

U.S. Department of Justice
Office of Justice Programs
Office of Juvenile Justice and Delinquency Prevention



OJJDP FY 2019 Nonparticipating States: American Samoa, Arkansas, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia and Wyoming

FY 2019 Competitive Grant Solicitation

CFDA #16.540

Grants.gov Solicitation Number: OJJDP-2019-15038

Solicitation Release Date: October 18, 2019

Application Deadline: 11:59 p.m. eastern time (ET) on December 17, 2019

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Office of Juvenile Justice and Delinquency Prevention](#) (OJJDP) is seeking applications for funding under the fiscal year (FY) 2019 Nonparticipating States Program, pursuant to the Juvenile Justice and Delinquency Prevention Act (34 U.S.C. §§ 11131–11133) to the following nonparticipating states and territories: American Samoa, Arkansas, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia, and Wyoming.

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.

Eligibility (Who may apply):

Eligible applicants are limited to private nonprofit agencies and local public agencies (including tribal agencies) in American Samoa, Arkansas, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia, and Wyoming.

There are 10 categories of funding under this solicitation:

Category 1: American Samoa, **Competition ID: OJJDP-2019-17530**

Category 2: Arkansas, **Competition ID: OJJDP-2019-17531**

Category 3: Connecticut, **Competition ID: OJJDP-2019-17532**

Category 4: Guam, **Competition ID: OJJDP-2019-17533**

Category 5: Massachusetts, **Competition ID: OJJDP-2019-17534**

Category 6: Nebraska, **Competition ID: OJJDP-2019-17535**

Category 7: Northern Mariana Islands, **Competition ID: OJJDP-2019-17536**

Category 8: Texas, **Competition ID: OJJDP-2019-17537**

Category 9: West Virginia, **Competition ID: OJJDP-2019-17538**

Category 10: Wyoming, **Competition ID: OJJDP-2019-17539**

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

OJJDP will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). The applicant must be the entity that would have primary responsibility for carrying out the award, including administering the funding and managing the entire program. Under this solicitation, only one application by any particular applicant entity will be considered. An entity may, however, be proposed as a subrecipient (subgrantee) for more than one application. For additional information on subawards, see the [OJP Grant Application Resource Guide](#).

Contact Information

For technical assistance with submitting an application, contact the Grants.gov Customer Support Hotline at 800-518-4726 or 606-545-5035, at <https://www.grants.gov/web/grants/support.html>, or at support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

An applicant that experiences unforeseen Grants.gov technical issues beyond its control that prevent it from submitting its application by the deadline must email the National Criminal Justice Reference Service Response Center (Response Center) at grants@ncjrs.gov **within 24 hours after the application deadline** to request approval to submit its application after the deadline. Additional information on reporting technical issues appears under “Experiencing Unforeseen Grants.gov Technical Issues” in the How To Apply (Grants.gov) section in the [OJP Grant Application Resource Guide](#).

For assistance with any other requirements of this solicitation, contact the Response Center by telephone at 800-851-3420 or TTY: 301-240-6310 (hearing impaired only) or by email at grants@ncjrs.gov. Response Center hours of operation are 10 a.m. to 6 p.m. ET, Monday through Friday, and 10 a.m. to 8 p.m. ET on the solicitation close date. General information on applying for OJJDP awards can be found at <https://www.ojjdp.gov/funding/funding.html>. Answers to frequently asked questions that may assist applicants are included in Appendix D.

Post-Award Legal Requirements Notice

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance). OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

Deadline Details

Applicants must register with Grants.gov at <https://www.grants.gov/web/grants/register.html> prior to submitting an application. All applications are due by 11:59 p.m. ET on December 17, 2019.

To be considered timely, an application must be submitted by the application deadline using Grants.gov, and the applicant must have received a validation message from Grants.gov that indicates successful and timely submission. OJP urges applicants to submit applications at least 72 hours prior to the application due date, to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov, and to correct in a timely fashion any problems that may have caused a rejection notification.

An applicant must use the **Add Attachment** button to attach a file to its application. Do not click the paperclip icon to attach files. This action will not attach the files to the application. After adding an attachment, select the **View Attachment** button to confirm you attached the correct file. To remove the file, select the **Delete Attachment** button.

OJP encourages all applicants to read this [Important Notice: Applying for Grants in Grants.gov](#).

For additional information, see the “How to Apply (Grants.gov)” section in the [OJP Grant Application Resource Guide](#).

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OJJDP FY 2019 Nonparticipating States: American Samoa, Arkansas, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia, and Wyoming CFDA #16.540

A. Program Description

Overview

American Samoa, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia, and Wyoming have chosen not to participate or have been found ineligible to participate in the Formula Grants program under Title II, Part B, of the Juvenile Justice and Delinquency Prevention (JJDP) Act (34 U.S.C. §§ 11131–11133). As authorized under the JJDP Act at 34 U.S.C. § 11133(d), private nonprofit agencies and local public agencies in these states/jurisdictions are eligible to receive funding that OJJDP will competitively award through this solicitation. By mutual agreement between the OJP and the State of Arkansas, a portion of Arkansas' previous Formula Grants program allocation is being made available through this solicitation.

Statutory Authority: The statutory authority for this program is 34 U.S.C. § 11133(d).

Program-Specific Information

These funds must be used for “carrying out activities of the kinds described in the [core requirements]” of the Title II, Part B, Formula Grants program, as noted below and included comprehensively in Appendix C. The core requirements¹ are:

- (1) deinstitutionalization of status offenders (DSO) (34 U.S.C. § 11133(a)(11));
- (2) separation of juveniles from adult inmates (separation) (34 U.S.C. § 11133(a)(12));
- (3) removal of juveniles from adult jails and lockups (jail removal) (34 U.S.C. § 11133(a)(13)); and
- (4) addressing disproportionate minority contact (DMC) (34 U.S.C. § 11133(a)(22)).

For the purposes of this solicitation, OJJDP recommends that applicants align their programmatic activities with existing efforts within their respective jurisdictions or states. That may include coordinating with their respective State Advisory Group (SAG) and other youth-serving agencies.

Goals, Objectives, and Deliverables

The overall goal is to develop, support, and enhance the capacity of a nonparticipating state to implement comprehensive, evidence-based programs that involve collaboration with interested

¹ This solicitation does not reflect any amendments made by the Juvenile Justice Reform Act of 2018 (JJRA) to the core requirements of the Formula Grants Program under the JJDP Act because the JJRA amendments apply to funding appropriated in FY 2020 and later. Awards under this solicitation will be made with funding appropriated prior to FY 2020.

key partners (including law enforcement; juvenile justice; court services; detention, corrections, jails, lockups, and other law enforcement facilities; youth-serving agencies; service providers; SAGs; and nonprofit organizations) to support (1) DSO: Eliminating or preventing the placement of nonoffending youth and status offenders, such as runaways or truants, in secure detention or correctional facilities; (2) Separation: Ensuring sight and sound separation of juveniles from adult inmates in secure facilities (such as adult jails, lockups, and secure detention and correctional facilities); (3) Jail Removal: Eliminating the detention or confinement of juveniles in adult jails and lockups; and (4) DMC: Addressing juvenile delinquency prevention and system improvement efforts designed to reduce the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system.

OJJDP strongly encourages applicants to consider evidence-based models and programming that support the nonparticipating state carrying out activities described in the core requirements of the Title II, Part B, Formula Grants program. Some examples include:

- Programs that ensure that juveniles will not be detained or confined in any institutions where they may come into contact with adult inmates **(34 U.S.C. § 11133(a)(12) [separation])**.
- Programs, research, or other initiatives to eliminate or prevent the placement of juveniles in adult jails and lockups **(34 U.S.C. § 11133(a)(13) [jail removal])**.
- Intensive supervision in the juvenile's home as a placement alternative and the use of home detention, including electronic monitoring, when safe and appropriate **(34 U.S.C. § 11133(a)(11) [DSO])**.
- Emergency foster care, shelter care, group care, and independent living arrangements **(34 U.S.C. § 11133(a)(11) [DSO])**.
- Crisis intervention services, short-term residential crisis intervention programs, and nonsecure holdovers that can be used for conflict mediation, emergency holding, and the provision of emergency attention for juveniles with physical or emotional problems **(34 U.S.C. § 11133(a)(11), (12), and (13) [DSO, separation, and jail removal])**.
- Assessing the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system **(34 U.S.C. § 11133(a)(22) [DMC])**.
- Developing information-sharing processes to carry out comprehensive case management plans that eliminate or prevent the placement of nonoffending youth and status offenders **(34 U.S.C. § 11133(a)(11) [DSO])**.
- Coordination/outreach/awareness: Development and distribution of written protocols, policies, and standard operating procedure manuals that promote the nonparticipating state carrying out activities designed to support compliance with the core requirements of the Title II, Part B Formula Grants program, and posters, brochures, fact sheets, etc. designed to increase law enforcement facilities and interested key partners' awareness

and understanding of the core requirements (**34 U.S.C. § 11133(a)(11), (12), and (13) [DSO, separation, and jail removal]**).

Required Deliverables

If awarded, the successful applicants will be required to submit the following deliverables to OJJDP within the first 6 months for review and approval:

- Conduct a Nonparticipating States Profile assessment to help identify existing resources and key partners, and identify gaps and barriers faced and other areas of need for carrying out activities designed in the core requirements of the Title II, Part B Formula Grants program.
- A Nonparticipating State Plan that establishes long-term priorities, directs resources toward achieving specific goals, and strengthens the grantee’s programming for carrying out activities designed to support compliance with the core requirements of the Title II, Part B Formula Grants program of the nonparticipating state.
- A Monitoring Workplan to aid in evaluating the effectiveness of program activities as the grantee works to implement its Nonparticipating States Plan. The monitoring workplan should include major strategies associated with the goals and objectives of the project, programs/services to implement strategy, tasks/activities, and a plan for completion of each strategy; as well as the identification of the lead responsible party for carrying out activities designed to support compliance with the core requirements of the Title II, Part B, Formula Grants program. A comprehensive report assessing the effectiveness of implementation of collaborative efforts, services provided, summary findings of performance measures, and data collected will be submitted to OJJDP at the end of the program.

The Goals, Objectives, and Deliverables are directly related to the performance measures that demonstrate the results of the work completed, as discussed under [What an Application Should Include](#).

Evidence-Based Programs or Practices

OJP strongly emphasizes the use of data and evidence in policymaking and program development in criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

Applicants should note that OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section titled “Information Regarding Potential Evaluation of Programs and Activities.”

B. Federal Award Information

Minimum number of awards OJJDP expects to make	10
Estimated maximum dollar amount for each award	Varies per category
Total maximum amount anticipated to be awarded under solicitation	\$10,651,382
Period of performance start date	January 1, 2020

Period of performance duration

36 months

Category 1: American Samoa, Competition ID: OJJDP-2019-17530. OJJDP expects to make one award of up to \$75,000 using funds from the FY 2019 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 2: Arkansas, Competition ID: OJJDP-2019-17531. OJJDP expects to make one award of up to \$600,000 using funds from the FY 2011 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 3: Connecticut, Competition ID: OJJDP-2019-17532. OJJDP expects to make one award of up to \$434,575 using funds from the FY 2019 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 4: Guam, Competition ID: OJJDP-2019-17533. OJJDP expects to make one award up to \$75,000 using funds from the FY 2017 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 5: Massachusetts, Competition ID: OJJDP-2019-17534. OJJDP expects to make one award of up to \$728,877 using funds from the FY 2019 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 6: Nebraska, Competition ID: OJJDP-2019-17535. OJJDP expects to make one award of up to \$380,000 using funds from the FY 2019 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 7: Northern Mariana Islands, Competition ID: OJJDP-2019-17536. OJJDP expects to make one award of up to \$75,000 using funds from the FY 2017 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 8: Texas, Competition ID: OJJDP-2019-17537. OJJDP expects to make multiple awards with an estimated total amount awarded of up to \$7,523,237 using funds from the FY 2018 (\$3,764,467) and FY 2019 (\$3,758,770) Title II allocations. OJJDP expects to make the awards for a 36-month period of performance, to begin on January 1, 2020.

Category 9: West Virginia, Competition ID: OJJDP-2019-17538. OJJDP expects to make one award of up to \$379,693 using funds from the FY 2018 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

Category 10: Wyoming, Competition ID: OJJDP-2019-17539. OJJDP expects to make one award of up to \$380,000 using funds from the FY 2019 Title II allocation. OJJDP expects to make the award for a 36-month period of performance, to begin on January 1, 2020.

All awards under Categories 1, 2, 3, 4, 5, 6, 7, 8, 9, and 10 are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Type of Award

OJJDP expects to make any award under this solicitation in the form of a cooperative agreement, which is a type of award that provides for OJP to have substantial involvement in carrying out award activities. See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants (and cooperative agreements).

Cooperative agreements include a condition in the award document that sets out the nature of the “substantial federal involvement” in carrying out the award and program. Generally stated, under OJP cooperative agreement awards, responsibility for the day-to-day conduct of the funded project rests with the recipient. OJP, however, may have substantial involvement in matters such as substantive coordination of technical efforts and site selection, as well as review and approval of project work plans, research designs, data collection instruments, and major project-generated materials. In addition, OJP often indicates in the award terms and conditions that it may redirect the project if necessary.

In addition to an award condition that sets out the nature of the anticipated “substantial federal involvement” in the award, cooperative agreements awarded by OJP include an award condition that requires specific reporting in connection with conferences, meetings, retreats, seminars, symposia, training activities, or similar events funded under the award.

OJJDP's role in the cooperative agreement(s) under this program will also include the following tasks:

- Reviewing and approving Nonparticipating State Plans and other work plans, including changes to such plans, and key decisions pertaining to program operations for carrying out activities designed to support compliance with the core requirements of the Title II, Part B Formula Grants program.
- Reviewing and approving major program-generated documents and materials used to provide program services.
- Working in collaboration with nonparticipating states and providing guidance, as needed, for planning and participating in program-sponsored training events or conferences.
- Working in collaboration with nonparticipating states and providing guidance, as needed, in determining short- and long-term program outcomes and performance measurements.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements² as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

In addition to the unallowable costs identified in the [DOJ Grants Financial Guide](#), award funds may not be used for the following:

² The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

- Prizes, rewards, entertainment, trinkets, or any type of monetary incentive.
- Gift cards.
- Vehicles.
- Food and beverages.

For questions pertaining to budget and examples of allowable and unallowable costs, see the DOJ Grants Financial Guide.

Cost Sharing or Match Requirement

This solicitation does not require a match. However, if a successful application proposes a voluntary match amount, and OJP approves the budget, the total match amount incorporated into the approved budget becomes mandatory and subject to audit.

For additional information on cost sharing and match requirements, see the DOJ Grants Financial Guide at <https://ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.3b.htm>.

Preagreement Costs (also known as Preaward Costs)

Preagreement costs are costs incurred by the applicant prior to the start date of the period of performance of the federal award.

OJP does **not** typically approve preagreement costs; an applicant must request and obtain the prior written approval of OJP for all such costs. All such costs incurred prior to award and prior to approval of the costs are incurred at the sole risk of the applicant. (Generally, no applicant should incur project costs **before** submitting an application requesting federal funding for those costs.) Should there be extenuating circumstances that make it appropriate for OJP to consider approving preagreement costs, the applicant may contact the point of contact listed on the title page of the solicitation for the requirements concerning written requests for approval. If approved in advance by OJP, award funds may be used for preagreement costs, consistent with the recipient's approved budget and applicable cost principles. See the section on Costs Requiring Prior Approval in the DOJ Grants Financial Guide (Post award Requirements section) at <https://ojp.gov/financialguide/DOJ/index.htm> for more information.

Limitation on Use of Award Funds for Employee Compensation; Waiver

For applicants seeking the waiver, see the [OJP Grant Application Resource Guide](#) for information.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

OJP strongly encourages every applicant that proposes to use award funds for any conference-, meeting-, or training-related activity (or similar event) to review carefully—before submitting an application—the OJP and DOJ policy and guidance on approval, planning, and reporting of such events. See the [OJP Grant Application Resource Guide](#) for information.

Costs Associated With Language Assistance (if applicable)

See the [OJP Grant Application Resource Guide](#) for information on costs associated with language assistance that may be allowable.

C. Eligibility Information

See title page. For information on cost sharing or match requirements, see [Section B. Federal Award Information](#).

D. Application and Submission Information

What an Application Should Include

For this solicitation, OJJDP has designated the following application elements as critical: Program Narrative, Budget Detail Worksheet, and Budget Narrative.

See the “Application Elements and Formatting Instructions” section of the [OJP Grant Application Resource Guide](#) for information on, among other things, what happens to an application that does not contain all of the specified elements or that is nonresponsive to the scope of the solicitation.

1. Complete the Application for Federal Assistance (Standard Form (SF)-424)

The SF-424 is a required standard form used as a cover sheet for submission of preapplications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

Intergovernmental Review: This solicitation (“funding opportunity”) is subject to [Executive Order 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: https://www.whitehouse.gov/wp-content/uploads/2017/11/Intergovernmental_-_Review_-_SPOC_01_2018_OFFM.pdf. If the applicant’s State appears on the SPOC list, the applicant must contact the State SPOC to find out about, and comply with, the State’s process under E.O. 12372. In completing the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. (An applicant whose State does not appear on the SPOC list should answer question 19 by selecting the response that the: “Program is subject to E.O. 12372, but has not been selected by the State for review.”).

2. Project Abstract

Applications should include a high-quality project abstract that summarizes the proposed project in 400 words or less. Project abstracts should be—

- Written for a general public audience.
- Submitted as a separate attachment with “Project Abstract” as part of its file name.
- Single-spaced, using a standard 12-point font (such as Times New Roman) with 1-inch margins.

The abstract should briefly describe the project’s purpose, the population to be served, and the activities that the applicant will implement to achieve the project’s goals and objectives. The abstract should describe how the applicant will measure progress toward these goals.

The abstract should indicate whether the applicant will use any portion of the project budget to conduct research, as described in Note on Project Evaluations on page 16. All project abstracts should follow the detailed template available at www.ojp.gov/funding/Apply/Resources/ProjectAbstractTemplate.pdf.

As a separate attachment, the project abstract will not count against the page limit for the program narrative.

3. Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative should be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11 inches, and use a standard 12-point font, preferably Times New Roman. Pages should be numbered “1 of 30,” etc. The tables, charts, pictures, etc., including all captions, legends, keys, subtext, etc., may be single-spaced and will count in the 30-page limit. Material required under the Budget and Budget Narrative and Additional Attachments sections will not count toward the program narrative page count. Applicants may provide bibliographical references as a separate attachment that will not count toward the 30-page program narrative limit. If the program narrative fails to comply with these length-related restrictions, OJJDP may consider such noncompliance in peer review and in final award decisions.

The program narrative should address the following selection criteria: (1) statement of the problem; (2) program design and implementation; (3) capabilities and competencies and (4) plan for collecting the data required for this solicitation’s performance measures. The applicant should clearly delineate the connections between and among each of these sections. For example, the applicant should derive the goals and objectives directly from the problems to be addressed. Similarly, the project design section should clearly explain how the program’s structure and activities will accomplish the goals and objectives identified in the previous section.

The following sections should be included as part of the program narrative:

- a. **Statement of the Problem.** Applicants should briefly describe the nature and scope of the problem that the program will address (e.g., deinstitutionalization of status offenders, separation of juveniles from adult inmates, removal of juveniles from adult jails and lockups, disproportionate minority contact, etc.). Applicants should describe the target population; any previous or current attempts conducted by the applicant jurisdiction in the past 3 years in carrying out activities described in the core requirements of the Title II, Part B, Formula Grants program; and the results of those efforts.

Provide an overview of the jurisdiction’s current capacity in relation to carrying out activities described in the core requirements of the Title II, Part B, Formula Grants program. Include whether those services are provided by the applicant, via contract, or through governmental or nongovernmental partners. Describe how the demand for such services is being met compared to the need and how the jurisdiction assesses that need.

Applicants should describe any research or evaluation studies that relate to the problem and contribute to their understanding of its causes and potential solutions. While OJJDP expects applicants to review the research literature for relevant studies, they should also explore whether unpublished local sources of research or evaluation data are available.

- b. **Project Design and Implementation.** Applicants should detail how the project will operate throughout the funding period and describe the strategies that they will use to achieve the goals and objectives identified in the previous section. Applicants should describe how they will complete the deliverables stated in the Goals, Objectives, and Deliverables section. For example, what is the evidence base or research base that supports these strategies? For innovative strategies, what is the theory or basis in evidence that indicates your approach is likely to be successful?

OJJDP strongly encourages applicants to select evidence-based practices for their programs.

Logic Model. Applicants should include a logic model that graphically illustrates how the performance measures are related to the project's problems, goals, objectives, and design. See sample logic models [here](#). Applicants should submit the logic model as a separate attachment, as stipulated in Additional Attachments, page 18.

Timeline. Applicants should submit a realistic timeline or milestone chart that indicates major tasks associated with the goals and objectives of the project, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using "Year 1," "Month 1," "Quarter 1," etc., not calendar dates

Applicants should submit the timeline as a separate attachment, as stipulated in Additional Attachments, page 18. On receipt of an award, the recipient may revise the timeline, based on training and technical assistance that OJJDP will provide.

- c. **Capabilities and Competencies.** This section should describe the experience and capability of the applicant organization and any contractors or subgrantees that the applicant will use to implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude. Applicants should highlight their experience/capability/capacity to manage subawards, including details on their system for fiscal accountability. Management and staffing patterns should be clearly connected to the project design described in the previous section. Applicants should describe the roles and responsibilities of project staff and explain the program's organizational structure and operations. Applicants should include a copy of an organizational chart showing how the organization operates, including who manages the finances; how the organization manages subawards, if there are any; and the management of the project proposed for funding.

Letters of Support/Memoranda of Understanding. The applicants should provide signed and dated letters of support or memoranda of understanding for all interested key partners that include the following:

- Expression of support for the program and a statement of willingness to participate and collaborate with it.
- Description of the partner's current role and responsibilities in the planning process and expected responsibilities when the program is operational.
- Estimate of the percentage of time that the partner will devote to the planning and operation of the project

Letters of support may be addressed to the OJJDP Administrator. Only letters of support that are submitted by the due date and with the full application will be considered during the review process.

- d. **Plan for Collecting the Data Required for This Solicitation's Performance Measures.** OJP will require each successful applicant to submit regular performance data that demonstrate the results of the work carried out under the award. The performance data directly relate to the goals, objectives, and deliverables identified under "Goals, Objectives, and Deliverables."

Applicants should visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

Performance measures for this solicitation are listed in [Appendix A: Performance Measures Table](#).

The application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data should it receive funding.

Please note that applicants are **not** required to submit performance data with the application. Performance measures information is included as an alert that successful applicants will be required to submit performance data as part of the reporting requirements under an award.

Award recipients will be required to provide the relevant data by submitting semi-annual performance metrics through OJJDP's online Performance Measurement Tool (PMT) located at <https://ojjdpmt.ojp.gov/>. Applicants should examine the complete list of nonparticipating states performance indicators listed in the [Appendix A: Performance Measures Table](#).

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations should follow the guidance under Note on Project Evaluations in the [OJP Grant Application Resource Guide](#).

4. Budget Information and Associated Documentation

See the Budget Preparation and Submission Information section of the [OJP Grant Application Resource Guide](#) for details on the Budget Detail Worksheet and on budget information and associated documentation, such as information on proposed subawards, proposed procurement contracts under awards, and preagreement costs.

5. Indirect Cost Rate Agreement

See the Budget Preparation and Submission Information section of the [OJP Grant Application Resource Guide](#) for information.

6. Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high-risk status)

Every OJP applicant (other than an individual applying in his or her personal capacity) is required to download, complete, and submit the OJP Financial Management and System of Internal Controls Questionnaire (questionnaire) at <https://ojp.gov/funding/Apply/Resources/FinancialCapability.pdf> as part of its application. See the [OJP Grant Application Resource Guide](#) for additional information and submission instructions for this questionnaire.

7. Disclosure of Lobbying Activities

Each applicant must complete and submit this information. See the [OJP Grant Application Resource Guide](#) for additional information and submission instructions for this disclosure.

8. Applicant Disclosure of Pending Applications

Each applicant is to disclose whether it has (or is proposed as a subrecipient under) any pending applications for federally funded grants or cooperative agreements that (1) include requests for funding to support the same project being proposed in the application under this solicitation and (2) would cover any identical cost items outlined in the budget submitted to OJP as part of the application under this solicitation. For additional information on the submission requirements for this disclosure, see the [OJP Grant Application Resource Guide](#).

9. Applicant Disclosure and Justification – DOJ High-Risk Grantees³ (if applicable)

An applicant that is designated as a DOJ High-Risk Grantee is to submit, as a separate attachment to its application, information that OJP will use, among other pertinent information, to determine whether it will consider or select the application for an award under this solicitation. The file should be named “DOJ High-Risk Grantee Applicant Disclosure and Justification.” (See also “Review Process” below, under Section E. Application Review Information, for a brief discussion of how such information may be considered in the application

³ A “DOJ High-Risk Grantee” is a recipient that has received a DOJ High-Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible.

review process.) See the [OJP Grant Application Resource Guide](#) for additional information and submission instructions for this disclosure.

10. Research and Evaluation Independence and Integrity

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. For additional information regarding demonstrating research/evaluation independence and integrity, including appropriate safeguards, see the [OJP Grant Application Resource Guide](#).

11. Additional Attachments

Applicants should submit the following information, as stipulated in the cited pages, as attachments to their applications. While the materials listed below are not assigned specific point values, peer reviewers will, as appropriate, consider these items when rating applications. For example, reviewers will consider résumés and/or letters of support/memoranda of understanding when assessing “capabilities/competencies.” Peer reviewers will not consider any additional information that the applicant submits other than that specified below.

- a. Logic model (see page 13).
- b. Timeline or milestone chart (see page 13).
- c. Letters of support/memoranda of understanding (see page 13).
- d. Résumés of all key personnel.
- e. Job descriptions outlining roles and responsibilities for all key positions.

How To Apply (Grants.gov)

Applicants must register in and submit applications through [Grants.gov](#), a primary source to find federal funding opportunities and apply for funding. Find information on how to apply in response to this solicitation in the [OJP Grant Application Resource Guide](#).

Registration and Submission Steps

Applicants will need the following identifying information when searching for the funding opportunity on Grants.gov.

16.540; Juvenile Justice and Delinquency Prevention Allocation to States

- Category 1: American Samoa, **Competition ID: OJJDP-2019-17530**
- Category 2: Arkansas, **Competition ID: OJJDP-2019-17531**
- Category 3: Connecticut, **Competition ID: OJJDP-2019-17532**
- Category 4: Guam, **Competition ID: OJJDP-2019-17533**
- Category 5: Massachusetts, **Competition ID: OJJDP-2019-17534**
- Category 6: Nebraska, **Competition ID: OJJDP-2019-17535**
- Category 7: Northern Mariana Islands, **Competition ID: OJJDP-2019-17536**
- Category 8: Texas, **Competition ID: OJJDP-2019-17537**
- Category 9: West Virginia, **Competition ID: OJJDP-2019-17538**
- Category 10: Wyoming, **Competition ID: OJJDP-2019-17539**

For information on each registration and submission step, see the [OJP Grant Application Resource Guide](#).

E. Application Review Information

Review Criteria

Applications that meet basic minimum requirements will be evaluated by peer reviewers using the following review criteria.

1. Statement of the Problem (20%)
2. Project Design and Implementation (30%)
3. Capabilities and Competencies (20%)
4. Plan for Collecting the Data Required for This Solicitation's Performance Measures (10%)
5. Budget (20%): complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities). Budget narratives should demonstrate generally how applicants will maximize cost effectiveness of grant expenditures. Budget narratives should demonstrate cost effectiveness in relation to potential alternatives and the goals of the project.⁴

Review Process

OJP is committed to ensuring a fair and open process for making awards. OJJDP reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation. See the [OJP Grant Application Resource Guide](#) for information on the application review process for this solicitation.

If OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the nonpublic segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may take into account not only peer review ratings and OJJDP recommendations, but also other factors as indicated in this section.

⁴ Generally speaking, a reasonable cost is a cost that, in its nature or amount, does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the costs.

F. Federal Award Administration Information

Federal Award Notices

See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application. See the [OJP Grant Application Resource Guide](#) for additional information on administrative, national policy, and other legal requirements.

Information Technology (IT) Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [OJP Grant Application Resource Guide](#) for information on information technology security.

General Information About Post-Federal Award Reporting Requirements

In addition to the deliverables described in [Section A. Program Description](#), any recipient of an award under this solicitation will be required to submit certain reports and data.

Required reports. Recipients typically must submit quarterly financial reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measures data.

G. Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2.

For contact information for Grants.gov, see page 2.

H. Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and U.S.C. 552a)

All applications submitted to OJP (including all attachments to applications) are subject to the federal Freedom of Information Act (FOIA) and to the Privacy Act. See the [OJP Grant Application Resource Guide](#) for information on DOJ and OJP processes with regard to application information requested pursuant to FOIA.

Provide Feedback to OJP

To assist OJP in improving its application and award processes, OJP encourages applicants to provide feedback on this solicitation, the application submission process, and/or the application

review process. See the [OJP Grant Application Resource Guide](#) for information on providing solicitation feedback to OJP.

Appendix A: Performance Measures Table

Objective	Performance Measure(s)	Description	Data Recipient Provides
<p>To develop and support alternatives to detention or confinement for delinquent and status offending juveniles in those localities that hold juveniles in violation of the Juvenile Justice and Delinquency Prevention (JJDP) Act.</p> <p>To reduce violations of the following JJDP Act core requirements by 10 percent:</p> <ul style="list-style-type: none"> • Sight and sound separation. • Deinstitutionalization of status offenders. • Jail removal. <p>To reduce the number of minority juveniles in contact with the justice system at each of the OJJDP-specified nine disproportionate minority contact (DMC) contact points.</p>	<p>Number of cross-sector partnerships established.</p>	<p>Number of partnerships established and maintained during the reporting period to support reform efforts by type of partner agency/organization. Partner organizations may include schools, law enforcement officials, prosecutors, defense counsel, judges, jail officials, corrections officials, public and private service providers, local public interest groups, and healthcare providers.</p> <p>Program records are the preferred data source.</p>	<p>A. Number of new partnerships established during the reporting period.</p> <p>B. Number of partnerships ended during the reporting period.</p> <p>C. Number of partnerships continued from the previous reporting period.</p> <p>D. Number of new partnerships established with schools during the reporting period.</p> <p>E. Number of new partnerships established with law enforcement agencies during the reporting period.</p> <p>F. Number of new partnerships established with prosecutors during the reporting period.</p> <p>G. Number of new partnerships established with defense council during the reporting period.</p> <p>H. Number of new partnerships established with judges during the reporting period.</p> <p>I. Number of new partnerships established with jail officials during the reporting period.</p>

			<p>J. Number of new partnerships established with corrections officials during the reporting period.</p> <p>K. Number of new partnerships established with public and private service providers during the reporting period.</p> <p>L. Number of new partnerships established with public interest groups during the reporting period.</p> <p>M. Number of new partnerships established with healthcare providers during the reporting period.</p> <p>N. Number of new partnerships established with other groups or organizations during the reporting period.</p>
	Number of planning or training events held during the reporting period.	<p>Number of planning or training activities held during the reporting period. Planning and training activities include creation of task forces or interagency committees, meetings held, needs assessments undertaken, etc.</p> <p>Program records are the preferred data source.</p>	<p>A. Number of planning activities held during the reporting period.</p> <p>B. Number of training activities held during the reporting period.</p>
	Number of agency policies or procedures created, amended, or rescinded.	Number of cross-program or agency policies or procedures created, amended, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the	<p>A. Number of new cross-program or agency policies or procedures enacted during the reporting period.</p> <p>B. Number of cross-program or agency policies</p>

	<p>general goals and directives of programs and/or agencies. Include policies that are relevant to the topic area of the program or that affect program operations.</p> <p>Program records are the preferred data source.</p>	<p>or procedures revised during the reporting period.</p> <p>C. Number of cross-program or agency policies or procedures rescinded during the reporting period.</p>
<p>Number of accused and adjudicated status offenders securely detained in an adult jail or lockup for any length of time during the reporting period.</p>	<p>Number of accused and adjudicated status offenders and nonoffenders securely detained for any length of time in a public or private adult jail or lockup facility during the reporting period. Include status offenders, valid court order violators, and out-of-state runaways.</p> <p>The number reported should not include:</p> <ul style="list-style-type: none"> • Youth held in violation of the Youth Handgun Safety Act or a similar state law. <p>Status offense is an offense that would not be criminal if committed by an adult.</p> <p>Facility intake records are the preferred data source.</p>	<p>A. Number of accused status offenders and nonoffenders securely detained in an adult jail or lockup during the reporting period.</p> <p>B. Number of adjudicated status offenders and nonoffenders securely detained in an adult jail or lockup during the reporting period.</p>
<p>Number of accused status offenders securely detained longer than 24 hours in a juvenile detention or correctional</p>	<p>Number of accused status offenders securely detained longer than 24 hours in a public or private secure juvenile detention or correctional facility during the reporting period.</p>	<p>A. Number of accused status offenders securely detained longer than 24 hours in a juvenile detention facility during the reporting period.</p> <p>B. Number of accused status offenders securely detained longer than 24</p>

	<p>facility during the reporting period.</p>	<p>The number reported should not include:</p> <ul style="list-style-type: none"> Youth detained over a weekend or holiday. Youth held in violation of the Youth Handgun Safety Act or a similar state law. Youth charged with or who have committed a violation of a valid court order. Youth held in accordance with the Interstate Compact on Juveniles as enacted by the state. <p>Status offense is an offense that would not be criminal if committed by an adult.</p> <p>Facility intake records are the preferred data source.</p>	<p>hours in a correctional facility during the reporting period.</p>
	<p>Number of adjudicated status offenders securely detained for any length of time in a juvenile detention or correctional facility during the reporting period.</p>	<p>Number of adjudicated status offenders, including nonoffenders (both adjudicated and accused), securely detained for any length of time in a public or private secure juvenile detention or correctional facility during the reporting period.</p> <p>The number reported should not include:</p> <ul style="list-style-type: none"> Youth held in violation of the Youth Handgun 	<p>A. Number of adjudicated status offenders securely detained for any length of time in a juvenile detention facility during the reporting period. B. Number of adjudicated status offenders securely detained for any length of time in a correctional facility during the reporting period.</p>

		<p>Safety Act or a similar state law.</p> <ul style="list-style-type: none"> Youth charged with or who have committed a violation of a valid court order. Youth held in accordance with the Interstate Compact on Juveniles as enacted by the state. <p>Status offense is an offense that would not be criminal if committed by an adult.</p> <p>Facility intake records are the preferred data source.</p>	
	<p>Number of youth accused of a criminal offense held securely in adult facilities in excess of 6 hours during the reporting period.</p>	<p>Number of youth accused of a criminal offense held securely in an adult jail, lockup, or nonapproved collocated facility in excess of 6 hours during the reporting period.</p> <p>Include youth held longer than 6 hours in those counties meeting the removal exception criteria.</p> <p>The number reported should not include:</p> <ul style="list-style-type: none"> Youth accused of nonstatus offenses detained in an adult jail or lockup (with no contact with adult inmates) for a period not to exceed 6 hours. 	<p>Number of accused youth held in an adult jail or lockup in excess of 6 hours during the reporting period.</p>

		<ul style="list-style-type: none"> • For processing or release. • While awaiting transfer to a juvenile facility in which period such youth makes a court appearance. 	
	Number of youth accused of a criminal offense held securely in an adult facility for less than 6 hours during the reporting period.	<p>Number of youth accused of a criminal offense held securely in an adult jail, lockup, or nonapproved collocated facility during the reporting period for less than 6 hours.</p> <p>Do not include youth held for purposes of identification, investigation, processing, release to parent(s), transfer to court, or transfer to a juvenile facility following initial custody.</p>	Number of accused youth held securely in an adult jail or lockup for less than 6 hours during the reporting period.
	Number of youth adjudicated for a criminal offense held securely in an adult facility for any length of time during the reporting period.	Number of youth adjudicated for a criminal offense held securely in an adult jail or lockup for any length of time during the reporting period.	Number of adjudicated youth held securely in an adult jail or lockup for any length of time during the reporting period.

	<p>Number of youth not separated from adult inmates during the reporting period</p>	<p>Number of youth alleged or found to be delinquent and status offenders detained or confined in any institution during the reporting period in which they have contact with an adult inmate.</p> <p>Count youth held in public and private facilities used for secure detention and confinement of both youth and adult inmates or youth held in a juvenile facility where youth have contact with an adult trustee(s) or inmate(s).</p>	<p>A. Number of public and private facilities that did not provide sight and sound separation during the reporting period.</p> <p>B. Number of youth offenders and nonoffenders not sight and sound separated from adult inmates during the reporting period.</p>
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Appendix B: Application Checklist

OJJDP FY 2019 Nonparticipating States: American Samoa, Arkansas, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia and Wyoming

This application checklist has been created as an aid in developing an application.

What an Applicant Should Do:

Prior to Registering in Grants.gov:

- _____ Acquire a DUNS Number (see [OJP Grant Application Resource Guide](#))
- _____ Acquire or renew registration with SAM (see [OJP Grant Application Resource Guide](#))

To Register with Grants.gov:

- _____ Acquire AOR and Grants.gov username/password (see [OJP Grant Application Resource Guide](#))
- _____ Acquire AOR confirmation from the E-Biz POC (see [OJP Grant Application Resource Guide](#))

To Find Funding Opportunity:

- _____ Search for the Funding Opportunity on Grants.gov (see page 19)
- _____ Access Funding Opportunity and Application Package (see [OJP Grant Application Resource Guide](#))
- _____ Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- _____ Read [Important Notice: Applying for Grants in Grants.gov](#)
- _____ Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm

If No Grants.gov Receipt, and Validation or Error Notifications are Received:

- _____ Contact the Response Center at grants@ncjrs.gov to request to submit the application after the deadline because of unforeseen technical issues. (see page 2)

Overview of Post-Award Legal Requirements:

- _____ Review the ["Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2019 Awards"](#) in the OJP Funding Resource Center at <https://ojp.gov/funding/index.htm>.

Scope Requirement:

- _____ The federal amounts available under each category are as follows:

Category 1: American Samoa – \$75,000
Category 2: Arkansas – \$600,000
Category 3: Connecticut – \$434,575
Category 4: Guam – \$75,000

- Category 5: Massachusetts – \$728,877
- Category 6: Nebraska – \$380,000
- Category 7: Northern Mariana Islands – \$75,000
- Category 8: Texas – \$7,523,237
- Category 9: West Virginia – \$379,693
- Category 10: Wyoming – \$380,000

Eligibility Requirement:

Eligible applicants are limited to private nonprofit agencies and local public agencies (including tribal agencies) in American Samoa, Arkansas, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia, and Wyoming.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

OJJDP welcomes applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). The applicant must be the entity that would have primary responsibility for carrying out the award, including administering the funding and managing the entire program. Under this solicitation, only one application by any particular applicant entity will be considered. An entity may, however, be proposed as a subrecipient (subgrantee) in more than one application.

What an Application Should Include:

The following items are critical application elements required to pass Basic Minimum Requirements review. An application that OJP determines does not include the application elements designated to be critical will neither proceed to peer review nor receive further consideration.

- Program Narrative (see page 12)
- Budget Detail Worksheet (see page 15)
- Budget Narrative (see page 15)

- Application for Federal Assistance (SF-424) (see page 11)
- Intergovernmental Review (see page 11)
- Project Abstract (see page 11)
- Indirect Cost Rate Agreement (if applicable) (see page 15)
- Financial Management and System of Internal Controls Questionnaire (see page 15)
- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see page 15)

Additional Attachments

(see page 11)

- Logic Model
- Timeline or milestone chart
- Letters of support/memoranda of understanding
- Applicant Disclosure of Pending Applications
- Applicant Disclosure and Justification–DOJ High-Risk Grantees (if applicable)
- Research and Evaluation Independence and Integrity
- Request and Justification for Employee Compensation; Waiver (if applicable)
- Résumés of all key personnel
- Job descriptions outlining roles and responsibilities for all key positions

Appendix C: Core Requirements⁵

OJJDP FY 2019 Nonparticipating States: American Samoa, Arkansas, Connecticut, Guam, Massachusetts, Nebraska, Northern Mariana Islands, Texas, West Virginia and Wyoming

Under 34 U.S.C. § 11133(a)(11), states must provide that:

A. juveniles who are charged with or who have committed an offense that would not be criminal if committed by an adult shall not be placed in secure detention facilities or secure correctional facilities, excluding:

- juveniles who are charged with or who have committed a violation of section 922(x)(2) of title 18, United States Code, or of a similar State law;
- juveniles who are charged with or who have committed a violation of a valid court order; and
- juveniles who are held in accordance with the Interstate Compact on Juveniles as enacted by the state.

B. juveniles who are not charged with any offense, and who are aliens; or alleged to be dependent, neglected or abused, shall not be placed in secure detention facilities or secure correctional facilities.

Under 34 U.S.C. § 11133(a)(12)(A), states must provide that juveniles alleged to be or found to be delinquent or juveniles within the purview of 34 U.S.C. 11133(a)(11) will not be detained or confined in any institution in which they have contact with adult inmates; and there is in effect in the State a policy that requires individuals who work with both such juveniles and such adult inmates, including in colocated facilities, have been trained and certified to work with juveniles.

Under 34 U.S.C. § 11133(a)(13), states must provide that no juvenile shall be detained or confined in any jail or lockup for adults except:

- A. juveniles who are accused of nonstatus offenses who are detained in such jail or lock-up for a period not to exceed 6 hours-
- a. for processing or release;
 - b. while awaiting transfer to a juvenile facility, or
 - c. in which period such juvenile facility; or
 - d. in which period such juveniles make a court appearance;
- and only if such juveniles do not have contact with adult inmates and only if there is in effect in the State a policy that requires individuals who work with both such juveniles and such adult inmates in colocated facilities have been trained and certified to work with juveniles.

⁵ See Footnote 1.

- B. juveniles who are accused of nonstatus offenses, who are awaiting an initial court appearance that will occur within 48 hours after being taken into custody (excluding Saturdays, Sundays, and legal holidays), and who are detained in a jail or lockup-
 - a. In which-
 - i. Such juveniles do not have contact with adult inmates; and
 - ii. There is in effect in the State a policy that requires individuals who work with both such juveniles and such adult inmates in collocated facilities have been trained and certified to work with juveniles; and
 - b. That-
 - i. Is located outside a metropolitan statistical area (as defined by the Office of Management and Budget) and has no existing acceptable alternative placement available;
 - ii. Is located where conditions of distance to be traveled or the lack of highway, road, or transportation do not allow for court appearances within 48 hours (excluding Saturdays, Sundays, and legal holidays) so that a brief (not to exceed 48 hours) delay is excusable; or
 - iii. Is located where conditions of safety exist (such as severely adverse, life-threatening weather conditions that do not allow for reasonably safe travel), in which case the time for an appearance may be delayed until 24 hours after the time that such conditions allow for reasonable safe travel.”

Under 34 U.S.C. § 11133(a)(22), states are required to “address juvenile delinquency prevention efforts and system improvement efforts designed to reduce, without establishing or requiring numerical standards or quotas, the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system[.]”

**Appendix D: Frequently Asked Questions - OJJDP FY 2019 Nonparticipating States:
American Samoa, Arkansas, Northern Mariana Islands, Connecticut, Guam,
Massachusetts, Nebraska, Texas, West Virginia, and Wyoming**

1. What is the deadline for this solicitation?

All applications are due by 11:59 p.m. ET on December 17, 2019.

2. Who is eligible to apply?

Local public and private nonprofit entities in American Samoa, Arkansas, Northern Mariana Islands, Connecticut, Guam, Massachusetts, Nebraska, Texas, West Virginia, and Wyoming.

3. Is there a match requirement?

No.

4. Is there a minimum or maximum funding amount that I can apply for?

The available amounts are as follows:

- Category 1: American Samoa – \$75,000
- Category 2: Arkansas – \$600,000
- Category 3: Connecticut – \$434,575
- Category 4: Guam – \$75,000
- Category 5: Massachusetts – \$728,877
- Category 6: Nebraska – \$380,000
- Category 7: Northern Mariana Islands – \$75,000
- Category 8: Texas – \$7,523,237
- Category 9: West Virginia – \$379,693
- Category 10: Wyoming – \$380,000

5. What is the CFDA number?

The CFDA number is 16.540.

6. How many applications were received last year and how many awards were made?

Under the FY 2018 nonparticipating states solicitation, OJJDP received one application and made one award under the Connecticut category; received three applications and made one award under the Nebraska category; and received one application and made one award under the Wyoming category. No nonparticipating state competitive awards were issued in FY 2018 to American Samoa, Arkansas, Northern Mariana Islands, Guam, Massachusetts, Texas, and West Virginia.

7. Is there a list of awardees from prior years?

OJJDP posts the prior year's awards on its [website](#).

8. What date should I list as the start date on the SF-424 form?

Applicants may begin their proposed project dates on or after January 1, 2020.

General FAQs

9. How do I apply for this funding opportunity?

Applicants will submit their applications through Grants.gov, a “one-stop storefront” to find funding opportunities and apply for funding. To find complete instructions on how to register and submit an application, go to www.Grants.gov.

10. Who do I contact for help with Grants.gov?

If the applicant experiences technical difficulties during this process, call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035, 24 hours a day, 7 days a week, except federal holidays.

11. What is a DUNS number and how do I get one?

A DUNS number is a unique nine-digit identification number provided by the commercial company Dun and Bradstreet. This unique entity identifier is used for tracking purposes, and to validate address and point of contact information for applicants, recipients, and subrecipients. It will be used throughout the life cycle of an OJP award. Obtaining a DUNS number is a free, one-time activity. Call Dun and Bradstreet at 866–705–5711 to obtain a DUNS number or apply online at www.dnb.com. A DUNS number is usually received within 1–2 business days.

12. What is the System for Award Management (SAM), and how do I register?

The System for Award Management replaces the Central Contractor Registration (CCR) database as the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. OJP requires all applicants (other than individuals) for federal financial assistance to maintain current registrations in the SAM database. Applicants must register in SAM to successfully register in Grants.gov. (Previously, organizations that had submitted applications via Grants.gov were registered with CCR, as it was a requirement for Grants.gov registration. SAM registration replaces CCR as a prerequisite for Grants.gov registration.) Applicants must update or renew their SAM registration annually to maintain an active status.

Applicants that were previously registered in the CCR database must, at a minimum:

- Create a SAM account; and
- Log into SAM and migrate permissions to the SAM account (all the entity registrations and records should already have been migrated).

Applicants that were not previously registered in the CCR database must register in SAM prior to registering in Grants.gov. Information about SAM registration procedures can be accessed at <https://www.sam.gov/SAM/>.

13. What information is included in the page limit?

The program narrative should be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11 inches, and use a standard 12-point font, preferably Times New Roman. Pages should be numbered “1 of 30,” etc. The tables, charts, pictures, etc., including all captions, legends, keys, subtext, etc., may be single-spaced, and will count in the 30-page limit. Material required under the “Project Abstract,” “Budget and Budget Narrative,” and “Other Attachments” sections will not count toward the program narrative page count. In addition, applicants may provide bibliographical references as a separate attachment that will not count toward the 30-page program narrative limit. If the program narrative fails to comply with these length-related restrictions, OJJDP may consider the application to be noncompliant in peer review and final award decisions.

14. Is there a budget format or sample that is available?

A Budget Detail Worksheet form is available on OJP’s [website](#).

15. In my application, do I need to address all performance measures listed in this specific solicitation?

A summary of the specific performance measures that OJJDP will use to measure grantee performance is under the section within the solicitation titled “Performance Measures.” Applicants should include a brief narrative discussion in their application that indicates their understanding of the performance measures for this solicitation and how they intend to provide the required data to OJJDP.

16. Can I submit a paper version via U.S. mail instead of an electronic application through the Grants.gov system?

No. Applicants must submit their applications electronically. OJJDP will not accept paper submissions.

17. How does the review and awarding process work? How can I track the status of my application?

Peer reviewers will review the applications submitted under this solicitation that meet basic minimum requirements. OJJDP may use either internal peer reviewers, external peer reviewers, or a combination, to review the applications. An external peer reviewer is an expert in the subject matter of a given solicitation who is NOT a current DOJ employee. An internal peer reviewer is a current DOJ employee who is well-versed or has expertise in the subject matter of this solicitation. A peer review panel will evaluate, score, and rate applications that meet basic minimum requirements. Peer reviewers’ ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations for award recommendations and decisions may include, but are not limited to

geographic diversity, strategic priorities, past performance, and available funding.

The Office of the Chief Financial Officer, in consultation with OJJDP, reviews applications for potential discretionary awards to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the Budget Detail Worksheet and budget narrative accurately explain project costs; and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. During that time, you may be asked additional questions about your application for clarification purposes.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who also may consider other factors, including but not limited to geographic diversity, strategic priorities, past performance, and available funding.

To prevent compromising the integrity of the competitive review process, OJJDP will not discuss details regarding the status of your applications until all awards have been made to grant recipients.

18. How will I be notified if my agency is selected to receive an award?

Both the point of contact and the authorizing official listed on the grant application will receive an email award notification, which will provide further information on procedures for receiving funds.

19. How will I be notified if my agency is not selected to receive an award?

Both the point of contact and the authorizing official listed on the grant application will receive an email notification and a summary of the peer review comments.

20. I am experiencing technical difficulties submitting my applications to Grants.gov. Is there an alternate way to submit my application?

Applicants that experience unforeseen Grants.gov technical issues beyond their control that prevent them from submitting their application by the deadline must contact the Grants.gov [Customer Support Hotline](#) or the [SAM Help Desk](#) (Federal Service Desk) to report the technical issue and receive a tracking number. Then the applicant must email the Response Center at grants@ncjrs.gov **within 24 hours after the application deadline** and request approval to submit their application. The email must describe the technical difficulties and include a timeline of the applicant's submission efforts, the complete grant application, the applicant's DUNS number, and any Grants.gov Help Desk or SAM tracking number(s).

Note: OJJDP does not automatically approve requests. After the program office reviews the submission, and contacts the Grants.gov or SAM Help Desk to validate the reported technical issues, OJP will inform the applicant whether the request to submit a late application has been approved or denied. If OJP determines that the applicant failed to follow all required procedures, which resulted in an untimely application submission, OJP will deny the applicant's request to submit their application.

The following conditions are generally insufficient to justify late submissions:

- Failure to register in SAM or Grants.gov in sufficient time. (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
- Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
- Failure to follow each instruction in the OJP solicitation.
- Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.

Notifications regarding known technical problems with Grants.gov, if any, are posted at the top of the OJP funding [webpage](#).