



OJJDP FY 2020 and 2021 Nonparticipating States: American Samoa (2020), Connecticut (2020 and 2021), Nebraska (2020 and 2021), New Mexico (2020), Texas (2020 and 2021), Wyoming (2020 and 2021), and Virgin Islands (2020) Solicitation

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Overview

The [U.S. Department of Justice \(DOJ\)](#), [Office of Justice Programs \(OJP\)](#), [Office of Juvenile Justice and Delinquency Prevention \(OJJDP\)](#) is seeking applications for funding under the fiscal year (FY) 2020 and 2021 Nonparticipating States Program, pursuant to the Juvenile Justice and Delinquency Prevention Act (34 U.S.C. §§ 11131–11133) to the following nonparticipating states and territories: American Samoa (FY 2020), Connecticut (FY 2020 and 2021), Nebraska (FY 2020 and 2021), New Mexico (FY 2020), Texas (FY 2020 and 2021), Wyoming (FY 2020 and 2021), and Virgin Islands (FY 2020).

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-OJJDP-2021-00100-PROD	American Samoa	1	\$75,000.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00101-PROD	Connecticut	1	\$1,046,560.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00102-PROD	Nebraska	1	\$981,034.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00103-PROD	New Mexico	1	\$444,783.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00104-PROD	Texas	2	\$7,381,419.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00105-PROD	Wyoming	1	\$950,000.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00106-PROD	Virgin Islands	1	\$74,567.00	10/1/21 12:00 AM	36

Eligible Applicants:

City or township governments, County governments, Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher

education, Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education, Public and State controlled institutions of higher education, Unrestricted (open to any type of entity above), subject to any clarification in text field entitled as Additional Information on Eligibility

Eligible applicants are limited to private nonprofit agencies and local public agencies (including tribal agencies) in American Samoa, Connecticut, Nebraska, New Mexico, Texas, Wyoming, and Virgin Islands.

To advance Executive Order 13929 Safe Policing for Safe Communities, as of October 28, 2020, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be allocated FY 2021 DOJ discretionary grant funding, as either a recipient or a subrecipient. For detailed information on this new certification requirement, please visit <https://cops.usdoj.gov/SafePolicingEO>

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

OJJDP will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). For additional information on subawards, see the [OJP Grant Application Resource Guide](#).

OJJDP may elect to fund applications submitted under this FY 2020 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations

Contact Information

For technical assistance with submitting the **SF-424** and **SF-LLL** in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, at [Grants.gov customer support webpage](#), or by email at support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in DOJ's Justice Grants System (JustGrants), contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates 5 a.m. to 9 p.m. eastern time (ET) Monday to Friday, and 9 a.m. to 5 p.m. ET on Saturday, Sunday, and federal holidays.

An applicant that experiences unforeseen Grants.gov or JustGrants technical issues beyond its control that prevent it from submitting its application by the deadline must email the Response Center (Response Center) at grants@ncjrs.gov **within 24 hours after the application deadline** to request approval to submit its application after the deadline.

For assistance with any other requirements of this solicitation, contact the Response Center by telephone at 800-851-3420 or TTY: 301-240-6310 (hearing impaired only) or by email at grants@ncjrs.gov. Response Center hours of operation are 10 a.m. to 6 p.m. ET Monday through Friday, and 10 a.m. to 8 p.m. ET on the solicitation close date. General information on applying for OJJDP awards can be found at <https://www.ojjdp.gov/funding/funding.html>.

A solicitation webinar will be held on July 8, 2021 at 3:30 pm ET. This call will provide a detailed overview of the solicitation and allow an opportunity for interested applicants to ask questions. Preregistration is required for all participants. Register by clicking on this link: [OJJDP FY2020 and 2021 Non Participating States Solicitation](#) and following the instructions. Due to the limited time, OJJDP encourages participants to review the solicitation and submit any questions they may have in advance and no later than three days before. Submit your questions to grants@ncjrs.gov with the subject as "Questions for FY 2020 and 2021 Non Participating States Webinar."

Submission Information

In FY 2021, applications will be submitted to DOJ in a **NEW** two-step process.

Step 1: Applicants will submit an **SF-424** and an **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, applicants will need to obtain a Data Universal Numbering System (DUNS) and System for Award Management (SAM) registration or renewal.

Step 2: Applicants will submit the **full application** including attachments in JustGrants at JustGrants.usdoj.gov.

To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

OJP encourages applicants to review the "How to Apply" section in the [OJP Grant Application Resource Guide](#).

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Program Description

Overview

The Department of Justice is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

American Samoa, Connecticut, Nebraska, New Mexico, Texas, Wyoming, and Virgin Islands have chosen not to participate or have been found ineligible to participate in the Formula Grants program under Title II, Part B, of the Juvenile Justice and Delinquency Prevention (JJDP) Act (34 U.S.C. §§ 11131–11133) for FY 2020. Connecticut, Nebraska, Texas and Wyoming have chosen not to participate or have been found ineligible to participate in the Formula Grants program under Title II, Part B, of the Juvenile Justice and Delinquency Prevention (JJDP) Act (34 U.S.C. §§ 11131–11133) for FY 2021 (This solicitation will refer throughout to applicants under this solicitation as “nonparticipating state” or “nonparticipating states”). As authorized under the JJDP Act at 34 U.S.C. § 11133(d), private nonprofit agencies and local public agencies in these states/jurisdictions are eligible to receive funding that OJJDP will competitively award through this solicitation.

Statutory Authority

34 U.S.C. § 11133(d)

Specific Information

These funds must be used for “carrying out activities of the kinds described in the [core requirements]” of the Title II, Part B, Formula Grants program, as noted below and included comprehensively at this [link](#). The core requirements are:

- (1) deinstitutionalization of status offenders (DSO) (34 U.S.C. § 11133(a)(11)(A)(B));
- (2) separation of juveniles from adult inmates (separation) (34 U.S.C. § 11133(a)(12));
- (3) removal of juveniles from adult jails and lockups (jail removal) (34 U.S.C. § 11133(a)(13)); and
- (4) identification and reduction of racial and ethnic disparities (RED) (34 U.S.C. § 11133(a)(15)).

For the purposes of this solicitation, OJJDP recommends that applicants align their programmatic activities with existing efforts within their respective jurisdictions or states. That may include coordinating with their respective State Advisory Group (SAG) and other public agencies concerned with delinquency prevention or treatment of at-risk youth and youth who come into contact with the justice system.

Goals, Objectives, Deliverables, and Timeline

Goals

The overall goal is to develop, support, and enhance the capacity of a nonparticipating state to implement comprehensive evidence-based and promising programs to meet the needs of at-risk youth and youth who come into contact with the justice system that involve collaboration with interested key partners (including law enforcement; juvenile justice; court services; detention, corrections, jails, lockups, and other law enforcement facilities; youth-serving agencies; service providers; SAGs; and nonprofit organizations) to support (1) DSO: Eliminating or preventing the placement of nonoffending youth and status offenders, such as runaways or truant, in secure detention or correctional facilities; (2) Separation: Ensuring sight and sound separation of juveniles from adult inmates in secure facilities (such as adult jails, lockups, and secure detention and correctional facilities); (3) Jail Removal: Eliminating the detention or confinement of juveniles in adult jails and lockups; and (4) RED: Identifying and reducing racial and ethnic disparities among youth who come into contact with the juvenile justice system.

OJJDP strongly encourages applicants to consider evidence-based and promising programs that support the nonparticipating state in carrying out activities described in the core requirements of the Title II, Part B, Formula Grants program. Some examples include:

- Programs, staff support, or other activities to enhance or maintain a state’s/jurisdiction’s ability to adequately monitor jails, lockups, secure detention facilities, and secure correctional facilities for carrying out activities designed to support compliance with the core requirements of the Title II, Part B, Formula Grants program **(34 U.S.C. § 11133(a)(11), (12), and (13) [DSO, separation, and jail removal])**.
- Programs or other initiatives that ensure that juveniles will not be detained or confined in any institutions where they may come into contact with adult inmates **(34 U.S.C. § 11133(a)(12) [separation])**.
- Programs or other initiatives to eliminate or prevent the detention or confinement of juveniles in adult jails and lockups **(34 U.S.C. § 11133(a)(13) [jail removal])**.
- Intensive supervision in the juvenile’s home as a placement alternative and the use of home detention, including electronic monitoring, when safe and appropriate **(34 U.S.C. § 11133(a)(11) [DSO])**.
- Emergency foster care, shelter care, group care, and independent living arrangements **(34 U.S.C. § 11133(a)(11) [DSO])**.
- Crisis intervention services, short-term residential crisis intervention programs, and nonsecure holdovers that can be used for conflict mediation, emergency holding, and the provision of emergency attention for juveniles with physical or emotional problems **(34 U.S.C. § 11133(a)(11), (12), and (13) [DSO, separation, and jail removal])**.
- Programs or other initiatives to examine issues or improve policies, procedures, and services specifically devoted to identifying and reducing racial and ethnic disparities among youth who come into contact with the juvenile justice system (e.g., examining problems affecting decisions from arrest to disposition and detention to corrections) **(34 U.S.C. § 11133(a)(15) [RED])**.

Objectives

The program objective is to support the development and implementation of a comprehensive program for “carrying out activities of the kinds described in the [core requirements]” of the Title II, Part B, Formula Grants Program.

Deliverables

If awarded, the successful applicants will be required to submit the following deliverables to OJJDP within the first 6 months for review and approval:

- Conduct a Nonparticipating States Profile assessment to help identify existing resources and key partners, and identify gaps and barriers faced and other areas of need for carrying out activities designed in the core requirements of the Title II, Part B, Formula Grants program.
- Design a Nonparticipating States Plan that establishes long-term priorities, directs resources toward achieving specific goals, and strengthens the grantee's programming for carrying out activities designed to support compliance with the core requirements of the Title II, Part B, Formula Grants program of the nonparticipating state.
- Create a Monitoring Workplan to aid in evaluating the effectiveness of program activities as the grantee works to implement its Nonparticipating State Plan. The monitoring workplan should include major strategies associated with the goals and objectives of the project, programs/services to implement strategy, tasks/activities, and a plan for completion of each strategy; as well as the identification of the lead responsible party for carrying out activities designed to support compliance with the core requirements of the Title II, Part B, Formula Grants program. A comprehensive report assessing the effectiveness of the implementation of collaborative efforts, services provided, summary findings of performance measures, and data collected will be submitted to OJJDP at the end of the program.

The Goals, Objectives, and Deliverables are directly related to the performance measures that demonstrate the results of the work completed, as discussed under Content of Application

Evidence-Based Programs or Practices

OJP strongly emphasizes the use of data and evidence in policymaking and program development in criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section entitled "Information Regarding Potential Evaluation of Programs and Activities."

Federal Award Information

Solicitation Category

Competition ID Enter to sort	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-OJJDP-2021-00100-PROD	American Samoa	1	\$75,000.00	10/1/21 12:00 AM	36
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C-OJJDP-2021-00102-PROD	Nebraska	1	\$981,034.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00103-PROD	New Mexico	1	\$444,783.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00104-PROD	Texas	2	\$7,381,419.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00105-PROD	Wyoming	1	\$950,000.00	10/1/21 12:00 AM	36
C-OJJDP-2021-00106-PROD	Virgin Islands	1	\$74,567.00	10/1/21 12:00 AM	36

Awards, Amounts and Durations

Anticipated Number of Awards

8

Anticipated Maximum Dollar Amount of Awards

\$7,381,419.00

Period of Performance Start Date

10/1/21 12:00 AM

Period of Performance Duration (Months)

36

Anticipated Total Amount to be Awarded Under Solicitation

\$10,953,363.00

Availability of Funds

This solicitation, and awards (if any are made) under this solicitation, are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Types of Awards

OJJDP expects to make awards under this solicitation as cooperative agreements, which provide for OJP to have substantial involvement in carrying out award activities. See the "Administrative, National Policy, and Other Legal Requirements" section of the [OJP Grant Application Resource Guide](#).

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R. Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200. See [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

The successful applicant may not use more than 10 percent of the amount awarded annually for personnel costs. The remainder of funds awarded must be used for programs, activities, or other initiatives to enhance or maintain a state's/jurisdiction's ability for carrying out activities designed to support compliance with the core requirements of the Title II, Part B, Formula Grants program.

The successful applicant may not use more than 10 percent of the amount subawarded annually for personnel costs related to those subawards (subgrants). The applicant should address this restriction as part of their application.

Unallowable Costs

In addition to the unallowable costs identified in the DOJ Grants Financial Guide, award funds may not be used for the following:

1. The cost of gathering, analyzing, or publishing data for the purpose of contributing to the general body of knowledge about a particular subject (research).
2. Prizes, rewards, entertainment, trinkets, or any type of monetary incentive.
3. Gift cards.
4. Vehicles.
5. Food and beverages.
6. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
7. Construction.

For questions pertaining to budget and examples of allowable and unallowable costs, see the [OJP Grant Application Resource Guide](#) for additional information.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Pre-agreement Costs (also known as Pre-award Costs)

See the [OJP Grant Application Resource Guide](#) information on Pre-agreement Costs (also known as Pre-award Costs).

Limitation on Use of Award Funds for Employee Compensation: Waiver

See the [OJP Grant Application Resource Guide](#) information on Limitation on Use of Award Funds for Employee Compensation; Waiver.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

See the [OJP Grant Application Resource Guide](#) for information on Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.

Costs Associated with Language Assistance (if applicable)

See the [OJP Grant Application Resource Guide](#) for information on Costs Associated with Language Assistance.

Eligibility Information

For eligibility information, see the title page.

For information on cost sharing or match requirements, see Federal Award Information.

Application and Submission Information

The following application elements MUST be included in the application submission for an application to meet the basic minimum requirements (BMR) to advance to peer review and receive consideration for funding:

- Proposal Abstract,

- Proposal Narrative,
- Budget Worksheet and Budget Narrative (web-based form).

See the “Application Elements and Formatting Instructions” section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all the specified elements or that is nonresponsive to the scope of the solicitation.

Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 will be submitted in Grants.gov. The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

In Section F of the SF-424, please include the name and contact information of the individual who will complete application materials in JustGrants. JustGrants will use this information (*email address*) to assign the application to this user in JustGrants.

Intergovernmental Review: This solicitation (“funding opportunity”) is subject to [Executive Order 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant’s state appears on the SPOC list, the applicant must contact the state SPOC to find out about, and comply with, the state’s process under E.O. 12372. In completing the SF-424, an applicant whose state appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its state E.O. 12372 process. (An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the response that the: “Program is subject to E.O. 12372 but has not been selected by the state for review.”).

Standard Applicant Information (JustGrants 424 and General Agency Information)

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. Applicants will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, applicants will need to: add zip codes for areas affected by the project; confirm their Authorized Representative; and verify the organization’s legal name and address.

Proposal Abstract

A proposal abstract (no more than 400 words) summarizing the proposed project including primary activities, products and deliverables, the service area, and who will benefit from the proposed project, will be completed in the JustGrants Web-based form.

Proposal Narrative

The proposal narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point Times New Roman font; have no less than 1-inch margins; and should not exceed 30 pages. Pages should be numbered and submitted as an attachment. If the program narrative fails to comply with these length restrictions, OJJDP may negatively consider such noncompliance in peer review and in final award decisions.

The following sections must be included as part of the proposal narrative:

a. Description of the Issue

Applicants should briefly describe the nature and scope of the problem that the program will address (e.g., deinstitutionalization of status offenders, separation of juveniles from adult inmates, removal of juveniles from adult jails and lockups, identification and reduction of racial and ethnic disparities, etc.). Applicants should describe the target population; any previous or current attempts conducted by the applicant jurisdiction in the past 3 years in carrying out activities described in the core requirements of the Title II, Part B, Formula Grants Program; and the results of those efforts.

Provide an overview of the jurisdiction’s current capacity in relation to carrying out activities described in the core requirements of the Title II, Part B, Formula Grants Program. Include whether those services are provided by the applicant, via contract, or through governmental or nongovernmental partners. Describe how the demand for such services is being met compared to the need and how the jurisdiction assesses that need.

b. Project Design and Implementation

Applicants should detail how the project will operate throughout the funding period and describe the strategies that they will use to achieve the goals and objectives identified in the previous section. Applicants should describe how they will complete the deliverables stated in the Goals, Objectives, and Deliverables section. OJJDP encourages applicants to select evidence-based practices for their programs. This section should also include details regarding any leveraged resources (cash or in-kind) from local sources to support the project and discuss plans for sustainability beyond the grant period.

OJJDP strongly encourages applicants to consider evidence-based and promising programs that support the nonparticipating state in carrying out activities described in the core requirements of the Title II, Part B, Formula Grants Program

c. Capabilities and Competencies

This section should describe the experience and capability of the applicant organization and any contractors or subgrantees that the applicant will use to implement and manage this effort and its associated federal funding, highlighting any previous experience implementing projects of similar design or magnitude. Applicants should highlight their experience/capability/capacity to manage subawards, including details on their system for fiscal accountability. Management and staffing patterns should be clearly connected to the project design described in the previous section. Applicants should describe the roles and responsibilities of project staff and explain the program’s organizational structure and operations. Applicants should include a copy of an organizational chart showing how the organization operates, including who manages the finances; how the organization manages subawards, if there are any; and the management of the project proposed for funding.

Letters of Support/Memoranda of Understanding. Applicants should provide signed and dated letters of support or memoranda of understanding for all key partners that include the following:

- Expression of support for the program and a statement of willingness to participate and collaborate with it.
- Description of the partner’s current role and responsibilities in the planning process and expected responsibilities when the program is operational.
- Estimate of the percentage of time that the partner will devote to the planning and operation of the project.

Letters of support may be addressed to the OJJDP Administrator. Applicants should combine all letters of support into one attachment and label it as “letters of support.” Only letters of support that are submitted by the due date and with the full application will be considered during

the review process.

d. **Plan for Collecting the Data Required for This Solicitation's Performance Measures**

Describe the process for measuring project performance. Identify who will collect the data, who is responsible for performance measurements, and how the information will be used to guide and evaluate the impact of the project. Describe the process that will be used to accurately report data.

Note: applicants are **not** required to submit performance data with the application. Rather, performance measures information is included as an alert that successful applicants will be required to submit performance data as part of the reporting requirements under an award.

OJP will require each successful applicant to submit regular performance data that demonstrate the results of the work carried out under the award. The performance data directly relate to the goals, objectives, and deliverables identified under "Goals, Objectives, and Deliverables."

A list of performance measure questions for this program can be found at <https://ojjdp.ojp.gov/funding/fy2021/performance-measures/performance-measures-Nonparticipating-States-Program.pdf>.

Applicants can also visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

Award recipients will be required to submit performance measurement data and performance reports in JustGrants. Further guidance on the post-award submission process will be provided, if selected for award.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance under "Note on Project Evaluations" in the [OJP Grant Application Resource Guide](#).

Goals, Objectives, Deliverables, and Timeline

Applicants will submit the OJJDP FY 2020 Nonparticipating States: American Samoa, Connecticut, Nebraska, New Mexico, Texas, Wyoming, and Virgin Islands goals, objectives, deliverables, and timeline in the JustGrants web-based form. See the [OJP Grant Application Resource Guide](#) for additional information.

Budget and Associated Documentation

Budget Worksheet and Budget Narrative (Web-based Form)

Applicants will complete the JustGrants web-based budget form. See the [OJP Grant Application Resource Guide](#) for additional information.

Indirect Cost Rate Agreement (if applicable)

Applicants will submit their indirect cost rate agreement by uploading the agreement as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management Questionnaire (including applicant disclosure of high-risk status)

Applicants will download the questionnaire in JustGrants and submit by uploading the completed questionnaire as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Memoranda of Understanding (MOUs) and Other Supportive Documents

Letters of Support/Memoranda of Understanding. Applicants should provide signed and dated letters of support or memoranda of understanding for all key partners that include the following:

- Expression of support for the program and a statement of willingness to participate and collaborate with it.
- Description of the partner's current role and responsibilities in the planning process and expected responsibilities when the program is operational.
- Estimate of the percentage of time that the partner will devote to the planning and operation of the project.

Letters of support may be addressed to the OJJDP Administrator. Applicants should combine all letters of support into one attachment and label it as "letters of support." Only letters of support that are submitted by the due date and with the full application will be considered during the review process.

Additional Application Components

Applicants will attach the additional requested documentation in JustGrants.

Timeline Form

Timeline. Applicants should submit a realistic timeline or milestone chart that indicates major tasks associated with the goals and objectives of the project, assigns responsibility for each, and plots completion of each task by month or quarter for the duration of the award, using "Year 1," "Month 1," "Quarter 1," etc., not calendar dates (see "Sample Project Timelines" [here](#)). Applicants should submit the timeline as a separate attachment, as stipulated in Additional Application Components. On receipt of an award, the recipient may revise the timeline, based on training and technical assistance that OJJDP will provide.

Research and Evaluation Independence and Integrity Statement

For the purposes of this solicitation, the applicant may not conduct or use grant funds to support gathering, analyzing, or publishing data for the purpose of contributing to the general body of knowledge about a particular subject (research). For additional information regarding demonstrating research/evaluation independence and integrity, including appropriate safeguards, see the [OJP Grant Application Resource Guide](#).

Applicant Disclosure and Justification – DOJ High-Risk Grantees (if applicable)

If applicable, applicants will submit this document as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information. A DOJ high-risk grantee is a recipient that has received a DOJ high-risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible.

Disclosures and Assurances

Applicants will complete the following disclosures and assurances.

Disclosure of Lobbying Activities

Applicants will complete and submit the SF-LLL in Grants.gov. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances

See the DOJ Certified Standard Assurances in the [OJP Grant Application Resource Guide](#).

Applicant Disclosure of Duplication in Cost Items

Applicants will complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants will review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. See [OJP Grant Application Resource Guide](#).

How to Apply

Applicants will submit an **SF-424** and an **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>.

Applicants will need the following identifying information when searching for the funding opportunity on Grants.gov:

16.540; Juvenile Justice and Delinquency Prevention Allocation to States

- Category 1: American Samoa (FY 2020), C-OJJDP-2021-00100-PROD
- Category 2: Connecticut (FY 2020 and 2021), C-OJJDP-2021-00101-PROD
- Category 3: Nebraska (FY 2020 and 2021), C-OJJDP-2021-00102-PROD
- Category 4: New Mexico (FY 2020), C-OJJDP-2021-00103-PROD
- Category 5: Texas (FY 2020 and 2021), C-OJJDP-2021-00104-PROD
- Category 6: Wyoming (FY 2020 and 2021), C-OJJDP-2021-00105-PROD
- Category 7: Virgin Islands (FY 2020), C-OJJDP-2021-00106-PROD

Applicants will submit the **full application** including attachments in JustGrants at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov).

For additional information, see the "How to Apply" section in the [OJP Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Submission Dates and Time

The **SF-424** and the **SF-LLL** will be submitted in Grants.gov by July 21, 2021 at 11:59 PM ET. OJP urges applicants to submit applications at least 72 hours prior to the application due date to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov and to correct in a timely fashion any problems that may have caused a rejection notification.

The **full application** will be submitted in JustGrants on August 2, 2021 at 11:59 PM ET.

To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

Application Review Information

Review Criteria

Merit Review Criteria

Applications that meet BMR will be evaluated by peer reviewers. Applications will be evaluated on how the proposed project/program addresses the following criteria:

1. Description of the Issue (15%) – evaluate the applicant's understanding of the program/issue to be addressed.
2. Project Design and Implementation (45%) – evaluate the adequacy of the proposal, including the goals, objectives, timelines, milestones, and deliverables.
3. Capabilities and Competencies (25%) – evaluate the applicant's administrative and technical capacity to successfully accomplish the goals and objectives.
4. Plan for Collecting the Data Required for This Solicitation's Performance Measures (10%) – evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.
5. Budget (5%) – evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

Other Review Criteria/Factors

Other important considerations for OJJDP include geographic diversity, strategic priorities, available funding, and past performance that support the nonparticipating state in carrying out activities described in the core requirements of the Title II, Part B, Formula Grants program; and the extent to which the Budget Worksheet and Budget Narrative (Web-based Form) accurately explain project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principle.

Review Process

Applications submitted under this solicitation that meet BMR will be evaluated for technical merit by a peer review panel(s) in accordance with OJP peer review policy and procedures using the stated review criteria above.

OJP screens applications to ensure they meet BMR prior to conducting peer review. Although specific requirements may vary, the following are common requirements applicable to all solicitations for funding under OJP programs:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet BMR.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant. Among other things to help assess whether an applicant that has one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, OJP checks whether the applicant is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the nonpublic segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may take into account not only peer review ratings and OJJDP recommendations, but also other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the [OJP Grant Application Resource Guide](#).

Information Technology (IT) Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [OJP Grant Application Resource Guide](#) for information on information technology security.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in the Program Description section, any recipient of an award under this solicitation will be required to submit certain reports and data.

Required reports. Recipients typically must submit quarterly financial reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measures data.

Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2.

For contact information for Grants.gov, see page 2.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

See the [OJP Grant Application Resource Guide](#) for information on Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).

Provide Feedback to OJP

See the [OJP Grant Application Resource Guide](#) for information on how to provide feedback to OJP.

Performance Measures

A list of performance measure questions for this program can be found at:

<https://ojjdp.ojp.gov/funding/fy2021/performance-measures/performance-measures-Nonparticipating-States-Program.pdf>

Application Checklist

OJJDP FY 2020 and 2021 Nonparticipating States: American Samoa (2020), Connecticut (2020 and 2021), Nebraska (2020 and 2021), New Mexico (2020), Texas (2020 and 2021), Wyoming (2020 and 2021), and Virgin Islands (2020) Solicitation

This application checklist has been created as an aid in developing an application. The [DOJ Application Submission Checklist](#) is another resource.

What an Applicant Must Do:

Prior to Registering in Grants.gov:

- Acquire a DUNS Number (see [OJP Grant Application Resource Guide](#))
- Acquire or renew registration with SAM (see [OJP Grant Application Resource Guide](#))

To Register with Grants.gov:

- Acquire AOR and Grants.gov username/password (see [OJP Grant Application Resource Guide](#))
- Acquire AOR confirmation from the E-Biz POC (see [OJP Grant Application Resource Guide](#))

To Find Funding Opportunity:

- Search for the Funding Opportunity on Grants.gov
- Select the correct Competition ID
- Access Funding Opportunity and Application Package (see [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#)
- Read OJP policy and guidance on conference approval, planning, reporting available at [ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm](#) (see [OJP Grant Application Resource Guide](#))

Overview of Post-Award Legal Requirements:

- Review the "[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2021 Awards](#)" in the [OJP Funding Resource Center](#).

Scope Requirement:

- The federal amount requested is within the allowable limit(s) as indicated in Overview or How to Apply sections.

Eligibility Requirement:

Eligible applicants are limited to private nonprofit agencies and local public agencies (including tribal agencies) in American Samoa, Connecticut, Nebraska, New Mexico, Texas, Wyoming, and Virgin Islands

Submit **SF-424** and **SF-LLL** in Grants.gov

After SF-424 and SF-LLL Submission in Grants.gov, Receive Grants.gov Email Notifications That:

- Submission has been received in Grants.gov
- Submission has either been successfully validated or rejected with errors (see [OJP Grant Application Resource Guide](#))

If No Grants.gov Receipt, and Validation or Error Notifications are Received:

- Contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, at Grants.gov customer support webpage, or email at support@grants.gov (see [OJP Grant Application Resource Guide](#))

Receive email notification to complete application in JustGrants:

- Complete Application in JustGrants

Content of Application Submission:

The following items are critical application elements required to pass Basic Minimum Requirements review. An application that OJP determines does not include the application elements that must be included in the application submission in order for the application to meet the basic minimum requirements, will neither proceed to peer review, nor receive further consideration.

- Proposal Abstract
- Proposal Narrative
- Budget Worksheet and Budget Narrative (Web-based Form)
- Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov

- Intergovernmental Review
- Standard Applicant Information (SF-424 info from Grants.gov)

Budget and Associated Documentation

- Budget Worksheet and Budget Narrative (Web-based form)
- Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#))
- Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))

Additional Application Components

- Research and Evaluation Independence and Integrity (see [OJP Grant Application Resource Guide](#))
- Request and Justification for Employee Compensation; Waiver (if applicable) (see [OJP Grant Application Resource Guide](#))
- Timeline
- Letters of support/memoranda of understanding

Disclosures and Assurances

- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure of Duplication in Cost Items (Pending Applications) (see [OJP Grant Application Resource Guide](#))
- DOJ Certified Standard Assurance (see [OJP Grant Application Resource Guide](#))
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure and Justification - DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))

Submit Application in JustGrants:

- Application has been successfully submitted in JustGrants

If No JustGrants Application Submission, Validation, or Error Notifications are Received:

- Contact JustGrants.Support@usdoj.gov or 833-872-5175 regarding technical difficulties