



TTA360 (Training and Technical Assistance)

User Registration and Login Guide



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Revision History

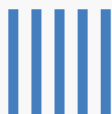
March 2, 2025

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DIAMD Registration and
Login Instructions



Overview

This document provides end-user instruction on the actions needed to be taken to access the TTA360 system and covers the following procedures.

- **Account Registration in DIAMD** –Steps to register and activate a user account in the identity and access management system
- **Multi-Factor Authentication** – Steps to enroll SMS, Voice, Email, and other types of authenticators
- **Authentication and Login** - Steps to authenticate and sign-in to TTA360

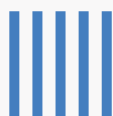


As an introduction to the information in this guide, some of the terms, processes, and features of DIAMD (Digital Identity and Access Management Directory) will be covered.

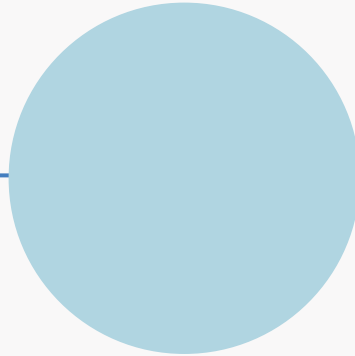
IMPORTANT

During the initial activation process, be aware that:

- Upon receipt of a welcome email, the user must activate their account within 3 days. Otherwise, the system will automatically expire the activation link in the welcome email after 3 days per security requirements and the user will have to call the Service Desk to get a new activation email sent.



TTA360: *Highlights*



- For security purposes, before registering an account in TTA360, new users must first register an account in the Office of Justice Programs identity and access management system known as DIAMD.
- Even if you already have a TTA360 account, you will receive a welcome email from DIAMD-NoReply@usdoj.gov to register your account in the identity and access management system. Upon completing the DIAMD registration process, users will be able to access TTA360 securely.
- **Service Desk** If you did not receive a welcome email or have login related issues, please contact us via email at OJP.ITServiceDesk@usdoj.gov or call 202-307-0627 Monday through Friday from 8:30 a.m. to 5:30 p.m. ET, closed Saturday, Sunday, and federal holidays.

DIAMD

*Digital Identity and Access
Management Directory*

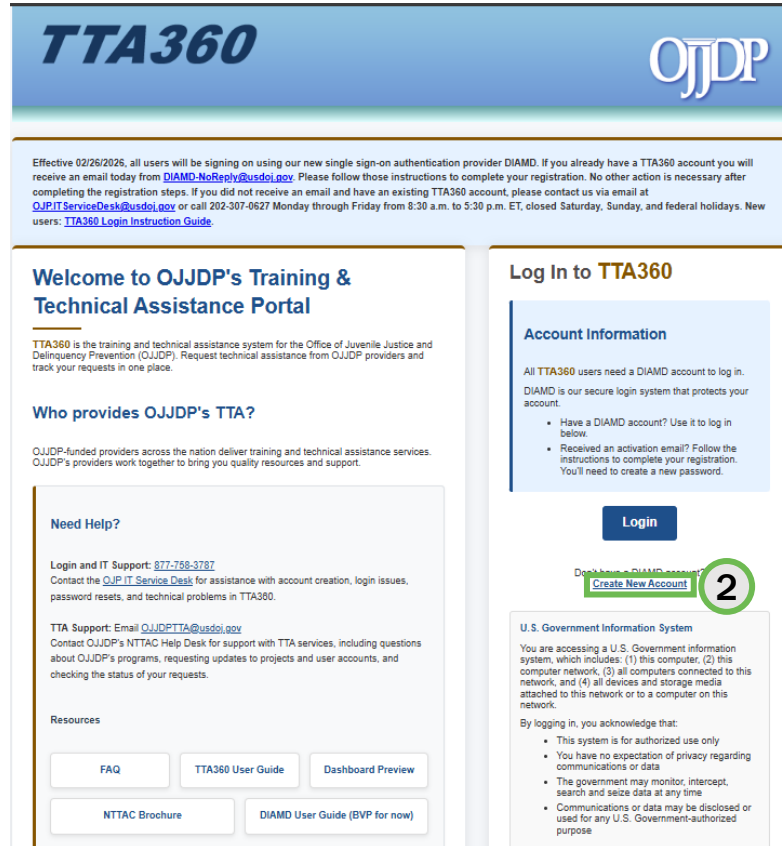
*TTA360 User Account
Registration and Login
Instructions*

Steps 1-2: Navigate to TTA360 and Register

Steps 1-8 are for new TTA360 users only.

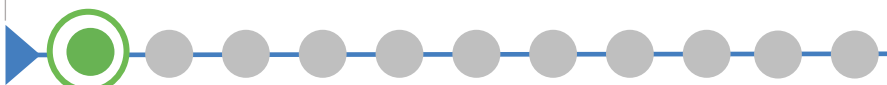
Existing users will receive a welcome email automatically and should start on Step 9.

- 1) Enter <https://tta360.ojjdp.ojp.gov/> into your browser to access the TTA360 website.
- 2) Click on **Create New Account** link to navigate to the User Registration screen.



The screenshot shows the TTA360 website interface. At the top, there's a header with 'TTA360' and 'OJJDP' logos. Below the header, a notice states that as of 02/26/2026, all users will use a single sign-on authentication provider DIAMD. The main content area is divided into two columns. The left column, titled 'Welcome to OJJDP's Training & Technical Assistance Portal', provides information about TTA360 and includes a 'Need Help?' section with contact details for login/IT support and TTA support. The right column, titled 'Log In to TTA360', contains an 'Account Information' section explaining the DIAMD login system and a 'Login' button. Below the login button, there's a green box with the text 'Do you have a DIAMD account?' and a link to 'Create New Account', which is circled in green with a large number '2' next to it. At the bottom of the right column, there's a 'U.S. Government Information System' section with a disclaimer about authorized use.

Note: If you already have a TTA360 account you need to re-register to regain access to TTA360. You will receive a welcome email automatically with a link to register your account. Existing users can skip steps 1-8 and start the registration process at Step 9. Please be sure to use the same email address that you used previously when registering your account.



Steps 3-8: Register Your Account

To access TTA360,
register your account
in DIAMD.

- 3) Type valid email address
- 4) Type email address to confirm
- 5) Type First Name
- 6) Type Last Name
- 7) Select TTA360 from application dropdown menu
- 8) Click **Submit**

Office of Justice Programs (OJP) Account Registration

Use the "OJP Account Registration" form below to register for an account necessary to gain access to Office of Justice Programs (OJP), U.S. Department of Justice (US DOJ) system(s). After registering, you will receive an email notification providing further instructions. You have 72 hour(s) to activate or you will have to contact the OJP IT Service desk.

If you have previously registered an OJP account in DIAMD, please click [here](#) to return to the login page and use "Need help signing in?" link to reset a forgotten password or to unlock a locked account.

Your Information

Email Address *

xmso86+803@gmail.com
3

Confirm Email Address *

xmso86+803@gmail.com
4

First Name *

David
5

Last Name *

Black
6

Application *

OJP Training and Technical Assistance 360 (TTA360)
7

8

Submit

Step 9: Receive Welcome Email

Upon receipt of an OJP generated Welcome Email, a user must complete the account activation process.

- 9) Click the link labeled “here” in the email to begin the activation process.

Note: Users have 3 days to complete this process after receiving the Welcome Email. After the time has elapsed, the service desk needs to be contacted to restart the process. Your service desk contact information will be contained in the Welcome email.



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Test User,

An account has been created for you to access the following Office of Justice Programs (OJP), U.S Department of Justice (DOJ) system(s):

- OJP Training and Technical Assistance 360 (TTA360)

To access your account please click [here](#) and enter your password. The activation link will expire in 72 hour(s).

If you have difficulties setting up a Multi-Factor Authentication (MFA) method using a mobile device, please contact Service Desk using the contact information below.

OJP Training and Technical Assistance 360 (TTA360) Resources:

- [Access OJJDP TTA 360.](#)
- [TTA360 User Guide for Requesters.](#)
- [TTA360 Requester Frequently Asked Questions.](#)

This is an automatically generated email. Please do not reply to this email.

Department of Justice (DOJ)

Steps 10-15: Activate My Account

Clicking the link on the Welcome Email will open the web browser to DIAMD where the user will create their account.

10) Type a new password using the requirements listed

11) Repeat new password

12) Choose a forgot password question from the dropdown menu

13) Enter an answer

14) Optional but recommended for password reset and account unlock – Click Add Phone Number

15) Click Create My Account

Welcome to US Department of Justice (DIAMD) Stage, Dave!
Create your US Department of Justice (DIAMD) Stage account

Enter new password **10**

Password requirements:

- At least 10 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 24 password(s)
- At least 1 day(s) must have elapsed since you last changed your password

Repeat new password **11**

Choose a forgot password question **12**

What is the food you least liked as a child?

Answer **13**

peas

Add a phone number for resetting your password or unlocking your account using SMS (optional)

Okta can send you a text message with a recovery code. This feature is useful when you don't have access to your email.

Add Phone Number **14**

15 Create My Account

Steps 16-21: Forgot Password Text Message

*The pop-up screens shown on the right only display if you clicked on **Add Phone Number** if Step 14.*

16) Select a Country/Region from the dropdown menu.

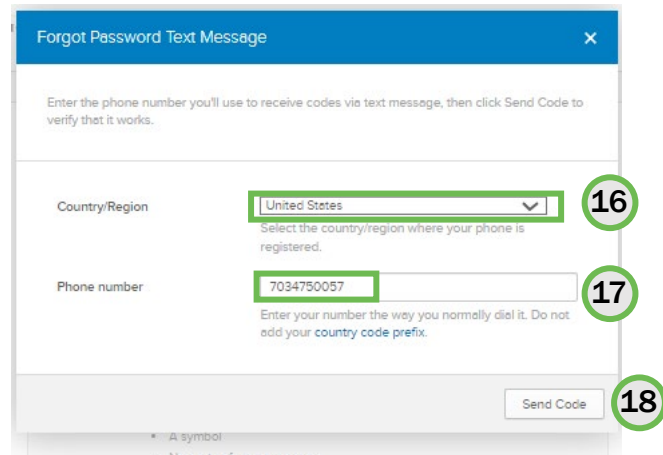
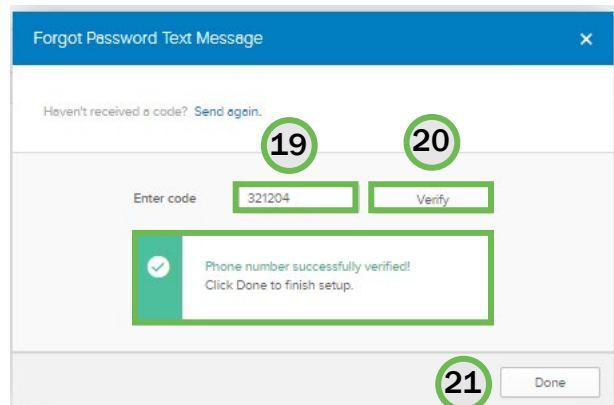
17) Enter the phone number of your mobile device

18) Click Send Code

19) Enter the DIAMD Verification Code received via text message

20) Click Verify – Phone number successfully verified message displayed

21) Click Done

Step 22: Setup Multi-Factor Authentication

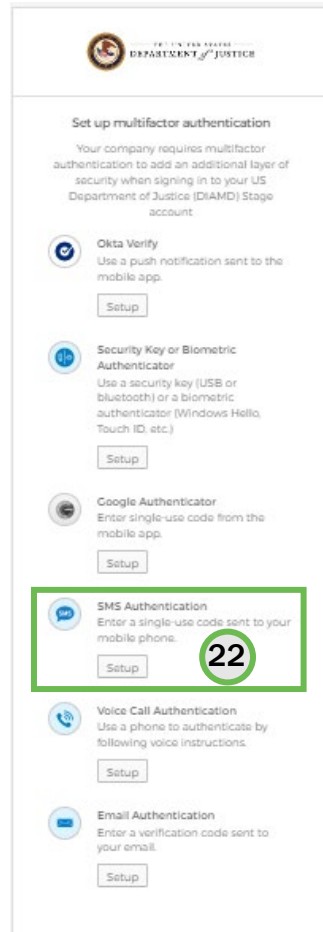
Set up multifactor authentication using one of the authenticators listed.

The following instructions will focus on SMS Authentication as a 2nd factor.

22) Click the Setup button

Note: The following authentication methods are listed in order of most secure to least secure.

- 1) Security Key or Biometric
- 2) Okta Verify
- 3) Google
- 4) SMS
- 5) Voice Call
- 6) Email



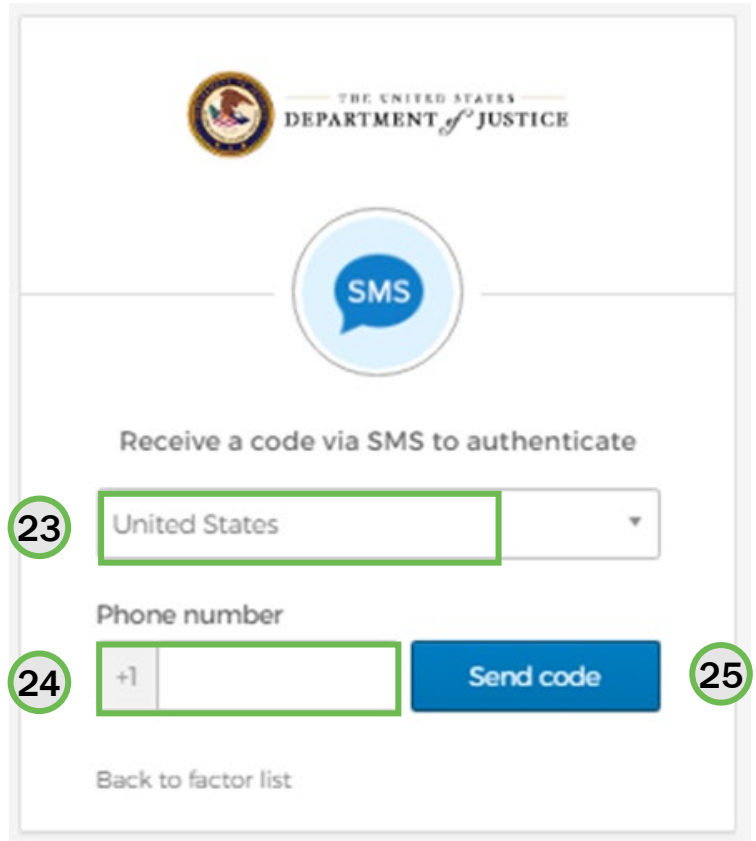
Set up multifactor authentication

Your company requires multifactor authentication to add an additional layer of security when signing in to your US Department of Justice (DIAMD) Stage account.

- Okta Verify**
Use a push notification sent to the mobile app.
[Setup](#)
- Security Key or Biometric Authenticator**
Use a security key (USB or bluetooth) or a biometric authenticator (Windows Hello, Touch ID, etc.)
[Setup](#)
- Google Authenticator**
Enter single-use code from the mobile app.
[Setup](#)
- SMS Authentication**
Enter a single-use code sent to your mobile phone.
[Setup](#)
- Voice Call Authentication**
Use a phone to authenticate by following voice instructions.
[Setup](#)
- Email Authentication**
Enter a verification code sent to your email.
[Setup](#)

Steps 23-25: Setup SMS Authentication

- 23) When Clicking the SMS (text) Authentication Setup button, a new selection box opens. Select the appropriate country from the dropdown menu.
- 24) Enter the Phone Number of your mobile device number in the Phone number box
- 25) Click on the Send code button to receive an SMS (text) message



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SMS

Receive a code via SMS to authenticate

23 United States

Phone number

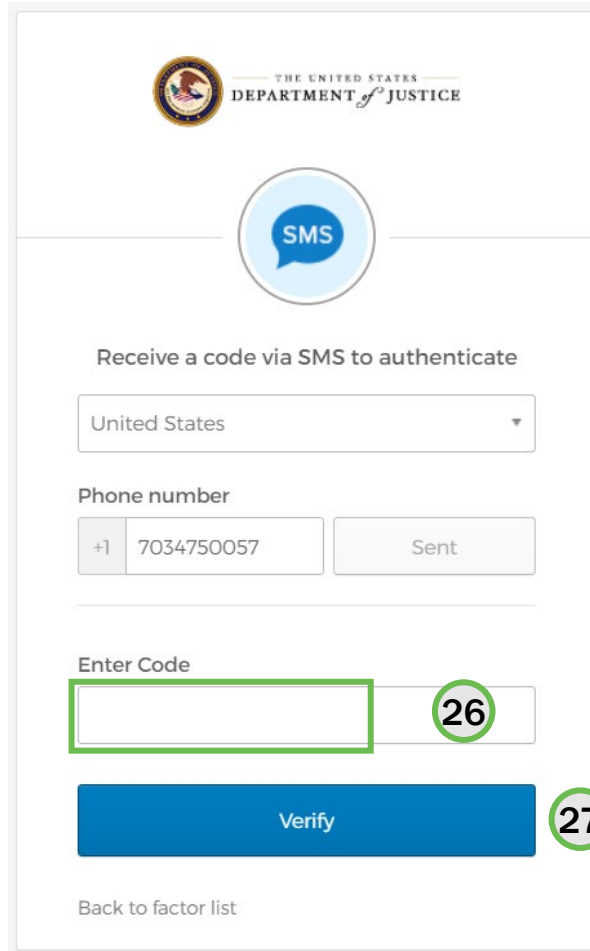
24 +1

25 Send code

Back to factor list

Steps 26-27: Setup SMS Authentication

- 26) After clicking **Send Code**, the **Enter Code** dialogue box will appear. Enter the code received via text message on your mobile device
- 27) Click **Verify** to complete the SMS enrollment process.



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SMS

Receive a code via SMS to authenticate

United States

Phone number

+1 7034750057 Sent

Enter Code

26

Verify 27

Back to factor list

Step 28: Setup SMS Authentication

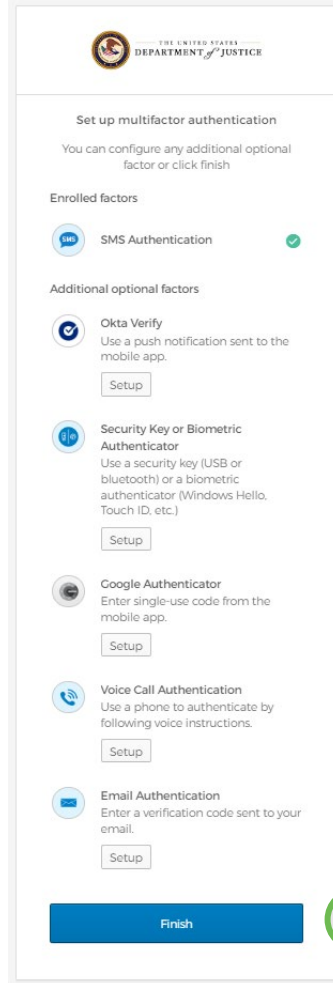
The system will return to the multifactor authentication screen

Note *SMS*

Authentication

completion indicated by green check mark.

28) Either select the **Finish** button to complete the account activation process or click **Setup** to add an additional authentication factor (optional).



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Set up multifactor authentication

You can configure any additional optional factor or click finish

Enrolled factors

-  SMS Authentication 

Additional optional factors

-  Okta Verify
Use a push notification sent to the mobile app.
[Setup](#)
-  Security Key or Biometric Authenticator
Use a security key (USB or bluetooth) or a biometric authenticator (Windows Hello, Touch ID, etc.)
[Setup](#)
-  Google Authenticator
Enter single-use code from the mobile app.
[Setup](#)
-  Voice Call Authentication
Use a phone to authenticate by following voice instructions.
[Setup](#)
-  Email Authentication
Enter a verification code sent to your email.
[Setup](#)

[Finish](#)

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Step 29: Sign-in to TTA360

Note: After clicking the **Finish** button in the last step, the user will be taken to the **DIAMD My Apps** page where the TTA360 application tile is displayed.

29) Click on the **TTA360 application** tile to logon to the corresponding portal.

[illegible]