mo. x 12 mo.)	$600
Postage	($20/mo. x 12 mo.)	$240
Art/Education/Tutorial Supplies for TYP Program	($120/mo. x 12 mo.)	$1,440

The Art/Education/Tutorial Supplies have increased because the program hopes to increase the amount of youth participants in the afterschool program by 20% in the second year.

Year 2 Total <u>$2,280</u>

YEAR 3

Supply Items	Computation	Cost
Office Supplies	($50/mo. x 12 mo.)	$600
Postage	($20/mo. x 12 mo.)	$240
Art/Education/Tutorial Supplies for TYP Program	($150/mo. x 12 mo.)	$1,800

The Art/Education/Tutorial Supplies have increase because the program hopes to increase the amount of youth participants in the afterschool program by an additional 20% in the third year.

F. Construction – As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

YEAR 1

Purpose	Description of Work	Cost
N/A		
		Year 1 Total $0

YEAR 2

Purpose	Description of Work	Cost
N/A		
		Year 2 Total $0

YEAR 3

Purpose	Description of Work	Cost
N/A		
		Year 3 Total $0

SAMPLE

G. Consultants/Contracts – Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if know, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of $450 per day require additional justification and prior approval from OJP.

YEAR 1

Name of Consultant	Service Provided	Computation	Cost
5 Elders	Mentoring	($100/day x 8days x 5 Elders)	$4,000
State University	Evaluation and Data Collection	($200/day x 10 days)	$2,000

5 Elders from the community will be used as tutors during the afterschool program. Also, these Elders will work individually with juvenile offenders identified by the tribal court. State University will provide the TYP staff with training and technical assistance on collecting data and analyzing the data

Year 1 Total $6,000

YEAR 2

Name of Consultant	Service Provided	Computation	Cost
10 Elders	Mentoring	($100/day x 8 days x 10 Elders)	$8,000
State University	Evaluation and Data Collection	($200/day x 7 days)	$1,400

10 Elders from the community will be used to assist in the afterschool program. In addition, these elders will mentor juvenile offenders. As stated in the project design of the application, we hope to double the amount of individual mentoring sessions between the offenders and the elders during years 2 and year 3, thus increasing the number of elders participating.

Year 2 Total $9,400

G. Consultants/Contracts (continued)

YEAR 3

Name of Consultant	Service Provided	Computation	Cost
10 Elders	Mentoring	($100/day x 8 days x 10 Elders)	$8,000
State University	Evaluation and Data Collection	($200/day x 5 days)	$1,000

10 Elders from the community will be used to assist in the afterschool program. In addition, these elders will mentor juvenile offenders. As stated in the project design of the application, we hope to double the amount of individual mentoring sessions between the offenders and the elders during years 2 and year 3, thus increasing the number of elders participating.

Year 3 Total $9,000

SAMPLE

H. Other Costs – List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

YEAR 1

Description	Computation	Cost
Rent	(700 sq. ft. x $15/sq.ft.)	$10,500
Telephone	($50/mo. x 12 mo. x 2 offices)	$1,200
Internet/E-mail	($18 x 12 mo. x 2 offices)	$ 432

This rent will pay for space for TYP. No space is currently available in tribal-owned buildings. This building will be where the TYP afterschool activities will take place.

Year 1 Total $12,132

YEAR 2

Description	Computation	Cost
Rent	(700 sq. ft. x $15/sq.ft.)	$10,500
Telephone	($50/mo. x 12 mo. x 2 offices)	$1,200
Internet/E-mail	($18 x 12 mo. x 2 offices)	$ 432

This rent will pay for space for TYP. No space is currently available in tribal-owned buildings. This building will be where the TYP afterschool activities will take place.

Year 2 Total $12,132

YEAR 3

Description	Computation	Cost
Rent	(700 sq. ft. x $15/sq.ft.)	$10,500
Telephone	($50/mo. x 12 mo. x 2 offices)	$1,200
Internet/E-mail	($18 x 12 mo. x 2 offices)	$ 432

This rent will pay for space for TYP. No space is currently available in tribal-owned buildings. This building will be where the TYP afterschool activities will take place.

Year 3 Total $12,132

I. Indirect Costs – Indirect costs are allowed only if the applicant has a federally approved indirect cost rate. **OJJDP will require the applicant to submit a copy of the rate approval (a fully executed, negotiated agreement) via fax before the final notice of award.** If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

YEAR 1

Description	Computation	Cost
Current indirect cost rate = 10%	10% x $84,096 (total direct cost)	$8,410

The Department of Interior is the cognizant agency for the Tribe. The indirect cost agreement will be forwarded submitted upon request from OJJDP.

Year 1 Total $8,410

YEAR 2

Description	Computation	Cost
Current indirect cost rate = 10%	10% x $84,339 (total direct cost)	$8,434

The Department of Interior is the cognizant agency for the Tribe. The indirect cost agreement will be forwarded submitted upon request from OJJDP.

Year 2 Total $8,434

YEAR 3

Description	Computation	Cost
Current indirect cost rate = 10%	10% x $85,706 (total direct cost)	$8,571

The Department of Interior is the cognizant agency for the Tribe. The indirect cost agreement will be forwarded submitted upon request from OJJDP.

Year 3 Total $8,571

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of federal requested and the amount of nonfederal funds that will support the project.

Budget Category	Year 1	Year 2	Year 3	Total
A. Personnel	$46,520	$47,683	$48,876	$143,079
B. Fringe Benefits	8,374	8,584	8,798	25,756
C. Travel	6,650	4,260	4,260	15,170
D. Equipment	2,000	0	0	2,000
E. Supplies	2,420	2,280	2,640	7,340
F. Construction	0	0	0	0
G. Consultants/Contracts	6,000	9,400	9,000	24,400
H. Other	12,132	12,132	12,132	36,396
Total Direct Costs	84,096	84,339	85,706	254,141
I. Indirect Costs	8,410	8,434	8,571	25,415
TOTAL PROJECT COSTS	$99,996	$98,317	$99,836	**$279,556**
Federal Request				**$279,556**
Nonfederal Amount				**0**

Appendix B: Sample Timeline

Goal	Objective	Activity	Due Date	Person/Group Responsible
Reduce juvenile delinquency and violence among tribal youth.	Conduct 5 culturally relevant activities and workshops for 100 tribal youth during the first 2 years.		09/30/2006	
		Plan and organize a Native America Youth Empowerment Project (NAYEP) Committee.	01/01/2004	Program Coordinator
		Organize monthly NAYEP committee meetings.	Once a month for the duration of the grant.	Program Coordinator
		Prepare a list of topics for five culturally relevant activities.	01/15/2004	NAYEP Committee
		Recruit 10 youth ages 13–18 to assist in planning and conducting activities.	01/30/2004	NAYEP Committee
		Conduct activity 1 for approximately 100 youth.	03/2004	NAYEP Committee
		Conduct activity 2 for approximately 100 youth and 150 parents.	04/2004	NAYEP Committee
		Conduct activity 3 for approximately 100 youth and 150 parents.	09/2005	NAYEP Committee
		Conduct activity 4 for approximately 100 youth and 150 parents.	01/2006	NAYEP Committee
		Conduct activity 5 for approximately 100 youth.	04/2006	NAYEP Committee

Goal	Objective / Activity	Timeline	Responsible Party
Reduce substance and alcohol abuse among tribal youth.	Provide prevention and intervention services for at least 50 tribal youth.	09/2006	
	Create a Memorandum of Understanding with tribal youth to refer first-time juvenile offenders for substance and alcohol abuse counseling.	01/2004	Program Coordinator
	Hire a substance abuse counselor.	01/2004	Program Coordinator
	Provide treatment and services to tribal youth.	Starting 01/2004 for the duration of grant.	Counselor
	Provide treatment to 25 tribal youth.	01/2005	
	Provide treatment to 50 tribal youth.	01/2005	
	Conduct 3 educational workshops on substance abuse for 50 tribal youth.	09/2006	
	Identify topics and guest speakers.	01/2004	Program Coordinator
	Conduct workshop 1.	09/2004	Program Coordinator
	Conduct workshop 2.	03/2005	Program Coordinator
	Conduct workshop 3.	03/2006	Program Coordinator

Appendix C: List of Federally Recognized Tribes

(from the *Federal Register,* Vol. 68, No. 234, pp. 68179–68184)

DEPARTMENT OF THE INTERIOR

Bureau of Indian Affairs

Indian Entities Recognized and Eligible To Receive Services From the United States Bureau of Indian Affairs

AGENCY: Bureau of Indian Affairs, Interior.

ACTION: Notice.

SUMMARY: Notice is hereby given of the current list of 562 tribal entities recognized and eligible for funding and services from the Bureau of Indian Affairs by virtue of their status as Indian tribes. This notice is published pursuant to section 104 of the Act of November 2, 1994 (Pub. L. 103-454; 108 Stat. 4791, 4792).

FOR FURTHER INFORMATION CONTACT: Daisy West, Bureau of Indian Affairs, Division of Tribal Government Services, MS-320-MIB, 1849 C Street, NW., Washington, DC 20240. Telephone number: (202) 513-7641.

SUPPLEMENTARY INFORMATION: This notice is published in exercise of authority delegated to the Assistant Secretary--Indian Affairs under 25 U.S.C. 2 and 9 and 209 DM 8.

Published below is a list of federally acknowledged tribes in the contiguous 48 states and in Alaska. The list is updated from the notice published on July 12, 2002 (67 FR 46328).

Several tribes have made changes to their tribal name. To aid in identifying tribal name changes, the tribe's former name is included with the new tribal name. We will continue to list the tribe's former name for several years before dropping the former name from the list. We have also made several corrections. To aid in identifying corrections, the tribe's previously listed name is included with the tribal name.

The listed entities are acknowledged to have the immunities and privileges available to other federally acknowledged Indian tribes by virtue of their government-to-government relationship with the United States as well as the responsibilities, powers, limitations and obligations of such tribes. We have continued the practice of listing the Alaska Native entities separately solely for the purpose of facilitating identification of them and reference to them given the large number of complex Native names.

Dated: November 21, 2003.

Aurene M. Martin,
Principal Deputy Assistant Secretary—Indian Affairs.

Indian Tribal Entities Within the Contiguous 48 States Recognized and Eligible To Receive Services From the United States Bureau of Indian Affairs

Absentee-Shawnee Tribe of Indians of Oklahoma
Agua Caliente Band of Cahuilla Indians of the Agua Caliente Indian Reservation, California
Ak Chin Indian Community of the Maricopa (Ak Chin) Indian Reservation, Arizona
Alabama-Coushatta Tribes of Texas
Alabama-Quassarte Tribal Town, Oklahoma
Alturas Indian Rancheria, California
Apache Tribe of Oklahoma
Arapahoe Tribe of the Wind River Reservation, Wyoming
Aroostook Band of Micmac Indians of Maine
Assiniboine and Sioux Tribes of the Fort Peck Indian Reservation, Montana
Augustine Band of Cahuilla Mission Indians of the Augustine Reservation, California
Bad River Band of the Lake Superior Tribe of Chippewa Indians of the Bad River Reservation, Wisconsin
Bay Mills Indian Community, Michigan
Bear River Band of the Rohnerville Rancheria, California
Berry Creek Rancheria of Maidu Indians of California
Big Lagoon Rancheria, California
Big Pine Band of Owens Valley Paiute Shoshone Indians of the Big Pine Reservation, California
Big Sandy Rancheria of Mono Indians of California

Big Valley Band of Pomo Indians of the Big Valley Rancheria, California

Blackfeet Tribe of the Blackfeet Indian Reservation of Montana

Blue Lake Rancheria, California

Bridgeport Paiute Indian Colony of California

Buena Vista Rancheria of Me-Wuk Indians of California

Burns Paiute Tribe of the Burns Paiute Indian Colony of Oregon

Cabazon Band of Mission Indians, California (previously listed as the Cabazon Band of Cahuilla Mission Indians of the Cabazon Reservation)

Cachil DeHe Band of Wintun Indians of the Colusa Indian Community of the Colusa Rancheria, California

Caddo Nation of Oklahoma (formerly the Caddo Indian Tribe of Oklahoma)

Cahuilla Band of Mission Indians of the Cahuilla Reservation, California

Cahto Indian Tribe of the Laytonville Rancheria, California

California Valley Miwok Tribe, California (formerly the Sheep Ranch Rancheria of Me-Wuk Indians of California)

Campo Band of Diegueno Mission Indians of the Campo Indian Reservation, California

Capitan Grande Band of Diegueno Mission Indians of California:

Barona Group of Capitan Grande Band of Mission Indians of the Barona Reservation, California

Viejas (Baron Long) Group of Capitan Grande Band of Mission Indians of the Viejas Reservation, California

Catawba Indian Nation (aka Catawba Tribe of South Carolina)

Cayuga Nation of New York

Cedarville Rancheria, California

Chemehuevi Indian Tribe of the Chemehuevi Reservation, California

Cher-Ae Heights Indian Community of the Trinidad Rancheria, California

Cherokee Nation, Oklahoma

Cheyenne-Arapaho Tribes of Oklahoma

Cheyenne River Sioux Tribe of the Cheyenne River Reservation, South Dakota

Chickasaw Nation, Oklahoma

Chicken Ranch Rancheria of Me-Wuk Indians of California

Chippewa-Cree Indians of the Rocky Boy's Reservation, Montana

Chitimacha Tribe of Louisiana

Choctaw Nation of Oklahoma

Citizen Potawatomi Nation, Oklahoma

Cloverdale Rancheria of Pomo Indians of California

Cocopah Tribe of Arizona

Coeur D'Alene Tribe of the Coeur D'Alene Reservation, Idaho

Cold Springs Rancheria of Mono Indians of California

Colorado River Indian Tribes of the Colorado River Indian Reservation, Arizona and California

Comanche Nation, Oklahoma (formerly the Comanche Indian Tribe)

Confederated Salish & Kootenai Tribes of the Flathead Reservation, Montana

Confederated Tribes of the Chehalis Reservation, Washington

Confederated Tribes of the Colville Reservation, Washington

Confederated Tribes of the Coos, Lower Umpqua and Siuslaw Indians of Oregon

Confederated Tribes of the Goshute Reservation, Nevada and Utah

Confederated Tribes of the Grand Ronde Community of Oregon

Confederated Tribes of the Siletz Reservation, Oregon

Confederated Tribes of the Umatilla Reservation, Oregon

Confederated Tribes of the Warm Springs Reservation of Oregon

Confederated Tribes and Bands of the Yakama Nation, Washington (formerly the Confederated Tribes and Bands of the Yakama Indian Nation of the Yakama Reservation)

Coquille Tribe of Oregon

Cortina Indian Rancheria of Wintun Indians of California

Coushatta Tribe of Louisiana

Cow Creek Band of Umpqua Indians of Oregon

Cowlitz Indian Tribe, Washington

Coyote Valley Band of Pomo Indians of California

Crow Tribe of Montana

Crow Creek Sioux Tribe of the Crow Creek Reservation, South Dakota

Death Valley Timbi-Sha Shoshone Band of California

Delaware Nation, Oklahoma (formerly the Delaware Tribe of Western Oklahoma)

Delaware Tribe of Indians, Oklahoma

Dry Creek Rancheria of Pomo Indians of California

Duckwater Shoshone Tribe of the Duckwater Reservation, Nevada

Eastern Band of Cherokee Indians of North Carolina

Eastern Shawnee Tribe of Oklahoma

Elem Indian Colony of Pomo Indians of the Sulphur
Bank Rancheria, California
Elk Valley Rancheria, California
Ely Shoshone Tribe of Nevada
Enterprise Rancheria of Maidu Indians of California
Ewiiaapaayp Band of Kumeyaay Indians, California
(formerly the Cuyapaipe Community of Diegueno
Mission Indians of the Cuyapaipe Reservation)
Federated Indians of Graton Rancheria, California
(formerly the Graton Rancheria)
Flandreau Santee Sioux Tribe of South Dakota
Forest County Potawatomi Community, Wisconsin
Fort Belknap Indian Community of the Fort Belknap
Reservation of Montana
Fort Bidwell Indian Community of the Fort Bidwell
Reservation of California
Fort Independence Indian Community of Paiute Indians
of the Fort Independence Reservation, California
Fort McDermitt Paiute and Shoshone Tribes of the Fort
McDermitt Indian Reservation, Nevada and Oregon
Fort McDowell Yavapai Nation, Arizona (formerly the
Fort McDowell Mohave-Apache Community of the
Fort McDowell Indian Reservation)
Fort Mojave Indian Tribe of Arizona, California &
Nevada
Fort Sill Apache Tribe of Oklahoma
Gila River Indian Community of the Gila River Indian
Reservation, Arizona
Grand Traverse Band of Ottawa and Chippewa Indians,
Michigan
Greenville Rancheria of Maidu Indians of California
Grindstone Indian Rancheria of Wintun-Wailaki Indians
of California
Guidiville Rancheria of California
Hannahville Indian Community, Michigan
Havasupai Tribe of the Havasupai Reservation, Arizona
Ho-Chunk Nation of Wisconsin (formerly the
Wisconsin Winnebago Tribe)
Hoh Indian Tribe of the Hoh Indian Reservation,
Washington
Hoopa Valley Tribe, California
Hopi Tribe of Arizona
Hopland Band of Pomo Indians of the Hopland
Rancheria, California
Houlton Band of Maliseet Indians of Maine
Hualapai Indian Tribe of the Hualapai Indian
Reservation, Arizona
Huron Potawatomi, Inc., Michigan
Inaja Band of Diegueno Mission Indians of the Inaja
and Cosmit Reservation, California

Ione Band of Miwok Indians of California
Iowa Tribe of Kansas and Nebraska
Iowa Tribe of Oklahoma
Jackson Rancheria of Me-Wuk Indians of California
Jamestown S'Klallam Tribe of Washington
Jamul Indian Village of California
Jena Band of Choctaw Indians, Louisiana
Jicarilla Apache Nation, New Mexico (formerly the
Jicarilla Apache Tribe of the Jicarilla Apache Indian
Reservation)
Kaibab Band of Paiute Indians of the Kaibab Indian
Reservation, Arizona
Kalispel Indian Community of the Kalispel Reservation,
Washington
Karuk Tribe of California
Kashia Band of Pomo Indians of the Stewarts Point
Rancheria, California
Kaw Nation, Oklahoma
Keweenaw Bay Indian Community, Michigan
Kialegee Tribal Town, Oklahoma
Kickapoo Tribe of Indians of the Kickapoo Reservation
in Kansas
Kickapoo Tribe of Oklahoma
Kickapoo Traditional Tribe of Texas
Kiowa Indian Tribe of Oklahoma
Klamath Indian Tribe of Oregon
Kootenai Tribe of Idaho
La Jolla Band of Luiseno Mission Indians of the La Jolla
Reservation, California
La Posta Band of Diegueno Mission Indians of the La
Posta Indian Reservation, California
Lac Courte Oreilles Band of Lake Superior Chippewa
Indians of Wisconsin
Lac du Flambeau Band of Lake Superior Chippewa
Indians of the Lac du Flambeau Reservation of
Wisconsin
Lac Vieux Desert Band of Lake Superior Chippewa
Indians, Michigan
Las Vegas Tribe of Paiute Indians of the Las Vegas
Indian Colony, Nevada
Little River Band of Ottawa Indians, Michigan
Little Traverse Bay Bands of Odawa Indians, Michigan
Lower Lake Rancheria, California
Los Coyotes Band of Cahuilla & Cupeno Indians of the
Los Coyotes Reservation, California (formerly the Los
Coyotes Band of Cahuilla Mission Indians of the Los
Coyotes Reservation)
Lovelock Paiute Tribe of the Lovelock Indian Colony,
Nevada

Lower Brule Sioux Tribe of the Lower Brule Reservation, South Dakota

Lower Elwha Tribal Community of the Lower Elwha Reservation, Washington

Lower Sioux Indian Community in the State of Minnesota

Lummi Tribe of the Lummi Reservation, Washington

Lytton Rancheria of California

Makah Indian Tribe of the Makah Indian Reservation, Washington

Manchester Band of Pomo Indians of the Manchester-Point Arena Rancheria, California

Manzanita Band of Diegueno Mission Indians of the Manzanita Reservation, California

Mashantucket Pequot Tribe of Connecticut

Match-e-be-nash-she-wish Band of Pottawatomi Indians of Michigan

Mechoopda Indian Tribe of Chico Rancheria, California

Menominee Indian Tribe of Wisconsin

Mesa Grande Band of Diegueno Mission Indians of the Mesa Grande Reservation, California

Mescalero Apache Tribe of the Mescalero Reservation, New Mexico

Miami Tribe of Oklahoma

Miccosukee Tribe of Indians of Florida

Middletown Rancheria of Pomo Indians of California

Minnesota Chippewa Tribe, Minnesota (Six component reservations: Bois

Forte Band (Nett Lake); Fond du Lac Band; Grand Portage Band; Leech

Lake Band; Mille Lacs Band; White Earth Band)

Mississippi Band of Choctaw Indians, Mississippi

Moapa Band of Paiute Indians of the Moapa River Indian Reservation, Nevada

Modoc Tribe of Oklahoma

Mohegan Indian Tribe of Connecticut

Mooretown Rancheria of Maidu Indians of California

Morongo Band of Cahuilla Mission Indians of the Morongo Reservation, California

Muckleshoot Indian Tribe of the Muckleshoot Reservation, Washington

Muscogee (Creek) Nation, Oklahoma

Narragansett Indian Tribe of Rhode Island

Navajo Nation, Arizona, New Mexico & Utah

Nez Perce Tribe of Idaho

Nisqually Indian Tribe of the Nisqually Reservation, Washington

Nooksack Indian Tribe of Washington

Northern Cheyenne Tribe of the Northern Cheyenne Indian Reservation, Montana

Northfork Rancheria of Mono Indians of California

Northwestern Band of Shoshoni Nation of Utah (Washakie)

Oglala Sioux Tribe of the Pine Ridge Reservation, South Dakota

Omaha Tribe of Nebraska

Oneida Nation of New York

Oneida Tribe of Indians of Wisconsin

Onondaga Nation of New York

Osage Tribe, Oklahoma

Ottawa Tribe of Oklahoma

Otoe-Missouria Tribe of Indians, Oklahoma

Paiute Indian Tribe of Utah (Cedar City Band of Paiutes, Kanosh Band of Paiutes, Koosharem Band of Paiutes, Indian Peaks Band of Paiutes, and Shivwits Band of Paiutes)

Paiute-Shoshone Indians of the Bishop Community of the Bishop Colony, California

Paiute-Shoshone Tribe of the Fallon Reservation and Colony, Nevada

Paiute-Shoshone Indians of the Lone Pine Community of the Lone Pine Reservation, California

Pala Band of Luiseno Mission Indians of the Pala Reservation, California

Pascua Yaqui Tribe of Arizona

Paskenta Band of Nomlaki Indians of California

Passamaquoddy Tribe of Maine

Pauma Band of Luiseno Mission Indians of the Pauma & Yuima Reservation, California

Pawnee Nation of Oklahoma

Pechanga Band of Luiseno Mission Indians of the Pechanga Reservation, California

Penobscot Tribe of Maine

Peoria Tribe of Indians of Oklahoma

Picayune Rancheria of Chukchansi Indians of California

Pinoleville Rancheria of Pomo Indians of California

Pit River Tribe, California (includes XL Ranch, Big Bend, Likely, Lookout, Montgomery Creek and Roaring Creek Rancherias)

Poarch Band of Creek Indians of Alabama

Pokagon Band of Potawatomi Indians, Michigan and Indiana

Ponca Tribe of Indians of Oklahoma

Ponca Tribe of Nebraska

Port Gamble Indian Community of the Port Gamble Reservation, Washington

Potter Valley Rancheria of Pomo Indians of California

Prairie Band of Potawatomi Nation, Kansas (formerly the Prairie Band of Potawatomi Indians)

Prairie Island Indian Community in the State of Minnesota
Pueblo of Acoma, New Mexico
Pueblo of Cochiti, New Mexico
Pueblo of Jemez, New Mexico
Pueblo of Isleta, New Mexico
Pueblo of Laguna, New Mexico
Pueblo of Nambe, New Mexico
Pueblo of Picuris, New Mexico
Pueblo of Pojoaque, New Mexico
Pueblo of San Felipe, New Mexico
Pueblo of San Juan, New Mexico
Pueblo of San Ildefonso, New Mexico
Pueblo of Sandia, New Mexico
Pueblo of Santa Ana, New Mexico
Pueblo of Santa Clara, New Mexico
Pueblo of Santo Domingo, New Mexico
Pueblo of Taos, New Mexico
Pueblo of Tesuque, New Mexico
Pueblo of Zia, New Mexico
Puyallup Tribe of the Puyallup Reservation, Washington
Pyramid Lake Paiute Tribe of the Pyramid Lake Reservation, Nevada
Quapaw Tribe of Indians, Oklahoma
Quartz Valley Indian Community of the Quartz Valley Reservation of California
Quechan Tribe of the Fort Yuma Indian Reservation, California & Arizona
Quileute Tribe of the Quileute Reservation, Washington
Quinault Tribe of the Quinault Reservation, Washington
Ramona Band or Village of Cahuilla Mission Indians of California
Red Cliff Band of Lake Superior Chippewa Indians of Wisconsin
Red Lake Band of Chippewa Indians, Minnesota
Redding Rancheria, California
Redwood Valley Rancheria of Pomo Indians of California
Reno-Sparks Indian Colony, Nevada
Resighini Rancheria, California (formerly the Coast Indian Community of Yurok Indians of the Resighini Rancheria)
Rincon Band of Luiseno Mission Indians of the Rincon Reservation, California
Robinson Rancheria of Pomo Indians of California
Rosebud Sioux Tribe of the Rosebud Indian Reservation, South Dakota

Round Valley Indian Tribes of the Round Valley Reservation, California (formerly the Covelo Indian Community)
Rumsey Indian Rancheria of Wintun Indians of California
Sac & Fox Tribe of the Mississippi in Iowa
Sac & Fox Nation of Missouri in Kansas and Nebraska
Sac & Fox Nation, Oklahoma
Saginaw Chippewa Indian Tribe of Michigan
St. Croix Chippewa Indians of Wisconsin
St. Regis Band of Mohawk Indians of New York
Salt River Pima-Maricopa Indian Community of the Salt River Reservation, Arizona
Samish Indian Tribe, Washington
San Carlos Apache Tribe of the San Carlos Reservation, Arizona
San Juan Southern Paiute Tribe of Arizona
San Manual Band of Serrano Mission Indians of the San Manual Reservation, California
San Pasqual Band of Diegueno Mission Indians of California
Santa Rosa Indian Community of the Santa Rosa Rancheria, California
Santa Rosa Band of Cahuilla Mission Indians of the Santa Rosa Reservation, California
Santa Ynez Band of Chumash Mission Indians of the Santa Ynez Reservation, California
Santa Ysabel Band of Diegueno Mission Indians of the Santa Ysabel Reservation, California
Santee Sioux Nation, Nebraska (formerly the Santee Sioux Tribe of the Santee Reservation of Nebraska)
Sauk-Suiattle Indian Tribe of Washington
Sault Ste. Marie Tribe of Chippewa Indians of Michigan
Scotts Valley Band of Pomo Indians of California
Seminole Nation of Oklahoma
Seminole Tribe of Florida, Dania, Big Cypress, Brighton, Hollywood & Tampa Reservations
Seneca Nation of New York
Seneca-Cayuga Tribe of Oklahoma
Shakopee Mdewakanton Sioux Community of Minnesota
Shawnee Tribe, Oklahoma
Sherwood Valley Rancheria of Pomo Indians of California
Shingle Springs Band of Miwok Indians, Shingle Springs Rancheria (Verona Tract), California
Shoalwater Bay Tribe of the Shoalwater Bay Indian Reservation, Washington
Shoshone Tribe of the Wind River Reservation, Wyoming

Shoshone-Bannock Tribes of the Fort Hall Reservation of Idaho

Shoshone-Paiute Tribes of the Duck Valley Reservation, Nevada

Sisseton-Wahpeton Oyate of the Lake Traverse Reservation, South Dakota (formerly the Sisseton-Wahpeton

Sioux Tribe of the Lake Traverse Reservation)

Skokomish Indian Tribe of the Skokomish Reservation, Washington

Skull Valley Band of Goshute Indians of Utah

Smith River Rancheria, California

Snoqualmie Tribe, Washington

Soboba Band of Luiseno Indians, California (formerly the Soboba Band of Luiseno Mission Indians of the Soboba Reservation)

Sokaogon Chippewa Community, Wisconsin

Southern Ute Indian Tribe of the Southern Ute Reservation, Colorado

Spirit Lake Tribe, North Dakota

Spokane Tribe of the Spokane Reservation, Washington

Squaxin Island Tribe of the Squaxin Island Reservation, Washington

Standing Rock Sioux Tribe of North & South Dakota

Stockbridge Munsee Community, Wisconsin

Stillaguamish Tribe of Washington

Summit Lake Paiute Tribe of Nevada

Suquamish Indian Tribe of the Port Madison Reservation, Washington

Susanville Indian Rancheria, California

Swinomish Indians of the Swinomish Reservation, Washington

Sycuan Band of Diegueno Mission Indians of California

Table Bluff Reservation--Wiyot Tribe, California

Table Mountain Rancheria of California

Te-Moak Tribe of Western Shoshone Indians of Nevada (Four constituent bands: Battle Mountain Band; Elko Band; South Fork Band and Wells Band)

Thlopthlocco Tribal Town, Oklahoma

Three Affiliated Tribes of the Fort Berthold Reservation, North Dakota

Tohono O'odham Nation of Arizona

Tonawanda Band of Seneca Indians of New York

Tonkawa Tribe of Indians of Oklahoma

Tonto Apache Tribe of Arizona

Torres-Martinez Band of Cahuilla Mission Indians of California

Tule River Indian Tribe of the Tule River Reservation, California

Tulalip Tribes of the Tulalip Reservation, Washington

Tunica-Biloxi Indian Tribe of Louisiana

Tuolumne Band of Me-Wuk Indians of the Tuolumne Rancheria of California

Turtle Mountain Band of Chippewa Indians of North Dakota

Tuscarora Nation of New York

Twenty-Nine Palms Band of Mission Indians of California

United Auburn Indian Community of the Auburn Rancheria of California

United Keetoowah Band of Cherokee Indians in Oklahoma

Upper Lake Band of Pomo Indians of Upper Lake Rancheria of California

Upper Sioux Community, Minnesota

Upper Skagit Indian Tribe of Washington

Ute Indian Tribe of the Uintah & Ouray Reservation, Utah

Ute Mountain Tribe of the Ute Mountain Reservation, Colorado, New Mexico & Utah

Utu Utu Gwaitu Paiute Tribe of the Benton Paiute Reservation, California

Walker River Paiute Tribe of the Walker River Reservation, Nevada

Wampanoag Tribe of Gay Head (Aquinnah) of Massachusetts

Washoe Tribe of Nevada & California (Carson Colony, Dresslerville Colony, Woodfords Community, Stewart Community, & Washoe Ranches)

White Mountain Apache Tribe of the Fort Apache Reservation, Arizona

Wichita and Affiliated Tribes (Wichita, Keechi, Waco & Tawakonie), Oklahoma

Winnebago Tribe of Nebraska

Winnemucca Indian Colony of Nevada

Wyandotte Nation, Oklahoma (formerly the Wyandotte Tribe of Oklahoma)

Yankton Sioux Tribe of South Dakota

Yavapai-Apache Nation of the Camp Verde Indian Reservation, Arizona

Yavapai-Prescott Tribe of the Yavapai Reservation, Arizona

Yerington Paiute Tribe of the Yerington Colony & Campbell Ranch, Nevada

Yomba Shoshone Tribe of the Yomba Reservation, Nevada

Ysleta Del Sur Pueblo of Texas

Yurok Tribe of the Yurok Reservation, California

Zuni Tribe of the Zuni Reservation, New Mexico

Native Entities Within the State of Alaska Recognized and Eligible To Receive Services From the United States Bureau of Indian Affairs

Native Village of Afognak (formerly the Village of Afognak)
Agdaagux Tribe of King Cove
Native Village of Akhiok
Akiachak Native Community
Akiak Native Community
Native Village of Akutan
Village of Alakanuk
Alatna Village
Native Village of Aleknagik
Algaaciq Native Village (St. Mary's)
Allakaket Village
Native Village of Ambler
Village of Anaktuvuk Pass
Yupiit of Andreafski
Angoon Community Association
Village of Aniak
Anvik Village
Arctic Village (See Native Village of Venetie Tribal Government)
Asa'carsarmiut Tribe (formerly the Native Village of Mountain Village)
Native Village of Atka
Village of Atmautluak
Atqasuk Village (Atkasook)
Native Village of Barrow Inupiat Traditional Government
Beaver Village
Native Village of Belkofski
Village of Bill Moore's Slough
Birch Creek Tribe
Native Village of Brevig Mission
Native Village of Buckland
Native Village of Cantwell
Native Village of Chanega (aka Chenega)
Chalkyitsik Village
Cheesh-Na Tribe (formerly the Native Village of Chistochina)
Village of Chefornak
Chevak Native Village
Chickaloon Native Village
Native Village of Chignik
Native Village of Chignik Lagoon
Chignik Lake Village
Chilkat Indian Village (Klukwan)
Chilkoot Indian Association (Haines)

Chinik Eskimo Community (Golovin)
Native Village of Chitina
Native Village of Chuathbaluk (Russian Mission, Kuskokwim)
Chuloonawick Native Village
Circle Native Community
Village of Clarks Point
Native Village of Council
Craig Community Association
Village of Crooked Creek
Curyung Tribal Council (formerly the Native Village of Dillingham)
Native Village of Deering
Native Village of Diomede (aka Inalik)
Village of Dot Lake
Douglas Indian Association
Native Village of Eagle
Native Village of Eek
Egegik Village
Eklutna Native Village
Native Village of Ekuk
Ekwok Village
Native Village of Elim
Emmonak Village
Evansville Village (aka Bettles Field)
Native Village of Eyak (Cordova)
Native Village of False Pass
Native Village of Fort Yukon
Native Village of Gakona
Galena Village (aka Louden Village)
Native Village of Gambell
Native Village of Georgetown
Native Village of Goodnews Bay
Organized Village of Grayling (aka Holikachuk)
Gulkana Village
Native Village of Hamilton
Healy Lake Village
Holy Cross Village
Hoonah Indian Association
Native Village of Hooper Bay
Hughes Village
Huslia Village
Hydaburg Cooperative Association
Igiugig Village
Village of Iliamna
Inupiat Community of the Arctic Slope
Iqurmuit Traditional Council (formerly the Native Village of Russian Mission)
Ivanoff Bay Village
Kaguyak Village

Organized Village of Kake
Kaktovik Village (aka Barter Island)
Village of Kalskag
Village of Kaltag
Native Village of Kanatak
Native Village of Karluk
Organized Village of Kasaan
Native Village of Kasigluk
Kenaitze Indian Tribe
Ketchikan Indian Corporation
Native Village of Kiana
King Island Native Community
King Salmon Tribe
Native Village of Kipnuk
Native Village of Kivalina
Klawock Cooperative Association
Native Village of Kluti Kaah (aka Copper Center)
Knik Tribe
Native Village of Kobuk
Kokhanok Village
Native Village of Kongiganak
Village of Kotlik
Native Village of Kotzebue
Native Village of Koyuk
Koyukuk Native Village
Organized Village of Kwethluk
Native Village of Kwigillingok
Native Village of Kwinhagak (aka Quinhagak)
Native Village of Larsen Bay
Levelock Village
Lesnoi Village (aka Woody Island)
Lime Village
Village of Lower Kalskag
Manley Hot Springs Village
Manokotak Village
Native Village of Marshall (aka Fortuna Ledge)
Native Village of Mary's Igloo
McGrath Native Village
Native Village of Mekoryuk
Mentasta Traditional Council
Metlakatla Indian Community, Annette Island Reserve
Native Village of Minto
Naknek Native Village
Native Village of Nanwalek (aka English Bay)
Native Village of Napaimute
Native Village of Napakiak
Native Village of Napaskiak
Native Village of Nelson Lagoon
Nenana Native Association

New Koliganek Village Council (formerly the Koliganek Village)
New Stuyahok Village
Newhalen Village
Newtok Village
Native Village of Nightmute
Nikolai Village
Native Village of Nikolski
Ninilchik Village
Native Village of Noatak
Nome Eskimo Community
Nondalton Village
Noorvik Native Community
Northway Village
Native Village of Nuiqsut (aka Nooiksut)
Nulato Village
Nunakauyarmiut Tribe (formerly the Native Village of Toksook Bay)
Native Village of Nunapitchuk
Village of Ohogamiut
Village of Old Harbor
Orutsararmuit Native Village (aka Bethel)
Oscarville Traditional Village
Native Village of Ouzinkie
Native Village of Paimiut
Pauloff Harbor Village
Pedro Bay Village
Native Village of Perryville
Petersburg Indian Association
Native Village of Pilot Point
Pilot Station Traditional Village
Native Village of Pitka's Point
Platinum Traditional Village
Native Village of Point Hope
Native Village of Point Lay
Native Village of Port Graham
Native Village of Port Heiden
Native Village of Port Lions
Portage Creek Village (aka Ohgsenakale)
Pribilof Islands Aleut Communities of St. Paul & St. George Islands
Qagan Tayagungin Tribe of Sand Point Village
Qawalangin Tribe of Unalaska
Rampart Village
Village of Red Devil
Native Village of Ruby
Saint George Island (See Pribilof Islands Aleut Communities of St. Paul & St. George Islands)
Native Village of Saint Michael

Saint Paul Island (See Pribilof Islands Aleut
  Communities of St. Paul & St. George Islands)
Village of Salamatoff
Native Village of Savoonga
Organized Village of Saxman
Native Village of Scammon Bay
Native Village of Selawik
Seldovia Village Tribe
Shageluk Native Village
Native Village of Shaktoolik
Native Village of Sheldon's Point
Native Village of Shishmaref
Shoonaq' Tribe of Kodiak
Native Village of Shungnak
Sitka Tribe of Alaska
Skagway Village
Village of Sleetmute
Village of Solomon
South Naknek Village
Stebbins Community Association
Native Village of Stevens
Village of Stony River
Takotna Village
Native Village of Tanacross
Native Village of Tanana

Native Village of Tatitlek
Native Village of Tazlina
Telida Village
Native Village of Teller
Native Village of Tetlin
Central Council of the Tlingit & Haida Indian Tribes
Traditional Village of Togiak
Tuluksak Native Community
Native Village of Tuntutuliak
Native Village of Tununak
Twin Hills Village
Native Village of Tyonek
Ugashik Village
Umkumiute Native Village
Native Village of Unalakleet
Native Village of Unga
Village of Venetie (See Native Village of Venetie Tribal
  Government)
Native Village of Venetie Tribal Government (Arctic
  Village and Village of Venetie)
Village of Wainwright
Native Village of Wales
Native Village of White Mountain
Wrangell Cooperative Association
Yakutat Tlingit Tribe

Appendix D: Suggested Readings

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