

Emergency Planning for Juvenile Justice Residential Facilities Performance Questions and Definitions

PERFORMANCE QUESTIONS	DEFINITIONS
ACTIVITIES AND OUTPUTS	
1. How would you describe the progress made during this reporting period toward establishing a task force or committee to coordinate emergency action plans? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Emergency action plan refers to a dynamic, foundational document that outlines how an organization or jurisdiction will prepare for, respond to, and recover from emergencies. It defines roles, responsibilities, and communication procedures to protect lives, property, and the environment.
2. How would you describe the progress made during this reporting period toward identifying safety risks and weaknesses at the facility? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Facility refers to a secure correctional facility—meaning any public or private residential facility—which: (1) includes construction fixtures designed to physically restrict the movements and activities of juveniles or other individuals held in lawful custody in such facility; and (2) is used for the placement, after adjudication and disposition, of any juvenile who has been adjudicated as having committed an offense or any other individual convicted of a criminal offense.
3. How would you describe the progress made during this reporting period toward establishing a robust communication hub for contacting parents, emergency services, and staff? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Communications hub refers to a critical, multi-modal, and interoperable system used to share, receive, and process information before, during, and after disasters and emergencies.
4. How would you describe the progress made during this reporting period toward establishing steps for shelter-in-place? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Shelter-in-place means security, juveniles, staff, and other adults are positioned safely inside the building.

5. How would you describe the progress made during this reporting period toward establishing evacuation steps? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Evacuation steps refers to the procedures followed by juveniles and staff to navigate from the building to a safe, off-site location.
6. How would you describe the progress made during this reporting period toward establishing an emergency action plan to reunite youth with their parents or legal guardians post-emergency? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Emergency action plan refers to a dynamic, foundational document that outlines how an organization or jurisdiction will prepare for, respond to, and recover from emergencies. It defines roles, responsibilities, and communication procedures to protect lives, property, and the environment.
7. How would you describe the progress made during this reporting period toward stockpiling essential supplies? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Essential supplies refers to items designed to sustain people for at least 72 hours during or immediately following a disaster or unexpected emergency. Examples include food or water rations, first-aid kits, sanitation items, flashlights, power sources, blankets, hygiene kits, and medication.
8. How would you describe the progress made during this reporting period toward securing emergency equipment? ○ Not started ○ Planning phase ○ Less than halfway completed ○ Halfway completed ○ More than halfway completed ○ Completed ○ Not applicable	Reporting period is the specific timeframe covered by this report. Emergency equipment refers to the tools, devices, and supplies necessary to mitigate hazards, rescue victims, and treat injuries. Examples include generators, tools, flashlights, lighting, signage, fire safety equipment, and personal protective equipment.
9. How many juveniles received emergency protocols training and education during this reporting period? _____	Reporting period is the specific timeframe covered by this report. Emergency protocols training and education equips individuals with the skills, knowledge, and plans to effectively anticipate, respond to, and recover from disasters or emergencies.
10. How many staff and adults received emergency protocols training and education during this reporting period? _____	Reporting period is the specific timeframe covered by this report. Emergency protocols training and education equips individuals with the skills, knowledge, and plans to effectively anticipate, respond to, and recover from disasters or emergencies.

11. How many emergency action drills were conducted during this reporting period? _____	Reporting period is the specific timeframe covered by this report. Emergency action drills refers to practical, simulated exercises that tests an organization's or community's response to a crisis.
OUTCOMES	
12. What is the level of knowledge for juveniles regarding emergency action procedures? ☐ No knowledge ☐ Minimal knowledge ☐ Basic knowledge ☐ Strong knowledge ☐ Expert knowledge	Emergency action procedures are the specific, step-by-step protocols designed to protect life and property. Examples include evaluation and escape routes, accounting for personnel, or medical and rescue duties.
13. What is the level of knowledge for staff regarding emergency action procedures? ☐ No knowledge ☐ Minimal knowledge ☐ Basic knowledge ☐ Strong knowledge ☐ Expert knowledge	Emergency action procedures are the specific, step-by-step protocols designed to protect life and property. Examples include evaluation and escape routes, accounting for personnel, or medical and rescue duties.
14. What progress has been made towards establishing policies that mitigate risk of emergencies? ☐ Not started ☐ Initial planning ☐ Less than halfway established ☐ More than halfway established ☐ Completed	Policies refers to guidelines and procedures that pertain to all juvenile justice residential facilities that are supported by this award.
15. Are the policies that mitigate the risk of emergencies being enforced? ☐ Not enforced ☐ Partially enforced ☐ Mostly enforced ☐ Fully enforced	Policies refers to guidelines and procedures that pertain to all juvenile justice residential facilities that are supported by this award.
16. How would you describe the progress made during this reporting period toward this award's goals and objectives? ☐ Not started ☐ Behind schedule ☐ On track ☐ Ahead of schedule ☐ Completed	Reporting period is the specific timeframe covered by this report.
PROGRAM QUESTIONS (These are asked one time at beginning of the award.)	DEFINITIONS
1. What services are supported, in whole or in part, by OJJDP's grant funds? <i>Select all that apply.</i>	Emergency action plan refers to a dynamic, foundational document that outlines how an organization or jurisdiction will prepare for, respond to, and recover from emergencies. It defines roles, responsibilities, and communication procedures to protect lives,

○ Establishing a task force or committee to coordinate emergency action plans. ○ Identifying safety risks and weaknesses at the facility (or facilities). ○ Establishing robust communication procedures for contacting parents, emergency services, and staff. ○ Establishing steps for shelter-in-place. ○ Establishing evacuation steps. ○ Establishing a communication hub for contacting staff, emergency services, and parents or legal guardians. ○ Establishing procedures to reunite youth with their parents or legal guardians post-emergency. ○ Stockpiling essential supplies. ○ Obtaining, maintaining, or improving emergency equipment. ○ Emergency protocols training and education for juveniles. ○ Emergency protocols training and education for staff and adults. ○ Conducting emergency action drills. ○ Other, specify: _____	property, and the environment. Communications procedures involve establishing, implementing, and maintaining a reliable, timely, and actionable flow of information to ensure situational awareness and safety. Shelter-in-place means security, juveniles, staff, and other adults are positioned safely inside the building. Evacuation steps refers to the procedures followed by juveniles and staff to navigate from the building to a safe, off-site location. Communications hub refers to a critical, multi-modal, and interoperable system used to share, receive, and process information before, during, and after disasters and emergencies. Essential supplies refers to items designed to sustain people for at least 72 hours during or immediately following a disaster or unexpected emergency. Examples include food or water rations, first-aid kits, sanitation items, flashlights, power sources, blankets, hygiene kits, and medication. Emergency equipment refers to the tools, devices, and supplies necessary to mitigate hazards, rescue victims, and treat injuries. Examples include generators, tools, flashlights, lighting, signage, fire safety equipment, and personal protective equipment. Emergency protocols training and education equips individuals with the skills, knowledge, and plans to effectively anticipate, respond to, and recover from disasters or emergencies. Emergency action drills refers to practical, simulated exercises that tests an organization's or community's response to a crisis.
2. How many juveniles will receive emergency protocols education during the life of the grant award? _____	Emergency protocols training and education equips individuals with the skills, knowledge, and plans to effectively anticipate, respond to, and recover from disasters or emergencies. Life of the grant award refers to the period from the start of the award to the closure of the award. For OJJDP awards, this is typically 3 years.
3. How many staff and adults will receive emergency protocols training during the life of the grant award? _____	Emergency protocols training and education equips individuals with the skills, knowledge, and plans to effectively anticipate, respond to, and recover from disasters or emergencies. Life of the grant award refers to the period from the start of the award to the closure of the award. For OJJDP awards, this is typically 3 years.
4. How many facilities will be supported by the life of the grant award? _____	Facility refers to a secure correctional facility—meaning any public or private residential facility—which: (1) includes construction fixtures designed to physically restrict the movements and activities of juveniles or other individuals held in lawful custody in such facility; and (2) is used for the placement, after adjudication and disposition, of any juvenile who has been adjudicated as having committed an offense or any other individual convicted of a criminal offense. Life of the grant award refers to the period from the start of the award to the closure of the award. For OJJDP awards, this is typically 3 years.