



The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Office of Juvenile Justice and Delinquency Prevention](#) (OJJDP), is pleased to announce that it is seeking applications for funding under OJJDP FY 09 Internet Crimes Against Children Task Force Program Expansion: New York and Texas. This program furthers the Department's mission by helping state and local law enforcement agencies develop effective responses to online enticement of children by sexual predators, child exploitation, and child obscenity and pornography cases.

OJJDP FY 09 Internet Crimes Against Children Task Force Program Expansion: New York and Texas

Eligibility

Only state and local law enforcement and prosecutorial agencies within the Eastern or Southern Federal Judicial Districts of New York or the Eastern or Southern Federal Judicial District of Texas are eligible to apply. OJJDP will not accept applications from applicants whose jurisdiction is not within the boundaries of one of these Federal Judicial Districts.
(See "Eligibility," page 3.)

Deadline

Registration with [GMS](#) is required prior to application submission.
(See "Registration," page 3.)

All applications are due by 12:00 p.m., Eastern Time, on June 2, 2009.
(See "Deadline: Application", page 3.)

Contact Information

For assistance with the requirements of this solicitation, contact Christopher Holloway, Program Manager, at (202) 305-9838 or Christopher.holloway@usdoj.gov or Jeffrey Gersh, Program Manager, at (202) 514-5535 or Jeffrey.Gersh@usdoj.gov.

This application must be submitted through OJP's [Grants Management System](#) (GMS).
The Grants Management System Support Hotline at 1-888-549-9901, option 3.

Note: The GMS Support Hotline hours of operation are Monday-Friday from 7:00 a.m. to 9:00 p.m. Eastern Time.

The Funding Opportunity Number assigned to this announcement is OJJDP-2009-2190

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OJJDP FY 09 Internet Crimes Against Children Task Force Program Expansion: New York and Texas (CFDA # 16.543)

Overview

Pursuant to the [Protect Our Children Act of 2008](#) (Public Law 110-401, hereafter, “the Act”), the Internet Crimes Against Children (ICAC) Task Force Program seeks to maintain and expand state and regional ICAC task forces to address technology-facilitated child exploitation. These task forces work collaboratively as a national network of law enforcement and prosecutorial agencies that prevent, interdict, and investigate Internet crimes against children as authorized under the Juvenile Justice and Delinquency Prevention Act, 42 U.S.C. §§ 5775-5777.

The OJJDP FY 09 Internet Crimes Against Children Task Force Program Expansion: New York and Texas furthers the Department’s mission by helping state and local law enforcement agencies develop effective responses to online enticement of children by sexual predators and child pornography cases.

Deadline: Registration

Applicants must register with GMS prior to applying. The deadline to register is 12:00 p.m. Eastern Time on June 2, 2009.

Deadline: Application

The due date for applying for funding under this announcement is 12:00 p.m. Eastern Time on June 2, 2009.

Eligibility

Only state and local law enforcement and prosecutorial agencies within the Eastern or Southern Federal Judicial Districts of New York or the Eastern or Southern Federal Judicial District of Texas are eligible to apply. OJJDP will not accept applications from applicants whose jurisdiction is not within the boundaries of one of these Federal Judicial Districts.

Program-Specific Information

- **Purpose**

The ICAC Task Force Program supports a national network of 59 multiagency, multijurisdictional task forces engaged in investigations, forensic examinations, and prosecutions related to Internet crimes against children. Additionally, the task forces provide forensic and investigative technical assistance to law enforcement and prosecutorial officials, as

well as community education information to parents, educators, prosecutors, law enforcement, and others concerned with child victimization.

As provided for in Section 103 of the Act, ICAC task forces shall be dedicated to the following:

- increasing the investigative capabilities of state and local law enforcement officers in the detection, investigation, and apprehension of Internet crimes against children offenses or offenders, including technology-facilitated child exploitation offenses.
- conducting proactive and reactive Internet crimes against children investigations.
- providing training and technical assistance to ICAC task forces and other Federal, state, and local law enforcement agencies in the areas of investigations, forensics, prosecution, community outreach, and capacity-building, using recognized experts to assist in the development and delivery of training programs.
- increasing the number of Internet crimes against children offenses being investigated and prosecuted in both Federal and state courts.
- creating a multiagency task force response to Internet crimes against children offenses within each state.
- participating in the Department of Justice's Project Safe Childhood initiative, the purpose of which is to combat technology-facilitated sexual exploitation crimes against children.
- enhancing nationwide responses to Internet crimes against children offenses, including assisting other ICAC task forces, as well as other Federal, state, and local agencies with Internet crimes against children investigations and prosecutions.
- developing and delivering Internet crimes against children public awareness and prevention programs.
- participating in such other activities, both proactive and reactive, that will enhance investigations and prosecutions of Internet crimes against children.
- **Goals, Objectives, and Deliverables**

Applicants must explain how they will help state and local law enforcement agencies improve effectiveness and achieve sustainability in responding to online child victimization and child pornography. Specifically, applicants must explain how they will address the following goals and objectives:

- maintaining and expanding state and regional ICAC task forces to address technology-facilitated child exploitation in order to prevent, interdict, investigate, and prosecute Internet crimes against children.
- improving task force effectiveness in handling technology-facilitated child exploitation in order to prevent, interdict, investigate, and prosecute Internet crimes against children.

Applicants must further explain how they will address the following functions as stipulated in Section 104 of the Act:

- working consistently toward achieving the purposes described in section 103 of the Act.
- engaging in proactive investigations, forensic examinations, and effective prosecutions of Internet crimes against children.
- providing forensic, preventive, and investigative assistance to parents, educators, prosecutors, law enforcement, and others concerned with Internet crimes against children.
- developing multijurisdictional, multiagency responses and partnerships to Internet crimes against children offenses through ongoing informational, administrative, and technological support to other state and local law enforcement agencies, as a means for such agencies to acquire the necessary knowledge, personnel, and specialized equipment to investigate and prosecute such offenses.
- participating in nationally-coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resources of such task force.
- establishing or adopting investigative and prosecution standards, consistent with established norms, to which such task force shall comply.
- investigating tips related to Internet crimes against children, and seeking prosecution, as appropriate, including tips from Operation Fairplay, the National Internet Crimes Against Children Data System (established in section 105 of the Act), the National Center for Missing and Exploited Children's CyberTipline, ICAC task forces, and other Federal, state, and local agencies, with priority to investigative leads that indicate the possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of a serious offense or danger to the community.
- developing procedures for handling seized evidence.
- maintaining such reports and records as are required by the Attorney General.
- complying with national standards regarding the investigation and prosecution of Internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the state where the task force is located.

- **Award Information**

OJJDP intends to award up to 2 cooperative agreements under its FY 2009 ICAC Task Force Program Expansion. Pursuant to the authority provided in Section 106 of the Act, OJJDP will award continuation funding based on a formula which considers the factors set forth in Section 106(a)(2)(B)(ii)(I-VI) of the Act. Applicants may contact Christopher Holloway at 202-305-9838 or christopher.holloway@usdoj.gov for a copy of the formula. The cooperative agreements will be funded for up to \$500,000 for an award period of 24 months. The award amount will cover

the entire requested project period. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

OJJDP will enter into a cooperative agreement with the successful applicant. In furtherance of the goals and objectives described above, OJJDP's role will include the following:

- reviewing and approving major work plans, including changes to such plans, and key decisions pertaining to project operations.
- reviewing and approving major project-generated documents and materials used in the provision of project services.
- providing guidance in significant project planning meetings, and participating in project sponsored training events or conferences.

Limitation on Use of Award Funds for Employee Compensation; Waiver. No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at www.opm.gov.) This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant that wishes to request a waiver must include a detailed justification in the budget narrative of the application. The justification should include: the particular qualification and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project undertaken with the grant funds and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with her/his qualifications and expertise, and for the work that is to be done.

Match Requirement. There is no match requirement for funds awarded under this solicitation.

Performance Measures

To assist in fulfilling DOJ's responsibilities under the Government Performance and Results Act, Pub.L. 103-62, applicants that receive funding under this solicitation must provide data that measures the results of their work. For this solicitation, OJJDP has identified mandatory performance measures (outlined in the table below) for which applicants selected for funding will be required to submit data during the grant period. In their proposal narrative, applicants must describe their understanding of the mandatory performance measures, and must discuss their data collection methods. Refer to the Selection Criteria in this solicitation, which outline applicant responsibilities for collecting and reporting data. Mandatory performance measures for this solicitation are as follows:

Program Goal/Objective	Performance Measures	Data to Be Reported
<p>Maintain and expand state and regional ICAC task forces to address technology-facilitated child exploitation to prevent, interdict, investigate, and prosecute Internet crimes against children.</p> <p>Improve task force effectiveness in handling technology-facilitated child exploitation in order to prevent, interdict, investigate, and prosecute Internet crimes against children.</p>	<p>The following are mandatory measures for grant recipients.</p> <p>Percent increase in ICAC-related arrests.</p> <p>Percent increase in staff dedicated to investigating and prosecuting Internet crimes against children.</p> <p>Percent increase in computer forensic examinations completed by ICAC task forces.</p> <p>Percent increase in investigative technical assistance sessions provided by ICAC task forces to nonmember law enforcement agencies.</p> <p>Number of law enforcement agencies participating in the ICAC program operational and investigative standards established by the task force.</p>	<p>Number of ICAC-related arrests.</p> <p>Number of investigators dedicated to investigating Internet crimes against children.</p> <p>Number of prosecutors dedicated to prosecuting Internet crimes against children.</p> <p>Number of education and forensic specialists dedicated to Internet crimes against children.</p> <p>Number of investigations initiated related to Internet crimes against children.</p> <p>Number of prosecutions for Internet crimes against children.</p> <p>Number of computer forensic examinations completed by ICAC task forces.</p> <p>Number of investigative technical assistance sessions provided by ICAC task forces to nonmember law enforcement agencies.</p> <p>Number of agencies that sign a memorandum certifying compliance with ICAC program standards.</p>

For more information about OJJDP performance measures, see www.ojjdp.ncjrs.gov/grantees/pm/ or contact Janet Chiancone at janet.chiancone@usdoj.gov.

How To Apply

Grants Management System Instructions. Applications must be submitted through OJP's online Grants Management System (GMS). To access the system, go to <https://grants.ojp.usdoj.gov>. Applicants should begin the process a few weeks prior to the GMS registration deadline, especially if this is the first time they have used the system. Each application requires a separate GMS registration. For a step-by-step guide, visit <http://www.ojp.gov/gmscbt/> and refer to the section entitled "External Overview: Locating & Applying for Funding Opportunities." For additional assistance, call the GMS Help Desk at 1-888-549-9901 from 7:00 a.m. to 9:00 p.m. Eastern Time Monday to Friday.

Note: OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. Applications submitted via GMS must be in the following formats: Microsoft Word (*.doc), Word Perfect (*.wpd), Microsoft Excel (*.xlm), PDF files (*.pdf), or Text Documents (*.txt). . GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".docx." Please ensure the documents you are submitting are saved using "Word 97-2003 Document (*.doc)" format. Additionally, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

CFDA Number. The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.543, titled "Missing Children's Assistance" and the Funding Opportunity Number is OJJDP-2009-2190

DUNS Number. The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a Data Universal Numbering System (DUNS) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at <http://www.dnb.com/us/>. Individuals are exempt from this requirement.

Central Contractor Registration. OJP requires that all applicants for federal financial assistance, other than individuals, maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

What an Application Must Include

Standard Form–424

Applicants must complete the Application for Federal Assistance (SF–424), a standard form used by most federal agencies, following the instructions it provides.

Program Narrative

Applicants must submit a program narrative that presents a detailed description of the purpose, goals, objectives, strategies, design, and management of the proposed program. The program narrative must be double-spaced with 1-inch margins, not exceeding 30 pages of 8½ by 11-inches, and use a standard 12-point font, preferably Times New Roman. Pages must be numbered “1 of 30,” etc. Material required under the “Budget and Budget Narrative” and “Other Attachments” sections will not count toward the program narrative page count. OJJDP may reject applications that are incomplete, do not respond to the scope of the solicitation, or fail to comply with format requirements.

The program narrative must address the following selection criteria: (1) statement of the problem/program narrative, (2) impact/outcomes and evaluation/performance measure data collection plan, (3) project/program design and implementation, and (4) capabilities/competencies. The connections between and among each of these sections must be clearly delineated. For example, the goals and objectives must derive directly from the problems to be addressed. Similarly, the project design section must clearly explain how the program’s structure and activities will accomplish the goals and objectives identified in the previous section.

- **Statement of the Problem**

Applicants must briefly describe the nature and scope of the problem that the program will address (e.g., computer-facilitated child exploitation, distribution of child sexual abuse images over the Internet, etc.). Local data should be used to provide evidence that the problem exists, demonstrate the size and scope of the problem, and document the effects of the problem on the target population and the larger community. Applicants should describe any previous or current attempts to address the problem.

Applicants should describe any research or evaluation studies that relate to the problem and contribute to the applicant’s understanding of its causes and potential solutions. While applicants are expected to review the research literature for relevant studies, they should also explore whether unpublished local sources of research or evaluation data are available.

Project Abstract. A project abstract must be included as the first page of the Program Narrative, and is included in the page limitation specified above. It must not exceed 200 words and briefly describe the project’s purpose, identify the population to be served, and summarize the activities that will be implemented to achieve the project’s goals and objectives. These goals and objectives must focus on short-term and intermediate outcomes (see “Impact/Outcomes and Evaluation/Performance Measures,” page 10). The abstract must describe how progress towards these goals will be measured.

- **Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan**

Applicants must describe the goals of the proposed program and identify its objectives. When formulating the program's goals and objectives, applicants must be cognizant of the performance measures that will be required of successful applicants.

Goals. Applicants must describe the program's intent to change, reduce, or eliminate the problem noted in the previous section and outline the project's goals.

Program Objectives. Applicants must explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project's desired results. They must be clearly linked to the problem identified in the preceding section and measurable. (Examples of measurable objectives include the following: to provide school-based and community services for 40 youth returning from commitment, to increase the percent of youth who successfully complete their current academic grade, to expand counseling services to cover an additional 50 at-risk youth.)

Performance Measures. Award recipients are required to collect and report data in support of performance measures (see "Performance Measures," page 6.)

- **Project/Program Design and Implementation**

Applicants must detail how the project will operate throughout the funding period and describe the strategies that will be used to achieve the goals and objectives identified in the previous section. Applicants are encouraged to select evidence-based practices for their programs and adopt a project design that will facilitate the gathering of data on the required performance measures.

Applicants should detail any leveraged resources from local sources, cash or in-kind, to support the project and discuss plans for sustainability beyond the grant period.

Applicants should identify any other federal, state, or private foundation grants that serve the same local area and target population.

Logic Model. Applicants must include a logic model that graphically illustrates how the performance measures are related to the project's problems, goals, objectives, and design. Sample logic models are available at ojjdp.ncjrs.gov/grantees/performance.html. The logic model must be submitted as a separate attachment, as stipulated in "Other Attachments," page 12.

Timeline. Applicants must submit a timeline or milestone chart that indicates major tasks, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using "Year 1," "Month 1," "Quarter 1," etc., not calendar dates (see "Sample Project Timelines" at ojjdp.ncjrs.gov/grantees/timelines.html). The timeline must be submitted as a separate attachment, as stipulated in "Other Attachments," page 12. On receipt of an award, the timeline may be revised based on training and technical assistance provided by OJJDP.

- **Capabilities/Competencies**

Applicants must describe the roles and responsibilities of project staff and explain the program's organizational structure and operations. Management and staffing patterns must be clearly and evidently connected to the project design described in the previous section. Applicants must describe the experience and capability of the applicant's organization and any contractors that will be used to effectively implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude. Memorandums of Understanding from partner organizations describing their roles in the project and any resources, tangible or intangible, that they will contribute should be attached to the application.

Budget and Budget Narrative

Applicants must provide a budget that: (1) is complete, allowable, and cost-effective in relation to the proposed activities; (2) shows the cost calculations demonstrating how the applicant arrived at the total amount requested; and (3) provides a brief supporting narrative to link costs with project activities. Applicants must submit a budget that includes a detailed worksheet itemizing all costs and a narrative explaining and justifying each budget item, as described below. All funds listed in the budget will be subject to audit.

In their budgets, applicants should provide for the travel of one individual to attend three meetings of ICAC task force commanders to be sponsored by OJJDP.

Pursuant to Section 106(c) of the Act, funds may be used to support the following activities:

- hiring personnel, investigators, prosecutors, education specialists, and forensic specialists.
- establishing and supporting forensic laboratories used in Internet crimes against children investigations.
- supporting investigations and prosecutions of Internet crimes against children.
- conducting and assisting with education programs to help children and parents protect themselves from Internet predators.
- conducting and attending training sessions related to effective investigations and prosecutions of Internet crimes against children.
- funding any other activities directly related to preventing, investigating, or prosecuting Internet crimes against children.

- **Budget Worksheet**

The worksheet must provide the detailed computation for each budget line item, listing the cost of each item and showing how it was calculated. For example, costs for personnel must show the annual salary rate and the percent of time devoted to the project for each employee paid through grant funds. The budget worksheet must present a complete and detailed itemization of

all proposed costs. A budget worksheet template is available at http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

- **Budget Narrative**

The budget narrative must describe each budget item and relate it to the appropriate project activity. It must closely follow the content of the budget detail worksheet and provide justification for all proposed costs listed in the budget worksheet (particularly, supplies, travel, and equipment) and demonstrate that they are reasonable. In the budget narrative, the applicant must explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased, and how overhead or indirect costs, if applicable, were calculated.

Indirect Cost Rate Agreement

Applicants that would like to establish a federally-negotiated indirect cost rate must submit a proposal to their cognizant federal agency. Generally, the cognizant federal agency is the agency that provides the preponderance of direct federal funding. This can be determined by reviewing an organization's schedule of federal financial assistance. If DOJ is your cognizant federal agency, obtain information needed to submit an indirect cost rate proposal at http://www.ojp.usdoj.gov/funding/pdfs/indirect_costs.pdf.

Other Attachments

Applicants must submit the following information, as stipulated in the cited pages, as attachments to their application.

- logic model (see "Logic Model," page 10).
- timeline or milestone chart (see "Timeline," page 10).
- résumés of all key personnel.
- job descriptions outlining roles and responsibilities for all key positions.
- letters of support/commitment and Memorandums of Understanding, if applicable, (see "Capabilities/Competencies," page 11).
- letter from ICAC Task Force Commanders with jurisdiction in the applicant's state acknowledging awareness of the applicant's intent to apply under this program.

Selection Criteria

Applications that proceed to peer review will be rated on a 100-point scale, based on the following point values for the selection criteria:

- Statement of the Problem (20 points).
- Impact/Outcomes and Evaluation/Performance Measure Data Collection Plan (20 points).
- Project/Program Design and Implementation (20 points)

- Capabilities/Competencies (20 points).
- Budget (20 points).

See “Program Narrative,” page 9, for detailed descriptions of the above criteria.

Review Process

OJJDP is committed to ensuring a standardized process for awarding grants. OJJDP will review each application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or statutory requirements as stated in the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation as well. OJJDP may use either internal peer reviewers, external peer reviewers or a combination thereof to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is not a current DOJ employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current DOJ employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all other requirements will be evaluated, scored, and rated by a peer review panel. Peer reviewers’ ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, OJP’s Office of the Chief Financial Officer (OCFO), in consultation with OJJDP, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants, examines proposed costs to determine if the budget and budget narrative accurately explain project costs, and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by OJP’s Assistant Attorney General, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards

Additional Requirements

Successful applicants selected for award must agree to comply with additional applicable requirements prior to receiving grant funding. OJJDP strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting their applications. Additional information for each is available at www.ojp.usdoj.gov/funding/other_requirements.htm.

- [Civil Rights Compliance](#)
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection

- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA)
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs [Financial Guide](#)
- Suspension or Termination of Funding
- Non-profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006