# DCTAT subgrantee Data Collection Form

Reporting Period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This document is for your use to assist with gathering information that should be reported into the DCTAT tool. It is not necessary to submit this form to OJJDP. It is only for your information.

## Award Information

1. Please enter the Federal Fiscal Year :
2. Please enter the state award number:
3. Please enter the project start date:

(mm/dd/yyyy)

1. Please enter the project end date:

(mm/dd/yyyy)

5. Please enter the total amount of subaward (Federal Funds Only): $   
\*Any funds reported only represent an estimate of dollars allocated or used for activities covered by this grant award.

6. Please enter the Federal Congressional District(s) of where services are provided: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Checkboxes will appear in the system, where you will select your state/territory and Federal Congressional District(s).

Click http://www.house.gov, to use the zip code(s) of the area(s) served by the project to determine the Federal Congressional District(s).

7. Please enter the Subaward Project Title:

a. Please enter the Subaward Project Description:

8. Please enter the Implementing Organization Name:

9. Please select the implementing organization type:

\_\_\_ Coalition

\_\_\_ Juvenile Justice

\_\_\_ Non-profit community-based organization

\_\_\_ Other community-based organization

\_\_\_ Other government agency

\_\_\_ Police/other law enforcement

\_\_\_ School/Other Education

\_\_\_ Tribal Government

\_\_\_ Unit of local government

10. Is this award used to implement evidence-based programs? \_\_\_ Yes \_\_\_ No

11. If yes, select one source from which the program model was cited:

\_\_\_ Blueprints for Violence Prevention

\_\_\_ CASEL (Collaborative for Academic, Social, & Emotional learning)

\_\_\_ Centers for Disease Control and Prevention

\_\_\_ Community Guide to Helping America’s Youth

\_\_\_ Department of Education Safe, Disciplined, & Drug-free Schools

\_\_\_ Drug Strategies, Inc.

\_\_\_ Making the Grade

\_\_\_ Hamilton Fish Institute

\_\_\_ Institute for Medicine

\_\_\_ NIDA Preventing Drug Abuse

\_\_\_ National Institute of Justice What Works Report

\_\_\_ OJJDP Model Programs Guide

\_\_\_ Promising Practices Network

\_\_\_ SAMSHA Model Programs

\_\_\_ Surgeon General’s Youth Violence Report

\_\_\_ Other (e.g., State model program resources)

12. If other, please specify:

13. Please indicate the name of the evidence-based program implemented:

## Target Population for this Subaward

Please check the appropriate boxes to indicate for this subaward:

1. The population actually served during the project period; and
2. The populations, if any, to which the program offers targeted services.

Targeted services include any services or approaches specifically designed to meet the needs of the population (e.g., gender specific, culturally based, developmentally appropriate services).

|  | Population | 1. Did you serve this group during the project period? | 2. Did this subaward provide targeted services for any of the following groups? |
| --- | --- | --- | --- |
| **RACE/ETHNICITY** | American Indian/Alaskan Native  Asian  Black/African American  Hispanic or Latino (of any race)  Native Hawaiian and Other Pacific Islander  Other Race  White/Caucasian  Youth population not directly served | \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_ | \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_ |
| **JUSTICE** | At-Risk Population (no prior offense)  First Time Offenders  Repeat Offenders  Sex Offenders  Status Offenders  Violent Offenders  Youth population not directly served | \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_ | \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_ |
| **GENDER** | Male  Female  Youth population not directly served | \_\_\_  \_\_\_  \_\_\_ | \_\_\_  \_\_\_  \_\_\_ |
| **AGE** | 0-10  11-18  Over 18  Youth population not served directly | \_\_\_  \_\_\_  \_\_\_  \_\_\_ | \_\_\_  \_\_\_  \_\_\_  \_\_\_ |
| **GEO** | Rural  Suburban  Tribal  Urban  Youth population not directly served | \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_ | \_\_\_  \_\_\_  \_\_\_  \_\_\_  \_\_\_ |
| **OTHER** | Mental Health  Substance Abuse  Truant/Dropout | \_\_\_  \_\_\_  \_\_\_ | \_\_\_  \_\_\_  \_\_\_ |

## Specify Program Category

Select one or more primary program area for grant-funded activities. Once data for a program area has been saved, you will not be able to deselect it in future reporting periods.

| **Primary** | **Secondary** | **Program Category** | **Allocated Amount** |
| --- | --- | --- | --- |
|  |  | 1. Aftercare/Reentry | $ |
|  |  | 2. Alternative to Detention | $ |
|  |  | 3. Child Abuse and Neglect | $ |
|  |  | 4. Children of Incarcerated Parents | $ |
|  |  | 5. Community Assessment Centers (CAC) | $ |
|  |  | 7. Court Services | $ |
|  |  | 8. Deinstitutionalization of Status Offenders | $ |
|  |  | 9. Delinquency Prevention | $ |
|  |  | 10. Disproportionate Minority Contact | $ |
|  |  | 11. Diversion | $ |
|  |  | 12. Gangs | $ |
|  |  | 13. Gender-Specific Services | $ |
|  |  | 14. Graduated Sanctions | $ |
|  |  | 15. Gun Programs | $ |
|  |  | 16. Hate Crimes | $ |
|  |  | 17. Jail Removal | $ |
|  |  | 18. Job Training | $ |
|  |  | 19. Juvenile Justice System Improvement | $ |
|  |  | 20. Mental Health Services | $ |
|  |  | 21. Mentoring | $ |
|  |  | 22. Native American Programs | $ |
|  |  | 24. Probation | $ |
|  |  | 25. Restitution/Community Service | $ |
|  |  | 26. Rural Area Juvenile Programs | $ |
|  |  | 27. School Programs | $ |
|  |  | 28. Separation of Juveniles from Adult Inmates | $ |
|  |  | 29. Serious Crime | $ |
|  |  | 30. Sex Offender Programs | $ |
|  |  | 32. Substance Abuse | $ |
|  |  | 33. Youth Advocacy | $ |
|  |  | 34. Youth Courts | $ |
|  |  | 35. Strategic Community Action Planning (SCAP) | $ |
|  |  | No Secondary Program Area |  |

## Performance Measures

For this section, please find the "performance measure grid by category" on the DCTAT sign-in page under the grant program name. Please print out the selected program category grids to add to this document. Record the collected data in the “Record Data Here” column for each performance measure.

## Narrative Questions

Please respond to each question below. Your response should reflect activity that occurred during the previous 6-month period.

|  |  |  |
| --- | --- | --- |
| **#** | **Question** | **Information Grantee Provides** |
| 1 | What were your accomplishments within this reporting period? |  |
| 2 | What goals were accomplished, as they relate to your grant application? |  |
| 3 | What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones? |  |
| 4 | Is there any assistance that OJJDP can offer you to address any problems/barriers identified in question #3 above? |  |
| 5 | Are you on track to fiscally and programmatically complete your program as outlined in your grant application? |  |
| 6 | What major activities are planned for the next six months? |  |
| 7 | Based on your knowledge of the juvenile justice field, are there any innovative programs/ accomplishments that you would like to share with OJJDP? |  |