

Opioid Affected Youth Initiative Program Performance Questions and Definitions

PERFORMANCE QUESTIONS	DEFINITIONS
ACTIVITIES AND OUTPUTS	
<p>1. How many unique individuals started the program during this reporting period?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Starting a program can be defined differently in the context of your program. For example, starting a program can mean a formal agreement to participate in the program, or the first action an individual takes toward engaging with the program's services.</p> <p>Program refers to the specific set of activities that are carried out by the award recipient and supported by OJJDP award funds, in whole or in part.</p> <p>Reporting period refers to the specific timeframe covered by this report.</p>
<p>2. How many unique individuals were discharged from the program during this reporting period?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through the program.</p> <p>Program refers to the specific set of activities that are carried out by the award recipient and supported by OJJDP award funds, in whole or in part.</p> <p>Reporting period refers to the specific timeframe covered by this report.</p>
<p>3. How many unique individuals were discharged from the program since the beginning of the award?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Program refers to the specific set of activities that are carried out by the award recipient and supported by OJJDP award funds, in whole or in part.</p> <p>Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants.</p>

<p>4. How many unique individuals were tested for substance use during this reporting period?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Tested for substance use means that a program official or another authorized individual applied a substance use test for the program participant.</p> <p>Reporting period refers to the specific timeframe covered by this report.</p>
<p>5. Did you adjust the program plan as described in your application’s proposal narrative? If yes, what adjustments did you make, and why?</p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
<p>6. Did you experience any challenges during this reporting period that impacted service delivery to program participants? If yes, how did you address the challenges or do the challenges remain unresolved?</p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
<p>7. Did you engage with OJJDP training and technical assistance providers this reporting period? If yes, did the providers adequately address your issue?</p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
OUTCOMES	
<p>8. Of the unique individuals discharged during this reporting period, how many were discharged successfully?</p> <p>_____</p> <p><i>Note: The number of successful, unsuccessful, and other individuals discharged should sum to the total number of individuals discharged during this reporting period. Do not include an individual in more than one discharge category.</i></p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Successful means the program participant has met your program’s requirements, such as completing assessments or prescribed treatment, or participating for an expected minimum duration.</p> <p>Reporting period refers to the specific timeframe covered by this report.</p>
<p>9. Of the unique individuals discharged during this reporting period, how many were discharged unsuccessfully?</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p>

Note: The number of successful, unsuccessful, and other individuals discharged should sum to the total number of individuals discharged during this reporting period. Do not include an individual in more than one discharge category.

Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.

Unsuccessful discharges refers to individuals discharged for a reason other than successful program completion, such as a discharge due to loss of contact, removal, new petition, or new charge.

- **Loss of contact** means a youth in the program stops communicating with the program or fails to attend required appointments.
- **Removed** means the exiting program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement.
- **Petition** is a document filed in juvenile court alleging that a juvenile is a delinquent *or* a status offender and asking that the court assume jurisdiction over the juvenile, *or* that an alleged delinquent be transferred to criminal court for prosecution as an adult.
- **Charge** refers to a new criminal charge filed in criminal court stating that a law enforcement agency or prosecutor has formally accused an individual of violating a criminal statute, initiating a legal process that could result in conviction, fines, or incarceration.

Reporting period refers to the specific timeframe covered by this report

10. Of the unique individuals discharged during this reporting period, how many were discharged for another reason?

Note: The number of successful, unsuccessful, and other individuals discharged should sum to the total number of discharges during this reporting period. Do not include an individual in more than one discharge category.

Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.

Individuals refers to youth or their family members who participate in the program.

Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.

Other discharge statuses could include transferred, authorized departure, or withdrawal:

- **Transferred** means the exiting program participant moved from one service or program, or from one provider, location, or system, to another.
- **Authorized departure** means the youth left the program for circumstances beyond their control but were successful up to departure (i.e. moved out of area, conflict with another program, employment, etc.).
- **Withdrew** means the exiting program participant officially or unofficially stopped participating in the program; this is an authorized departure.

Reporting period refers to the specific timeframe covered by this report.

<p>11. Of the unique individuals discharged since the beginning of the award, how many were discharged successfully?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Successful means the program participant met your program’s requirements, such as completing assessments or prescribed treatment, or participating for an expected minimum duration.</p> <p>Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants.</p>
<p>12. Of the unique individuals discharged since the beginning of the award, how many were discharged unsuccessfully?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Unsuccessful discharges refers to individuals discharged for a reason other than successful program completion, such as a discharge due to loss of contact, removal, new petition, or new charge.</p> <ul style="list-style-type: none"> • Loss of contact means a youth in the program stops communicating with the program or fails to attend required appointments. • Removed means the exiting program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement. • Petition is a document filed in juvenile court alleging that a juvenile is a delinquent <u>or</u> a status offender and asking that the court assume jurisdiction over the juvenile, <u>or</u> that an alleged delinquent be transferred to criminal court for prosecution as an adult. • Charge refers to a new criminal charge stating that a law enforcement agency or prosecutor has formally accused an individual of violating a criminal statute, initiating a legal process that could result in conviction, fines, or incarceration. <p>Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants.</p>

<p>13. Of the unique individuals successfully discharged this reporting period, how many demonstrated satisfactory well-being at program exit?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Well-being refers to the individual's overall physical and behavioral health.</p> <p>Reporting period refers to the specific timeframe covered by this report.</p>
<p>14. Of the unique individuals successfully discharged during this reporting period, how many demonstrated reduced substance use at program exit?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participate in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Successful means the program participant met your program's requirements, such as completing assessments or prescribed treatment, or participating for an expected minimum duration.</p> <p>Substance use refers to the use of selected substances, including alcohol, tobacco products, illicit drugs, inhalants, and other substances that can be consumed, inhaled, injected, or otherwise absorbed into the body, possibly resulting in dependence and other detrimental effects.</p>
<p>15. During the reporting period, did you experience any challenges related to external factors beyond your control that impacted program outcomes? If yes, please describe the challenges.</p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
<p>16. How would you describe progress made toward this award's goals and objectives?</p> <p><input type="radio"/> Not started</p> <p><input type="radio"/> Behind schedule</p> <p><input type="radio"/> On track</p> <p><input type="radio"/> Ahead of schedule</p> <p><input type="radio"/> Complete</p>	

<p>17. Of the unique individuals successfully discharged since the beginning of the award, how many experienced a new adjudication or conviction within 12 months of discharge?</p> <hr/> <p><i>Note: if the individual was discharged within 12 months of the final performance report due date, do not include the individual in this count. The final performance report is typically due 120 days after the award project period end date.</i></p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participated in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Successful means the program participant met your program’s requirements, such as completing assessments or prescribed treatment, or participating for an expected minimum duration.</p> <p>Adjudication refers to the juvenile court process that determines if a juvenile committed the act for which he or she is charged. The term "adjudicated" indicates that the court concluded the juvenile committed the act.</p> <p>Conviction refers to the court process that determines if the individual committed the act for which he or she is charged. The term "convicted" indicates that the court concluded the individual committed the act.</p> <p>Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants.</p> <p>Project period end date is the end of the grant activity period. The project period end date can be found in your award documents or JustGrants.</p>
<p>18. Of the unique individuals unsuccessfully discharged since the beginning of the award, how many experienced a new adjudication or conviction within 12 months of discharge?</p> <hr/> <p><i>Note: if the individual was discharged within 12 months of the final performance report due date, do not include the individual in this count. The final performance report is typically due 120 days after the award project period end date.</i></p>	<p>Unique means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p>Individuals refers to youth or their family members who participated in the program.</p> <p>Discharged means the program participant is no longer participating in services or receiving services directly from or indirectly through your program.</p> <p>Unsuccessful discharges refers to individuals discharged for a reason other than successful program completion, such as a discharge due to loss of contact, removal, new petition, or new charge.</p> <ul style="list-style-type: none"> • Loss of contact means a youth in the program stops communicating with the program or fails to attend required appointments. • Removed means the exiting program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement. • Petition is a document filed in juvenile court alleging that a juvenile is a delinquent <i>or</i> a status offender and asking that the court assume jurisdiction over the juvenile, <i>or</i> that an alleged delinquent be transferred to criminal court for prosecution as an adult. • Charge refers to a new criminal charge stating that a law enforcement agency or prosecutor has formally accused an individual of violating a criminal statute, initiating a legal process that could result in conviction, fines, or incarceration. <p>Adjudication refers to the juvenile court process that determines if a juvenile committed the act for which he or she is charged. The term "adjudicated" indicates that the court concluded the juvenile committed the act.</p>

	<p>Conviction refers to the court process that determines if the individual committed the act for which he or she is charged. The term "convicted" indicates that the court concluded the individual committed the act.</p> <p>Beginning of the award refers to the Project Period Start Date for your award. You can find this in your award documentation or in JustGrants.</p> <p>Project period end date is the end of the grant activity period. The project period end date can be found in your award documents or JustGrants.</p>
<p style="text-align: center;">PROGRAM QUESTIONS</p> <p style="text-align: center;">Grant recipients respond to program questions only at the first reporting period for the award.</p>	<p style="text-align: center;">DEFINITIONS</p>
<p>1. What services are supported, in whole or in part, by OJJDP's grant funds?</p> <p><i>Select all that apply.</i></p> <ul style="list-style-type: none"> <input type="radio"/> Opioid and other substance use prevention education <input type="radio"/> Opioid and other substance use treatment services <input type="radio"/> Opioid and other substance testing <input type="radio"/> Opioid and other substance use recovery services <input type="radio"/> Caregiver engagement <input type="radio"/> Family support services <input type="radio"/> Family reunification services <input type="radio"/> Youth mental healthcare <input type="radio"/> Youth development programs <input type="radio"/> Community coordination <input type="radio"/> Other, specify: _____ 	<p>Opioid or other substance use prevention education teaches individuals the skills and knowledge to avoid substance use, misuse, and addiction by focusing on the risks of substance use, building positive life skills, and promoting healthy choices. It utilizes comprehensive, often interactive, and evidence-based programs that go beyond simple information delivery, including skill-building in areas like decision-making and stress management.</p> <p>Opioid or other substance use treatment services usually offer individual, group, or family therapy sessions and typically focus on understanding the nature of addiction, becoming drug-free, and preventing relapse.</p> <p>Opioid and other substance use testing looks for the presence or absence of specific drugs in a biological sample, such as urine. As a tool in substance use treatment programs, drug testing can monitor a program participant's progress and inform their treatment.</p> <p>Opioid or other substance recovery services include wrap-around services, such as care coordination, mentoring, coaching, educational support, job readiness and training, public transportation, and other services to support and sustain recovery.</p> <p>Caregiver engagement refers to programs and strategies designed to build partnerships with and provide support to family and unpaid caregivers, integrating them as active partners in the care of youth or family members. These services aim to address caregivers' unique needs, offer practical and emotional support, provide education and resources, and improve communication between caregivers, recipients of care or services, and providers with the aim of enhancing overall care or service outcomes.</p> <p>Family support services are community-based resources that assist families in promoting their members' well-being and stability. Examples include counseling, peer mentoring, navigation of social services, respite care, and support for families in caring for a child with a developmental or behavioral challenge.</p> <p>Family reunification services provide support to children separated from their families and to the families themselves, aiming to safely and appropriately reunite them by addressing the circumstances of the separation and strengthening family bonds. These services might include resources like counseling, case management, housing assistance, education, or legal services.</p> <p>Youth mental healthcare refers to a range of therapeutic strategies</p>

	<p>used to address mental illnesses, mental health conditions, and behavioral health issues, including psychotherapy, medication, support groups, and lifestyle changes. These approaches are often combined to create a more effective recovery plan.</p> <p>Youth development programs are structured initiatives that support the positive growth of young people by building their social, emotional, and cognitive competencies. Rather than focusing solely on preventing risky behaviors, these programs focus on nurturing individual strengths and potential to prepare youth for adulthood. Common examples include after-school programs, mentoring, sports leagues, and educational workshops, which foster skills like leadership, communication, resilience, and community involvement</p> <p>Community coordination is a collaborative process where groups in the community work together to identify community needs, share resources, and implement solutions to improve overall community well-being.</p>
<p>2. What is the target population of the program? <i>Select all that apply.</i></p> <ul style="list-style-type: none"> <input type="radio"/> Youth <input type="radio"/> Family members <input type="radio"/> Other, specify: _____ 	<p>The target population is the group(s) for whom the program is primarily designed, whom the program envisions will participate in the program’s services.</p> <p>Family members can include siblings, parents, and extended family members such as grandparents, aunts, uncles, and cousins, or individuals identified by youth as family members.</p>
<p>3. How many individuals does the program plan to serve over the life of the award?</p> <p>_____</p>	<p>Unique means unduplicated. Individuals should only be counted once during a six-month reporting period, regardless of the number of matches they may have been involved in.</p> <p>Individuals refers to youth or their family members who participated in the program.</p> <p>Life of the award refers to the period from the start of the award to the closure of the award. For OJJDP awards, this is typically 3 years.</p>
<p>4. What is the minimum length of participation for each program participant?</p> <p>_____ Days/Sessions</p>	<p>Minimum length of participation refers to the minimum number of days or sessions that a juvenile offender is expected to participate in the program.</p>
<p>5. What is the frequency of participation expected for each program participant?</p> <ul style="list-style-type: none"> <input type="radio"/> Daily <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Other, specify: _____ 	<p>Individuals refers to youth or their family members who participated in the program.</p>
<p>6. What tool or approach will the program use to assess outcomes for program participants?</p> <p>_____</p>	<p>Tools or approaches are methods that systematically collect data to determine the benefits, changes, or shifts in skill, knowledge, attitude, behavior, condition, or life status for individuals participating in a program.</p>
<p>7. What types of capacity building will the program provide over the life of the award? <i>Select all that apply.</i></p> <ul style="list-style-type: none"> <input type="radio"/> Community capacity building <input type="radio"/> Organizational capacity building <input type="radio"/> Individual capacity building 	<p>Community capacity building involves identifying and/or implementing strategies that can galvanize the community toward greater capacity to address the impacts of opioids and other substance use. Examples include:</p> <ul style="list-style-type: none"> • Coalition building, network development, stakeholder engagement, and partnership management. • Collaborating with other organizations to improve services,

○ Other, specify: _____

create efficiencies, and eliminate duplication.

- Delivery and sharing of tools, resources, and training developed by technical assistance providers and subject matter experts.
- Expansion of best practices and leveraging successful models and strategies.

Organizational capacity building is the strategic, ongoing process of strengthening organizational systems, structures, skills, and resources to improve performance, sustainability, and ability to achieve the organizational mission. Examples include:

- Enhancing staff knowledge, skills, and leadership capabilities.
- Upgrading technology, software, and internal processes.
- Refining organizational goals, governance, and business models.
- Securing financial, technical, and material resources to ensure long-term viability.

Individual capacity building refers to strengthening the skills, resources, and abilities of staff of local organizations, thereby furthering their capacity to contribute to the development of their organizations and addressing opioid and substance use. Examples include training, mentorship, and skills development of staff or organizational leaders to improve program and service provision.

Life of the award refers to the period from the start of the award to the closure of the award. For OJJDP awards, this is typically 3 years.