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The [U.S. Department of Justice](#), [Office of Justice Programs](#), [Office of Juvenile Justice and Delinquency Prevention](#), is pleased to announce that it is seeking applications for funding under the OJJDP FY 2007 Enforcing the Underage Drinking Laws Block Grant Program. This program furthers the Department's mission by supporting and enhancing efforts by states and local jurisdictions to prohibit the sale of alcoholic beverages to minors and the purchase and consumption of alcoholic beverages by minors.

# OJJDP FY 2007 Enforcing the Underage Drinking Laws Block Grant Program

## Eligibility

Only the public agency designated by the chief executive (i.e., the governor) of each state is eligible to apply for these funds.

(See "Eligibility," page 3.)

## Deadline

All applications are due by 8:00 p.m. E.T., on January 31, 2007.

(See "Deadline: Application," page 3.)

## Contact Information

For assistance with the requirements of this solicitation, contact your OJJDP State Representative at 202-307-5924 or the EUDL Program Manager, Scott Pestrige, at 202-514-5655 or [scott.pestridge@usdoj.gov](mailto:scott.pestridge@usdoj.gov).

This application must be submitted through [OJP's Grants Management System \(GMS\)](#). The funding opportunity number is OJJDP-2007-1504. For technical assistance with submitting the application, call the Grants Management System Support Hotline at 1-888-549-9901.

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# OJJDP FY 2007 Enforcing the Underage Drinking Laws Block Grant Program CFDA Number: 16.727

## Overview

The Enforcing the Underage Drinking Laws (EUDL) Program allocates block grants for every state and the District of Columbia to enforce state laws prohibiting the sale of alcoholic beverages to minors and to prevent the purchase or consumption of alcoholic beverages by minors.

The statutory authority for the EUDL Block Grant Program may be found within Section 504 of the Juvenile Justice and Delinquency Prevention Act, 42 U.S.C. 5783. Congress has delegated the authority to administer the EUDL Program to the Office of Juvenile Justice and Delinquency Prevention (OJJDP), one of five program bureaus in the Office of Justice Programs (OJP). From fiscal years (FYs) 1998 to 2006, Congress appropriated \$25 million annually to OJJDP for its EUDL program.

Participating states may apply for FY 2007 EUDL funds by following the application process outlined in this application.

**Please read carefully through the entire application kit before you develop your application.**

## Deadline: Registration

Applicants must register with GMS prior to applying. The [GMS](#) registration deadline is 8:00 p.m. E.T., January 26, 2007.

## Deadline: Application

The due date for applying for funding under this announcement is 8:00 p.m. E.T., January 31, 2007.

## Eligibility

Only the public agency designated by the chief executive (i.e., the governor) of each state is eligible to apply for these funds. The term "state" means any state of the United States, including the District of Columbia. Applicants who do not meet this criterion are not eligible to apply for this grant program.

**Subgrant Opportunities for Faith-Based and Other Community Organizations:** Although faith-based and other community organizations are statutorily ineligible to apply directly to OJJDP for EUDL Block Grant funds, the Department of Justice (DOJ) encourages them to respond to the requests for proposals from the state agency that administers these funds.

(Contact information for EUDL coordinators in state agencies that administer the EUDL Block Grant Program is available at [www.ojjdp.ncjrs.org](http://www.ojjdp.ncjrs.org); click on “state contacts,” select EUDL coordinator, and select a state.)

State grantees must consider faith-based and other community organizations for awards on the same basis as other eligible applicants and, if these organizations receive assistance awards, the state will treat them on an equal basis with all other subgrantees in the administration of such awards. The state shall not favor or discriminate against any eligible subgrantee on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance funds passed through states retain their independence and do not lose or have to modify their religious identity (e.g., removing religious symbols) to receive assistance awards. Faith-based groups, however, may not use their DOJ award to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ funds; rather, such religious activity must be separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ funds are not permitted to discriminate in the provision of services on the basis of a beneficiary’s religion.

OJJDP encourages applicants to review the Civil Rights Compliance section under “Additional Requirements” in this announcement.

## **Program-Specific Information**

### **Purpose**

The EUDL Program supports and enhances efforts by states and local jurisdictions to prohibit the sale of alcoholic beverages to minors and the purchase and consumption of alcoholic beverages by minors. (Minors are defined as individuals younger than age 21.)

### **Goals, Objectives, and Deliverables**

Under the EUDL Program, activities may include:

- Statewide task forces of state and local law enforcement and prosecutorial agencies to target establishments suspected of a pattern of violations of state laws governing the sale and consumption of alcohol by minors.
- Public advertising programs to educate establishments about statutory prohibitions and sanctions.
- Innovative programs to prevent and combat underage drinking.

## Award Information

**State allocation:** OJJDP will notify each state of its respective FY 2007 allocation, pending congressional enactment of the FY 2007 Appropriations Bill. For planning purposes, states should use their FY 2006 funding levels (\$350,000), however, the amount may be reduced after the FY 2007 appropriation is received.

**Project period:** The awards are for a 2-year project and budget period lasting from June 1, 2007, to May 31, 2009.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is anticipated that any awards that may be made under this solicitation should be awarded no later than September 30, 2007.

**Match requirement:** Match is not required for this program.

## Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Purpose Area	Performance Measures	Data to Be Collected
To support youth/statewide task forces.	<p>Number of youth involved in task force activities (e.g., educational work with law enforcement, serving on task force boards/committees).</p> <p>Number of agencies involved in task force activities that support underage drinking prevention or enforcement.</p>	<p>Number of youth involved in task force activities.</p> <p>Number of agencies involved in task force activities that support underage drinking prevention or enforcement.</p>
To support public advertising campaigns.	Number of earned media coverage episodes/events (interviews, op-ed pieces, TV coverage, etc.).	Number (by type) of earned media coverage episodes/events related to EUDL activities, underage drinking prevention and/or enforcement.

<p>To support innovative programs to prevent and combat underage drinking.</p>	<p>Percent of EUDL grantees/subgrantees implementing one or more evidence-based best practices (e.g., underage drinking programs, practices, or strategies).</p> <p>Number of grantees involved in one or more innovative underage drinking enforcement activities (e.g., (i.e. retail compliance checks, third party provision operations, party patrols, youth oriented impaired driving enforcement).</p> <p>For grantees conducting compliance checks:</p> <p>Percentage change in retail establishments that are in compliance from the first to the second reporting period.</p>	<p>Number of EUDL grantees/subgrantees implementing evidence-based best practices, compared to by total number of grantees/subgrantees.</p> <p>Number of grantees involved in one or more innovative underage drinking enforcement activities.</p> <p>Number of retail establishments found compliant, compared to total number of retail establishments checked for compliance for each reporting period.</p>
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OJJDP is developing an online reporting system that will allow state grantees and subgrantees to submit performance measurement data. OJJDP will inform the state agency designated to receive EUDL funds when the system becomes available.

## How to Apply

**Grants Management System Instructions.** Applicants must submit their applications through the online Grants Management System (GMS). Applicants should begin the process early, especially if this is the first time they have used the system. Each application requires a separate GMS registration. For a step-by-step guide, visit [www.ojp.gov/funding/Masterjobaids.pdf](http://www.ojp.gov/funding/Masterjobaids.pdf). For additional information, call the GMS Help Desk at 1-888-549-9901.

**CFDA Number.** The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.727, titled “Enforcing the Underage Drinking Laws Block Grant Program,” and the funding opportunity number is OJJDP-2007-1504.

**A DUNS number is required.** The Office of Management and Budget requires that all applicants for federal funds include a DUNS (Data Universal Numeric System) number when they register on GMS to submit their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Call 1-866-705-5711 or apply online at <http://www.dunandbradstreet.com> to obtain a number. Eligible state applicants should already have a DUNS number.

## What an Application Must Include

**Standard Form 424.** Applicants must complete the Application for Federal Assistance (SF-424), a standard form that most federal agencies use, following the instructions it provides.

**Program Narrative.** Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program.

This attachment should describe the applicant's approach for the EUDL Program in the state. The program narrative must contain the following components:

### 1. Program Description

Provide a detailed description of how the state will use EUDL grant funds (e.g., creating a statewide task force, public advertising programs, and innovative programs, including plans for the continuation of the EUDL program if future federal funding is not made available. To complete this section, use the following outline:

**Problem statement.** Briefly state a priority juvenile justice problem or need that the program intends to address.

- a. **Program goals.** Provide a broad statement (i.e., written in general terms) that conveys the program's overall intent to change, reduce, or eliminate the problem described. Goals identify the program's intended short- and long-term results.
- b. **Program objectives.** Explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the desired results of the program, and they should include the target levels of achievement, thereby further defining the goals and providing the means to measure program performance.
- c. **Activities and services planned.** Describe specific steps that the grantee will take or projects that the grantee will fund to accomplish each objective. This part of the program description must summarize which agencies will implement the program, where and when activities will take place, the specific services that the agencies will provide, who will benefit from the services, and the target population. This section must indicate how the program relates to similar state or local programs directed at the same or similar problems.

- d. **Baseline data.** Provide a description of the existing state-level baseline EUDL data, state-level capacity to support the EUDL initiative, and an assurance of the state's commitment to provide pre- and post-data related to underage drinking to facilitate the evaluation process.
- e. **Performance measures.** Award recipients are required to collect and report data in support of performance measures. Recipients' assistance in obtaining this information will facilitate future program planning and will allow OJP to provide Congress with measurable program results of federally funded programs.

## 2. Geographic Information

To help the Office of Justice Programs develop a geographic information system (GIS) strategic planning capacity, OJJDP will require recipient states to provide geographic information for each subgrant. Such information should contain the following two items of information on the geographic area that the subgrant recipient will serve ("service area") in the format specified below. If the mailing address is in a rural area with no street address, include the nearest street intersection. If the program has multiple service areas, include the required information for each area. If proposed multiple service areas have not been determined, simply provide the requested information for the subgrantee.

- **Physical address:** If the mailing address is a P.O. Box, specify the physical address of The location where the subgrantee will provide services.

*(example with street address)*  
 ABC Associates  
 123 First Street  
 Shrewsbury, PA 17361

*(example with no street address)*  
 ABC Associates  
 First Street and Holiday Drive  
 Shrewsbury, PA 17361

- **Map and street description:** Provide a road map (with local detail) with the service area clearly depicted. State applicants should mark the map with information identifying the federal formula/block award number it is tied to, including state name, and subgrantee contact name and phone number. Also, include a written description of streets bounding the service area. If GIS files are available, e-mail them to Dennis Mondoro at [Dennis.Mondoro@usdojgov](mailto:Dennis.Mondoro@usdojgov).

States do not need to provide the above information at the time of their application. However, state applicants must provide a description of how they plan to obtain the above geographic information from each subgrant recipient and a statement indicating their commitment to fulfilling this requirement.

## Budget and Budget Narrative

Applicants must submit a budget that includes both a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item. Total costs that the applicant specifies in its budget must match the amount it provides in the Estimated Funding section of the Project Information screen in GMS. All funds listed in the budget will be subject to audit. States may use up to 5 percent of awarded funds for planning and administration costs.



**Budget Detail Worksheet.** The worksheet should provide the detailed computation for each budget line item. The worksheet should include the budget amount for each program activity that the applicant has identified to receive FY 2007 EUDL grant funds. A Budget Detail Worksheet template is available at [www.ojp.usdoj.gov/Forms/budget.pdf](http://www.ojp.usdoj.gov/Forms/budget.pdf).

**Other Attachments.** Applicants must submit the following materials in a single file as an attachment to their GMS application. Applicants must submit the Other Attachments as a Microsoft Word document (.doc), PDF file (.pdf), or text document (.txt).

## 1. Designation of State Agency

The chief executive of each state has designated a state agency to receive and administer EUDL grant funds. If different than the state agency that administers the Title II, Part B, Formula Grants Program under the JJDP Act, the designated state agency shall collaborate with that agency to facilitate comprehensive and coordinated juvenile justice planning in the state.

## 2. Coordination Efforts

The applicant should provide a narrative describing how the EUDL-designated state agency's efforts coordinate with the Formula Grants State Planning Agency. The narrative should include:

- a. Plans for how the state will use EUDL funds, in conjunction with existing state and local resources, to implement programs and projects under the statewide strategy.
- b. Who are the points of contact at the Formula Grants State Planning Agency?
- c. What is the role of the State Planning Agency in this initiative?
- d. Where is the state focusing its efforts?
- e. How often do the representatives of both agencies meet to coordinate resources dedicated to the programs and projects funded under this initiative?

## Additional Requirements

- Civil Rights Compliance
- Confidentiality and Human Subjects Protections Regulations
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) compliance
- DOJ Information Technology Standards

- Single Point of Contact Review
- Non-Supplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of the Comptroller Financial Guide
- Suspension or Termination of Funding
- Non-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property

States should review the information pertaining to these additional requirements prior to submitting their application. Additional information for each can be found at [www.ojp.usdoj.gov/funding/otherrequirements.htm](http://www.ojp.usdoj.gov/funding/otherrequirements.htm).