



Youth Gang Prevention and Intervention Program Performance Questions and Definitions

PERFORMANCE QUESTIONS	DEFINITIONS
OUTPUTS	
1. How many unique individuals started the program during this reporting period? _____ <i>Note: Do not include individuals who started the program more than once during a reporting period.</i>	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Starting a program can be defined differently in the context of your program. For example, starting a program can mean a formal agreement to participate in the program, or the first action an individual takes toward engaging with the program's services. Reporting period refers to the specific timeframe covered by this report.
2. How many unique individuals were discharged from the program during this reporting period? _____ <i>Note: Do not include families who were discharged more than once during a reporting period.</i>	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program. Reporting period refers to the specific timeframe covered by this report.
3. How many unique individuals were discharged from the program since the beginning of the award? _____ <i>Note: Enter the number of unique individuals who were discharged from the program since the beginning of the award. This is a cumulative number that includes counts from all reporting periods. Do not count an individual in more than one reporting period.</i>	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program. Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants.
4. How many outreach activities (school or community) were conducted during this reporting period? _____	Outreach activities refers to proactive activities by law enforcement and partners focused on violence and gang prevention and intervention. This may include street outreach activities, school-based presentations or community engagement with stakeholders. Reporting period refers to the specific timeframe covered by this report.

5. How many hours did law enforcement spend on immediate threats in high risk areas during this reporting period? _____	Immediate threats refers to individuals who have been identified through intelligence to pose immediate danger to community members. High risk areas, in this context, means communities or neighborhoods that have been categorized as high risk for criminal activity based on crime data and analysis. Reporting period refers to the specific timeframe covered by this report.
6. Did you adjust the program plan as described in your application's proposal narrative? If yes, what adjustments did you make, and why? ☐ Yes: _____ ☐ No	
7. Did you experience any challenges during this reporting period that impacted service delivery to individuals? If yes, how did you address the challenges or do the challenges remain unresolved? ☐ Yes: _____ ☐ No	Challenges related to project activities can vary; examples might include: • Scope expansion: requirements expanding beyond the original scope. • Resource constraints: insufficient personnel, equipment, or materials, or overbooked or mismanaged resources. • Scheduling: unachievable deadlines leading to missed milestones, burnout, or reduced quality. • Communications: poor communication practices that result in rework. • Technical: inadequate skills for specific tasks, improper tool usage, or difficulty in determining the best approach for complex activities. • Risk management: failure to anticipate, plan for, or mitigate risks, causing unexpected delays or stoppages. • Accountability: confusion over who is responsible for project tasks or outcomes. • Documentation: difficulty locating project documents, assets, or maintaining consistent, real-time progress tracking. Reporting period refers to the specific timeframe covered by this report. Individuals refers to youth or their family members who participate in the program.
8. Did you engage with OJJDP training and technical assistance providers during this reporting period? If yes, did the providers adequately address your issue? ☐ Yes: _____ ☐ No	

OUTCOMES

9. Of the unique individuals discharged during this reporting period, how many were discharged successfully?

Note: The number of successful, unsuccessful, and other discharges should equal the total number of discharges during this reporting period. Do not include a program participant in more than one discharge category in a reporting period.

Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.

Individuals refers to youth or their family members who participate in the program.

Reporting period refers to the specific timeframe covered by this report.

Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.

Successful means the program participant has met all program requirements, such as completing assessments or prescribed treatment or participated for an expected minimum duration in services.

10. Of the unique individuals discharged during this reporting period, how many were discharged unsuccessfully?

Note: The number of successful, unsuccessful, and other discharges should equal the total number of discharges during this reporting period. Do not include a program participant in more than one discharge category in a reporting period.

Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.

Individuals refers to youth or their family members who participate in the program.

Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.

Reporting period refers to the specific timeframe covered by this report.

Unsuccessful discharge refer to individuals discharged for a reason other than successful, such as a discharge due to loss of contact or removal.

- **Loss of contact** means an individual in the program stops communicating with the program or fails to attend required appointments.
- **Removed** means the exiting program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement.

11. Of the unique individuals discharged during this reporting period, how many were discharged for another reason?

Note: The number of successful, unsuccessful, and other discharges should equal the total number of discharges during this reporting period. Do not include a discharged program participant in more than one discharge category in a reporting period.

Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.

Individuals refers to youth or their family members who participate in the program.

Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.

Reporting period refers to the specific timeframe covered by this report.

Other discharge statuses could include:

- **Transferred:** the exiting program participant moved to another level of care and/or provider.
- **Moved:** the exiting program participant moved out of the funded program service area and is no longer eligible to receive services.
- **Withdrew:** the exiting program participant officially or unofficially stopped participating in the program.

	• Grant ended: the exiting program participant was receiving services at grant award ending.
12. Of the unique individuals discharged since the beginning of the award, how many were discharged successfully? _____ <i>Note: This is a cumulative number. Unique individuals discharged successfully in each reporting period should be added together to arrive at this cumulative number. Successfully discharged individuals should not be counted in more than one reporting period.</i>	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program. Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants. Successful means the program participant has met all program requirements, such as completing assessments or prescribed treatment or participated for an expected minimum duration in services.
13. Of the unique individuals discharged since the beginning of the award, how many were discharged unsuccessfully? _____ <i>Note: This is a cumulative number. Unique individuals discharged unsuccessfully in each reporting period should be added together to arrive at this cumulative number. Unsuccessfully discharged individuals should not be counted in more than one reporting period.</i>	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program. Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants. Unsuccessful discharges refers to individuals discharged for a reason other than successful, such as a discharge due to loss of contact or removal. • Loss of contact means an individual in the program stops communicating with the program or fails to attend required appointments. • Removed means the exiting program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement.
14. Of the unique individuals successfully discharged during this reporting period, how many demonstrated reduced involvement in gang activity? _____	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Successful means the program participant has met all program requirements, such as completing assessments or prescribed treatment or participated for an expected minimum duration in services. Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program. Reporting period refers to the specific timeframe covered by this report. Gang activity refers to criminal activity, as defined by law, that are committed by and categorized as committed by a gang as defined by the local community.

15. Of the unique individuals unsuccessfully discharged during this reporting period, how many demonstrated reduced involvement in gang activity? _____	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Unsuccessful discharge refers to individuals discharged for a reason other than successful, such as a discharge due to loss of contact or removal. • Loss of contact means an individual in the program stops communicating with the program or fails to attend required appointments. • Removed means the exiting program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement. Reporting period refers to the specific timeframe covered by this report. Gang activity refers to criminal activity, as defined by law, that are committed by and categorized as committed by a gang as defined by the local community.
16. Of the unique individuals successfully discharged during this reporting period, how many demonstrated satisfactory well-being? _____	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Successful means the program participant has met all program requirements, such as completing assessments or prescribed treatment or participated for an expected minimum duration in services. Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program. Reporting period refers to the specific timeframe covered by this report. Well-being, in this context, refers to the individual's overall physical, emotional, and behavioral health. This can be self-reported and/or observed by program staff via an assessment.
17. Of the unique individuals successfully discharged since the beginning of the award, how many experienced a new justice system involvement for gang criminal activity within 12 months of discharge? _____ <i>Note: If an individual was discharged within 12 months of the final performance report due date, do not include them in this count. The final performance report due date is typically 120 days after award closeout.</i>	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Successful means the program participant has met all program requirements, such as completing assessments or prescribed treatment or participated for an expected minimum duration in services. Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program. Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants. Justice system involvement, in this context, means an adjudication which refers to the juvenile court process that determines if a juvenile committed the act for which he or she is charged. The term "adjudicated" indicates that the court concluded the juvenile

	committed the act. Award closeout is the end of the grant process by which the federal awarding agency determines that the grantee and the federal awarding agency have completed all applicable administrative actions. Gang activity refers to criminal activity, as defined by law, that are committed by and categorized as committed by a gang as defined by the local community.
18. Of the unique individuals unsuccessfully discharged since the beginning of the award, how many experienced new justice system involvement for gang criminal activity within 12 months of discharge? _____ <i>Note: If an individual was discharged within 12 months of the final performance report due date, do not include them in this count. The final performance report due date is typically 120 days after award closeout.</i>	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Unsuccessful discharge refers to individuals discharged for a reason other than successful, such as a discharge due to loss of contact or removal. • Loss of contact means an individual in the program stops communicating with the program or fails to attend required appointments. • Removed means the exiting program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement. Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants. Justice system involvement, in this context, means an adjudication which refers to the juvenile court process that determines if a juvenile committed the act for which he or she is charged. The term "adjudicated" indicates that the court concluded the juvenile committed the act. Gang activity refers to criminal activity, as defined by law, that are committed by and categorized as committed by a gang as defined by the local community. Award closeout is the end of the grant process by which the federal awarding agency determines that the grantee and the federal awarding agency have completed all applicable administrative actions.
19. Did you experience any challenges related to external factors beyond your control during the reporting period that impacted program outcomes? If yes, please describe the challenges. ○ Yes: _____ ○ No	Challenges related to external factors can vary; examples might include: • Unexpected costs: for example, due to price surges for necessary resources. • New compliance or standards: such as changes in laws, regulations, or guidance. • Supply: unexpected hurdles related to resource availability. • Skilled labor: labor markets making it difficult to find, hire, or retain skilled labor. • Technology: changes in stability and threats related to technology. Reporting period refers to the specific timeframe covered by this report.

20. How would you describe progress made toward this award's goals and objectives? ☐ Not started ☐ Behind schedule ☐ On track ☐ Ahead of schedule ☐ Complete	
PROGRAM QUESTIONS (These questions are asked once at the beginning of the award.)	DEFINITIONS
1. What services are supported, in whole or in part, by OJJDP's grant funds? <i>Select all that apply.</i> ☐ Case management services ☐ School-based or community-based prevention/intervention programs ☐ Family counseling ☐ Law enforcement staffing (including overtime) ☐ Diversion programs ☐ Other, specify: _____	Case management services are comprehensive processes that assess needs, develop plans, coordinate resources, and monitor progress. School-based or community-based prevention/intervention programs refers to a range of activities that serve youth with the goal of preventing or correcting negative behavior. Family counseling refers to a range of therapeutic strategies used to address family dynamics, issues, and concerns with the goal of promoting improved parent/child relationships. Law enforcement staffing refers to hiring new officers and/or supporting overtime hours for existing officers to conduct activities related to the grant. Diversion program refers to a set of activities, strategies, or approaches that serve to redirect juveniles who have committed low level or minor offenses from entering the juvenile court system.
2. What is the target population of the program? <i>Select all that apply.</i> ☐ Parents ☐ Males ☐ Females ☐ Low risk youth ☐ Medium risk youth ☐ High risk youth ☐ Other, specify: _____	Target population is the group(s) of people for whom the program is primarily designed and who the program envisions will engage in the program's services. Low risk youth refers to a young person unlikely to reoffend in the near future. They are typically supported by strong community or family bonds, positive peer groups, and a lack of previous offenses. Medium risk youth refers to a young person showing some risk factors for delinquency such as truancy, inconsistent home life, or association with delinquent peers. These factors moderately increase the probability of offenses in the near future. High risk youth refers to a young person more likely to reoffend in the near future due to an accumulation of risk factors. These may include early onset of aggressive behavior, severe family conflict, gang involvement, or shared characteristics with populations that have historically reoffended at higher rates.
3. What types of agencies do you plan to partner with for program implementation? <i>Select all that apply.</i> ☐ Schools ☐ Faith-based organizations ☐ Mentoring organizations ☐ Community-based organizations ☐ Law enforcement ☐ Courts ☐ Local/state juvenile justice agency staff (i.e., probation) ☐ Prosecutors ☐ Other, specify: _____	

4. How many unique individuals does the program expect to serve over the life of the grant award? _____	Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period. Individuals refers to youth or their family members who participate in the program. Life of the grant award refers to the period from the start of the award to the closure of the award. For OJJDP awards, this is typically 3 years.
5. What is the expected duration of program services for each individual? _____ days	Duration means typical length of time needed to complete the program. Individuals refers to youth or their family members who participate in the program.
6. What is the frequency of participation for each individual? ○ Daily ○ Weekly ○ Monthly ○ Other, specify: _____	Individuals refers to youth or their family members who participate in the program.
7. What tool or approach will be used to assess participant outcomes to program services? _____	Tools or approaches are methods that systematically collect data to determine the benefits, changes, or shifts in skill, knowledge, attitude, behavior, condition, or life status for individuals participating in a program. Individuals refers to youth or their family members who participate in the program. Outcomes refer to are the specific, measurable benefits or changes in program participants that occur during or after their involvement in the program's activities. Examples include reduced substance use, increased stability, improved mental health, and increased prosocial behaviors.
8. How will the program track outcomes for individuals with new justice system involvement? <i>Select all that apply.</i> ○ The grantee is a law enforcement or juvenile justice agency, such as the department of juvenile services, and has access to this information. ○ The grantee has a memorandum of understanding (MOU), a memorandum of agreement (MOA), or a linkage agreement with an agency that has access to this information. ○ The grantee conducts public records searches online. ○ The grantee enters unofficial data (through word of mouth or self-reporting from participants). ○ The grantee does not have access to official justice information. ○ Other, specify: _____	Individuals refers to youth or their family members who participate in the program. Justice system involvement, in this context, means an adjudication which refers to the juvenile court process that determines if a juvenile committed the act for which he or she is charged. The term "adjudicated" indicates that the court concluded the juvenile committed the act.