



# Enforcing the Underage Drinking Laws Block Grant Program

Fiscal Year 2006  
Program Announcement

Due Date: January 31, 2006

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**OJJDP**

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Office of Justice Programs  
Office of Juvenile Justice and Delinquency Prevention**  
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The Office of Juvenile Justice and Delinquency Prevention is a component of the Office of Justice Programs, which also includes the Bureau of Justice Assistance, the Bureau of Justice Statistics, the National Institute of Justice, and the Office for Victims of Crime.

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# Enforcing the Underage Drinking Laws Block Grant Program

## Overview

The Enforcing the Underage Drinking Laws (EUDL) Program supports and enhances efforts by states and local jurisdictions to prohibit the sale of alcoholic beverages to minors and the purchase and consumption of alcoholic beverages by minors. (Minors are defined as individuals younger than age 21.)

Congress has delegated the authority to administer the EUDL Program to the Office of Juvenile Justice and Delinquency Prevention (OJJDP), one of five program bureaus in the Office of Justice Programs (OJP). From fiscal years (FYs) 1998 to 2005, Congress appropriated \$25 million annually to OJJDP for its EUDL program. OJJDP is awaiting an appropriation for FY 2006.

Under the EUDL Program, activities may include:

- Statewide task forces of state and local law enforcement and prosecutorial agencies to target establishments suspected of a pattern of violations of state laws governing the sale and consumption of alcohol by minors.
- Public advertising programs to educate establishments about statutory prohibitions and sanctions.
- Innovative programs to prevent and combat underage drinking.

Participating states may apply for FY 2006 EUDL funds by following the application process outlined in this application.

**Please read carefully through the entire application kit before you develop your application.**

## Statutory Authority

Generally, the statutory authority for OJJDP's block grants may be found within the Juvenile Justice and Delinquency Prevention Act, 42 U.S.C. § 5601, et seq., and the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 U.S.C. 3796ee-et seq. The statutory authority for this block grant may be found at Public Law 108-447; 118 Stat. 2866.

## Award Information

**State allocation:** OJJDP will notify each state of its respective FY 2006 allocation, pending congressional enactment of the FY 2006 Appropriations Bill. For planning purposes, states should use their FY 2005 funding levels (\$350,000).

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**Project period:** The awards are for a 2-year project and budget period lasting from June 1, 2006, to May 31, 2008.

## Eligibility

Only the public agency designated by the chief executive (i.e., the governor) of each state is eligible to apply for these funds. The term “state” means any state of the United States, including the District of Columbia. Applicants who do not meet this criterion are not eligible to apply for this grant program.

## GMS Registration

Applicants must submit all applications for this program announcement online through OJP’s Grants Management System (GMS) (<https://grants.ojp.usdoj.gov>). A detailed “Step-by-Step Guide to OJP’s Grants Management System” (<http://ojjdp.ncjrs.org/funding/gms.html>) is available on OJJDP’s Web site to assist applicants through the online application process.

Applicants must register for this solicitation by selecting “FY 2006 OJJDP Enforcing the Underage Drinking Laws Program Solicitation” from the Funding Opportunities page in GMS. To register, applicants must select “Apply Now,” read the warning message that appears, and select “Continue.” **The deadline for applicants to register on GMS is January 13, 2006.**

## Application for Federal Assistance (SF-424)

Applicants must complete the Overview, Applicant Information, and Project Information sections of GMS. These sections provide the information they need to generate the Application for Federal Assistance (SF-424), a standard form that most federal agencies use.

Applicants must provide the following information to complete the SF-424:

- **DUNS Number.** Applicants can call 800-333-0505 to request a free DUNS number. Applicants must have a DUNS number *before* beginning the application process.
- **CFDA Number.** The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.727, titled “Enforcing the Underage Drinking Laws Grant Program.”
- **Type of Application.** Select “New” in the drop-down menu for “Type of Application.”

## Assurances and Certifications

Applicants are required to review and accept the “Other Requirements” (see Appendix A on page 6) to receive federal funds under this program. To accept the Assurances and Certifications in GMS, select the Assurances and Certifications link and click the “Accept” button at the bottom of the screen. Verify that the contact information (name, address, phone number, fax number, and e-mail address) for the applicant’s authorizing official is correct.

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## Budget Detail Worksheet (Attachment #1)

The Budget Detail Worksheet—which the applicant must submit as a Microsoft Word document (.doc), PDF file (.pdf), or text document (.txt)—must include both a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item. This attachment should include the budget amount for each program activity that the applicant has identified to receive FY 2006 EUDL grant funds.

The FY 2006 EUDL Program is allocating block grants for every state and the District of Columbia to enforce state laws prohibiting the sale of alcoholic beverages to minors and to prevent the purchase or consumption of alcoholic beverages by minors. (States are instructed to use the FY 2005 allocation of \$350,000 for planning and budgeting purposes. OJJDP will notify states of the actual EUDL allocation once it receives its final appropriation.)

States may use up to 5 percent of funds awarded for planning and administration costs. There is no match requirement for this program.

A sample Budget Detail Worksheet form is available in Appendix C on page 12.

*Please note: Total costs that applicants specify in their complete budget must match the amount they provide in the Estimated Funding section of the Project Information screen in GMS. All funds listed in the budget will be subject to audit.*

## Program Narrative (Attachment #2)

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program.

This attachment should describe the applicant's approach for the EUDL Program in the state. The program narrative must contain the following components:

### 1. Program Description

Provide a detailed description of how the state will use EUDL grant funds (e.g., creating a statewide task force, public advertising programs, and innovative programs, including plans for the continuation of the EUDL program if future federal funding is not made available. To complete this section, use the following outline:

- A. **Problem statement.** Briefly state a priority juvenile justice problem or need that the program intends to address.
- B. **Program goals.** Provide a broad statement (i.e., written in general terms) that conveys the program's overall intent to change, reduce, or eliminate the problem described. Goals identify the program's intended short- and long-term results.
- C. **Program objectives.** Explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the desired results of the program, and they should

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include the target levels of achievement, thereby further defining the goals and providing the means to measure program performance.

- D. Activities and services planned.** Describe specific steps that the grantee will take or projects that the grantee will fund to accomplish each objective. This part of the program description must summarize which agencies will implement the program, where and when activities will take place, the specific services that the agencies will provide, who will benefit from the services, and the target population. This section must indicate how the program relates to similar state or local programs directed at the same or similar problems.
- E. Baseline data.** Provide a description of the existing state-level baseline EUDL data, state-level capacity to support the EUDL initiative, and an assurance of the state's commitment to provide pre- and post-data related to underage drinking to facilitate the evaluation process.
- F. Performance measures.** Award recipients are required to collect and report data in support of performance measures. Recipients' assistance in obtaining this information will facilitate future program planning and will allow OJP to provide Congress with measurable program results of federally funded programs.

See Appendix D on page 13 for required performance measures.

## 2. Geographic Information

To help OJP develop a geographic information system (GIS) strategic planning capacity, applicant states must provide to OJJDP geographic information for each subgrant. Such information should contain the following two items of information on the geographic area(s) that the subgrant recipient will serve (i.e. service area[s]) in the format specified below:

- **Physical address:** If the mailing address is a P.O. box, specify the physical address(es) of the location(s) where the subgrantee will provide services. If the mailing address is in a rural area with no street address, include the nearest street intersection. If the subgrant program has multiple service areas, include the required information for each.

*(example with street address)*

ABC Associates  
123 First Street  
Shrewsbury, PA 17361

*(example with no street address)*

ABC Associates  
First Street and Holiday Drive  
Shrewsbury, PA 17361

- **Map and street description:** Provide a road map (with local detail) with the service area(s) clearly depicted. State applicants should mark the map with information identifying the federal formula/block award number it is tied to, including state name, and subgrantee contact name and phone number. Also, include a written description of streets bounding the service area. If GIS files are available, e-mail them to OJJDP's Mapping Section, attention: Sarah Breen at [sarah.breen@usdoj.gov](mailto:sarah.breen@usdoj.gov).

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**Provide a description of how the state plans to obtain the above geographic information from each subgrant recipient and a statement indicating the state's commitment to fulfilling this requirement.**

## Other Program Attachments (Attachment #3)

Applicants must submit the following materials in a single file as an attachment to their GMS application. *Applicants must submit the Other Program Attachments as a Microsoft Word document (.doc), PDF file (.pdf), or text document (.txt).*

### 1. Designation of State Agency

The chief executive of each state has designated a state agency to receive and administer EUDL grant funds. If different than the state agency that administers the Title II, Part B, Formula Grants Program under the JJDP Act, the designated state agency shall collaborate with that agency to facilitate comprehensive and coordinated juvenile justice planning in the state.

### 2. Coordination Efforts

The applicant should provide a narrative describing how the EUDL-designated state agency's efforts coordinate with the Formula Grants State Planning Agency. The narrative should include:

- A. Plans for how the state will use EUDL funds, in conjunction with existing state and local resources, to implement programs and projects under the statewide strategy.
- B. Who are the points of contact at the Formula Grants State Planning Agency?
- C. What is the role of the State Planning Agency in this initiative?
- D. Where is the state focusing its efforts?
- E. How often do the representatives of both agencies meet to coordinate resources dedicated to the programs and projects funded under this initiative?

## Due Date

Applicants must register for this funding opportunity by January 13, 2006, and submit their completed applications online through OJP's Grants Management System (<https://grants.ojp.usdoj.gov>) by 8:00 p.m. ET, January 31, 2006.

## For Additional Information

If you have questions about this program announcement, contact the EUDL Program Manager, Scott Pestrige, at 202-514-5655. If you have technical questions about this announcement, call the Grants.gov Contact Center at 1-800-518-4726. Financial questions should be directed to the OJP Office of the Comptroller, Customer Service Center at 1-800-458-0786 (press 2) or at [ask.oc@usdoj.gov](mailto:ask.oc@usdoj.gov).



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## Appendix A: Other Requirements

### Anti-Lobbying Act

Applicants should be aware that the Anti-Lobbying Act, 18 U.S.C. § 1913, recently was amended to expand significantly the restriction on the use of appropriated funding for lobbying. This expansion also makes the anti-lobbying restrictions enforceable via large civil penalties, with civil fines between \$10,000 and \$100,000 per each occurrence of lobbying activity. These restrictions are in addition to the anti-lobbying and lobbying disclosure restrictions imposed by 31 U.S.C. § 1352. The Office of Management and Budget (OMB) is currently amending the OMB cost circulars and the common rule (codified at 28 CFR part 69 for U.S. Department of Justice grantees) to reflect these modifications. However, in the interest of full disclosure, all applicants must understand that they may not use any federally appropriated funding made available under this grant program, either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, without the express approval by OJP. Any violation of this prohibition is subject to a minimum \$10,000 fine for each occurrence. This prohibition applies to all activity, even if currently allowed within the parameters of the existing OMB circulars.

### Civil Rights Compliance

All recipients of federal grant funds are required to comply with nondiscrimination requirements contained in various federal laws. In the event that a court or administrative agency due process hearing makes a finding of discrimination on grounds of race, color, religion, national origin (see also “Services to Limited English Proficient (LEP) Persons” on page 9), gender, disability, or age, the recipient of funds must forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs. All applicants should consult the Assurances they are required to submit with the application to understand the applicable legal and administrative requirements.

### Confidentiality and Human Subjects Protection

Applicants should be aware of the U.S. Department of Justice’s requirements for privacy and confidentiality in research and statistical efforts, as stipulated by 42 U.S.C. § 3879g. The U.S. Department of Justice has issued a specific regulation concerning the implementation of this statutory requirement in 28 CFR Part 22. In accordance with 28 CFR Part 22, applicants requesting funds for research or statistical activities must submit a Privacy Certificate with the application. The Privacy Certificate should ensure that the applicant has appropriate policies and procedures in place to protect the confidentiality of data identifiable to private persons. Specifically, the Privacy Certificate must comply with the requirements of 28 CFR § 22.23. OJJDP has developed guidelines for preparing a Privacy Certificate in accordance with the confidentiality regulation. Copies of the Privacy Certificate Guidelines, a Privacy Certificate Face Sheet, and a Sample Attachment for a Privacy Certificate are available on the OJJDP Web site ([ojjdp.ncjrs.org/funding/privacy.pdf](http://ojjdp.ncjrs.org/funding/privacy.pdf)). Applicants are further advised that an institutional review board<sup>1</sup> (IRB), in accordance with U.S. Department of Justice regulations at 28 CFR Part 46, must review any project that will involve the use

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<sup>1</sup> Institutional Review Boards (IRBs) are the governing bodies that assure that data collection efforts are in accordance with all relevant local, state, and federal laws to protect human subjects. Background information on IRBs is available from the

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of human research subjects. IRB review is not required prior to submission of the application. However, if OJJDP makes an award and the project involves research using human subjects, OJJDP will place a special condition on the award requiring that an appropriate IRB approve the project before OJJDP will disburse federal funds for activities involving human subjects. Applicants should include plans for IRB review, where applicable, in the project timeline they submit with the proposal. A copy of “Confidentiality of Identifiable Research and Statistical Information (28 CFR Part 22)” is available on the OJJDP Web site ([ojjdp.ncjrs.org/funding/confidentiality.pdf](http://ojjdp.ncjrs.org/funding/confidentiality.pdf)).

## Coordination of Federal Efforts

To encourage better coordination among federal agencies in addressing state and local needs, the U.S. Department of Justice requests that applicants provide information on the following: (1) active federal grant award(s) supporting this or related efforts,<sup>2</sup> including awards from the U.S. Department of Justice; (2) any pending application(s) for federal funds for this or related efforts; and (3) plans for coordinating any funds described in items (1) or (2) with the funding that this application seeks. For each federal award, applicants must include the program or project title, the federal grantor agency, the amount of the award, and a brief description of its purpose.

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National Institute of Justice ([www.ojp.usdoj.gov/nij/humansubjects/index.html](http://www.ojp.usdoj.gov/nij/humansubjects/index.html)) and the U.S. Department of Health and Human Services ([www.hhs.gov/ohrp/](http://www.hhs.gov/ohrp/)).

Most local and state governments, colleges and universities, hospitals, and private contract research firms have IRBs in place. Agencies that might help you find an IRB to review your data collection plans for the purpose of the application include a local jail, hospital, mental health treatment facility, public health agency, community college, or 4-year college or university. Try calling these agencies, explain that you are submitting an application for federal funding and are required to collect data on the children you serve, and you therefore need IRB clearance and ask if they have ever encountered this situation and what they did about it. It is likely that at least one of these agencies will have some experience they would be willing to share.

IRB reviews are now available from for-profit organizations, if the potential applicant does not have access to an IRB through his/her own institution. They cost about \$6,000–\$10,000, and those costs would need to be built into the first year's budget. Query the term “Institutional Review Board” with any Internet search engine to find those firms.

You do not need to have IRB clearance at the time you submit your application to OJJDP. In your application, you can outline the process for getting IRB clearance in your community. If possible, you should start the process, so that you could say in your application that an IRB is reviewing your study/plan/design and give the expected date for final clearance. Applicants are not required to get final clearance until/if they are funded. In fact, some IRBs won't review a study until after funding is secured.

<sup>2</sup> “Related efforts” is defined for these purposes as one of the following: efforts for the same purpose (i.e., the proposed award would supplement, expand, complement, or continue activities funded with other federal grants); another phase or component of the same program or project (e.g., to implement a planning effort using other federal funds or to provide a substance abuse treatment or education component within a criminal justice project); or services of some kind (e.g., technical assistance, research, or evaluation) rendered to the program or project described in the application.

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## Faith-Based and Community Organizations

Consistent with President George W. Bush's Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, it is OJP policy that faith-based and community organizations that statutorily qualify as eligible applicants under OJP programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. OJP will consider faith-based and community organizations for awards on the same basis as any other eligible applicants and, if they receive assistance awards, OJP will treat these groups on an equal basis with all other grantees in the administration of such awards. OJP will not discriminate for or against any eligible applicant or grantee on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization. Faith-based organizations receiving OJP assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., removing religious symbols) to receive assistance awards. Faith-based groups, however may not use OJP grant funds to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with OJP grant funds; rather, the grantee must separate such religious activity in time or place from the OJP funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs that OJP funds are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

## Financial and Government Audit Requirements

Federal grants are governed by the provisions of the OMB circulars applicable to financial assistance and OJP's *Financial Guide*, which is available from the OJP Web site ([www.ojp.usdoj.gov/oc](http://www.ojp.usdoj.gov/oc)). The *Guide* includes information on allowable costs, methods of payment, audit requirements, accounting systems, and financial records. This document will govern how all successful applicants administer funds.

The state and local units of government, institutions of higher education, and other nonprofit institutions must comply with the organizational audit requirements of OMB circular A-133, which states that recipients who expend \$500,000 or more of federal funds during their fiscal year are required to submit a single organizationwide financial and compliance audit report to the Federal Audit Clearinghouse within 9 months after the close of each fiscal year during the term of the award.

Grantees must comply with the following OJP reporting requirement:

- **Financial status reports (SF 269).** Grantees must submit these financial reports to the Office of the Comptroller's Control desk within 45 days following the end of each calendar quarter during the grant period. SF-269 forms may be filed online through the Internet at <https://grants.ojp.usdoj.gov>. Grant recipients who do not submit SF-269s by the due date will be unable to drawdown funds.
- **Categorical Assistance Progress Reports (OJP Form 4587/1).** Grantees should complete and submit these semiannual progress reports within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. Progress reports should be submitted online through GMS using the "Application" module. Grantees may address questions concerning GMS to the GMS Helpdesk at 1-888-549-9901.

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## Performance Measures

The Government Performance and Results Act (GPRA), Public Law 103–62, requires that recipients of federal grant awards collect, analyze, and report data that measure the results of strategies implemented with federal funds. To ensure compliance with GPRA, grantees are required to collect and report data that measure the results of the program implemented with this grant.

See Appendix D on page 13 for required performance measures.

## Services to Limited English Proficient (LEP) Persons

Recipients of OJP financial assistance are required to comply with several Federal civil rights laws, including Title VI of the Civil Rights Act of 1964 (“Title VI”) and the Omnibus Crime Control and Safe Streets Act of 1968 (“Safe Streets Act”), as amended. These laws prohibit discrimination on the basis of race, color, religion, national origin, and sex in the delivery of services.

National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. *OJP encourages grantees to consider the need for language services for LEP persons they serve or encounter both in developing their proposals and budgets and in conducting their programs and activities. OJP considers reasonable costs associated with providing meaningful access for LEP individuals to be allowable program costs.*

The U.S. Department of Justice has issued guidance for grantees to assist them in complying with Title VI requirements. The guidance document can be accessed on the Internet at [www.lep.gov](http://www.lep.gov), by contacting OJP’s Office for Civil Rights at 202–307–0690, or by writing to the following address:

Office for Civil Rights  
Office of Justice Programs  
U.S. Department of Justice  
810 Seventh Street NW., 8th Floor  
Washington, DC 20531

## Single Point of Contact Review

Executive Order 12372 requires applicants from state and local units of government or other organizations providing services within a state to submit a copy of the application to the state Single Point of Contact (SPOC) if one exists and if the state has selected this program for review. A list of state SPOCs is available on the OMB Web site ([www.whitehouse.gov/omb/grants/spoc.html](http://www.whitehouse.gov/omb/grants/spoc.html)). Applicants must contact their state SPOCs to determine whether the state has selected their programs for review. The applicant should enter the date that it sent the application to the SPOC or the reason such submission is not required in Block 3 of the Overview section of the GMS application.

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## Supplanting Prohibition

Grantees must use federal funds to supplement existing funds for program activities and may not replace (supplant) nonfederal funds that they have appropriated for the same purpose. Potential supplanting will be the subject of monitoring and an audit. Violations can result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

## Information Technology Standards Compliance

As appropriate, all equipment and software that grantees develop under awards that result from this solicitation must comply with U.S. Department of Justice Information Technology interface standards, including the National Criminal Intelligence Sharing Plan (see [http://it.ojp.gov/documents/National\\_Criminal\\_Intelligence\\_Sharing\\_Plan.pdf](http://it.ojp.gov/documents/National_Criminal_Intelligence_Sharing_Plan.pdf)), Global Justice XML Data Model (see <http://it.ojp.gov/jxdm/>), and the Law Enforcement Information Sharing Plan (LEISP). Applicants can find a list of additional standards at the OJP Standards Clearinghouse (<http://it.ojp.gov/jsr/intro/intro03.html>).

## Suspension or Termination of Funding

OJJDP may suspend funding in whole or in part, terminate funding, or impose other sanctions on a recipient for the following reasons:

- Failing to comply substantially with the requirements or statutory objectives of the appropriate Act, program guidelines issued thereunder, or other provisions of federal law.
- Failing to make satisfactory progress toward the goals, objectives, or strategies set forth in the application.
- Failing to adhere to the requirements in the agreement, standard conditions, or special conditions.
- Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- Failing to submit reports.
- Filing a false certification in this application or other report or document.

Before imposing sanctions, OJJDP will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt to resolve the problem informally. Hearing and appeal procedures will follow those in U.S. Department of Justice regulations in 28 CFR Part 18.

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## Appendix B: Application Checklist

### Enforcing the Underage Drinking Laws Block Grant Program

Applicants must submit all applications electronically through OJP's Grants Management System (GMS).

- Application for Federal Assistance (SF-424)** is generated by completing the Overview, Applicant Information, and Project Information screens in GMS.
- Assurances and Certifications** must be reviewed and accepted online by the applicant's authorizing official.
- Budget Detail Worksheet (Attachment #1)** must include a worksheet that identifies and a narrative that justifies all proposed costs.
- Program Narrative (Attachment #2)** must present a statement of the problem, outline the project's goals and objectives, describe the project design, and detail the applicant's management and organizational capability. Performance measures need to be addressed in this narrative.
- Other Program Attachments (Attachment #3)** must include a narrative describing how the EUDL-designated state agency's efforts coordinate with the Formula Grants State Planning Agency.

*Applicants must submit files attached to their GMS application as a Microsoft Word document (.doc), PDF file (.pdf), or text document (.txt). Refer to the program announcement for detailed descriptions of these items.*

#### Deadlines

- Applicants must register on GMS by January 13, 2006.
- Applicants must submit completed applications by 8 p.m. ET, January 31, 2006.

*OJJDP will accept applications only through the GMS online application system. OJJDP will not consider mailed or faxed applications.*

## Appendix C: Sample Budget Detail Worksheet

<b>Planning and Administration (P&amp;A)</b>	
Personnel Program (EUDL) Coordinator (40,000 x 25%)	\$10,000
Fringe Benefits Employee FICA (\$10,000 x 7.65%) = \$765 Retirement (\$10,000 x 9.75%) = \$975 Workers Comp (\$10,000 x 1.5%) = \$150 Unemployment Comp (\$10,000 x 1.7%) = \$170 Health Insurance (\$10,000 x 25%) = \$2,500	\$4,560
Travel National EUDL Conf.(lodging, airfare, per diem) = \$800 Regional EUDL Conf.(lodging, airfare, per diem) = \$400	\$1,200
Supplies Office Supplies and Postage	\$1,740
P&A Subtotal*	\$17,500
<b>Program Funds</b>	
Consultants/Contracts (Subgrants)	
Statewide/ Local Task Forces	\$68,500
Public Advertising Programs	\$170,000
Innovative Programming	\$94,000
<b>TOTAL PROJECT COSTS</b>	<b>\$350,000**</b>

Note: This is a suggested format and all categories may not apply to your state's plan. Remember to provide a budget narrative to explain each cost as it relates to your EUDL Program Plan.

\* The total for Planning and Administration cannot exceed 5% of the total award.

\*\* This amount is based on FY 2005 allocations and may change once OJJDP receives its final appropriation.

## Appendix D: Performance Measures

The Government Performance and Results Act (GPRA), Public Law 103–62, requires that recipients of federal grant awards collect, analyze, and report data that measure the results of strategies implemented with federal funds. To ensure compliance with GPRA, OJJDP will require grantees to collect and report data which measure the results of the program implemented with this grant. The following performance measures are required:

Purpose Area	Performance Measures	Data to Be Collected
To support youth/statewide task forces	<p>Number of youth involved in task force activities</p> <p>Number of agencies involved in task force activities</p>	<ul style="list-style-type: none"> <li>• Number of youth involved in task force activities (e.g., educational work with law enforcement, serving on task force board, committees)</li> <li>• Number of agencies involved in task force activities that support underage drinking prevention and/or enforcement</li> </ul>
To support public advertising campaigns	Number of earned media coverage episodes/events	<ul style="list-style-type: none"> <li>• Number (by type) of earned media coverage episodes/ events related to EUDL activities, underage drinking prevention and/or enforcement (interviews, op-ed pieces, TV coverage, etc.)</li> </ul>
To support innovative programs to prevent and combat underage drinking (i.e. retail compliance checks, third party provision operations, party patrols, youth oriented impaired driving enforcement)	Number of grantees involved in one or more innovative underage drinking enforcement activities	<ul style="list-style-type: none"> <li>• Number of grantees involved in one or more innovative underage drinking enforcement activities, such as retail compliance checks, third party provision operations, operations directed at underage drinking in social situations (e.g., party patrols), and youth-oriented impaired driving enforcement.</li> </ul>



Purpose Area	Performance Measures	Data to Be Collected
<p>To support innovative programs to prevent and combat underage drinking (i.e. retail compliance checks, third party provision operations, party patrols, youth oriented impaired driving enforcement)</p>	<p><b>Only for grantees conducting compliance checks:</b></p> <p>Percentage of retail establishments checked that were in compliance at the end of first reporting period</p> <p>Percentage of retail establishments checked that were in compliance at the end of second reporting period</p> <p>Percent increase/decrease in establishments that are in compliance</p>	<ul style="list-style-type: none"> <li>• Number of retail establishments checked for compliance at the end of the first reporting period</li> <li>• Number of retail establishments checked that were in compliance at the end of the first reporting period</li> <li>• Number of retail establishments checked for compliance at the end of the second reporting period</li> <li>• Number of retail establishments checked that were in compliance at the end of the second reporting period</li> </ul>

Recipients' assistance in obtaining this information will facilitate future program planning and will allow OJP to provide Congress with measurable program results of federally funded programs.