The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Office of Juvenile Justice and Delinquency Prevention (OJJDP), is seeking applications for funding under its Fiscal Year (FY) 2011 OJJDP Internet Crimes Against Children Deconfliction System Program. This program furthers DOJ's mission by providing grants, cooperative agreements, and other assistance to assist state and local law enforcement agencies with the prevention and interdiction of technology-facilitated crimes against children.

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Eligibility

Applicants are limited to state and local law enforcement and prosecutorial agencies that are (1) currently receiving funds from OJJDP to operate a state or regional ICAC Task Force or (2) are affiliates in good standing of an agency currently receiving funds from OJJDP to operate a state or regional ICAC Task Force. OJJDP will process no other applications. (See "Eligibility," page 3.)

Deadline

Registration with Grants.gov is required prior to application submission. (See "How to Apply," page 8.) All applications are due by 11:59 p.m., Eastern Time, on March 28, 2011. (See "Deadlines: Registration and Application," page 3.)

Contact Information

For technical assistance with submitting the application, contact the Grants.gov Customer Support Hotline at 800–518–4726 or via e-mail to support@grants.gov *.*

Note: The Grants.gov Support Hotline hours of operation are 24 hours a day, 7 days a week, except federal holidays.

For assistance with any other requirements of this solicitation, call Katherine Darke Schmitt, Deputy Associate Administrator, Child Protection Division, at 202-616-7373 or e-mail her at katherine.darke.schmitt@usdoj.gov.

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OJJDP FY 2011 Internet Crimes Against Children Deconfliction System Program (CFDA #16.543)

Overview

OJJDP seeks to award funding for the construction, maintenance, and housing of an Internet Crimes Against Children Data System (IDS) and related tasks, including providing training and technical assistance to the Internet Crimes Against Children (ICAC) Task Forces and their federal law enforcement partners on the use of the system.

IDS will facilitate online law enforcement investigations of child exploitation; promote data deconfliction and information sharing among ICAC Task Forces and ICAC-affiliated federal, state, local, and tribal law enforcement; and enhance the capacity of OJJDP to collect and aggregate data on the extent of the problem of child exploitation.

Grants made under this program are authorized by an Act appropriating funds for the Department of Justice.

Deadlines: Registration and Application

Registration is required prior to submission. OJP encourages applicants to register with Grants.gov several weeks before the deadline for application submission. The deadline to apply for funding under this announcement is 11:59 p.m.*,* Eastern Time, on March 28, 2011. See "How To Apply," page 8*,* for details.

Eligibility

 Applicants are limited to state and local law enforcement and prosecutorial agencies that are (1) currently receiving funds from OJJDP to operate a state or regional ICAC Task Force or (2) are affiliates in good standing of an agency currently receiving funds from OJJDP to operate a state or regional ICAC Task Force. OJJDP will process no other applications.

Joint applications are encouraged from ICAC Task Force agencies and ICAC affiliates and partners such as public agencies, including state agencies, units of local government (including federally recognized Indian tribal governments as determined by the Secretary of the Interior), public and private universities and colleges (including tribal institutions of higher education), and private nonprofit organizations (including faith-based, tribal, and community organizations). The ICAC agency must serve as the primary applicant and lead fiscal agent for the project. Other partners may be included as subcontractors or subgrantees.

Program-Specific Information

The IDS funded under this program will assist and support ICAC Task Forces and affiliated federal, state, local, and tribal law enforcement agencies that handle technology-facilitated child

exploitation cases in accordance with ICAC program standards and federal, state, local, and tribal laws.

The IDS will allow OJJDP-credentialed users, including federal, state, local, and tribal agencies and ICAC task forces investigating and prosecuting child exploitation, to contribute and access data for use in resolving case conflicts. A government agency or a credentialed law enforcement agency will host the system. Additionally, IDS will permit the real-time analysis of data to facilitate identification of targets and to aid in estimating the size of the law enforcement effort to address these crimes.

When the National ICAC Data Systems (NIDS) are completed, IDS will be linked to it to facilitate national deconfliction and deconfliction with foreign law enforcement as approved by the Attorney General.

Goals, Objectives, and Deliverables

The ICAC Data System established under this program shall produce the following:

A. **Case Deconfliction.** IDS will provide a secure, online system for federal law enforcement agencies, ICAC task forces, and other state, local, and tribal law enforcement agencies to use in resolving case conflicts across multiple investigative platforms.

   IDS is not intended to serve as a case management system, but as a system that facilitates fast, simple searches on case information, such as screen name or IP address. The agencies using IDS may elect to build their own applications to link their case management systems to the IDS application to reduce the need for data reentry. Applicants under this competition may propose resources to facilitate this development.

B. **Real-Time Reporting.** All child exploitation cases that involve local child victims and are reasonably detectable using available software and data, immediately upon their detection, will be made available to participating law enforcement agencies.

C. **High Priority Suspects Identification.** Every 30 days, at minimum, the Internet Crimes Against Children Data System shall—

   1. identify high-priority suspects, as determined by the volume of their suspected criminal activity or other indicators of seriousness of offense or danger to the community or a potential local victim.

   2. report all identified high-priority suspects to participating law enforcement agencies.

D. **Data Collection and Analysis.** IDS will provide statistical reports indicating the overall magnitude of child pornography trafficking and child exploitation in the United States. The grantee will make raw data available to DOJ on a regular basis for the purpose of analysis and preparation of reports.

E. **Local Data Analysis.** IDS will provide a secure access that credentialed users may use to access and analyze their own data.

F. **Secure Connections.** If necessary for the design of the project, IDS will provide secure connections with state and local law enforcement computer networks, consistent with reasonable and established security protocols and guidelines.

G. Guidelines. Grantee will assist OJJDP in developing guidelines for use of IDS.

H. Training and Technical Assistance. Grantee will provide training and technical assistance on the use of IDS by ICAC task forces and their affiliate law enforcement agencies.

Amount and Length of Awards

OJJDP will make one award of as much as $500,000 in the form of a cooperative agreement. The award project and budget period must be a minimum of 1 year and maximum of 3 years. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. OJJDP anticipates that any award made under this solicitation should be awarded no later than September 30, 2011.

OJJDP will enter into a cooperative agreement with the successful applicant. In furtherance of the goals and objectives described above, OJJDP's role will include the following tasks:

- reviewing and approving major work plans, including changes to such plans, and key decisions pertaining to project operations.

- reviewing and approving major project-generated documents and materials used in the provision of project services.

- providing guidance in significant project planning meetings and participating in project-sponsored training events or conferences.

- reviewing and approving designation of key staff and key decisions pertaining to project operations.

- facilitating relationships with the owners and developers of existing investigative tools that will be included in IDS query functionality.

- planning the delivery of training and technical assistance, including reviewing and approving training materials, participating in the selection of trainers, and approving the schedule for delivery of training and technical assistance.

- drafting guidelines for use of IDS.

- engaging the commanders of the 61 state and regional ICAC Task Forces in the planning and review of project activities as appropriate.

- coordinating the eventual linkage of IDS to the National ICAC Data System.

Budget Information

Limitation on Use of Award Funds for Employee Compensation; Waiver: With respect to any award of more than $250,000 made under this solicitation, federal funds may not be used to pay total cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the Federal Government's Senior Executive Service (SES) at an agency with a Certified SES Performance

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Appraisal System for that year. (The 2011 salary table for SES employees is available at www.opm.gov/oca/11tables/indexSES.asp.) Note: A recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds. (Any such additional compensation will not be considered matching funds where match requirements apply.)

The limitation on compensation rates allowable under an award may be waived on an individual basis at the discretion of the Assistant Attorney General for OJP. An applicant that wishes to request a waiver must include a detailed justification in the budget narrative of its application. Unless applicants submit a waiver request and justification with their application, they should anticipate that OJP will request they adjust and resubmit their budgets.

The justification should include: the particular qualifications and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project being undertaken with award funds, and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with his/her qualifications and expertise, and for the work that is to be done.

Match Requirement: This solicitation does not require a match.

Performance Measures

To assist the Department in fulfilling its responsibilities under the Government Performance and Results Act (GPRA), Public Law 103-62, applicants that receive funding under this solicitation must provide data that measure the results of their work. Any award recipient will be required, post award, to provide the data requested in the "Data Grantee Provides" column so that OJP can calculate values for the "Performance Measures" column. Performance measures for this solicitation are as follows:

Objectives	Performance Measures	Data Grantee Provides
Program goals will depend on the specific project funded. Most projects can be classified into one or more of the following categories:	These will differ, depending on the specific program goals and objectives. Examples are below.	OJJDP has an online system (www.ojjdp-dctat.org) for grantees to use for submission of performance measures data. For detailed information about specific programs, see OJJDP's Performance Measures Web site: ojjdp.gov/grantees/pm/.
Examples of goals may include enhancing organizational capacity, improving program quality, and improving system effectiveness. Development of training curriculum is not included in this category (see "Research and Development," below).	**Systems Improvement** Number of programs implementing an evidence-based program/practice. **Applicant must select at least one of the following measures:** Number of MOUs developed between agencies/organizations. Number of planning activities conducted.	**Systems Improvement** Number of programs implementing an evidence-based program/practice. **Applicant must select at least one of the following measures:** Number of MOUs developed between agencies/organizations. Number of planning activities conducted.

Objectives	Performance Measures	Data Grantee Provides
	Number of program materials developed.	Number of program materials developed.
	Number of program staff trained.	Number of program staff trained.
	Number of program staff exhibiting increased knowledge of the program area.	Number of program staff exhibiting increased knowledge of the program area.
	Number of program policies changed, improved, or rescinded.	Number of program policies changed, improved, or rescinded.
	If applicant does not believe any of the above-listed performance measures are appropriate, they should propose an alternate measure, which OJJDP will review.	If applicant does not believe any of the above-listed performance measures are appropriate, they should propose an alternate measure, which OJJDP will review.
Research/Development (research, evaluation, statistics, and development of training curricula). Examples of goals may include measuring the effectiveness of a prevention program, enhancing understanding of an issue related to juvenile justice, and developing a training guide for the juvenile justice field.	**Research/Development** Percentage of deliverables (e.g., reports, curricula, and manuscripts) completed on time. Percentage of deliverables that meet OJJDP's expectations for depth, breadth, scope and quality of study, and pertinence, as determined by OJJDP. Deliverables will differ depending upon the specific project and should be outlined in the application.	**Research/Development** Number of deliverables completed. Number of deliverables completed on time. Number of deliverables. Number of deliverables that meet OJJDP's expectations for depth, breadth, scope and quality of study, and pertinence.
Training Programs	Number of training events conducted.	Number of training events conducted.
	Percentage of staff with increased knowledge of the program area following training.	Number of staff trained. Number of trained staff demonstrating increased knowledge of the program area, as determined by pre-and post-testing.

Submission of performance measures data is not required for the application. Instead, applicants should discuss in their application their proposed methods for collecting data for performance measures. Refer to the section "What an Application Is Expected To Include" (page 9) for additional information.

Notice of New Post-Award Reporting Requirements

Applicants should anticipate that all recipients (other than individuals) of awards of $25,000 or more under this solicitation, consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA), will be required to report award information on any first-tier subawards totaling $25,000 or more, and, in certain cases, to report information on the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients. Each applicant entity must ensure that it has the necessary processes and systems in place to comply with the reporting requirements should it receive funding. Reports regarding subawards will be made through the FFATA Subaward Reporting System, found at www.fsrs.gov.

Applicants should anticipate that no subaward of an award made under this solicitation may be made to a subrecipient (other than an individual) unless the potential subrecipient acquires and provides a Data Universal Numbering System (DUNS) number.

How to Apply

Applications should be submitted through Grants.gov. Complete instructions on how to register and submit an application can be found at www.grants.gov. Applicants who experience difficulties during this process should call the Grants.gov Customer Support Hotline at 1–800–518–4726. Hotline hours of operation are 24 hours, 7 days a week, except federal holidays. Registering with Grants.gov is a one-time process; however, processing delays may occur, and it can take several weeks for first-time registrants to receive confirmation and a user password. OJJDP recommends that applicants register as early as possible to avoid delays in submitting their applications by the deadline.

All applicants are required to complete the following steps:

1. **Acquire a DUNS number.** A DUNS number is required for Grants.gov registration**.** In general, the Office of Management and Budget requires that all applicants (Individuals are exempt from this requirement.) for federal funds include a DUNS number in their applications for a new award or renewal of an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and tracking entities receiving federal funds. The identifier is used to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, one-time activity. Obtain a DUNS number by calling 1-866–705–5711 or by applying online at www.dnb.com.

2. **Acquire or renew registration with the Central Contractor Registration (CCR) database.** OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the Central Contractor Registration (CCR) database. An applicant must be registered in the CCR to successfully register in Grants.gov. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Applicants must update or renew their CCR registration annually to maintain an active status. Information about CCR registration procedures can be accessed at www.ccr.gov.

3. **Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password**. Complete the AOR profile on Grants.gov and create a username and password. The applicant organization's DUNS number must be used to complete this step. For more information about the registration process, go to www.grants.gov/applicants/get_registered.jsp.

4. **Acquire confirmation for the AOR from the E-Business Point of Contact (E-Biz POC).** The E-Biz POC at the applicant organization must log into Grants.gov to confirm the applicant organization's AOR. An organization can have more than one AOR.

5. **Search for the funding opportunity on Grants.gov.** Use the following identifying information when searching for the funding opportunity on Grants.gov. The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.543, titled "Missing Children's Assistance," and the funding opportunity number is OJJDP-2011-2918.

6. **Submit an application consistent with this solicitation by following the directions in Grants.gov.** Within 24–48 hours after submitting the electronic application, the applicant should receive an e-mail validation message from Grants.gov. The validation message will state whether the application has been received and validated, or rejected, with an explanation. OJJDP urges applicants to submit applications at least 72 hours prior to the due date of the application to allow time to receive the validation message and to correct any problems that may have caused a rejection notification.

Grants.gov will forward the application to OJP's Grants Management System (GMS). GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

Experiencing Unforeseen Grants.gov Technical Issues

Applicants who experiences unforeseen Grants.gov technical issues that prevent them from submitting their applications by the deadline must contact OJJDP staff within 24 hours after the deadline and request approval to submit their applications. At that time, OJJDP staff will instruct the applicant to submit specific information detailing the technical difficulties. The applicant must e-mail a description of the technical difficulties, a timeline of submission efforts, their complete grant application, their DUNS number, and Grants.gov Help Desk tracking number(s) they have received. After OJJDP reviews the information and contacts the Grants.gov Help Desk to validate the technical issues reported, OJP will contact the applicant to inform them whether their request has been approved or denied. If OJJDP cannot validate the technical issues reported, the Office will reject the application as untimely.

To ensure a fair competition for limited discretionary funds, the following conditions are not valid reasons to permit late submissions: (1) failure to begin the registration process in sufficient time, (2) failure to follow Grants.gov instructions on how to register and apply as posted on its Web site, (3) failure to follow all of the instructions in the OJP solicitation, and (4) technical issues experienced with the applicant's computer or information technology environment.

Notifications regarding known technical problems with Grants.gov, if any, are posted at the top of the OJP funding Web page, www.ojp.usdoj.gov/funding/solicitations.htm.

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What an Application Is Expected To Include

This section describes what an application should include and sets out a number of elements. Applicants should anticipate that if they fail to submit an application that contains all of the specified elements, it may negatively affect the review of their application and, should OJJDP decide to make an award, it may result in OJJDP including special conditions that preclude access to or use of award funds pending satisfaction of the conditions.

Moreover, applicants should anticipate that some application elements are so critical that applications unresponsive to the scope of the solicitation or that do not include a program narrative, or a budget detail worksheet and a budget narrative will neither proceed to peer review nor receive further consideration.

OJP strongly recommends that applicants use appropriately descriptive file names (*e.g.*, "Program Narrative," "Budget Detail Worksheet and Budget Narrative," "Timelines," "Memoranda of Understanding," "Resumes") for all attachments. OJP recommends that applicants include resumes in a single file.

1. **Information to complete the Application for Federal Assistance (SF-424)**

   The SF-424 is a standard form required for use as a cover sheet for submission of pre-applications, applications, and related information. Grants.gov and GMS take information from the applicant's profile to populate the fields on this form. When selecting "type of applicant," if the applicant is a for-profit entity, select "For-Profit Organization" or "Small Business" (as applicable).

2. **Program Narrative**

   If the program narrative fails to comply with these length-related restrictions, noncompliance may be considered in peer review and in final award decisions.

   Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative should be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11 inches, and use a standard 12-point font, preferably Times New Roman. Pages should be numbered "1 of 30," etc. The project abstract, tables, charts, pictures, etc., including all captions, legends, keys, subtext, etc., may be single-spaced, and will count in the 30-page limit. Material required under the "Budget and Budget Narrative" and "Other Attachments" sections will not count toward the program narrative page count. If the program narrative fails to comply with these length-related restrictions, noncompliance may be considered in peer review and in final award decisions.

   The program narrative should address the following selection criteria: (1) statement of the problem, (2) performance measures requirements, (3) project design and implementation, and (4) capabilities/competencies. The applicant should clearly delineate the connections between and among each of these sections. For example, the applicant should derive the goals and objectives directly from the problems to be addressed. Similarly, the project design section should clearly explain how the program's structure and activities will accomplish the goals and objectives identified in the previous section.

The following sections should be included as part of the program narrative.

a. Statement of the Problem

Applicants must briefly describe the nature and scope of the problem that the program will address (e.g., the need for data sharing and deconfliction among law enforcement agencies around technology-facilitated crimes against children and the various investigative tools in use and the need for national data for analysis to better address critical issues in this area).

IDS will serve as a Web-based overlay application to link existing investigative tools and systems and return results that match on any of these variables. Credentialed users will log onto the system from existing secure equipment inside their law enforcement agencies or from other approved devices. The system should be constructed so that ICAC agencies participating in IDS can determine what level of permission they want to extend to other users, ranging from return of contact information only for users originating the target sought to full case information. The applicant will work with OJJDP and the ICAC commanders to establish these levels of permission.

Applicants should describe how they will construct IDS as a secure, dynamic, real-time data deconfliction system that, as a minimum, permits users to identify common targets based on:

- Given name

- Monikers (e-mail name, user group name, etc)

- Phone number

- E-mail address

- Internet protocol address

- Physical address.

Applicants should indicate which investigative tools currently used in technology-facilitated child exploitation cases they will include in the proposed IDS, pending OJJDP approval and coordination with the owners and developers of those systems.

The system should be constructed so that other target data can be added to make the system more robust. The system should be constructed so that when the National ICAC Data System (NIDS) is constructed, IDS can be linked to NIDS to expand its capacity and functionality.

The project narrative should describe the following:

1) the strategy for development and deployment of IDS.

2) the location where the applicant proposes to house IDS, including a discussion of why the applicant recommends this location, bearing in mind that IDS should be

housed and maintained within the Department of Justice or a credentialed local or federal law enforcement agency and that the plans for the location of the system, including a memoranda of understanding with the proposed housing agency, must be included with the application.

3) a description of the hardware needed for data storage and processing and other technical requirements.

4) plans for the maintenance of the system, including ongoing staffing and logistical costs and funds to upgrade the system, if necessary.
5) plans to develop and deploy training on the system.

6) plans to deliver technical assistance on the system.

7) plans for ongoing work with OJJDP to update information about credentialed users of the system over the life of the project.

8) plans to produce required data from the system as OJJDP needs.

9) procedures to be used to ensure that only law enforcement officers have access to IDS data and to protect and monitor IDS from unauthorized access or use.

b. Project Design and Implementation

Applicants should detail how the project will operate throughout the funding period and describe the strategies that they will use to achieve the goals and objectives identified in the previous section. Applicants are encouraged to select evidence-based practices for their programs and adopt a project design that will facilitate the gathering of data on the required performance measures.

c. Capabilities and Competencies

Applicants should describe the roles and responsibilities of project staff and explain the program's organizational structure and operations. Management and staffing patterns should be clearly connected to the project design described in the previous section. This section should describe the experience and capability of the applicant's organization and any contractors that the applicant will use to implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude.

d. Performance Measures Requirements

Submission of performance measures data is not required for the application. Performance measures are included as an alert that OJJDP will require the successful applicant to submit specific data as part of the reporting requirements. For the application, applicants should indicate an understanding of these requirements and discuss how they will gather the required data, should they receive funding.

3. Budget Detail Worksheet and Budget Narrative

a. Budget Detail Worksheet

A sample Budget Detail Worksheet can be found at
www.ojp.gov/funding/forms/budget_detail.pdf. If applicants submit the budget in a
different format, they should include the budget categories listed in the sample budget
worksheet.

For questions pertaining to budget and examples of allowable and unallowable costs,
see the OJP Financial Guide at www.ojp.usdoj.gov/financialguide/index.htm.

Applicants should also include funds to send one or more representatives of the IDS
development team to four ICAC Commanders Meetings each year to update the
commanders on the status of the system. This cost may be estimated at $2,000 per
person, per trip as the locations of these meetings have not been determined.

The budget should be prepared for a project period of up to 36 months and show clearly
the costs associated with these major activities:

1) development, deployment, and support of IDS.

2) maintenance of IDS during the proposed project period (including ongoing staffing,
   logistical, and security costs consistent with criminal intelligence systems under 28
   CFR Part 23, and funds for upgrading the system, if necessary).

3) developing and deploying training on the system.

4) delivering technical assistance on the system.

Applicants should submit a budget that includes a detailed worksheet itemizing all costs
and a narrative explaining and justifying each budget item, as described below.

All relevant software must be developed exclusively with these federal funds. DOJ will
own, among other rights, a reserved non-exclusive royalty free irrevocable right to
reproduce, publish, or otherwise use or authorize others to use for any federal purpose
(in whole or in part, including in connection with derivative works) any work (including but
not limited to software) developed under an award or sub-award which is otherwise
subject to copyright.

b. Budget Narrative

The Budget Narrative should thoroughly and clearly describe every category of expense
listed in the Budget Detail Worksheet. The narrative should be mathematically sound
and correspond with the information and figures provided in the Budget Detail
Worksheet. The narrative should explain how all costs were estimated and calculated
and how they are relevant to the completion of the proposed project. The narrative may
include tables for clarification purposes but need not be in a spreadsheet format. As with
the Budget Detail Worksheet, the Budget Narrative should be broken down by year.

4. Indirect Cost Rate Agreement (if applicable)

Indirect costs are allowed only if the applicant has a federally-approved indirect cost rate.
(This requirement does not apply to units of local government.) A copy of the rate approval

should be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant federal agency, which will review all documentation and approve a rate for the applicant organization or, if the applicant's accounting system permits, costs may be allocated in the direct cost categories. If DOJ is the cognizant federal agency, obtain information needed to submit an indirect cost rate proposal at www.ojp.usdoj.gov/financialguide/part3/part3chap17.htm.

5. Tribal Authorizing Resolution

If an application is being submitted by either (1) a tribe or tribal organization or (2) a third party proposing to provide direct services or assistance to residents on tribal lands, then a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable governing body authorizing the inclusion of the tribe or tribal organization and its membership should be included with the application. In those instances when an organization or consortium of tribes proposes to apply for a grant on behalf of a tribe or multiple specific tribes, then the application should include a resolution from all tribes that will be included as a part of the services/assistance provided under the grant. A consortium of tribes for which existing consortium bylaws allow action without support from all tribes in the consortium (i.e., without authorizing resolution or other enactment of each tribal governing body) may submit a copy of its consortium bylaws with the application in lieu of tribal resolutions.

6. Additional Attachments

Applicants should submit the following information, as stipulated in the cited pages, as attachments to their application. While the materials listed below are not assigned specific point values, peer reviewers will, as appropriate, consider these items when rating applications. For example, reviewers will consider résumés when assessing "Capabilities/Competencies." Peer reviewers will not consider any additional information that the applicant submits other than that specified below.

- Applicants should submit a timeline or milestone chart that indicates major tasks, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using "Year 1," "Month 1," "Quarter 1," etc., not calendar dates (see "Sample Project Timelines" at ojjdp.ncjrs.gov/grantees/timelines.html). The applicant should submit the timeline as a separate attachment. On receipt of an award, the recipient may revise the timeline based on training and technical assistance that OJJDP will provide.

- résumés of all key personnel.

- job descriptions outlining roles and responsibilities for all key positions.

- letters of support/memoranda of understanding (MOUs) from partner organizations. If appropriate to the project, applicants should provide signed and dated letters of support or MOUs for all key partners that include the following:

  o expression of support for the program and a statement of willingness to participate and collaborate.

- o description of the partner's current role and responsibilities in the planning process and expected responsibilities when the program is operational.

- o estimate of the percentage of time that the partner will devote to the planning and operation of the project.

7. Other Standard Forms

Additional forms that may be required in connection with an award are available on OJP's funding page at www.ojp.usdoj.gov/funding/forms.htm. For successful applicants, receipt of funds may be contingent upon submission of all necessary forms. Note, in particular, the following forms.

- Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (required to be submitted in GMS prior to the receipt of any award funds).

- Disclosure of Lobbying Activities (required for any applicant that expends any funds for lobbying activities; this form must be downloaded, completed, and then uploaded).

- Accounting System and Financial Capability Questionnaire (required for any applicant, other than an individual, that is a non-governmental entity and has not received any award from OJP within the past 3 years; this form must be downloaded, completed, and then uploaded).

- Standard Assurances (required to be submitted in GMS prior to the receipt of any award funds).

Selection Criteria

1. Statement of the Problem (10 percent)
2. Performance Measures Requirements (5 percent)
3. Project Design and Implementation (45 percent)
4. Capabilities and Competencies (30 percent)
5. Budget (10 percent)

Review Process

OJP is committed to ensuring a fair and open process for awarding grants. OJJDP reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation.

Peer reviewers will review the applications submitted under this solicitation that meet basic minimum requirements. OJJDP may use either internal peer reviewers, external peer reviewers, or a combination to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is NOT a current U.S. Department of Justice employee. An internal reviewer is a current U.S. Department of Justice employee who is well-versed or has expertise in the subject matter of this solicitation. Eligible applications will be evaluated, scored, and rated by a peer review panel. Peer reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings,

considerations for award recommendations and decisions may include, but are not limited to, underserved populations, geographic diversity, strategic priorities, past performance, and available funding.

The Office of the Chief Financial Officer, in consultation with OJJDP, conducts a financial review of applications for potential discretionary awards to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the Budget Detail Worksheet and Budget Narrative accurately explain project costs; and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations.

Absent explicit statutory authorization or written delegation of authority to the contrary, the Assistant Attorney General, who also may consider other factors, including, but not limited to, underserved populations, geographic diversity, strategic priorities, past performance, and available funding, will make all final award decisions.

Additional Requirements

Applicants selected for awards must agree to comply with additional legal requirements upon acceptance of an award. OJP encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. Additional information for each requirement can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance

- Faith-Based and Other Community Organizations

- Confidentiality

- Research and the Protection of Human Subjects

- Anti-Lobbying Act

- Financial and Government Audit Requirements

- National Environmental Policy Act (NEPA)

- DOJ Information Technology Standards (if applicable)

- Single Point of Contact Review

- Non-Supplanting of State or Local Funds

- Criminal Penalty for False Statements

- Compliance with Office of Justice Programs Financial Guide

- Suspension or Termination of Funding

- Nonprofit Organizations

- For-profit Organizations

- Government Performance and Results Act (GPRA)

- Rights in Intellectual Property

- Federal Funding Accountability and Transparency Act (FFATA) of 2006

- Awards in Excess of $5,000,000 – Federal Taxes Certification Requirement

- Active CCR Registration

OJJDP FY 2011 Internet Crimes Against Children Deconfliction System Program
OJJDP-2011-2918

Appendix: Application Checklist

OJJDP FY 2011 ICAC Deconfliction System Program

This application checklist has been created to assist in developing an application.

Eligibility Requirements:

Applicant is a
_____ State or local law enforcement and prosecutorial agency that
　　　_____Currently receives funds from OJJDP to operate a state or regional ICAC Task Force
　　　___ An affiliate in good standing of an agency currently receiving funds from OJJDP to
　　　　　operate a state or regional ICAC Task Force

_____ The federal amount requested is within the allowable limit of $500,000.

What an Application Is Expected To Include:

_____ Application for Federal Assistance (SF-424)　　　(see page 10)
_____ Program Narrative　　　　　　　　　　　　　　(see page 10)
_____ Budget Detail Worksheet　　　　　　　　　　　(see page 13)
_____ Budget Narrative　　　　　　　　　　　　　　(see page 14)
_____ Indirect Cost Rate Agreement (if applicable)　　(see page 14)
_____ Tribal Authorizing Resolution, (if applicable)　　(see page 14)
_____ Additional Attachments　　　　　　　　　　　(see page 14)

_____ Other Standard Forms, as applicable (see page 15), including:
　　　_____ Disclosure of lobbying activities (if applicable)
　　　_____ Accounting System and Financial Capability Questionnaire (if applicable)