

OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
TITLE V COMMUNITY PREVENTION GRANT PROGRAM

PA 21: MENTORING

Bold indicates mandatory indicators.

#	Output Measure	Definition	Data Grantee Provides	Record Data Here
1	Number of MOUs developed	The number of Memoranda of Understanding or interagency agreements developed during reporting period of the program. Include all formal partnership or coordination agreements. Program records are the preferred data source.	A. Number of Memoranda of Understanding developed	
2	Number of program slots available	The number of client service slots available during the reporting period of the program. If slots were lost over the reporting period, please report a negative number. Program records are the preferred data source.	A. Number of client service slots available during the reporting period	
3	Number of FTEs funded with TV or FG \$	The number of staff funded through Title V or Formula Grants, as measured through the number of Full-Time Equivalents, working for the program during the reporting period. To calculate FTE, divide the number of staff hours used by the program by 2080.	A. Number of Full-Time Equivalents	
4	Number of program materials developed	The number of program materials that were developed during the reporting period. Include only substantive materials such as program overviews, client workbooks, lists of local service providers. Do not include program advertisements or administrative forms such as sign-in sheets or client tracking forms. Count the number of pieces developed. Program records are the preferred data source.	A. Number of program materials developed	
5	Number and percent of program staff trained	The number and percent of program staff that are trained during reporting period. Program staff includes full and part-time employees and/or volunteers. The number is the raw number of staff to receive any formal training relevant to the program or their position as program staff. Include any training from any source or medium received during the reporting period as long as receipt can be verified. Training does not have to have been completed during the reporting period. To get the percent divide the raw number by the total number of program staff. Program records are the preferred data source.	A. Number of staff who participated in training B. Total number of program staff C. Percent (A/B)	
6	Number of hours of program staff training provided	The number of training hours that program staff are provided during the reporting period. Training includes in-house and external trainings.	A. Number of hours of training provided to program staff	
7	Number and percent of mentors trained	The number and percent of mentors who are trained during the reporting period. The number is the raw number of mentors to receive any formal training relevant to the program or their position as program a mentor. Include any training from any source or medium received during the reporting period as long as receipt can be verified. Training does not have to have been completed during the program. To get the percent divide the raw number by the total number of program mentors. Program records are the preferred data source.	A. Number of mentors who participated in training B. Total number of mentors C. Percent (A/B)	
8	Number of hours of mentor training provided	The number of training hours provided to program mentors during the reporting period of the program. Training includes in-house and external trainings, as long as it can be verified that the target mentors were aware of the training opportunity.	A. Number of hours of training provided to mentors	

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9	Number of planning activities conducted	The number of planning activities undertaken during the reporting period. Planning activities include meetings held, needs assessments undertaken.	A. Number of planning activities undertaken	
10	Number of program/agency policies or procedures created, amended, or rescinded	The number of program/agency policies or procedures created, amended, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the general goals and directives of the program or agency. Include policies that are either relevant to the topic area of the program or policies that affect program operations.	A. Number of policies or procedures created, amended, or rescinded	
11	Number of program youth served	An unduplicated count of the number of youth served by the program during the reporting period. Definition of the number of youth served for a reporting period is the number of program youth carried over from previous reporting period, plus new admissions during the reporting period. In calculating the 3-year summary, the total number of youth served is the number of participants carried over from the year previous to the first fiscal year, plus all new admissions during the 3 reporting fiscal years. Program records are the preferred data source.	A. Number of program youth carried over from the previous reporting period, plus new admissions during the reporting period	
12	Number of service hours completed	The number of hours of service completed by program youth during the reporting period. Service is any explicit activity (such as program contact, counseling sessions, course curriculum, community service, etc.) delivered by program staff or other professionals dedicated to completing the program requirements. Program records are the preferred data source.	A. Total number of program youth service hours	
13	Average length of stay in program	The average length of time (in days) that clients remain in the program. Include data for clients who both complete program requirements prior to program exit and those who do not. Program records are the preferred data source.	A. Total number of days between intake and program exit across all program youth exiting program B. Number of cases closed C. Average A/B	
14	Average tenure of mentors	The average length of time, in days, mentors remain with the program. Program records are the preferred data source.	A. Total number of months of service across all mentors B. Number of mentors C. Average A/B	
15	Average time from assignment of case to first meeting with program youth	The average time of days from the assignment of a case to the first meeting with a mentor or youth court during a reporting period. Program file is the preferred data source.	A. Total number of days from assignment to first meeting B. Number of youth who had a first meeting C. Average A/B	

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#	Outcome Measure	Definition	Data Grantee Provides	Record Data Here
16	Number and percent of program youth who OFFEND during the reporting period (short term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth that are followed or monitored for arrests or offenses. Ideally this number should be all youth served by the program during this reporting period. Ex. If I am serving 100 youth in my program, A would be 100. If I am following up with 50 of them, B would be 50. Of these 50 program youth I'm tracking, if 25 of them were arrested or had a delinquent offense during this reporting period, then C would be 25.	A. Total number of program youth served B. Number of program youth tracked during this reporting period C. Of B, the number of program youth who had a new arrest or delinquent offense during this reporting period D. Number of program youth who were recommitted to a juvenile facility during this reporting period E. Number of program youth who were sentenced to adult prison during this reporting period F. Number of youth who received another sentence during this reporting period G. Percent OFFENDING (C/B)	
17	Number and percent of program youth who OFFEND during the reporting period (long term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth that are followed or monitored for arrests or offenses 6-12 months after exiting the program. Ex. I have a lot of youth who exited my program 6-12 months ago, but we are only tracking 100 of them, so A is 100. Of these 100 program youth that exited the program 6-12 months ago 65 had a new arrest or delinquent offense during this reporting period, so B is 65.	A. Number of program youth who exited the program 6-12 months ago that you are tracking B. Of A, the number of program youth who had a new arrest or delinquent offense during this reporting period C. Number of program youth who were recommitted to a juvenile facility during this reporting period D. Number of program youth who were sentenced to adult prison during this reporting period E. Number of youth who received another sentence during this reporting period F. Percent of Long Term RECIDIVISM (B/A)	
18	Number and percent of program youth who RE-OFFEND during the reporting period (short term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a new delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth that are followed or monitored for new arrests or offenses. Ideally this number should be all youth served by the program during this reporting period. Ex. If I am serving 100 youth in my program, A would be 100. If I am following up with 50 of them, B would be 50. Of these 50 program youth I'm tracking, if 25 of them were arrested or had a delinquent offense during this reporting period, then C would be 25.	A. Total number of program youth served B. Number of program youth tracked during this reporting period C. Of B, the number of program youth who had a new arrest or delinquent offense during this reporting period D. Number of program youth who were recommitted to a juvenile facility during this reporting period E. Number of program youth who were sentenced to adult prison during this reporting period F. Number of youth who received another sentence during this reporting period G. Percent RECIDIVISM (C/B)	

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#	Outcome Measure	Definition	Data Grantee Provides	Record Data Here
19	Number and percent of program youth who RE-OFFEND (long term)	The number and percent of participating program youth who were arrested or seen at a juvenile court for a new delinquent offense during the reporting period. Appropriate for any youth-serving program. Official records (police, juvenile court) are the preferred data source. The number of youth tracked should reflect the number of program youth that are followed or monitored for new arrests or offenses 6-12 months after exiting the program. Ex. I have a lot of youth who exited my program 6-12 months ago, but we are only tracking 100 of them, so A is 100. Of these 100 program youth that exited the program 6-12 months ago 65 had a new arrest or delinquent offense during this reporting period, so B is 65.	A. Number of program youth who exited the program 6-12 months ago that you are tracking B. Of A, the number of program youth who had a new arrest or delinquent offense during this reporting period C. Number of program youth who were recommitted to a juvenile facility during this reporting period D. Number of program youth who were sentenced to adult prison during this reporting period E. Number of youth who received another sentence during this reporting period F. Percent of Long Term RECIDIVISM (B/A)	
20	Number and percent of program youth formally processed (short term)	The number and percent of program youth who have been charged with a formal probation violation. Official records are the preferred data source.	A. Number of program youth charged with probation violation B. Number of youth in program C. Percent (A/B)	
21	Number and percent of program youth formally processed (long term)	The number and percent of program youth who have been charged with a formal probation violation. Official records are the preferred data source.	A. Number of program youth charged with probation violation B. Number of youth in program C. Percent (A/B)	
22a	Substance use (short term)	The number and percent of program youth who have exhibited a decrease in substance use during the reporting period. Self-report or staff ratings are most likely data sources.	A. Number of program youth served during the program period with the noted behavioral change B. T Number of youth in the program who received services for this behavior C. Percent (A/B)	
22a	Substance use (long term)	Number and percent of program youth who exhibited a decrease in substance use 6 months to 1 year after exiting the program.	A. Total number of youth who exited the program 6-12 months ago who had the noted behavioral change B. Number of youth who exited the program 6-12 months earlier and received services for this behavior C. Percent (A/B)	
22b	Antisocial behavior (short term)	The number and percent of youth who have exhibited a decrease in antisocial behavior during the reporting period. Self-report or staff ratings are the preferred data source. Anti-social behavior: A pervasive pattern of behavior that displays disregard for and violation of the rights of others, societal mores, or the law (such as deceitfulness, irritability, consistent irresponsibility, lack of remorse, failure to conform to social norms).	A. Number of program youth served during the program period with the noted behavioral change B. Number of youth in the program who received services for this behavior C. Percent (A/B)	

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22b	Antisocial behavior (long term)	Number and percent of program youth who exhibited a decrease in antisocial behavior 6 months to 1 year after exiting the program. Anti-social behavior: A pervasive pattern of behavior that displays disregard for and violation of the rights of others, societal mores, or the law (such as deceitfulness, irritability, consistent irresponsibility, lack of remorse, failure to conform to social norms).	A. Total number of youth who exited the program 6-12 months ago who had the noted behavioral change B. Number of youth who exited the program 6-12 months earlier and received services for this behavior C. Percent (A/B)	
22c	Family relationships (short term)	Number and percent of program youth who exhibited an improvement in family relationships during the reporting period. Self-report, staff ratings are most likely data sources.	A. Number of program youth served during the program period with the noted behavioral change B. Number of youth in the program who received services for this behavior C. Percent (A/B)	
22c	Family relationships (long term)	Number and percent of program youth who exhibited an improvement in family relationships 6 months to 1 year after exiting the program.	A. Total number of youth who exited the program 6-12 months ago B. Number of youth who exited the program 6-12 months earlier and received services for this behavior C. Percent (A/B)	
22d	Gang-related activities (short term)	The number and percent of program youth who have exhibited a decrease in gang activities during the reporting period. Self-report or staff ratings are the most likely data sources.	A. Number of program youth served during the program period with the noted behavioral change B. Number of youth in the program who received services for this behavior C. Percent (A/B)	
22d	Gang activities (long term)	Number and percent of program youth who exhibited a decrease in gang activities 6 months to 1 year after exiting the program.	A. Total number of youth who exited the program 6-12 months ago B. Number of youth who exited the program 6-12 months earlier and received services for this behavior C. Percent (A/B)	
22e	School attendance (short term)	The number of program youth who have exhibited an increase in school attendance during the reporting period. Self-report or staff ratings are most likely data sources.	A. Number of program youth served during the program period with the noted behavioral change B. Number of youth in the program who received services for this behavior C. Percent (A/B)	
22e	School attendance (long term)	Number and percent of program youth who exhibited an increase in school attendance 6 months to 1 year after exiting the program.	A. Total number of youth who exited the program 6-12 months ago who had the noted behavioral change B. Number of youth who exited the program 6-12 months earlier and received services for this behavior C. Percent (A/B)	

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#	Outcome Measure	Definition	Data Grantee Provides	Record Data Here
22f	Social competencies (short term)	The number and percent of program youth who exhibited an improvement in social competencies during the reporting period. Self-report, staff ratings are most likely data sources.	A. Number of program youth served during the program period with the noted behavioral change B. Number of youth in the program who received services for this behavior C. Percent (A/B)	
22f	Social competence (long term)	Number and percent of program youth who exhibited an improvement in social competencies 6 months to 1 year after exiting the program.	A. Total number of youth who exited the program 6-12 months ago who had the noted behavioral change B. Number of youth who exited the program 6-12 months earlier and received services for this behavior C. Percent (A/B)	
23	Number and percent of program youth completing program requirements (short term)	The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program, but should be a predefined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source. The total number of youth includes those who exited successfully or unsuccessfully.	A. Number of program youth who exited the program having completed program requirements B. Total number of youth who were in the program during the reporting period C. Percent (A/B)	
24	Number and percent of program youth completing program requirements (long term)	The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program, but should be a predefined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source. The total number of youth includes those who exited successfully or unsuccessfully.	A. Number of program youth who exited the program having completed program requirements B. B. Total number of youth who exited the program during the reporting period (both successfully and unsuccessfully) C. Percent (A/B)	
25	Number and percent of program families satisfied with program (short term)	The number and percent of program families satisfied with the program in areas such as staff relations and expertise, general program operations, facilities, materials, and service. Self-report data collected using program evaluation or assessment forms are the expected data source.	A. Number of program families satisfied with the program B. Total number of program families C. Percent (A/B)	
26	Number and percent of program youth satisfied with program (short term)	The number and percent of program youth satisfied with the program in areas such as staff relations and expertise, general program operations, facilities, materials, and service. Self-report data collected using program evaluation or assessment forms are the expected data source.	A. Number of program youth satisfied with the program B. Total number of program youth C. Percent (A/B)	
27	Number and percent of program staff with increased knowledge of program (short term)	The number and percent of staff who gained a greater knowledge of the gun program area through trainings or other formal learning opportunities. Appropriate for any program whose staff received program-related training. Training does not need to have been given by the program. Self-report data collected using training evaluation or assessment forms are the expected data source.	A. Number of program staff trained during the reporting period who report increased knowledge B. Number of program staff trained during the reporting period and returning surveys C. Percent (A/B)	

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28	Number and percent of mentors satisfied with program (short term)	The number and percent of mentors who report being satisfied with the program in areas such as training, general program operations, facilities, materials, and service. Self-report data collected using program evaluation or assessment forms are the expected data source.	A. Number of mentors who report being satisfied with the program B. Number of mentors who returned the surveys C. Percent (A/B)	
29	Number and percent of assignments lasting until case completion (short term)	The number and percent of cases where the volunteer advocate remained involved with the case until the case was closed. Case records are the preferred data source.	A. Number of volunteer advocates remaining active until case completion B. Number of volunteer advocates in program C. Percent (A/B)	