

OFFICE OF JUVENILE JUSTICE DELINQUENCY AND PREVENTION

Training and Technical Assistance Providers Performance Measures Grid

The following pages outline general questions and performance measures for the OJJDP Performance Measures Tool (PMT) Training and Technical Assistance Provider (TTA) module. The TTA performance measures help determine the extent of TTA offered by OJJDP TTA providers to meet the objectives of their funded solicitations.

TTA providers will be required to report into the OJJDP PMT and upload a Performance Data Report into the Grants Management System (GMS) semiannually. Data collection will be due by July 30 for the January–June reporting period and by January 30 for the July–December reporting period.

If you have questions about the PMT or performance measures, please contact the PMT help desk by email at ojjdpmt@ojp.usdoj.gov or toll-free at 1–866–487–0512.

For questions specifically about your project, please contact your OJJDP Program Manager.

**Training and Technical Assistance Providers
Performance Measures Grid**

Grant Award Information page

#	Measure	Definition	Information Grantee Provides
1	Was there grant activity during the reporting period?	Grant activity is defined as proposed activities in the OJJDP-approved grant application that are implemented or executed with the OJJDP grant.	Radio Buttons: A. Yes / No
2	Please enter the state(s) where activities are conducted.	In what state(s) were activities conducted?	Scroll Box: A. Select state(s) from box
3	Please enter the Project Title.	This information is pre-populated from the GMS contact list.	Pre-populated
4	Please enter the Project Description.	The project description should tell OJJDP about the activities proposed for use with this award. It should include grantee and subgrantee activities (if applicable) for the Federal award project period.	Text Box
5	Please enter the Implementing Organization Type.		Drop Down Box: A. Coalition B. Juvenile Justice C. Nonprofit Community-based Organization D. Other Community-based Organization E. Other Government Agency F. Police/Other Law Enforcement G. School/Other Education H. Tribal Government I. Unit of Local Government
6	Is the award used to implement an evidence-based program?	Evidence-based programs and practices are those that have been shown, through rigorous evaluation and replication, to be effective at preventing or reducing juvenile delinquency or victimization, or related risk factors. Evidence based programs or practices can come from many valid sources (e.g., Blueprints for Violence Prevention, OJJDP's Model Programs Guide). Evidence based practices may also include practices adopted by agencies, organizations or staff which are generally recognized as "best practice" based on research literature and/or the degree to which the practice is based on a clear, well-articulated theory or conceptual framework for delinquency or victimization prevention and/or intervention.	Radio Buttons: A. Yes / No

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#	Measure	Definition	Information Grantee Provides
7	If yes, select one source from which the program model was cited:		Drop Down Box: A. Blueprints for Violence Prevention B. CASEL (Collaborative for Academic, Social, and Emotional Learning) C. Centers for Disease Control and Prevention D. Community Guide to Helping America's Youth E. Department of Education Safe, Disciplined, and Drug-free Schools F. Drug Strategies, Inc. G. Making the Grade H. Hamilton Fish Institute I. Institute of Medicine J. NIDA Preventing Drug Abuse K. National Institute of Justice What Works Report L. OJJDP Model Programs Guide M. Promising Practices Network N. SAMHSA Model Programs O. Surgeon General's Youth Violence Report P. Other (e.g., State model program resources)
8	If other, please specify:		Text Box
9	Please indicate the name of the evidence-based program implemented:		Text Box

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Program Performance Measures

#	Measure	Description	Information Grantee Provides
1	Number of training requests received	This measure represents the number of training requests received during the reporting period. Requests can come from individuals or organizations served.	A. Number of training requests received during the reporting period
2	Number of technical assistance requests received	This measure represents the number of technical assistance requests received during the reporting period. Requests can come from individuals or organizations served.	A. Number of technical assistance requests received during the reporting period
3	Number of program materials developed during the reporting period	This measure represents the number of program materials that were developed during the reporting period. Include only substantive materials such as program overviews, client workbooks, lists of local service providers. Do not include program advertisements or administrative forms such as sign-in sheets or client tracking forms. Count the number of pieces developed. Program records are the preferred data source.	A. Number of program materials developed
4	Number of planning or training events held during the reporting period	This measure represents the number of planning or training activities held during the reporting period. Planning and training activities include creation of task forces or interagency committees, meetings held, needs assessments undertaken, etc. Preferred data source is program records.	A. Number of planning or training activities held during the reporting period
5	Number of people trained during the reporting period	This measure represents the number of people trained during the reporting period. The number is the raw number of people receiving any formal training relevant to the program or their position as program staff. Include any training from any source or medium received during the reporting period as long as receipt of training can be verified. Training does not have to have been completed during the reporting period. Preferred data source is program records.	A. Number of people trained
6	Number of program policies changed, improved, or rescinded during the reporting period	This measure represents the number of cross-program or agency policies or procedures changed, improved, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the general goals and directives of programs and/or agencies. Include policies that are relevant to the topic area of the program or that affect program operations. Preferred data source is program records.	A. Number of program policies changed during the reporting period B. Number of program policies rescinded during the reporting period

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#	Measure	Description	Information Grantee Provides
7	Percent of people exhibiting an increased knowledge of the program area during the reporting period	This measure represents the number of people who exhibit an increased knowledge of the program area after participating in training. Use of pre- and post-tests is preferred.	<ul style="list-style-type: none"> A. Number of people exhibiting an increase in knowledge post-training B. Number of people trained during the reporting period C. Percent of people trained who exhibited increased knowledge (A/B)
8	Percent of organizations reporting improvements in operations based on training and technical assistance (TTA)	The number and percent of organizations reporting improvements in operations as a result of TTA 1 to 6 months post-service.	<ul style="list-style-type: none"> A. The number of organizations reporting improvements in operations based on training and technical assistance during the reporting period B. Number of organizations served by TTA during the reporting period C. (A/B)
9	Percent of those served by training and technical assistance (TTA) who reported implementing an evidence-based program and/or practice during or after the TTA	Number and percent of programs served by TTA that reported implementing an evidence-based program and/or practice during or after the TTA. Evidence-based programs and practices include program models that have been shown, through rigorous evaluation and replication, to be effective at preventing or reducing juvenile delinquency or related risk factors, such as substance use.	<ul style="list-style-type: none"> A. Number of programs served by TTA that reported using an evidence-based program and / or practice B. Number of programs served by TTA C. Percent of programs served by TTA that report using an evidence-based program and / or practice (A/B)
10	Number of program materials disseminated during the reporting period	This measure represents the number of program materials disseminated during the reporting period.	<ul style="list-style-type: none"> A. Enter the number of program materials disseminated during the reporting period