



OJJDP Tribal Programs

PLANNING PERFORMANCE MEASURES FACT SHEET

OVERVIEW

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) requires that grantees collect and report quantitative and qualitative data to demonstrate their progress on federal award-funded activities in support of grant program goals and objectives. Grantees are responsible for reporting data on mandatory, core, and voluntary performance measures into the Performance Measurement Tool (PMT). Performance measures are based on the program type and award activities and are included in the assigned program module listed below.

- Please note that the Tribal Youth Programs and Tribal Healing to Wellness programs report into the Tribal Youth Program Module.

Data Collection Tips

- Track by reporting period
- Document in program records
- Use consistent practices
- Collect throughout the reporting period

| Performance Measure | Definition | Data Grantee Must Report |
|---|---|---|
| Planning activities conducted during the reporting period | Planning activities conducted by grantee during the reporting period. | Yes/no, if grantee conducted planning activities; explanation if they did not |
| Any OJJDP-funded/required meetings attended during the reporting period | Grantee is required to attend certain training sessions to prepare and progress individual programs. Grantees are required to provide records as proof of attendance. | Yes/no, if grantee attended required training sessions; explanation if they did not |
| Number of partnerships developed during the reporting period | Number of partnerships developed, defined as those organizations with whom grantees established a direct or indirect financial or other relationship (e.g., consultant organization, contract, Memorandum of Understanding (MOU), media coverage) because of the grant funding. | Number of partnerships developed |
| Planning documents developed during the reporting period | Documents developed during the reporting period as a result of the planning activities. Most of these documents are presented at the Strategic Planning meeting, which usually occurs in January or February of the first grant year. | Yes/no to list of planning documents developed |
| Number of people trained during the reporting period | Number of program staff trained during the reporting period. The raw number of people receiving any formal training relevant to the program or their position as program staff. Include any training paid for by the OJJDP grant, if verified. | Number of people trained during the reporting period |

For additional details on the planning performance measures, please visit <https://ojdppmt.ojp.gov/>. Please contact the OJJDP PMT Helpdesk at 866-487-0512 or e-mail ojdppmt@usdoj.gov for further assistance.