

**OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION**  
**TITLE II FORMULA GRANT PROGRAM**

**PA 19: COMPLIANCE MONITORING**

**Bold indicates mandatory measures**

Programs, research, staff support, or other activities performed primarily to enhance or maintain a state's ability to adequately monitor jails, detention facilities, and other facilities to assure compliance with sections 223(a)(11), (12), (13), and (22) of the JJDP Act.

Enter data for all mandatory and applicable measures.

Enter zero (0) if you are able to collect and report data for the measure but there was no activity during the reporting period. If you enter 0 for another reason (e.g., data not tracked, activity not applicable), please explain in the text box available at the end of data reporting.

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#	Measure	Definition	Data Grantee Reports	Record Data Here
1	Number of MOUs developed	The number of Memoranda of Understanding (MOUs) or interagency agreements developed during the reporting period. Include all formal partnership or coordination agreements. Program records are the preferred data source.	A. Number of MOUs developed during the reporting period	
2	<b>Number and percent of program staff trained</b>	The number and percent of program staff trained during the reporting period. Program staff includes full- and part-time employees and/or volunteers. The number is the raw number of staff to receive any formal training relevant to the program or their position as program staff. Include any training from any source or medium received during the reporting period as long as receipt can be verified. Training does not have to be completed during the reporting period. To get the percent, divide the raw number by the total number of program staff. Program records are the preferred data source.	A. Number of staff who participated in training B. Total number of program staff C. Percent (A/B)	
3	<b>Number of hours of training provided to program staff</b>	The number of training hours provided to program staff during the reporting period. Training includes in-house and external trainings.	A. Number of hours of training provided to staff	
4	<b>Funds allocated to adhere to Section 223(a)(14) of the JJDP Act of 2002</b>	The amount of Formula Grants and state money in whole dollars that are allocated to address compliance with Section 223(a)(14) of the JJDP Act of 2002 during the reporting period. This should include money dedicated to develop and implement compliance monitoring functions (include contracted services). Also include costs of on-line reporting systems. Program records are the preferred data source.	A. Dollars allocated to compliance	
5	Number of materials developed	The number of program materials developed during the reporting period. Include only substantive materials, such as program guidance manuals, CM manuals, monitoring tools (i.e., co-located facility checklists and model facility checklists), etc. Count the number of pieces developed.	A. Number of materials developed	
6	<b>Number of activities that address compliance with Section 223(a)(14) of the JJDP Act of 2002</b>	The number of meetings held, monitoring visits conducted, jail inspections performed, etc., that ensure adherence to this section of the JJDP Act.	A. Number of activities undertaken	
7	<b>Number of facilities receiving TA</b>	The number of public and private secure detention centers, jails, lockups, and correctional facilities receiving technical assistance (TA) by state or federal representatives during the reporting period. The Annual Compliance Monitoring Report is the preferred data source.	A. Number of facilities receiving TA	
8	Number of program policies/procedures created, amended, or rescinded	The number of policies or procedures created, amended, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the general goals and directives of the program or agency. Include program policies that are either relevant to the topic area or affect program operations.	A. Number of policies or procedures created, amended, or rescinded	
9	<b>Submission of complete Annual Monitoring Report to OJJDP</b>	The complete Compliance Monitoring Report must be submitted annually to OJJDP. A complete report contains all required information without any missing data.	A. The complete Annual Compliance Monitoring Report is submitted to OJJDP	

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#	Measure	Definition	Data Grantee Reports	Record Data Here
10	Number and percent of program staff with increased knowledge of the program area	The number and percent of program staff who gained a greater knowledge of the program area through trainings or other formal learning opportunities. Appropriate for any program whose staff received program-related training. Training does not have to be given by the program. Self-report data collected using training evaluation or assessment forms are the expected data source.	A. Number of program staff trained during the reporting period who report increased knowledge B. Number of program staff trained during the reporting period C. Percent (A/B)	

**Additional Comments**

*Please Note:* Enter zero (0) if you are able to collect and report data for the measure but there was no activity during the reporting period. If you enter 0 for another reason (e.g., data not tracked, activity not applicable), please explain.