

# OJJDP Performance Measurement

## Nonparticipating States

### Performance Measures Training

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1. **Define** performance measurement and performance measures.
2. **Discuss** OJJDP's Nonparticipating States performance measures.
3. **Share** data reporting tips.
4. **Provide** an overview of OJJDP's Performance Measurement Tool (PMT).
5. **Share** available training and support resources.

The Nonparticipating States program goals ensure the following:

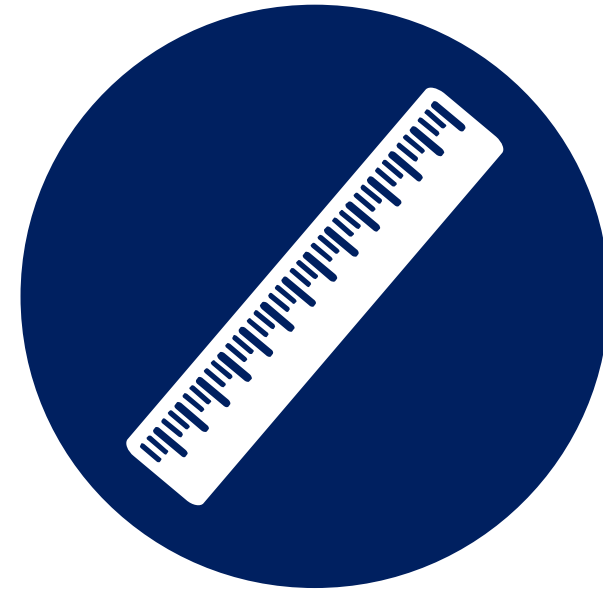
- Youth delinquency is prevented.
- Youth have rare contact with the juvenile justice system.
- Youth are afforded due process protections.
- Youth well-being and successful transition to adulthood is supported.
- Juvenile justice system policies and practices are applied fairly.
- Nonparticipating states and local jurisdictions comply with the Juvenile Justice and Delinquency Prevention Act (JJDP Act).
- State and/or local jurisdictions collect and report core requirement data.
- Nonparticipating states participate in the Formula Grant program.

Measurement	Compliance	Impact
<ul style="list-style-type: none"> <li>• Measure effectiveness in meeting solicitation goals and objectives.</li> <li>• Measure grantee impact.</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrate compliance with JJDPA core requirements.</li> <li>• Aggregate grantee results across all programs.</li> </ul>	<ul style="list-style-type: none"> <li>• Share results with key stakeholders.</li> <li>• Tell OJJDP's story.</li> </ul>

# Introduction to Performance Measurement and Performance Measures

## What is Performance Measurement?

- The **systematic and ongoing collection of data** about program outputs and outcomes to measure a program's progress towards its stated goals.
- The **ongoing monitoring and reporting of program progress and accomplishments**, using pre-selected performance measures.



## What are Performance Measures?

Performance measures are indicators, statistics, or metrics used to assess program performance.



	Description	Example
<b>Input</b>	Program Resources	<ul style="list-style-type: none"> <li>• Grant funding</li> <li>• Human resources</li> <li>• Employee time</li> </ul>
<b>Output</b>	A countable product or service your program provides or produces. The volume of work your program accomplishes.	<ul style="list-style-type: none"> <li>• Number of youth served</li> <li>• Number of trainings conducted</li> <li>• Number of technical assistance requests completed</li> </ul>
<b>Outcome</b>	A change in knowledge, attitude, skill, and/or behavior that occurs within an individual, family, agency, system, or community.	<ul style="list-style-type: none"> <li>• Family relationships</li> <li>• Job skills</li> <li>• Community involvement</li> <li>• School attendance</li> <li>• Gang resistance/involvement</li> </ul>

- Outcomes can be short term or long term:
  - **Short term:** The benefits and/or effects program participants experience while enrolled in the program or within **0–6 months** post completion/program exit.
  - **Long term:** The benefits and/or effects participants experience that occur within **6–12 months** following program completion/exit.





# Nonparticipating States Performance Measures

## Discretionary Grid 2.0: Systems Improvement Category

1. Systems improvement measures—**voluntary (37–56)**
2. Training and Technical Assistance (TTA) measures—**voluntary (57–68)**
3. Core performance measures—**mandatory (69–79)**
4. Core requirement measures—**mandatory (80–97)**

## Systems Improvement Measures (Voluntary)

- Output and outcome measures.
- Measure impact of systems improvement and change in policies and practice.

### Examples

- Percent change in youth involvement in system at key decision points (arrest, diversion, detention, etc.).
- Community-based services established and by type.
- Partnerships established.
- Policy and practices changed, amended, or rescinded.

## TTA Measures (Voluntary)

- Report on TTA activities conducted.
- Outputs and outcomes.
- Do not need to be a TTA provider to report on these measures.

### Examples

- Number of training events held by topics (JJDPA, best practices, etc.)
- Knowledge gained.
- Change in operations due to TTA.

## Core Performance Measures (Mandatory)

- Outcomes measures.
- Reported across OJJDP grantees.
- Report if applicable.
- Direct service oriented.

### Core Performance Measures (Mandatory)

**69:** Number and percent of programs/initiatives employing evidence-based programs or practices.

**70:** Number and percent of youth with whom an evidence-based program or practice was used.

**71–74:** Number and percent of program youth who offend and reoffend (short and long term).

**75–78:** Number and percent of program youth who are victimized and revictimized (short and long term).

**79:** Number of services provided to trafficking victims during the reporting period by type of service.

## Core Requirement Measures (Mandatory)

- Measure grantee success in meeting JJDPA core requirements.
  1. Deinstitutionalization of status offenders.
  2. Youth held in adult facilities.
  3. Youth separated from adults.
  4. Reduction in disproportionate minority contact (DMC).

- Juveniles who are charged with or who have **committed an offense that would not be criminal if committed by an adult** shall not be placed in secure detention facilities or secure correctional facilities.
- Juveniles who are **not charged with any offense, and who are aliens; or alleged to be dependent, neglected or abused**, shall not be placed in secure detention facilities or secure correctional facilities.

### Exclusions

- Juveniles who are charged with or who have **committed a violation of the Youth Handgun Safety Act** or similar state law;
- Juveniles who are charged with or who have **committed a violation of a valid court order**; and
- Juveniles who are **held in accordance with the Interstate Compact on Juveniles** as enacted by the state.



## Deinstitutionalization of status offenders

### Performance Measures

- 80:** Number of accused and adjudicated status offenders detained in an adult jail/lockup for any length of time during the reporting period.
- 81:** Number of accused status offenders securely detained longer than 24 hours in a juvenile detention or correctional facility during the reporting period.
- 82:** Number of adjudicated status offenders securely detained for any period of time in a juvenile detention or correctional facility during the reporting period.

## Youth held in adult facilities

### Performance Measures

- 83:** Number of youth accused of a criminal offense held securely in adult facilities in excess of 6 hours.
- 84:** Number of youth accused of a criminal offense held in adult facilities less than 6 hours.
- 85:** Number of youth adjudicated of a criminal offense held in adult facilities for any length of time.

## Youth separated from adults

### Performance Measure

**86:** Number of youth not separated from adult inmates during the reporting period.

## Disproportionate minority contact (DMC)

### Performance Measure

#### 87: Relative Rate Index (RRI)

- RRI measures the impact of disproportionate treatment of youth of color at each contact point.
- Each contact point builds on each other.

#### *Data needed*

- Population of youth eligible for juvenile justice involvement by race and ethnicity.
- Number of youth or number of cases at each contact point by race and ethnicity for the reporting period.

## Contact Points

- Arrest/law enforcement contact
- Referrals to juvenile court
- Diversion
- Cases involving secure detention
- Cases petitioned/charges filed
- Cases resulting in a delinquent finding
- Cases resulting in probation placement
- Cases resulting in confinement in secure juvenile correctional facility
- Cases transferred to adult court

## Relative Rate Index Racial and Ethnic Populations

- White, non-Hispanic youth
- Black or African American youth
- Hispanic or Latino youth
- Asian youth
- Native Hawaiian/Pacific Islander youth
- Native Alaska/American Indian youth
- Youth of Other/Mixed race or ethnicity

## Tool Characteristics

- Automatically **calculates rates and statistical significance of data** for each subpopulation of youth at each contact point.
- **Summarizes separate results** for each subpopulation of youth.
- Summarizes **results for all youth of color**.
- Provides **insight on changes needed** for each subpopulation of youth at each contact point **to reduce disparities**.

## Instructions

1. Enter data in the Data Entry worksheet only.
2. Record state and county name under Area Reported.
3. Enter dates for reporting period (i.e., January 1, 2018–June 30, 2018) under Reporting Period.
4. Enter total youth population in jurisdiction ages 10–17 by subpopulations. Data are available at the Easy Access to Juvenile Populations (EZAPOPOP):  
<https://www.ojjdp.gov/ojstatbb/ezapop/default.asp>.
5. Enter data at each contact point for each subpopulation of youth. Leave blank if data are unavailable.
6. In the Data Sources and Notes section, include where data came from for each contact point.
7. Submit completed workbook into Grants Management System (GMS) with semiannual progress report.
8. ***Do not change formulas or format of tool.***



# Using Relative Rate Index Data Calculation Tool

Office of Juvenile Justice and Delinquency Prevention (OJJDP) Nonparticipating States Program  
Relative Rate Index Data Calculation Tool

## Data Entry Section

### AREA REPORTED

State :

County :  Reporting Period  through

	Total Youth	White	Black or African-American	Hispanic or Latino	Asian	Native Hawaiian or other Pacific Islanders	American Indian or Alaska Native	Other/ Mixed	All Minorities
1. Population at risk (age 10 through 17 )									
2. Juvenile Arrests									
3. Refer to Juvenile Court									
4. Cases Diverted									
5. Cases Involving Secure Detention									
6. Cases Petitioned (Charge Filed)									
7. Cases Resulting in Delinquent Findings									
8. Cases resulting in Probation Placement									
9. Cases Resulting in Confinement in Secure Juvenile Correctional Facilities									
10. Cases Transferred to Adult Court									

Meets 1% rule for group to be assessed? **No** **No** **No** **No** **No** **No** **No** **No** **No**

release date: March, 2011

### 5. DATA SOURCES & NOTES

<p>Item 1.Population:</p> <p>Item 3.Referral: The data presented in this table was gathered from all 92 counties.</p> <p>Item 5.Detention: The data presented in this table was gathered from all 92 counties.</p> <p>Item 7.Delinquent: The data presented in this table was gathered from all 92 counties.</p> <p>Item 9.Confinement: The data presented in this table was gathered from all 92 counties.</p>	<p>Item 2.Arrest:</p> <p>Item 4.Diversion: The data presented in this table was gathered from all 92 counties.</p> <p>Item 6.Petitioned: The data presented in this table was gathered from all 92 counties.</p> <p>Item 8.Probation: The data presented in this table was gathered from all 92 counties.</p> <p>Item 10.Transferred: The data presented in this table was gathered from all 92 counties.</p>
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### Relative Rate Index Data Calculation Tool



### Easy Access to Juvenile Populations (EZAPOPOP)

<https://www.ojjdp.gov/ojstatbb/ezapop/default.asp>

# Data Reporting Tips

- Review measures ahead of reporting period to plan for data collection.
  - **Example:** To report on knowledge change, need to implement a pre- and post-test or follow-up survey at training events.
- Track data on discretionary grid or other data collection system.
- Track or collect data throughout reporting period.
- Promote consistency in data collection.

- Report on data from your jurisdiction.
- Enter zero if not applicable, you do not collect the data, or you do not have the requested data.
- Numbers may be zero or low due to the size of your community.

# OJJDP Performance Measurement Tool (PMT)

## OJJDP Performance Measurement Tool (PMT)

- The OJJDP PMT collects performance data from grantees and subgrantees and produces reports to be uploaded into GMS.
- Prior to each reporting deadline, OJJDP will provide a training webinar on how to access and use the PMT.
- The PMT and related training materials can be accessed at <https://ojdppmt.ojp.gov/>.

The screenshot displays the OJJDP PMT web interface. At the top, there are navigation tabs: Home, Profile, Reports, Recordings, and Log Out. Below the tabs, the current program is identified as '2008-ME-NT-0000' for the period 'July to December 2014'. A 'Switch Grant Program' button is visible in the top right.

The main content area is titled 'Grantee Status Summary for test'. It includes a sub-section 'Management of the Federal Award' with a table for '2008-ME-NT-0000' showing the award number and a 'Change This Designation' button.

Below this is the 'Grantee Performance' table:

Grantee	Federal Award Amount	Type of Reporting	Data Entry Status	Report Status
test	\$1,000,000.00	Performance Data	Not Started <b>Begin Reporting</b>	Not Created

Next is the 'Subgrantee Performance' table:

Subgrantee	User ID	Subaward Number	Project Period	Total amount of grant	Data Entry Status	
5272009	CSAT0025G	2008-ME-NT-0000	Jan 12 - Dec 15	\$1,000.00	In Progress <b>Continue Reporting</b>	<b>Edit</b>
5272009	CSAT0025G	2008-ME-NT-0000	Jul - Dec 11	\$50,000.00	Not Active Not Reporting	<b>Edit</b>

# Log in

- Provide your **User Name** and **Password** to enter the Performance Measurement Platform (PMP).



The screenshot shows the login page for the OJJDP Performance Measurement Platform. At the top, it features the U.S. Department of Justice logo and the text "U.S. DEPARTMENT OF JUSTICE Office of Justice Programs Innovation • Partnerships • Safer Neighborhoods". Below this is the title "Performance Measurement Platform". The login form is highlighted with a red border and contains two input fields: "User Name" (with a question mark icon and the placeholder "Email Address") and "Password" (with the placeholder "Maximum of 3 attempts"). A "Login" button is located to the right of the password field. Below the form is a link for "Forgot Password". A red note states: "Please note: JavaScript must be enabled to use this site. If not, site navigation will not work properly. If you need to enable JavaScript, click [here](#) to find out how." At the bottom, there are logos for BJA, OVC, OJJDP, and NIJ, and a link for "Privacy | FOIA".

# Grant Program Selection

- To access the Discretionary 2.0 module, select the current reporting period and click **Go**.
- Grantees can also review data from previous reporting periods under the **Closed/Read-only Reporting Period** tab.

The screenshot displays the OJJDP Performance Measurement web application interface. At the top, there is a navigation bar with links for Home, Profile, Reports, Recordings, and Log Out. Below this, the main heading is "Grant Program Selection" with a sub-instruction: "Please click on the reporting period for which you want to enter data. If you are trying to access data for a program which is not shown here, please contact your Grantor." The interface is divided into two main sections: "Current / Open Reporting Period" and "Closed / Read-only Reporting Period". The "Current / Open Reporting Period" section is active and contains the OJJDP logo, the text "Discretionary Grant Program", and the instruction "Select a reporting period". A dropdown menu is set to "January 2018 - June 2018" and a "Go" button is next to it, both of which are highlighted with a red rectangular box. The "Closed / Read-only Reporting Period" section is currently inactive.



## Grantee Status Summary

- Click the **RED** button under **Data Entry Status** to begin data entry for the grantee or subgrantee report.
- Any Subgrantees created for the federal award will also be displayed on the **Grantee Status Summary** page under the subsection **Subgrantee Performance**.

Home Profile Reports Recordings Log Out

Program 2008-ME-NT-0000 July to December 2014 [Switch Grant Program](#)

### Grantee Status Summary for test

This screen provides a summary of your data entry status.

#### Management of the Federal Award

**2008-ME-NT-0000**  
For Award Number 2008-ME-NT-0000, you have indicated that grant funds are used for activities implemented by the grantee and subgrantees. [Change This Designation](#)

#### Grantee Performance

Grantee	Federal Award Amount	Type of Reporting	Data Entry Status	Report Status
test	\$1,000,000.00	Performance Data	Not Started <b>Begin Reporting</b>	Not Created

#### Subgrantee Performance

Subgrantee	User ID	Subaward Number	Project Period	Total amount of grant	Data Entry Status	
5272009	CSAT0025G	2008-ME-NT-0000	Jan 12 - Dec 15	\$1,000.00	In Progress <b>Continue Reporting</b>	<a href="#">Edit</a>
5272009	CSAT0025G	2008-ME-NT-0000	Jul - Dec 11	\$50,000.00	Not Active Not Reporting	<a href="#">Edit</a>

## Select Program Category

- In the Discretionary 2.0 Module, grantees select their program category by indicating the funds spent on those activities.
- Funds must equal the total project amount.

Home Logout

Reporting Period: 07/01/2017 - 12/31/2017      Award #: 2016-TY-FX-K014      Project Amount: \$437,500

Award Information    Target Population for this Award    Program Category Selection    Direct Service Prevention    Review

Select one or more primary program categories for grant-funded activities. Any funds reported only represent an estimate of dollars allocated or used for activities covered by this grant award.

Allocated Amount	
1. Direct Service Prevention	<input type="text" value="0"/>
2. Direct Service Intervention	<input type="text" value="0"/>
3. System Improvement	<input type="text" value="5000"/>
4. Research and Development	<input type="text" value="0"/>
Total Allocation	<input type="text" value="5000"/>

Back    Save    Save & Continue

# Select Measures

Within the System Improvement category, **Select Measures** that apply to your program.

The screenshot shows a web interface for the OJJDP Performance Measurement system. At the top, there are navigation links for 'Home' and 'Logout'. Below this, the reporting period is '07/01/2017 - 12/31/2017', the award number is '2016-TY-FX-K014', and the project amount is '\$437,500'. A red message states 'Your data has been saved'. The main navigation bar includes 'Award Information', 'Target Population for this Award', 'Program Category Selection', 'System Improvement', and 'Review'. The 'System Improvement' category is selected, and the page title is 'SYSTEM IMPROVEMENT - INDICATOR SELECTION'. A text box prompts the user to 'Please select the measures for which you are collecting data'. Below this, there is a list of six indicators, each with an unchecked checkbox:

- 54. Number of system-level initiatives implemented
- 56. Number of Memoranda of Understanding (MOU) developed
- 57. Number of system-wide IT improvements initiated
- 58. Number of other system-level improvement initiatives implemented
- 59. Number and percentage of program staff or other relevant youth-serving professionals trained
- 60. Number of hours of training program staff or other relevant youth-serving professionals trained

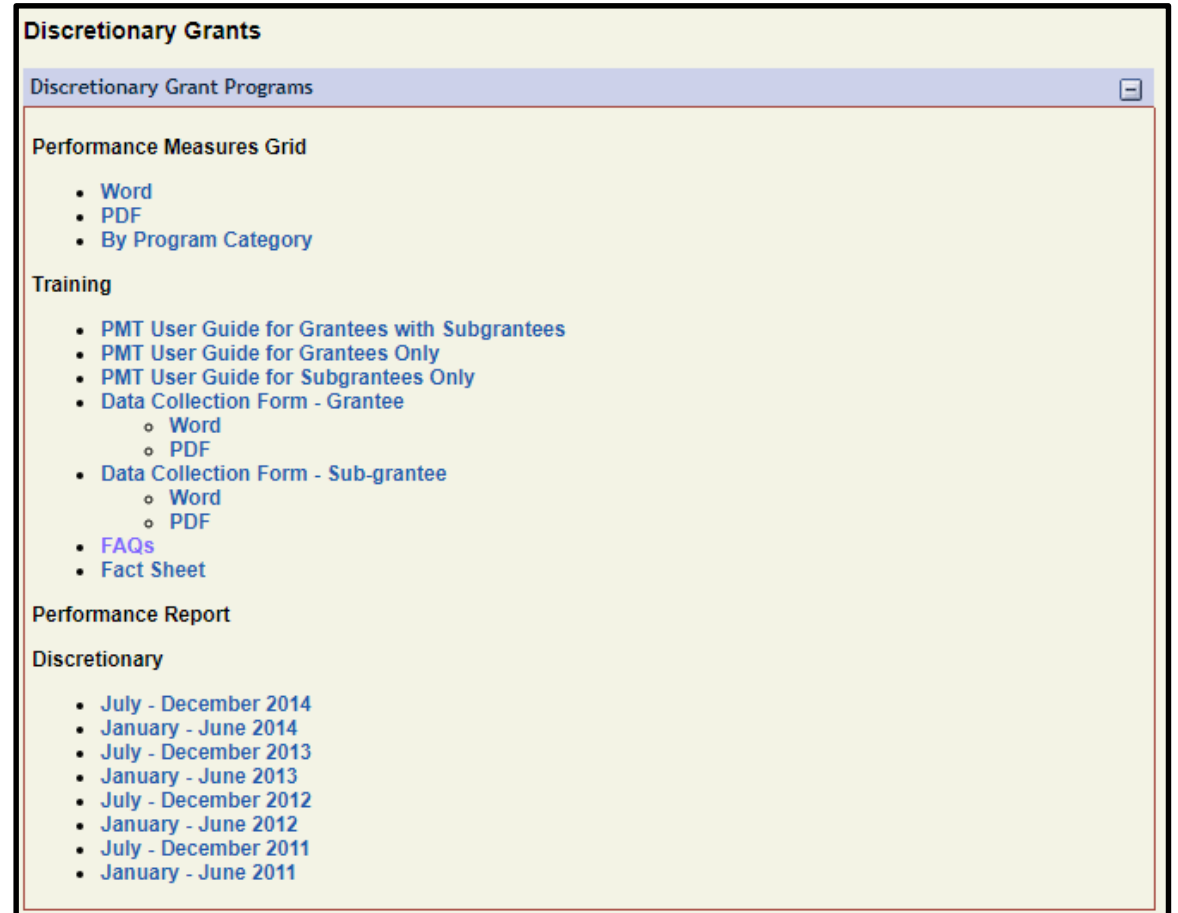
# Available Resources and Technical Assistance

- Nonparticipating States grantees report data biannually:
  - January–June activity is reported in July.
  - July–December activity is reported in January.

OJJDP PMT Reporting Schedule		
OJJDP PMT Reporting Schedule		
OJJDP Grant Programs	Activity Period	PMT Due Date
Court Appointed Special Advocates Program ♦ Discretionary ♦ Enforcing Underage Drinking Laws Program ♦ Family Drug Court Program ♦ Juvenile Drug Court Program ♦ Juvenile Mentoring Programs ♦ Second Chance Act Mentoring ♦ Second Chance Act Reentry and Co-occurring ♦ Training and Technical Assistance ♦ Tribal Youth Program ♦ Violence Prevention Initiatives	January - June	July 30
Juvenile Accountability Block Grant	July - December	January 30
Title V	April - March	June 30
Title II (Formula)	October - September	November 30
Tribal Juvenile Accountability Discretionary Grant	October - September	December 30
		November 30

Program-specific training materials are available at <https://ojdppmt.ojp.gov/>:

- Performance measures grids.
- Data collection forms.
- FAQs and fact sheets.
- Performance reports.



The screenshot displays a web page titled "Discretionary Grants" with a sub-header "Discretionary Grant Programs". The page is organized into several sections:

- Performance Measures Grid**
  - Word
  - PDF
  - By Program Category
- Training**
  - PMT User Guide for Grantees with Subgrantees
  - PMT User Guide for Grantees Only
  - PMT User Guide for Subgrantees Only
  - Data Collection Form - Grantee
    - Word
    - PDF
  - Data Collection Form - Sub-grantee
    - Word
    - PDF
  - FAQs
  - Fact Sheet
- Performance Report**
  - Discretionary
    - July - December 2014
    - January - June 2014
    - July - December 2013
    - January - June 2013
    - July - December 2012
    - January - June 2012
    - July - December 2011
    - January - June 2011

## OJJDP PMT Helpdesk

Monday–Friday 8:30 a.m.–5:30 p.m. ET

Toll free number: 866–487–0512

E-mail: [ojdppmt@ojp.usdoj.gov](mailto:ojdppmt@ojp.usdoj.gov)

## OJJDP PMT Website

<https://ojdppmt.ojp.gov/>

***On behalf of OJJDP and  
the PMT team,  
we thank you for your  
dedication and hard  
work!***

