



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Office of Juvenile Justice and Delinquency Prevention](#) (OJJDP), is pleased to announce that it is seeking applications for funding under its FY 09 Promoting Child and Youth Safety: Community Initiatives and Public Awareness. This program furthers the Department's mission by promoting child and youth safety.

OJJDP FY 09 Promoting Child and Youth Safety: Community Initiatives and Public Awareness

Eligibility

OJJDP invites applications from public agencies (including state agencies, units of local government, public universities and colleges, and federally-recognized tribal governments) and private organizations (including faith-based, tribal, and community organizations).

(See "Eligibility," page 3)

Deadline: Registration

Registration with [GMS](#) is required prior to application submission.

(See "Deadline: Registration," page 3.)

Deadline: Application

All applications are due by 2:00 p.m., Eastern Time, on June 15, 2009.

(See "Deadline: Application," page 3.)

Contact Information

For assistance with the requirements of this solicitation, contact Will Bronson, Program Manager, at 202-305-2427 or willie.bronson@usdoj.gov, or Lou Ann Holland, Program Manager, at 202-305-2742 or lou.ann.holland@usdoj.gov.

This application must be submitted through OJP's [Grants Management System](#) (GMS). For technical assistance with submitting the application, call the GMS Support Hotline at 1-888-549-9901, option 3. The hours of operation for the GMS Support Hotline are Monday–Friday, 7:00 a.m. to 9:00 p.m., Eastern Time.

The Funding Opportunity Number for this announcement is OJJDP-2009-2232.

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OJJDP FY 09 Promoting Child and Youth Safety: Community Initiatives and Public Awareness (CFDA #16.543)

Overview

The purpose of this program is to help communities develop and implement evidence-based, field-initiated demonstration projects that promote child and youth safety and to provide resources and expertise to help communities develop effective public awareness strategies about youth safety. This program is authorized by 42 U.S.C. §§ 5775-5776.

Deadline: Registration

Applicants must register with GMS prior to applying. The GMS registration deadline is 2:00 p.m., Eastern Time, June 15, 2009.

Deadline: Application

The due date for applying for funding under this announcement is 2:00 p.m., Eastern Time, June 15, 2009.

Eligibility

General Statement of Eligibility. OJJDP invites applications from public agencies (including state agencies, units of local government, public universities and colleges, and federally-recognized tribal governments) and private organizations (including faith-based, tribal, and community organizations). Joint applications from two or more eligible applicants are welcome; however, one applicant must be clearly indicated as the primary applicant (for correspondence, award, and management purposes) and the others indicated as co-applicants.

Faith-Based and Other Community Organizations. Consistent with Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. Faith-based and other community organizations will be considered for awards on the same basis as other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., remove religious symbols) to receive assistance awards. DOJ grant funds, however, may not be used to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, such religious activity must be

separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

If the applicant is a faith-based organization that makes hiring decisions on the basis of religious belief, it may be entitled, under the Religious Freedom Restoration Act, 42 U.S.C. § 2000bb, to receive federal funds and yet maintain that hiring practice, even if the law creating the funding program contains a general ban on religious discrimination in employment. For the circumstances under which this may occur, and the certifications that may be required, visit the [Civil Rights Compliance](#) link, under "Additional Requirements" in this announcement.

American Indian and Alaska Native Tribes and Tribal Organizations. Tribal applicants are limited to federally recognized tribes, for-profit (commercial) organizations, nonprofit organizations, faith-based and community organizations, institutions of higher learning, and partnerships with demonstrated organizational and community-based experience in working with American Indian and Alaska Native communities, including tribal for-profit (commercial) and nonprofit organizations, tribal colleges and universities, and tribal partnerships.

All tribal applications must be accompanied by a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. If the grant application is being submitted on behalf of a tribal entity, a letter or similar document authorizing the inclusion of the tribal entity named in the application must be included.

Applicants are encouraged to review the [Civil Rights Compliance](#) section, under "Additional Requirements" in this announcement.

Program-Specific Information

- **Purpose**

In years of developing and supporting programming in the field of child/youth safety, OJJDP has recognized the need to support community-level services for children and youth who are victimized or at risk of being victimized. In addition, OJJDP is committed to leveraging federal investment in local programs to help communities disseminate safety messages to reduce children's risk of victimization beyond the immediate service population. This strategy of developing community awareness programming around local safety interventions has been deployed successfully in OJJDP-funded programs such as Safe Start and Project Safe Childhood.

The two-fold purpose of this program is to support field-initiated local child/youth safety demonstration projects in multiple communities and to leverage the investment in those communities by developing public awareness campaigns that disseminate the safety messages of the local projects to the broadest possible audience.

To achieve this purpose, this program has two components: Part A and Part B. Applicants may apply under either or both parts, but no applicant will be selected for funding under both parts. Applicants must indicate the part under which they are applying in both the Project Abstract and Program Narrative.

Part A is a demonstration program to implement an intervention strategy that addresses a threat to child or youth safety. The applicant will identify the threat to be addressed based on local need supported by local data. The applicant's proposed program should specifically target a problem that the applicant identifies and should be replicable in other communities facing the same problem. OJJDP welcomes proposals to address any type of youth/child victimization issue with the goal of making children and youth safer in their communities. Applicants should ensure the type of victimization they focus on is not already addressed by existing programs.

OJJDP will not consider funding under this solicitation for the following, as funding for these types of projects is available from other sources:

- delinquency prevention
- dissemination of existing educational or training materials
- gangs
- mentoring
- proposals primarily to buy equipment, pay for dissemination of materials, or pay for staff time.

OJJDP will select multiple grantees for funding under Part A based on considerations such as demonstrated need to protect children/youth from the victimization risk identified in the proposal, innovative aspects of the proposed project, demonstrated need, and lack of existing interventions.

Part B is a program for one grantee to develop public awareness strategies to serve each of the communities implementing projects under Part A. The public awareness strategies should represent innovative use of media and other platforms (viral messaging, public events, etc.) and may target both youth and adult audiences.

OJJDP will select one grantee for funding under Part B.

- **Goals, Objectives, and Deliverables**

Part A and Part B have separate goals and deliverables.

Under Part A, the goal is to identify a child or youth safety issue and develop a creative strategy or intervention to improve safety in the community. Possible deliverables might include education or training materials for children, youth, parents, or child-serving professionals (e.g. teachers, law enforcement officers, youth group leaders); public events; Web sites; or other community resources. The deliverables submitted under Part A should serve as a comprehensive guide to other communities that wish to replicate the project in other localities.

Under Part B, the goal is to develop a public awareness campaign for each of the Part A grantees, tailored to their specific community, project, or intervention. Under Part B, the deliverable is a public awareness campaign in each of the Part A communities to reach the broadest possible audience. The successful Part B grantee will work with the Part A grantees to identify who the audience should be, leveraging all the resources available, and paying attention to traditionally underserved or nonserved populations (e.g. cultural or language minority groups, persons with disabilities, etc.)

- **Award Information**

Under Part A, OJJDP anticipates making up to six awards of up to \$350,000 per award for a project period of 2 years. The award amount will cover the entire requested project period.

Under Part B, OJJDP anticipates making one award of up to \$1.65 million for a project period of 2 years. The award amount will cover the entire requested project period.

Applicants may apply under both Part A and Part B, but no single organization will be selected for funding under both parts.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. OJJDP anticipates that any awards under this solicitation will be made by September 30, 2009.

OJJDP will enter into cooperative agreements with the successful applicants under both parts. In furtherance of the goals and objectives described above, OJJDP's role will include the following:

- reviewing and approving major work plans, including changes to such plans, and key decisions pertaining to project operations.
- reviewing and approving major project-generated documents and materials used in the provision of project services.
- providing guidance in significant project planning meetings and participating in project sponsored training events or conferences.
- facilitating the leveraging of resources across sites where appropriate.

Limitation on Use of Award Funds for Employee Compensation; Waiver. No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110 percent of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at www.opm.gov.) This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant that wishes to request a waiver must include a detailed justification in the budget narrative of the application. The justification should include: the particular qualification and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project undertaken with the grant funds and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with her/his qualifications and expertise, and for the work that is to be done.

Match Requirement: Match is not required for this program.

Performance Measures

To assist the Department in fulfilling its responsibilities under the Government Performance and Results Act, Pub.L. 103-62, applicants that receive funding under this solicitation must provide data that measures the results of their work. For this solicitation, OJJDP has identified mandatory performance measures, outlined in the table below, for which the Office will require applicants selected for funding to submit data during the grant period. OJJDP has an online system (www.ojjdp-dctat.org) for grantee transmittal of performance measure data. In their proposal narrative, applicants must describe their understanding of the mandatory performance measures and discuss their data collection methods. For detailed information on measures and resources, see OJJDP's Performance Measures Web page (ojjdp.ncjrs.gov/grantees/pm). Mandatory performance measures for this solicitation are as follows:

Objectives	Performance Measures	Data Grantee Provides
<p>Part A:</p> <p>Development of a strategy or intervention to improve child or youth safety.</p>	<p>Number of evidence-based programs/practices implemented in the child/youth safety program.</p> <p>Percent of deliverables completed.</p> <p>Number of youth served</p> <p>Number of training activities conducted.</p> <p>Number of youth who demonstrate changed knowledge, attitudes, or behavior about safety in a test following project participation.</p>	<p>During the reporting period:</p> <p>Number of evidence-based programs/practices implemented in the child/youth safety program.</p> <p>Number of deliverables completed compared to number of deliverables planned.</p> <p>Number of youth served.</p> <p>Number of training activities conducted.</p> <p>Number of youth who demonstrate changed knowledge, attitudes, or behavior about safety.</p>
<p>Part B:</p> <p>Delivery of a public awareness campaign to each locality served by a Part A grantee.</p>	<p>Percent of proposed public awareness events delivered.</p> <p>Number of persons participating in public awareness campaign events for each Part A project.</p> <p>Number of persons or households reached by public awareness campaign for each Part A project.</p>	<p>Number of public awareness events delivered compared to number of public awareness events proposed.</p> <p>Number of participants in public awareness campaign events for each Part A project.</p> <p>Number of people reached by public awareness campaign for each Part A project.</p>

For more information about OJJDP performance measures, contact Janet Chiancone at janet.chiancone@usdoj.gov.

How To Apply

Grants Management System Instructions. Applications must be submitted through OJP's online Grants Management System (GMS). To access the system, go to <https://grants.ojp.usdoj.gov>. Applicants should begin the process a few weeks prior to the GMS registration deadline, especially if this is the first time they have used the system. Each application requires a separate GMS registration. For a step-by-step guide, visit <http://www.ojp.gov/gmscbt/> and refer to the section entitled "External Overview: Locating & Applying for Funding Opportunities." For additional assistance, call the GMS Help Desk at 1-888-549-9901 from 7:00 a.m. to 9:00 p.m. Eastern Time Monday to Friday.

Note: OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. Applications submitted via GMS must be in the following formats: Microsoft Word (*.doc), Word Perfect (*.wpd), Microsoft Excel (*.xlm), PDF files (*.pdf), or Text Documents (*.txt). . GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".docx." Please ensure the documents you are submitting are saved using "Word 97-2003 Document (*.doc)" format. Additionally, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

CFDA Number. The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.543, titled "Missing Children's Assistance," and the Funding Opportunity Number is OJJDP-2009-2232.

DUNS Number. The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a Data Universal Numbering System (DUNS) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and tracking entities receiving federal funds. The identifier is used to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Call 1-866-705-5711 or apply online at www.dnb.com/us/. Individuals are exempt from this requirement.

Central Contractor Registration. OJP requires that all applicants for federal financial assistance, other than individuals, maintain current registrations in the Central Contractor Registration (CCR) Database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

What an Application Must Include

Standard Form-424

Applicants must complete the Application for Federal Assistance (SF-424), a standard form that most federal agencies use, following the instructions it provides.

Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11-inches, and use a standard 12-point font, preferably Times New Roman. Pages must be numbered “1 of 30,” etc. Material required under the “Budget and Budget Narrative” and “Other Attachments” sections will not count toward the program narrative page count. OJJDP may reject applications that are incomplete, do not respond to the scope of the solicitation, or fail to comply with format requirements.

The program narrative must address the following selection criteria: (1) statement of the problem/program narrative, (2) impact/outcomes and evaluation/performance measure data collection plan, (3) project/program design and implementation, and (4) capabilities/competencies. The connections between and among each of these sections must be clearly delineated. For example, the goals and objectives must derive directly from the problems to be addressed. Similarly, the project design section must clearly explain how the program’s structure and activities will accomplish the goals and objectives identified in the previous section.

- **Statement of the Problem**

Applicants must briefly describe the nature and scope of the problem that the program will address (e.g., for Part A applicants, cyber bullying, teen dating violence, risky online behavior, or another safety issue; for Part B applicants, the need to create more public awareness of child and youth safety issues, broadly stated). Part A applicants should use local data to provide evidence that the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community. Part A applicants should describe any previous or current attempts to address the problem. Part B applicants should discuss the challenges of communicating safety messages and measuring the effect those campaigns have on the intended audience.

Applicants should describe any research or evaluation studies that relate to the problem and contribute to the applicant’s understanding of its causes and potential solutions. While applicants are expected to review the research literature for relevant studies, they should also explore whether unpublished local sources of research or evaluation data are available.

Project Abstract. A project abstract must be included as the first page of the Program Narrative, and is included in the page limitation specified above. It must not exceed 200 words and briefly describe the project’s purpose, identify the population to be served, and summarize the activities that will be implemented to achieve the project’s goals and objectives. These goals and objectives must focus on short-term and intermediate outcomes (see “Impact/Outcomes and Evaluation/Performance Measures,” below). The abstract must describe how progress towards these goals will be measured.

SMART. Part A applicants must demonstrate that they have queried OJJDP’s Socioeconomic Mapping and Resource Topography (SMART) system to determine program placement in a community facing significant need. Generated maps and reports that support the problem identified in this section should be submitted as attachments to the application. If the SMART System does not provide the most recent data or information to validate the problem, additional

data points (e.g., local incidents of crime or community resources), as identified by the applicant, may be submitted instead (see “Other Attachments,” page 13). Discretionary grant applicants are strongly encouraged to use the enhanced functionality in the SMART system when justifying the need for funding in their locality. Potential subgrant applicants also should be encouraged to use the SMART system (or an analogous GIS application) when applying for funds from the administering agencies of OJJDP’s formula and block grant programs. All applicants must register with the SMART system at smart.gismapping.info, and become familiar with the data, information, and functionality. Instructions specific to the FY ‘09 solicitations will be posted on the home page of the SMART site. OJJDP is available to provide additional training and guidance on the SMART system and this new requirement.

Part B applicants are not required to use the SMART system.

- **Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan**

Applicants must describe the goals of the proposed program and identify its objectives. When formulating the program’s goals and objectives, applicants must be cognizant of the performance measures that will be required of successful applicants.

Goals. Applicants must describe the program’s intent to change, reduce, or eliminate the problem noted in the previous section and outline the project’s goals.

Program Objectives. Applicants must explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project’s desired results. They must be clearly linked to the problem identified in the preceding section and measurable. (Examples of measurable objectives include the following: to provide school-based and community services for 40 youth returning from commitment, to increase the percentage of youth who successfully complete their current academic grade, to expand counseling services to cover an additional 50 at-risk youth.)

Performance Measures. Award recipients are required to collect and report data in support of performance measures (see “Performance Measures,” page 7.)

- **Project/Program Design and Implementation**

Applicants must detail how the project will operate throughout the funding period and describe the strategies they will use to achieve the goals and objectives identified in the previous section. Applicants are encouraged to select evidence-based practices for their programs and adopt a project design that will facilitate the gathering of data on the required performance measures.

This section should also include details regarding any leveraged resources (cash or in-kind) from local sources to support the project and discuss plans for sustainability beyond the grant period.

Applicants should identify any other federal, state, or private foundation grants that serve the same local area and target population. There are many other community partners whose participation can strengthen an application and strengthen the implementation of the proposed project. Part A applicants should demonstrate that they have consulted with and will substantively engage these groups in the implementation of the project as appropriate to the work proposed. These groups may include (depending on the safety issues to be addressed and the community the project will serve):

- federal, state, and local law enforcement.
- federal, state, and local prosecutors.
- crisis service centers.
- alternative education and vocational training providers.
- juvenile justice system professionals.
- schools, educators, and administrators.
- judges.
- youth serving organizations.
- nongovernmental organizations or non-profit organizations dedicated to serving.
- target population.
- Internet Crimes Against Children Task Forces.
- children’s advocacy centers.
- Court Appointed Special Advocates organizations.
- youth or family services agencies.

Part B applicants should describe the kinds of resources they can access and leverage to ensure the broadest possible audience for the public awareness campaigns to be implemented. Although Part B applicants will not know which safety issues have been selected for funding under Part A as they develop their applications, they should demonstrate an awareness of the types of strategies that could be used to effectively disseminate child/youth safety messages.

Logic Model. Applicants must include a logic model that graphically illustrates how the performance measures are related to the project’s problems, goals, objectives, and design. Sample logic models are available at ojjdp.ncjrs.gov/grantees/performance.html. The logic model must be submitted as a separate attachment, as stipulated in “Other Attachments,” page 13.

Timeline. Applicants must submit a timeline or milestone chart that indicates major tasks, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using “Year 1,” “Month 1,” “Quarter 1,” etc., not calendar dates (see “Sample Project Timelines” at ojjdp.ncjrs.gov/grantees/timelines.html). The timeline must be submitted as a separate attachment, as stipulated in “Other Attachments,” page 13. On receipt of an award, the timeline may be revised based on training and technical assistance provided by OJJDP.

- **Capabilities/Competencies**

Applicants must describe the roles and responsibilities of project staff and explain the program's organizational structure and operations.

This section of the program narrative must describe how the project will be managed and staffed locally. Management and staffing patterns must be clearly and evidently connected to the project design described in the previous section. This section must describe the experience and capability of the applicant's organization and any contractors that will be used to effectively implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude.

Budget and Budget Narrative

Applicants must provide a budget that: (1) is complete, allowable, and cost effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities.

Applicants under both parts should include in their budget funds for two or more project team members to travel to meetings convened by OJJDP twice per year for each of 2 years. Applicants should designate \$1,800 per traveler for this purpose.

Additionally, applicants under Part B should include travel to the six Part A sites as necessary to accomplish the work proposed. Applicants should use \$1,500 per traveler per trip in estimating travel costs because the sites to be visited are not known.

Applicants must submit a budget that includes a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item, as described below.

- **Budget Worksheet**

The worksheet must provide the detailed computation for each budget line item, listing the cost of each item and showing how it was calculated. For example, costs for personnel must show the annual salary rate and the percentage of time devoted to the project for each employee paid through grant funds. The budget worksheet must present a complete and detailed itemization of all proposed costs. A budget worksheet template is available at http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

- **Budget Narrative**

The budget narrative must describe each budget item and relate it to the appropriate project activity. It must closely follow the content of the budget detail worksheet and provide justification for all proposed costs listed in the budget worksheet (particularly supplies, travel, and equipment) and demonstrate that they are reasonable. In the budget narrative, the applicant must explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased, and how overhead or indirect costs (if applicable) were calculated.

Indirect Cost Rate Agreement

Applicants that would like to establish a federally negotiated indirect cost rate must submit a proposal to their cognizant federal agency. Generally, the cognizant federal agency is the agency that provides the preponderance of direct federal funding. This can be determined by reviewing an organization's schedule of federal financial assistance. If DOJ is your cognizant federal agency, obtain information needed to submit an indirect cost rate proposal at http://www.ojp.usdoj.gov/funding/pdfs/indirect_costs.pdf.

Other Attachments

Applicants must submit the following information, as stipulated in the cited pages, as attachments to their application.

- SMART data (for Part A applicants only, see "SMART," page 9).
- logic model (see "Logic Model," page 11).
- timeline or milestone chart (see "Timeline," page 11).
- résumés of all key personnel.
- job descriptions outlining roles and responsibilities for all key positions.
- letters of support/commitment and memoranda of understanding (MOUs) from partner organizations.

Selection Criteria

Applications that proceed to peer review will be rated on a 100-point scale, based on the following point values for the selection criteria:

Part A:

- Statement of the Problem (25 points).
- Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan (10 points).
- Project/Program Design and Implementation (35 points).
- Capabilities/Competencies (20 points).
- Budget (10 points).

For Part B:

- Statement of the Problem/Program Narrative (10 points).
- Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan (10 points).
- Project/Program Design and Implementation (30 points).
- Capabilities/Competencies (40 points).
- Budget (10 points).

See "Program Narrative," page 9, for detailed descriptions of the above criteria.

Review Process

OJJDP is committed to ensuring a standardized process for awarding grants. OJJDP reviews each application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will review the applications submitted under this solicitation as well. OJJDP may use either internal peer reviewers, external peer reviewers or a combination of both to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is not a current DOJ employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current DOJ employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all other requirements will be evaluated, scored, and rated by a peer review panel. Peer reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, OJP's Office of the Chief Financial Officer (OCFO), in consultation with OJJDP, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants, examines proposed costs to determine if the budget and budget narrative accurately explain project costs, and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by OJP's Assistant Attorney General, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

Successful applicants selected for award must agree to comply with additional applicable requirements prior to receiving grant funding. OJJDP strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting their applications. Additional information for each is available at www.ojp.usdoj.gov/funding/other_requirements.htm.

- [Civil Rights Compliance](#)
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection
- Anti-Lobbying Act
- Financial and Government Audit Requirements

- National Environmental Policy Act (NEPA)
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs [Financial Guide](#)
- Suspension or Termination of Funding
- Non-Profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006.