



## Expanding Youth Access to Community-Based Treatment Program Performance Questions and Definitions

PERFORMANCE QUESTIONS	DEFINITIONS
<b>ACTIVITIES AND OUTPUTS</b>	
<p>1. How many unique individuals started the program during this reporting period?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Starting</b> a program can be defined different ways in the context of your program. For example, starting a program can mean a formal agreement to participate in the program, or the first action an individual takes toward engaging with the program's services.</p> <p><b>Program</b> refers to the specific set of activities that are carried out by the award recipient and supported by OJJDP award funds, in whole or in part.</p> <p><b>Reporting period</b> is the specific timeframe covered by this report.</p>
<p>2. How many unique individuals were discharged from the program during this reporting period?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p> <p><b>Program</b> refers to the specific set of activities that are carried out by the award recipient and supported by OJJDP award funds, in whole or in part.</p> <p><b>Reporting period</b> is the specific timeframe covered by this report.</p>
<p>3. How many unique individuals were discharged from the program since the beginning of the award?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p> <p><b>Program</b> refers to the specific set of activities that are carried out by the award recipient and supported by OJJDP award funds, in whole or in part.</p> <p><b>Beginning of the award</b> refers to the Project Period Start Date for your award. You can find this date in your award documentation or in JustGrants.</p>

<p>4. How many unique individuals were tested for substance use during this reporting period?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Tested for substance use</b> means that a program official or another authorized individual administered a substance use test for the program participant.</p> <p><b>Reporting period</b> is the specific timeframe covered by this report.</p>
<p>5. How many unique individuals received assessments of their mental health during this reporting period?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Assessed for mental health</b> means that a program official or another authorized individual conducted an evaluation to identify a youth's emotional, behavioral, and developmental strengths and needs, using interviews, questionnaires, or observation to create a care plan or to assess a youth's mental health functioning.</p> <p><b>Reporting period</b> is the specific timeframe covered by this report.</p>
<p>6. Did you adjust the program plan as described in your application's proposal narrative. If yes, what adjustments did you make, and why?</p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
<p>7. Did you experience any challenges during this reporting period that impacted service delivery to program participants? If yes, how did you address the challenges or do the challenges remain unresolved?</p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
<p>8. Did you engage with OJJDP training and technical assistance providers this reporting period? If yes, did the providers adequately address your issue?</p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
<b>OUTCOMES</b>	
<p>9. Of the unique individuals discharged during this reporting period, how many were discharged successfully?</p> <p>_____</p> <p><i>Note: The number of successful, unsuccessful, and other</i></p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p>

<p><i>individuals discharged should sum to the total number of individuals discharged during this reporting period. Do not include an individual in more than one discharge category.</i></p>	<p><b>Reporting period</b> is the specific timeframe covered by this report.</p> <p><b>Successful</b> means the program participant met the program’s requirements, such as completing assessments, or prescribed treatment, or participating for an expected minimum duration.</p>
<p><b>10. Of the unique individuals successfully discharged during this reporting period, how many demonstrated reduced substance use?</b></p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Successful</b> means the program participant met the program’s requirements, such as completing assessments, or prescribed treatment, or participating for an expected minimum duration.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p> <p><b>Reporting period</b> is the specific timeframe covered by this report.</p> <p><b>Substance use</b> refers to the use of selected substances, including alcohol, tobacco products, illicit drugs, inhalants, and other substances that can be consumed, inhaled, injected, or otherwise absorbed into the body with possible dependence and other detrimental effects.</p>
<p><b>11. Of the unique individuals successfully discharged during this reporting period, how many experienced improved mental health?</b></p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Successful</b> means the program participant met your program’s requirements, such as completing assessments or prescribed treatment or participating for an expected minimum duration.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p> <p><b>Reporting period</b> is the specific timeframe covered by this report.</p> <p><b>Improved mental health</b> means the youth program participant is developing healthy emotional, psychological, and social skills; can manage stress; build strong relationships; and have the resilience to navigate challenges. These skills lead to better overall well-being, school success, and future potential, rather than just the absence of a disorder. It may also involve feeling connected, learning coping mechanisms, having access to supportive environments, and practicing self-care like good sleep and nutrition.</p>

**12. Of the unique individuals discharged during this reporting period, how many were discharged unsuccessfully?**

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*Note: The number of successful, unsuccessful, and other individuals discharged should sum to the total number of individuals discharged during this reporting period. Do not include an individual in more than one discharge category.*

**Unique** means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.

**Individuals** refer to youth program participants.

**Program participant** refers to an individual who started a program.

**Discharged** means the program participant is no longer participating in services or receiving services directly or indirectly through the program.

**Reporting period** is the specific timeframe covered by this report.

**Unsuccessful** discharges refer to individuals discharged for a reason other than successful, such as a discharge due to loss of contact, removal, or new petition.

- **Loss of contact** means a youth in the program stops communicating with the program or fails to attend required appointments.
- **Removed** means the program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement.
- **Petition** is a document filed in juvenile court alleging that a juvenile is a delinquent or a status offender and asking that the court assume jurisdiction over the juvenile or that an alleged delinquent be transferred to criminal court for prosecution as an adult.

**13. Of the unique individuals discharged during this reporting period, how many were discharged for another reason?**

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*Note: The number of successful, unsuccessful, and other individuals discharged should sum to the total number of discharges during this reporting period. Do not include an individual in more than one discharge category.*

**Unique** means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.

**Individuals** refer to youth program participants.

**Program participant** refers to an individual who started a program.

**Discharged** means the program participant is no longer participating in services or receiving services directly or indirectly through the program.

**Reporting period** is the specific timeframe covered by this report.

**Other** discharge statuses could include:

- **Transferred** means the program participant moved to another level of care and/or provider.
- **Authorized departure** means the youth left the program for circumstances beyond their control but were successful up to departure (i.e. moved out of area, conflict with another program or employment, etc.).
- **Withdrew** means the exiting program participant stopped participating in the program.
- **Grant ended** means the program participant was receiving services at grant award ending.

<p><b>14. Did you experience any challenges related to external factors beyond your control during the reporting period that impacted program outcomes? If yes, please describe the challenges.</b></p> <p><input type="radio"/> Yes: _____</p> <p><input type="radio"/> No</p>	
<p><b>15. Of the unique individuals discharged since the beginning of the award, how many were discharged successfully?</b></p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p> <p><b>Beginning</b> of the award refers to the Project Period Start Date for your award. You can find this date in your award documentation or in JustGrants.</p> <p><b>Successful</b> means the program participant met the program's requirements, such as completing assessments or prescribed treatment or participating for an expected minimum duration.</p>
<p><b>16. Of the unique individuals successfully discharged since the beginning of the award, how many experienced a new adjudication within 12 months of discharge?</b></p> <p>_____</p> <p><i>Note: If the individual was discharged within 12 months of the final performance report due date, do not include the individual in this count. The final performance report is typically due 120 days after the award project period end date.</i></p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Successful</b> means the program participant met your program's requirements, such as completing assessments or prescribed treatment or participating for an expected minimum duration.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p> <p><b>Beginning</b> of the award refers to the Project Period Start Date for your award. You can find this date in your award documentation or in JustGrants.</p> <p><b>New adjudication</b> refers to the juvenile court process that determines if the juvenile committed the act for which he or she is charged. The term "adjudicated" indicates that the court concluded the juvenile committed the act.</p> <p><b>Project period end date</b> is the end of the grant activity period. The project period end date can be found in your award documents or JustGrants.</p>

<p>17. Of the unique individuals discharged since the beginning of the award, how many were discharged unsuccessfully?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p> <p><b>Beginning</b> of the award refers to the Project Period Start Date for your award. You can find this date in your award documentation or in JustGrants.</p> <p><b>Unsuccessful</b> discharges refer to individuals discharged for a reason other than successful, such as a discharge due to loss of contact, removal, or new petition.</p> <ul style="list-style-type: none"> <li>• <b>Loss of contact</b> means a youth in the program stops communicating with the program or fails to attend required appointments.</li> <li>• <b>Removed</b> means the program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement.</li> <li>• <b>Petition</b> is a document filed in juvenile court alleging that a juvenile is a delinquent <u>or</u> a status offender and asking that the court assume jurisdiction over the juvenile <u>or</u> that an alleged delinquent be transferred to criminal court for prosecution as an adult.</li> </ul>
<p>18. Of the individuals unsuccessfully discharged since the beginning of the award, how many experienced a new adjudication within 12 months of discharge?</p> <p>_____</p> <p><i>Note: If the individual was discharged within 12 months of the final performance report due date, do not include the individual in this count. The final performance report is typically due 120 days after the award project period end date.</i></p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Unsuccessful</b> discharges refer to individuals discharged for a reason other than successful, such as a discharge due to loss of contact, removal, or a new petition.</p> <ul style="list-style-type: none"> <li>• <b>Loss of contact</b> means a youth in the program stops communicating with the program or fails to attend required appointments.</li> <li>• <b>Removed</b> means the program participant is no longer participating in the program for failing to follow program rules or treatment recommendations, such as consistently missing appointments, abusive behaviors, or lack of engagement.</li> <li>• <b>Petition</b> is a document filed in juvenile court alleging that a juvenile is a delinquent <u>or</u> a status offender and asking that the court assume jurisdiction over the juvenile <u>or</u> that an alleged delinquent be transferred to criminal court for prosecution as an adult.</li> </ul> <p><b>Discharged</b> means the program participant is no longer participating in services or receiving services directly or indirectly through your program.</p>

	<p><b>Beginning</b> of the award refers to the Project Period Start Date for your award. You can find this date in your award documentation or in JustGrants.</p> <p><b>New adjudication</b> refers to the juvenile court process that determines if the juvenile committed the act for which he or she is charged. The term "adjudicated" indicates that the court concluded the juvenile committed the act.</p> <p><b>Project period end date</b> is the end of the grant activity period. The project period end date can be found in your award documents or JustGrants.</p>
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<p><b>19. How would you describe progress toward this award's goals and objectives?</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Not started</li> <li><input type="radio"/> Behind schedule</li> <li><input type="radio"/> On track</li> <li><input type="radio"/> Ahead of schedule</li> <li><input type="radio"/> Complete</li> </ul>	
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<p><b>PROGRAM QUESTIONS</b></p> <p>These questions are asked only at the start of the award.</p>	<p><b>DEFINITIONS</b></p>
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<p><b>1. What services are supported, in whole or in part, by OJJDP's grant funds?</b></p> <p><i>Select all that apply.</i></p> <ul style="list-style-type: none"> <li><input type="radio"/> School-based programs</li> <li><input type="radio"/> Family-based programs</li> <li><input type="radio"/> Community engagement</li> <li><input type="radio"/> Substance use disorder treatment</li> <li><input type="radio"/> Mental health treatment</li> <li><input type="radio"/> Medical services</li> <li><input type="radio"/> Crisis response</li> <li><input type="radio"/> Trauma-informed services</li> <li><input type="radio"/> Case management</li> <li><input type="radio"/> Mentoring</li> <li><input type="radio"/> Support groups</li> <li><input type="radio"/> Life skills</li> <li><input type="radio"/> Referrals to community-based services</li> <li><input type="radio"/> Wraparound services</li> <li><input type="radio"/> Other, specify: _____</li> </ul>	<p><b>School-based programs</b> involve classroom curricula to build skills such as refusal skills, social competence, or emotional regulation.</p> <p><b>Family-based programs</b> include parent training, workshops, or home visits to strengthen family bonds and communication.</p> <p><b>Community engagement</b> involves awareness campaigns or events with a specific outcome focus, such as reducing stigma or promoting healthy choices.</p> <p><b>Substance use disorder treatment</b> usually offers individual, group, or family therapy sessions and typically focuses on understanding the nature of addiction, becoming drug-free, and preventing relapse.</p> <p><b>Mental health treatment</b> refers to a range of therapeutic strategies used to address mental illnesses, mental health conditions, and behavioral health issues, including psychotherapy, medication, support groups, and lifestyle changes, often in a combination approach for a more effective recovery plan.</p> <p><b>Medical services</b> provide healthcare access to youth, such as treatment for physical health or assistance with health coverage like Medicaid, and promote overall health and reduce the risk of returning to the juvenile justice system by addressing health-related barriers to successful community reintegration.</p> <p><b>Crisis response</b> services are organized systems providing immediate, community-based help for mental health, substance use, or other critical situations, aiming to resolve crises effectively, prevent escalation, and divert people from the justice system by connecting</p>
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	<p>them with appropriate care, often through call centers, mobile teams, and stabilization facilities.</p> <p><b>Trauma-informed services</b> rely on understanding the physical, social, and emotional impact of trauma on the individual, as well as on the professionals who help them. This understanding guides practices and services that promote recovery and healing for people in the justice system who have been impacted by trauma.</p> <p><b>Case management</b> is a comprehensive process of assessing needs, developing a plan, coordinating resources, and monitoring progress.</p> <p><b>Mentoring</b> provides structured relationships where individuals guide and support the personal growth of others. These services facilitate skill transfer, career development, and the building of confidence by fostering supportive, trusted relationships through which mentors share knowledge and insights to help mentees reach their full potential.</p> <p><b>Support Groups</b> are safe spaces where young people facing similar challenges—like mental health struggles or substance use—connect, share experiences, build coping skills, and find validation, fostering a sense of belonging and reducing isolation through shared understanding, often facilitated by trained adults or older peers. These groups can empower youth to develop self-esteem, communication, and problem-solving skills by learning from each other in a relatable, non-judgmental environment.</p> <p><b>Life skills</b> services support youth in achieving and maintaining stability and avoiding future contact with the juvenile justice system. Examples include interventions that help young people learn about communication, relationships with other people, team-working, problem-solving, self-regulation, self-management, and other abilities that support personal and academic or workplace success.</p> <p><b>Referrals to community-based services</b> are intended to assist youth (and/or their families) in obtaining community resources such as health care, mental health care, employability development and job training, and other social services.</p> <p><b>Wraparound services</b> provide intensive, individualized, and community-based support for youth, creating a team around the youth and family to build on strengths and achieve goals. Typically, wraparound services are a family-driven process, involving a dedicated team (facilitator, clinician, family partner, etc.) and resources like therapy, case management, mentoring, and help accessing mental health and substance abuse treatment or counseling, all coordinated to create a holistic plan that respects the family's preferences.</p>
<p><b>2. What is the target population of the program?</b>  <i>Select all that apply.</i></p> <ul style="list-style-type: none"> <li><input type="radio"/> Youth with substance use disorder (SUD)</li> <li><input type="radio"/> Youth with mental health needs</li> <li><input type="radio"/> Youth with substance use disorder (SUD) and co-occurring mental health and substance use disorder (MHSUD) needs</li> <li><input type="radio"/> Other, specify: _____</li> </ul>	<p><b>The target population</b> is the group for whom the program is primarily designed and whom the program envisions will participate in the program's services.</p> <p><b>Youth</b> refers to children and adolescents under the age of 18 who are/were involved in the juvenile justice system.</p> <p><b>Substance use disorder</b> is a treatable, chronic medical illness characterized by a problematic pattern of using alcohol or drugs—including illegal substances and prescription medications. This leads to significant impairment, such as health issues, disability, or failing to meet major responsibilities at work, school, or home.</p> <p><b>Mental health needs</b> are supports required for emotional, psychological, and social well-being, encompassing needs for coping with stress, managing conditions like anxiety or depression, building skills, fostering healthy relationships, accessing treatments, and addressing social factors that impact mental health such as poverty</p>

	<p>or discrimination. It's not <b>only</b> the absence of illness but also the ability to thrive, cope with life's challenges, and contribute to the community. These needs are diverse, ranging from basic needs for stability to specialized care.</p>
<p>3. What is the lowest age of youth who will be served by the program?</p> <p>_____ years</p>	
<p>4. What is the highest age of youth who will be served by the program?</p> <p>_____ years</p>	
<p>5. How many unique individuals does the program plan to serve over the life of the award?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Served</b> by the program refers to program participants, meaning that they started participating in your program or receiving services.</p> <p><b>Life of the award</b> refers to the period from the start of the award to the closure of the award. This is typically three years.</p>
<p>6. How many unique individuals started the program within a year prior to the beginning of this award?</p> <p>_____</p>	<p><b>Unique</b> means unduplicated. Individuals should only be counted once. Unique individuals should not be counted in more than one reporting period.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p>
<p>7. What is the minimum length of participation for each program participant?</p> <p>_____ Days</p>	<p><b>Minimum length of participation</b> refers to the minimum number of days that an individual is expected to participate in the program.</p> <p><b>Individuals</b> refer to youth program participants.</p> <p><b>Program participant</b> refers to an individual who started a program.</p>
<p>8. What is the frequency of participation expected for each program participant?</p> <p><input type="radio"/> Daily</p> <p><input type="radio"/> Weekly</p> <p><input type="radio"/> Monthly</p> <p><input type="radio"/> Other, specify: _____</p>	<p><b>Program participant</b> refers to an individual who started a program.</p>
<p>9. What tool or approach will the program use to assess outcomes for program participants?</p> <p>_____</p>	<p><b>Program participant</b> refers to an individual who started a program.</p> <p><b>Outcomes</b> refer to the specific, measurable benefits or changes in program participants that occur during or after their involvement in the program's activities. Examples include reduced substance use,</p>

	increased stability, improved mental health, or increased prosocial behaviors.
<p><b>10. How is the information obtained for youth with a new adjudication?</b></p> <p><i>Select all that apply.</i></p> <ul style="list-style-type: none"> <li>○ The grantee is a criminal justice agency such as the department of juvenile justice or probation and has access to this information.</li> <li>○ The grantee has a memorandum of understanding (MOU), a memorandum of agreement (MOA), or a linkage agreement with an agency that has access to this information.</li> <li>○ The grantee conducts public records searches online.</li> <li>○ The grantee enters unofficial data (through word of mouth or from participants who reported the incident).</li> <li>○ The grantee does not have access to official justice information.</li> <li>○ Other, specify: _____</li> </ul>	