



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Office of Juvenile Justice and Delinquency Prevention](#) (OJJDP) is pleased to announce that it is seeking applications for funding under its OJJDP FY 09 Training and Technical Assistance for Tribal Juvenile Detention and Reentry Green Programs. This program furthers the Department's mission by providing training and technical assistance to help federally recognized tribes reduce delinquency and recidivism among tribal juvenile detainees.

OJJDP FY 09 Training and Technical Assistance for Tribal Juvenile Detention and Reentry Green Program

Eligibility

Eligible candidates under this program include public and private agencies, organizations, institutions, and tribal organizations with experience in providing training and technical assistance to federally recognized tribes and tribal juvenile detention facilities and in assisting federally recognized tribes as they develop partnerships with organizations to incorporate green technologies and environmentally sustainable activities into their reentry programs.

(See "Eligibility," page 3.)

Deadline: Registration

Applicants must register with [GMS](#) prior to submitting an application.

(See "Deadline: Registration," page 3.)

Deadline: Application

All applications are due by 8:00 p.m., Eastern Time, on June 15, 2009.

(See "Deadline: Application," page 3.)

Contact Information

For assistance with the requirements of this solicitation, contact Laura Ansera, Tribal Youth Coordinator, at (202) 514-5679 or laura.ansera@usdoj.gov, or Janet Chiancone, Research Coordinator, at (202) 353-9258 or janet.chiancone@usdoj.gov.

This application must be submitted through OJP's [Grants Management System](#) (GMS). For technical assistance with submitting an application, call the GMS Support Hotline at 1-888-549-9901, option 3. The hours of operation for the hotline are Monday–Friday, 7:00 a.m. to 9:00 p.m., Eastern Time.

The Funding Opportunity Number assigned to this announcement is OJJDP-2009-2238

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OJJDP FY 09 Training and Technical Assistance for Tribal Juvenile Detention and Reentry Green Program

CFDA #16.731

Overview

OJJDP, through its FY 2009 Training and Technical Assistance for Tribal Juvenile Detention and Reentry Green Program, will select an organization to provide training and technical assistance to federally recognized tribes that have a tribal or Bureau of Indian Affairs (BIA)-operated juvenile detention center located within or near the tribe's land. The successful applicant will provide specialized training and technical assistance to the grant recipients of OJJDP's Tribal Juvenile Detention and Reentry Green Demonstration Program, a new initiative to help federally recognized tribes provide essential programs and services to tribal youth residing within or being released from tribal juvenile detention centers. A primary focus of this demonstration program is to assist tribes as they develop partnerships with universities and organizations to implement green technologies and environmentally sustainable¹ activities as part of their reentry program. The reentry program will also provide opportunities for tribes to develop these partnerships for long-term benefit, both in terms of environmental impact and economic advantage and cost-savings.

This program is authorized under the Department of Justice Appropriations Act, 2009, Pub. L. 111-8.

Deadline: Registration

Applicants must register with GMS prior to applying. The GMS registration deadline is 8:00 p.m., Eastern Time, June 15, 2009.

Deadline: Application

The due date for applying for funding under this announcement is 8:00 p.m., Eastern Time, June 15, 2009.

Eligibility

General Statement of Eligibility. OJJDP welcomes applications from public and private agencies, organizations, institutions, and tribal organizations experienced in delivering training and technical assistance for tribal juvenile reentry and aftercare programs and tribal juvenile detention facilities and in assisting federally recognized tribes as they build partnerships with organizations to incorporate green technologies and environmentally sustainable activities. Only

¹ "Environmentally sustainable" activities meet society's needs in ways that can continue indefinitely without damaging or depleting natural resources and address present needs without compromising the ability of future generations to address their needs.

national-level organizations may apply. National organizations are defined as having active program or programs with a financial relationship with affiliates in a majority of states. If a tribal partnership is submitting an application on behalf of two or more tribes or the grant will benefit more than one tribal entity, the applicant must include a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity.

Faith-Based and Other Community Organizations. Consistent with Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. Faith-based and other community organizations will be considered for awards on the same basis as other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., remove religious symbols) to receive assistance awards. DOJ grant funds, however, may not be used to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, such religious activity must be separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

If the applicant is a faith-based organization that makes hiring decisions on the basis of religious belief, it may be entitled, under the Religious Freedom Restoration Act, 42 U.S.C. § 2000bb, to receive federal funds and yet maintain that hiring practice, even if the law creating the funding program contains a general ban on religious discrimination in employment. For the circumstances under which this may occur, and the certifications that may be required, visit the [Civil Rights Compliance](#) link, under "Additional Requirements" in this announcement.

American Indian and Alaska Native Tribes and Tribal Organizations. Tribal applicants include a federally recognized tribe, tribal for-profit (commercial) organizations, tribal nonprofit organizations, tribal institutions of higher learning, including tribal colleges and universities, and tribal partnerships, with experience in working with American Indian and Alaska Native communities.

Tribal Resolution. An application that includes a tribe as a technical assistance provider, partner, or sub grantee must be accompanied by a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the applicant will involve more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included.

Restriction for Certain Tribes. OJJDP advises applicants that they may not use funds awarded through this program for courts or law enforcement officers for a tribe or village with fewer than 25 year-round Native American residents or that is located within the boundaries of the Fairbanks North Star Borough, the Matanuska Susitna Borough, the Municipality of Anchorage, the Kenai Peninsula Borough, the City and Borough of Juneau, the Sitka Borough,

and the Ketchikan Borough, pursuant to the Consolidated Appropriations Act, 2004 Pub. L. No. 108-199, Div. B, Title I, Sec. 112.

Applicants are encouraged to review the [Civil Rights Compliance](#) section, under “Additional Requirements” in this announcement.

Program-Specific Information

Through this solicitation, OJJDP will fund an organization to provide training and technical assistance to federally recognized tribes seeking to enhance or develop programming and reentry services for youth residing within their own juvenile detention facility (on their own tribal land) or for youth placed in a BIA-operated tribal juvenile detention facility located near or on the tribe’s land. A major component of this award will be dedicated to providing specialized services and assistance to the program grant recipients of OJJDP's Tribal Juvenile Detention and Reentry Demonstration Green Program (a new demonstration program to help federally recognized Indian tribes provide programmatic and reentry services for detained or reentry tribal youth and to foster partnerships with universities and/or organizations that can assist the tribes in developing and implementing green technologies and environmentally sustainable activities.)

The award recipient will provide training and technical assistance to federally recognized tribes developing reentry services for tribal youth in tribal juvenile detention facilities or who have been released from a tribal juvenile detention facility. The training and technical assistance provider will also assist grant recipients in developing and strengthening partnerships with universities and/or organizations that can assist them to introduce and implement green technologies and environmentally sustainable activities as part of the reentry program.

Providing training and technical assistance to tribal communities can be challenging. There are 561 federally recognized American Indian tribes, approximately half of which operate and manage their own juvenile justice systems. Other tribes may address juvenile justice and child welfare matters through arrangements with other tribal, county, and State juvenile justice systems, especially in jurisdictions governed by Pub. L. 83-280.²

OJJDP expects the technical assistance provider selected to recognize the significance and complexities of tribal culture and indigenous justice systems and to understand that tribal communities may operate under distinct systems of justice. For example, some tribes have their own juvenile justice systems, whereas others operate through local, county, or State systems. The training and technical assistance provider will often collaborate with several agencies and organizations to coordinate efforts to address the needs of those who work in programs for tribal youth placed in or released from juvenile detention facilities and to ensure the needs of these youth are fully addressed.

Many tribal communities are geographically isolated, and some can only be reached by unconventional methods of transportation. It is not uncommon, for example, to find tribal communities in Alaska that are accessible only by snowmobile, boat, or amphibious plane. Some tribal communities can be reached only by driving several hundred miles on unpaved roads. Geographic isolation affects the level of services that are needed, such as access to information and technology. Tribes located near towns or urban areas are more likely to have

² In States governed by 18 U.S.C. 1162 (Public Law 280), such as California and Alaska, the State provides baseline law enforcement services.

access to current information and technology. Tribal officials in these areas also may find it easier to network with other tribal and juvenile justice practitioners.

Training and technical assistance needs vary considerably by tribe. Some tribes have been actively involved in operations of their juvenile detention centers but may require additional assistance in improving their programs and building partnerships with organizations that can provide specialized assistance in developing programs, assessing youth and community strengths and needs, and identifying appropriate strategies.

OJJDP expects that the successful applicant will dedicate at least 50 percent of grant funds to providing direct, one-on-one assistance to those tribes that receive grant funds through OJJDP's Tribal Juvenile Detention and Reentry Green Demonstration Program. The nature of this training and technical assistance will be more specialized and may require that the grantee identify expert partner organizations to assist with community planning activities and identify, plan, and implement community-level green technologies and environmentally sustainable activities that can become a fundamental component of the youth programming for these grant recipients. OJJDP anticipates making up to three program grant awards through the Tribal Juvenile Detention and Reentry Green Demonstration Program solicitation. OJJDP will require applicants who will work with these specific tribal governments to enter into a memorandum of agreement with the tribal government for which the technical assistance to be performed is authorized by the tribal government.

In all cases, training and technical assistance services must be provided in a culturally sensitive manner by individuals who understand and appreciate tribal history and customs, recognize the importance of indigenous justice systems, and understand tribal juvenile detention issues.

Given the various needs of, and services available in, tribal communities, the provider must be knowledgeable about a breadth of topics, including legal and social issues and programs that have proven effective with youth in tribal juvenile detention.

- **Purpose**

The Tribal Training and Technical Assistance for Juvenile Detention and Reentry Green Demonstration Program has three purposes:

- to provide federally recognized tribes with training and technical assistance to develop, implement, and support culturally relevant, essential programmatic services for tribal youth residing within or being released from tribal juvenile detention centers. This training will include risk and needs assessments, educational and vocational programming, mental health services, substance abuse programs, family strengthening, recreational activities, and extended reentry aftercare to assist with the successful reintegration of youth into the tribal community.
- to assist Tribal Juvenile Detention and Reentry Green Demonstration Program grant recipients to partner with universities and/or organizations in planning, developing, and implementing green technologies and environmentally sustainable activities as part of their youth detention and reentry program and to help these grantees build partnerships for long-term benefit, both in terms of environmental impact as well as economic advantage and cost-savings.

- to serve as a national resource center for tribal juvenile detention and reentry through the development and implementation of resources, tools, and materials that OJJDP, federally recognized tribes, and partnering organizations can use to improve and strengthen programs for detained and reentry youth. The grantee will develop resources that tribes can use in planning for integration of green technologies and environmentally sustainable activities as part of their programs for youth.

- **Award Information**

OJJDP will award a cooperative agreement of up to \$600,000 per year. The initial award for this program is 12 months, with the potential for an additional 36 months of funding. Supplemental funding is contingent on the grantee's performance, progress toward long-term goals, and the availability of federal funds and any modifications or additional requirements that may be imposed by law. OJJDP anticipates that any awards under this solicitation will be made by September 30, 2009.

Limitation on Use of Award Funds for Employee Compensation; Waiver. No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110 percent of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at www.opm.gov.) This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant that wishes to request a waiver must include a detailed justification in the budget narrative of the application. The justification should include: the particular qualification and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project undertaken with the grant funds and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with her/his qualifications and expertise, and for the work that is to be done.

Match Requirement. Match is not required for this program.

Performance Measures

To assist the Department in fulfilling its responsibilities under the Government Performance and Results Act, Pub.L. 103-62, applicants that receive funding under this solicitation must provide data that measures the results of their work. For this solicitation, OJJDP has identified mandatory performance measures, outlined in the table below, for which the Office will require applicants selected for funding to submit data during the grant period. OJJDP has an online system (www.ojjdp-dctat.org) for grantee transmittal of performance measure data. In their proposal narrative, applicants must describe their understanding of the mandatory performance measures and discuss their data collection methods. For detailed information on measures and resources, see OJJDP's Performance Measures Web page (ojjdp.ncjrs.gov/grantees/pm). Mandatory performance measures for this solicitation are as follows:

Objective	Performance Measures	Data Grantee Provides
To provide federally recognized tribes with training and technical assistance to develop, implement and support programmatic services for tribal youth residing within or being released from tribal juvenile detention centers.	Compared to the previous reporting period:	During the reporting period:
	Percentage change in number of training requests received.	Number of training requests received.
	Percentage increase in number of training activities conducted.	Number of training activities conducted.
	Percentage change in number of individuals trained.	Number of individuals trained.
	Percentage of individuals trained who demonstrate increased knowledge of the program area.	Number of individuals exhibiting increased knowledge of the program area, as measured by a pre- and post-training test.
	Percentage change in number of separate tribes to receive training.	Number of separate tribes to receive training.
	Percentage change in number of technical assistance requests received.	Number of technical assistance requests received.
	Percentage increase in number of technical assistance activities conducted.	Number of technical assistance sessions conducted.
	Percentage change in number of individuals receiving technical assistance.	Number of individuals to receive technical assistance.
	Percentage of individuals who receive technical assistance that report satisfaction with assistance provided.	Number of individuals who receive technical assistance that report satisfaction with assistance provided, as measured by a follow up evaluation survey.
Percentage change in number of separate tribes to receive technical assistance.	Number of separate tribes to receive technical assistance.	

	Percentage of tribal juvenile detention and reentry programs implementing an evidence-based program or practice.	Number of tribal juvenile detention and reentry programs implementing an evidence-based program or practice.
To help grant recipients partner with organizations in planning, developing, and implementing green technologies/ environmentally sustainable activities as part of youth detention and reentry program.	Percentage change in number of green technologies implemented.	Number of green technologies implemented.
	Percentage change in number of environmentally sustainable activities implemented.	Number of environmentally sustainable activities implemented.
	Percentage change in number of tribal resolutions established.	Number of tribal resolutions established.
To serve as a national resource center for tribal juvenile detention and reentry, through development and implementation of resources, tools, and materials for tribes and others.	Percentage increase in the number of materials (designed to assist tribal juvenile detention and reentry programs, staff, and partners) produced.	Number of materials designed to assist those who work in tribal juvenile detention and reentry programs.
	Percentage increase in the number of materials distributed to tribal programs, staff and partners.	Number of materials distributed to detention and reentry programs, staff, and partners.
	Percentage of deliverables (e.g., training curricula, reports) completed on time.	Number of deliverables to be submitted to OJJDP. Deliverables will differ depending upon the specific project and should be outlined in the application.
		Number of deliverables (e.g., curricula, reports, website materials) completed on time.
	Percentage of deliverables that meet OJJDP's expectations for depth, breadth, scope and quality of study, and pertinence.	Number of deliverables that meet OJJDP's expectations for depth, breadth, scope and quality of study, and pertinence. (Will be reported by OJJDP Program Manager.)

For more information about OJJDP performance measures, see www.ojjdp.ncjrs.gov/grantees/pm/ or contact Janet Chiancone at janet.chiancone@usdoj.gov.

The grantee must document the accomplishment of these measures in the Categorical Assistance Progress Report (CAPR) submitted to OJJDP. The CAPR must include information on all of the above performance indicators.

How To Apply

Grants Management System Instructions. Applications must be submitted through OJP's online Grants Management System (GMS). To access the system, go to <https://grants.ojp.usdoj.gov>. Applicants should begin the process a few weeks prior to the GMS registration deadline, especially if this is the first time they have used the system. Each application requires a separate GMS registration. For a step-by-step guide, visit <http://www.ojp.gov/gmscbt/> and refer to the section entitled "External Overview: Locating & Applying for Funding Opportunities." For additional assistance, call the GMS Help Desk at 1-888-549-9901 from 7:00 a.m. to 9:00 p.m. Eastern Time Monday to Friday.

Note: OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. Applications submitted via GMS must be in the following formats: Microsoft Word (*.doc), Word Perfect (*.wpd), Microsoft Excel (*.xlm), PDF files (*.pdf), or Text Documents (*.txt). . GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".docx." Please ensure the documents you are submitting are saved using "Word 97-2003 Document (*.doc)" format. Additionally, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

CFDA Number. The Catalog of Federal Domestic Assistance (CFDA) number and title for this solicitation is 16.731, Tribal Youth Program; and the Funding Opportunity Number is OJJDP-2009-2238

DUNS Number. The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a Data Universal Numbering System (DUNS) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and tracking entities receiving federal funds. The identifier is used to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Call 1-866-705-5711 or apply online at <http://www.dnb.com/us/>. Individuals are exempt from this requirement.

Central Contractor Registration. OJP requires that all applicants for federal financial assistance, other than individuals, maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

What an Application Must Include

Standard Form-424

Applicants must complete the Application for Federal Assistance (SF-424), a standard form that most federal agencies use, following the instructions it provides. If relevant, the applicant's tribal

president, governor, or chairman must be listed as the “Authorized Representative,” and under “Estimated Funding,” applicants should include the total funding requested for the full 4-year project period.

Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11-inches, and use a standard 12-point font, preferably Times New Roman. Pages must be numbered “1 of 30,” etc. Material required under the “Budget and Budget Narrative” and “Other Attachments” sections will not count toward the program narrative page count. OJJDP may reject applications that are incomplete, do not respond to the scope of the solicitation, or fail to comply with format requirements.

The program narrative must address the following selection criteria: (1) statement of the problem, (2) impact/outcomes and evaluation/performance measure data collection plan, (3) project/program design and implementation, and (4) capabilities/ competencies. Applicants must clearly delineate the connections among these sections. For example, the applicant must derive the goals and objectives directly from the problems to be addressed. Similarly, the project design section must clearly explain how the program’s structure and activities will accomplish the goals and objectives identified in the previous section.

- **Statement of the Problem**

Applicants must clearly demonstrate an understanding of training and technical assistance issues, the needs of tribal juvenile detention facilities, and the issues relevant to tribal juvenile justice systems. Applicants must have a working knowledge of tribal government functions and law enforcement and tribal justice systems. In particular, applicants must demonstrate an understanding of juvenile delinquency in American Indian and Alaska Native communities and of the socioeconomic conditions that tribes face when responding to the needs of juveniles and their families. Applicants must also demonstrate an understanding of the importance of race and culture in administering justice-related services and programs. Applicants must be cognizant of intertribal relationships and must address the issues associated with providing technical assistance to tribes and tribal communities whose boundaries encompass multiple jurisdictions involving local, county, state, and federal governments. Applicants must demonstrate an understanding of tribal-local, state-local, and tribal-federal relationships. Applicants must also demonstrate their understanding of the implications of sovereignty.

Applicants must briefly describe the nature and scope of the challenges that tribes face in providing services for tribal youth in detention and during the reentry period. The discussion must include specific problems that the project will address and any relevant data that provide evidence that the problem exists and demonstrate the size and scope of the issue. This section should also include a description of previous or current attempts to address the problem.

Applicants should describe any research or evaluation studies that relate to the problem and contribute to the applicant’s understanding of its causes and potential solutions. While applicants are expected to review the research literature for relevant studies, they should also explore whether unpublished local sources of research or evaluation data are available.

The successful applicant will provide specialized planning and implementation assistance to

grant recipients of OJJDP's Tribal Juvenile Detention and Reentry Green Demonstration Program, as well as more general assistance in the area of detention and reentry programming for federally recognized tribes who seek to strengthen and enhance their current efforts. A component of the specialized training to be provided to the Tribal Juvenile Detention and Reentry Green Demonstration Program grantees includes linking and assisting with the use of green technologies and environmentally sustainable activities for youth programming purposes. Much of the assistance to the tribal grantees will be focused during that initiative's strategic planning year. Therefore, applicants must describe how they can assist in the planning to design and implement a program that will meet the needs of tribal youth placed in juvenile detention facilities and following their release to their tribal community for a minimum of 12 months post-placement. Planning for services for youth might include services to be provided within the detention facility, as well as those that are provided post-placement (during the reintegration period). The applicant should discuss how the proposed training and technical assistance activities can complement or strengthen existing services. Examples of necessary services include:

- appropriate and validated assessments that identify the youth's strengths and needs.
- educational programming.
- counseling and mental health services.
- substance abuse intervention and treatment.
- family strengthening and programming that involves family members in a comprehensive reentry process.
- vocational training, job coaching, and placement services.
- physical health care and prevention services.
- recreational programming.
- coordinated supervision and comprehensive services upon release from detention.
- life skills training.

The applicant should provide a plan on how to assist tribal grant recipients to identify agencies, organizations, and other partners (e.g., schools, community agencies and organizations, social service and health providers, recreational programs, vocational organizations, businesses) that will assist the program in providing these essential services. A key component of the planning effort should include the integration of green technologies or sustainability activities into the programming activities and how that can be best achieved and maintained through partnership development and implementation efforts.

Project Abstract. A project abstract must be included as the first page of the program narrative and is included in the page limitation specified above. It must not exceed 200 words and should briefly describe the project's purpose and provide a listing of tribal juvenile detention facilities that the applicant has previously worked with and other experience in this field. The abstract should briefly describe the types of training and technical assistance to be provided to the tribal

grantees, as well as federally recognized tribes in general, and the benefits to be realized by the youth in these communities. The abstract should summarize the activities that will be implemented to achieve the project's goals and objectives. In addition, the abstract should identify the names of primary project partners (including contractors or organizations with expertise in green technologies and environmentally sustainable activities). The abstract should identify the project's major goals and describe how the applicant will measure progress toward these goals.

- **Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan**

Applicants must describe the goals of the proposed program and identify its objectives. When formulating the program's goals and objectives, applicants must be cognizant of the performance measures that OJJDP will require successful applicants to provide. Applicants must submit plans for tracking and measuring their annual progress toward meeting each goal and objective. A detailed discussion of how outcome measures will be achieved is expected.

Goals. Applicants must describe the program's intent to change, reduce, or eliminate the problems and challenges noted in the previous section and outline the project's goals. These goals should be consistent with the overall purpose of this initiative.

Program Objectives. Applicants must explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project's desired results. They must be clearly linked to the problem identified in the preceding section and measurable. Objectives should address the following:

Deliverables. OJJDP will expect the winning applicant to address the following deliverables:

- an assessment that addresses the juvenile detention and reentry programming needs of the Tribal Juvenile Detention and Reentry Green Demonstration Program grant recipients and recommends a delivery strategy to OJJDP.
- tribal juvenile detention and reentry training and technical assistance materials and activities, using culturally appropriate methodology.
- training and technical assistance to federally recognized tribes (including the Tribal Juvenile Detention and Reentry Green Demonstration Program grant recipients), to include a protocol for tracking of training and technical requests.
- a one-time, mandatory, OJJDP sponsored new grantee orientation meeting held in year 1 of the project in Washington, D.C., including logistics planning. This session will equip grantees to build capacity, assess tribal needs, initiate strategic planning, implement appropriate programs, evaluate program performance, sustain their programs, and effectively report their progress and financial status through the required reports.
- annual OJJDP-sponsored training held in years 2, 3, and 4 of the project, including logistics planning. OJJDP will make every effort to align group training and technical assistance opportunities with the Tribal Justice, Safety, and Wellness (TJSW) sessions to afford grantees training opportunities and collaboration.

- The technical assistance provider will participate in TJSW sessions and associated tribal consultation forums to provide information about this project and learn about tribal consultation issues and priorities.
- mandatory strategic planning, in year 1 of the project, for the grantees. This OJJDP-sponsored intensive training and technical assistance will help in the development of a comprehensive strategic plan for planning and implementation of the project over the full 4-year period. At the conclusion of the first year of the grantee's project period (September 30, 2010), OJJDP requires grant recipients to submit a strategic plan that outlines their comprehensive plan to implement, monitor, and sustain the goals and objectives of their applications and documents the achievement of designated milestones.
- up-to-date information on green technology and activity that responds to and is consistent with the tribe's culture, is environmentally viable³ and economically sustainable, and can be adapted by other tribes in a juvenile detention setting.
- communication and information sharing among the Tribal Juvenile Detention and Reentry Green Demonstration Program grant recipients.
- a Web-based system capable of managing all aspects of a state-of-the-art training and technical assistance program.
- guidance documents and products that support the capacity building of the grant recipients and other federally recognized tribes with detention and reentry programming services.

The successful applicant will consult with the OJJDP grant manager, who will provide input and guidance on training topics, publications, manuals, training conferences, site visit coordination, and other substantive issues and deliverables.

Applicants must demonstrate (1) the ability to develop and direct an OJJDP-based training and technical assistance program in Indian country; (2) expertise in tribal juvenile detention and reentry; (3) a working knowledge of federal, state, tribal, and local relations; (4) an understanding of how tribal governments relate to juveniles; (5) a working knowledge of law enforcement and tribal justice systems; and (6) an understanding of and sensitivity to the complexities of tribal culture and indigenous justice systems. Successful applicants must have substantial experience in producing, modifying, and updating a wide range of practical resource materials and curriculums. Also required is experience in assessing personnel and organizational training needs and in providing onsite technical assistance to address issues described in this solicitation.

Experience with Green Organizations and Green Technology. Applicants must provide a detailed explanation of their experience in working with tribal juvenile detention facilities and any experience they have in developing and implementing green technology and/or environmentally sustainable activities as part of the reentry program. The applicant should document their own

³ "Environmentally viable" activities create a center of economic activity around technologies and products that benefit the environment, speeding their implementation and creating new careers that protect the planet.

expertise, as well as that of any partnering university or organization they are associated with and how the services would be accessed, including staff, training, equipment, and other assistance.

Experience Working with Tribal and BIA Juvenile Detention Facilities. Applicants are required to provide a detailed explanation of their experience in working with tribal and BIA juvenile detention facilities.

Evaluation. OJJDP is committed to learning whether the Tribal Juvenile Detention and Reentry Green Demonstration Program has the intended impact on the youth and communities that receive funding. Therefore, OJJDP plans to select a national evaluator to conduct an outcome evaluation of this initiative. OJJDP will require applicants that receive funding through this solicitation to participate in the national evaluation, and they should indicate their understanding of this requirement. In addition, the applicant should plan to work cooperatively with the selected OJJDP evaluator throughout the grant period. This includes meeting with the national evaluator early in the grant period to help establish data collection procedures, ensure that programmatic grant recipients have access to needed data (including interviews of key personnel, etc.), and plan for grantee evaluation training during training and technical assistance sessions.

Performance Measures. OJJDP requires award recipients to collect and report data in support of performance measures (see "Performance Measures," page 7.)

- **Project/Program Design and Implementation**

Applicants must present a program design that meets the goals and objectives of the program. The design must include a detailed work plan that describes specific tasks, procedures, timelines, milestones, and products to be completed. The design must indicate how the grantee will meet program objectives, how the grantee will produce deliverables, and how both will be measured. The work plan should also include a cohesive, well-developed plan for providing information, products, and other materials to key players in the initiative, which include other grant recipients and federally recognized tribes. The design must provide protocols for assessing the training and technical assistance needs of the tribal grantees and other federally recognized tribes who have juvenile detention and reentry programs and protocols for the delivery and evaluation of services.

Applicants should include background data that justify the program design and implementation plan and describe a cohesive, well thought-out plan for providing knowledge and best practices to Tribal Juvenile Detention and Reentry Green Demonstration Program grant recipients and other tribal communities. OJJDP will deem an application competitive if it clearly identifies obstacles to achieving expected results and discusses plans for overcoming those impediments. In the interest of cost-effectiveness, OJJDP will consider recommendations for modifying and enhancing the products and services to be delivered. When such recommendations are made, justification and alternatives should be proposed.

Logic Model. Applicants must include a logic model that graphically illustrates how the performance measures are related to the project's problems, goals, objectives, and design. Sample logic models are available at ojjdp.ncjrs.gov/grantees/performance.html. Applicants must submit the logic model as a separate attachment, as stipulated in "Other Attachments," page 17.

Timeline. Applicants must submit a timeline or milestone chart that indicates major tasks, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using “Year 1,” “Month 1,” “Quarter 1,” etc., not calendar dates (see “Sample Project Timelines” at ojjdp.ncjrs.gov/grantees/timelines.html). Applicants must submit the timeline as a separate attachment, as stipulated in “Other Attachments,” page 17. On receipt of an award, the grantee may revise the timeline based on training and technical assistance that OJJDP will provide.

- **Capabilities/Competencies**

Applicants must describe their organizational capability, including (1) a description of how the organization will manage an OJJDP training and technical assistance program for tribal grantees and communities, (2) an established history of delivering training and technical assistance at a national level, (3) a demonstrated capability to produce within a short timeframe a range of general and specific user-friendly and professional technical resource materials, and (4) a discussion of past performance working with tribes and any other involvement that demonstrates management capabilities.

Applicants must describe an organizational framework, a managerial structure, and a staffing approach that has the capacity to work effectively with tribes. Applicants must demonstrate their production and computer capabilities and describe how they will meet the requirements for producing guides, curriculums, and program materials. Applicants must describe their knowledge of juvenile justice practices and their past involvement in working with tribes. A consultant pool of experts must be included with staff résumés. The applicant must give assurance that these individuals will be available when the grant is awarded. Résumés must reflect significant experience and expertise in facilitating programmatic planning, curriculum design, the development of national training and technical assistance systems, juvenile detention center programming, youth reentry and aftercare, tribal issues, and other relevant matters. Staff must have experience working with diverse tribes and demonstrate cultural sensitivity.

Personnel working on an OJJDP-funded program must adhere to the requirements of the Office of Justice Program's Financial Guide. Applicants must describe their understanding of chapter 3, “Conflicts of Interest,” and how they will ensure compliance.

Budget and Budget Narrative

Applicants must provide a proposed 4-year-budget that is complete, detailed, reasonable, and cost effective in relation to the activities to be undertaken and the deliverables to be completed during each year. Applicants must budget clearly for curriculum design and development, training and technical assistance offerings, and other costs associated with this program. The applicant should include expenses for planning regional workshops and for preparing related tangible resources to support the tasks of this program (e.g., logistics planning, writing, editing, printing, and mailing curriculums and regional training announcements, registration materials, brochures, etc.) in the budget. Expenses for participants attending training and technical assistance events will only be paid as designated by OJJDP.

Applicants must submit a budget that includes both a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item, as described below. All funds listed in the budget will be subject to audit.

- **Budget Worksheet**

The worksheet must provide the detailed computation for each budget line item, listing its cost and showing how it was calculated. For example, personnel costs must show the annual salary rate and percentage of time devoted to the project for each employee paid with grant funds. The budget worksheet must present a complete and detailed itemization of all proposed costs. A template is available at http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

- **Budget Narrative**

The budget narrative must describe each budget item and relate it to the appropriate project activity. It must closely follow the content of the budget worksheet and justify all proposed costs listed in the budget worksheet (particularly, supplies, travel, and equipment) and demonstrate that they are reasonable. In the budget narrative, the applicant must explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased, and how overhead or indirect costs, if applicable, were calculated.

Indirect Cost Rate Agreement

Applicants that would like to establish a federally negotiated indirect cost rate must submit a proposal to their cognizant federal agency. Generally, the cognizant federal agency is the agency that provides the preponderance of direct federal funding. This can be determined by reviewing an organization's schedule of federal financial assistance. If DOJ is your cognizant federal agency, obtain information needed to submit an indirect cost rate proposal at http://www.ojp.usdoj.gov/funding/pdfs/indirect_costs.pdf. Applicants are encouraged to limit the indirect costs for this project to 10 percent, which will maximize services directly to the grant recipients.

Other Attachments

Applicants must submit the following information, as stipulated in the cited pages, as attachments to their application:

- logic model (see "Logic Model," page 15)
- timeline or milestone chart (see "Timeline," page 16)
- résumés of all key personnel
- job descriptions outlining roles and responsibilities for all key positions
- letters of support/commitment and MOUs, if applicable (see "Capabilities/Competencies," page 16).
- tribal resolution (see "Tribal Resolution," page 4).

Selection Criteria

OJJDP will rate applications that proceed to peer review on a 100-point scale, based on the following point values for the selection criteria:

- Statement of the Problem (15 points)
- Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan (20 points)
- Project/Program Design and Implementation (30 points)
- Capabilities/Competencies (20 points)
- Budget (15 points).

See “Program Narrative,” page 11, for detailed descriptions of the above criteria.

Review Process

OJJDP is committed to ensuring a standardized process for awarding grants. OJJDP will review each application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will review the applications submitted under this solicitation as well. OJJDP may use either internal peer reviewers, external peer reviewers, or a combination of both to review the applications. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is not a current DOJ employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current DOJ employee. OJJDP will screen applications initially to determine whether the applicant meets all eligibility requirements. Peer review panels will evaluate, score, and rate only applications that eligible applicants submit and that meet all other requirements. Peer reviewers’ ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, OJP’s Office of the Chief Financial Officer (OCFO), in consultation with OJJDP, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants, examines proposed costs to determine if the budget and budget narrative accurately explain project costs, and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, OJP’s Assistant Attorney General, who may also consider other factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards, will make all final grant award decisions.

Additional Requirements

Successful applicants selected for award must agree to comply with additional applicable requirements prior to receiving grant funding. OJJDP strongly encourages applicants to review

the information pertaining to these additional requirements prior to submitting their applications. Additional information for each is available at www.ojp.usdoj.gov/funding/other_requirements.htm.

- [Civil Rights Compliance](#)
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA)
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs [Financial Guide](#)
- Suspension or Termination of Funding
- Non-Profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006.

Application Checklist

Applicants should use this checklist as part of their review of the application's completeness.

- **Application for Federal Assistance (Standard Form-424).** This form is generated by completing on-screen information in OJP's Grant Management System. A DUNS number must be included in every application for a new award or renewal of an award. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS Number request line at 800-333-0505.
- **Assurances and Certifications.** The authorizing official or the designated authorizing official must review and accept electronically the assurances and certifications (see "Additional Requirements," page 18).
- **Program Narrative.** The program narrative must include the following five sections:
 1. Project Abstract
 2. Statement of the Problem
 3. Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan
 4. Project/Program Design and Implementation
 5. Capabilities/Competencies
- **Budget and Budget Narrative.** The budget worksheet must present a detailed budget that itemizes all proposed costs and includes a budget narrative that justifies all proposed costs.
- **Other Program Attachments.** The other program attachments must include the following elements:
 1. Annualized project timeline
 2. Résumés of key personnel
 3. Job descriptions
 4. Letters of support/commitment (if applicable)
 5. Tribal resolution (if applicable).

Applicants should refer to corresponding sections in this announcement to determine the specific contents of each of these attachments.